

**Cuyahoga County**  
**9-1-1 Consolidation Shared Services Fund**  
**Review Committee**



Monday, September 21, 2015 12:00 p.m.  
Cuyahoga County – Administration Bldg.  
8<sup>th</sup> Floor Conference Room

**MEETING MINUTES**

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**Committee Members in Attendance:**

Frank Bova  
Michael J. Gallagher  
Edward Kraus

**Attending:** George Taylor, Brandy Carney, Nancy Kolcan – Dept. of Public Safety & Justices Services

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**Agenda Items**

**I. Call To Order/New Member Introduction**

Michael Gallagher called the meeting to order and introduced County Executive appointees, Frank Bova and Edward Kraus, replacing Norberto Colón and Nathan Kelly.

**II. Organizational – Chairman (Nomination & Vote)**

Michael Gallagher opened the floor for nominations for Chairman; Edward Kraus nominated Frank Bova, vote was unanimous.

**III. Approval of Minutes** (*January 6, 2015*)

Chairman Frank Bova called for a motion to approve the minutes of the Jan. 5, 2015; Michael Gallagher moved; Frank Bova seconded; all in favor; minutes approved.

**IV. Public Comment**

None

**V. New Business**

**Status of PSAPs/Consolidations in Cuyahoga County**

Brandy Carney noted at start of this Committee there were 48 Public Safety Answering Points (PSAPs) countywide, number is down to 35. With additional consolidations in progress, by January 2016 there will be 33. We have met the goal annually per the 9-1-1 Consolidation Plan. Existing consolidated centers are in discussion with unaffiliated PSAPs. Also noted was Ohio Revised Code (ORC) requirement to have five (5) PSAPs by 2016 and four (4) by 2018.

**EDGE Award Review (Application Change)**

**\* Action Item – Vote**

Edward Kraus reviewed the 9-1-1 Consolidation Shared Services Fund Award of \$1,968,000.00 to the Eastside Departments Group Enforcement (cities of Beachwood, Cleveland Heights, Pepper Pike, Shaker Heights, South Euclid, and University Heights). The Consolidation is no longer moving forward.

Action Item	Vote
Motion to Rescind the 9-1-1 Consolidation Shared Services Fund (CSSF) Award in the amount of \$1,968,000.00 to the Eastside Departments Group Enforcement (EDGE). Upon approval of the motion funds will be returned to General Fund.	Made by Edward Kraus; Frank Bova seconded; All in Favor; None Opposed; Motion Approved.

Future discussion with the Heights group would not include the cities of Beachwood and Pepper Pike. Brandy Carney noted the 9-1-1 Planning Committee approved up to \$1mil, from the 9-1-1 Government Wireless Account for a future applications to this committee for consolidation efforts.

**Southeast Emergency Communications Center Request**

Brandy Carney reviewed the two (2) awards to Southeast Emergency Communications Center (SECC) totaling \$1,553,447.00 for itemized approvals. SECC is requesting to use \$30K for unapproved items. As they are not represented at this meeting the request is on hold.

Action Item	Vote
Motion to table the Southeast Communications Center request.	Made by Edward Kraus; Michael Gallagher seconded; All in Favor; None Opposed; Motion Approved.

**Shared Services Fund Update**

Brandy Carney passed out fund balance sheet detailing awards and expenditures to dates. (see attached)

**Audit Process**

Brandy Carney noted each 911 CSSF award contract approves funding for specific items. Chagrin Valley Dispatch Center has been audited. Additional funding awards made will be audited and reported to this committee.

**VI. Executive Session – None**

**VII. Announcements / Other Business**

**VIII. Adjournment**

Chairman Bova moved to adjourn the meeting.

**Next Meeting – To be Determined**

9-1-1 Consolidated Shared Services Fund

Awards Funded	Amount Awarded	Expenditures to Date	Balance
Chagrin Valley Dispatch Council	\$ 330,000.00	\$ 330,000.00	\$ -
SECC	\$ 1,160,000.00	\$ 1,160,000.00	\$ -
SECC	\$ 393,447.00	\$ 393,447.00	\$ -
Southwest	\$ 234,099.00	\$ 234,099.00	\$ -
Parma	\$ 971,911.00	\$ 971,911.00	\$ -
Beachwood	\$ 1,968,000.00	\$ -	\$ 1,968,000.00
	\$ 5,057,457.00	\$ 3,089,457.00	\$ 1,968,000.00

Funding Source	Amount Awarded	Expenditures to Date	Balance
Wireless 9-1-1	\$ 1,167,457.00	\$ 1,167,457.00	\$ -
General Fund Subsidy	\$ 3,890,000.00	\$ 1,922,000.00	\$ 1,968,000.00
	\$ 5,057,457.00	\$ 3,089,457.00	\$ 1,968,000.00