Cuyahoga County Board of Control January 4, 2016 11:00 A.M. County Headquarters 2079 East Ninth Street, 4th Floor Committee Room B

- I. CALL TO ORDER
- **II. REVIEW MINUTES 12/29/15**
- **III. PUBLIC COMMENT**
- **IV. CONTRACTS AND AWARDS**

A. Tabled Items

Item	Requestor	Description	Board Action
BC2015-	Department of	Recommending an award on RQ35403 and enter into a	Approve
1020	Health and	contract with West Publishing Corporation in the	Disapprove
	Human	amount not-to-exceed \$12,335.76 for CLEAR subscription	Hold
	Services/	services for the period 1/1/2016 - 12/31/2017.	
	Cuyahoga Job		
	and Family	Funding Source: 100% Public Assistance Funds	
	Services		

B. New Items for review

Item	Requestor	Description	Board Action
BC2016-	Department of	Submitting an amendment to (Subsidiary No. 1) to	Approve
01	Public Works	Contract No. CE1400197 with Terrace Construction	Disapprove
		Company, Inc. for the 2014 - 2015 Sewer and Lateral	Hold
		Repair Program for various County sewer districts for	
		additional funds in the amount not-to-exceed	
		\$300,000.00.	
		For the Court Court Birthird Coult Belleves (Nove For)	
		Funding Source: Sewer District Cash Balances (User Fees)	
BC2016-	Department of	Recommending an award on RQ34730 and enter into a	Approve
02	Information	contract with MNJ Technologies Direct, Inc. dba MNJ	Disapprove
	Technology	Tech Public Sector, LLC in the amount not-to-exceed	Hold
		\$6,460.00 for support maintenance on Barracuda Load	
		Balancer appliances for the period 2/22/2015 -	
		2/21/2018.	
		Funding Source: 100% General Fund	
BC2016-	Treasurer's	Submitting an amendment to Contract No. CE1300498	Approve
03	Office	with PFM Asset Management, LLC for investment	Disapprove

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BC2016-	Department of	Submitting an amendment to Contract No. CE1300127-01	Approve
08	Health and	with Mental Health Services, Inc. dba Frontline Service	Disapprove
	Human	for implementation of a Coordinated Assessment and	Hold
	Services/	Intake System for the period 10/1/2012 - 12/31/2016, for	
	Community	additional funds in the amount of \$408,902.00.	
	Initiatives		
	Division/		
	Office of	Funding Source: 100% Ohio Department of Development,	
	Homeless	Ohio Housing Trust Fund Agency Grant Funds	
	Services		

C. Exemption Requests

Item	Requestor	Description	Board Action
BC2016- 09	Department of Public Works	Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300102 with Aramark Uniform & Career Apparel, LLC for employment uniform rental services for the period 6/1/2012 - 5/31/2015 to extend the time period to 5/31/2016 and for additional funds in the amount of \$48,000.00. Funding Sources: County Airport Fund \$480.00 Internal Service Fund \$16,800.00	Approve Disapprove Hold
		Road & Bridge Fund \$ 12,960.00 Sanitary Sewer Fund \$ 17,760.00 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change). Requesting to extend Contract CE1300102 with Aramark Uniform & Career Apparel to Provide and Service Uniforms for the Public Works labor force for a period through May 31, 2016. If contract or contract amendment term has begun please respond to questions 1b. and 1c below: 1b. Why is the contract amendment being submitted late? The Amendment is due to the process of sending out for bids which encountered delays and clerical errors on the part of the vendor prevented an award through traditional methods. An RFP Exemption is in process to recommend an award	
		1c. What is being done to prevent this from reoccurring?	

More definitive language as early as the Pre-Bid meeting for the next contract so that administrative errors on the part of the vendor can be avoided.

OPD Note: The above explanation refers to the Bid process on RQ33252, but is not relevant as to why the Contract Amendment was submitted LATE (Contract expired 05/31/2015). In fact, Department submitted several unacceptable versions of a Contract Amendment which were returned by OPD Buyer and Contract staff, citing numerous errors and document omissions. The corrected amendment was never resubmitted and the vendor has continued to provide service during the contract lapse (nearly 7 months to date).

- 2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) CE1300102-01,02,04,05,06 June 1, 2012 May 31, 2015 not to exceed \$203,174.40 \$48,000.00 (not to exceed) for a one year period term June
- 3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

Sanitary Sewer Fund 17,760.00 Internal Service Fund 16,800.00 Road & Bridge Fund 12,960.00 County Airport Fund 480.00

1, 2015 thru May 31, 2016,

- 4. Was the specific project funding included in OBM-approved budget for the current year? This service has been identified and included in the OBM approved budget
- 5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The process to obtain a new contract has been delayed and will require the amendment to extend services identified in the old contract and insure that contractual obligations to union employees are met and uniform services are provided. Utilization of the existing vendor avoids unnecessary costs.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

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		No other vendor could supply the necessary uniforms for the short term at a cost available from the contracted vendor. This action is the result of multiple issues preventing the enactment of a new contract.	
		7. What ultimately led you to this product or service? Why was the recommended vendor selected? The County Dept of Public Works labor force have union contract obligations providing for clothing (uniforms) while performing assigned tasks. The uniform rental/service agreement is always Formally Bid through the Office Procurement and the lowest and best bidder is awarded the ensuing contract.	
		8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Uniforms are mandated through Bargaining Unit Contract for many of the Public Works employees and provide clean recognizable work clothing weekly for the staff.	
		9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The uniform contact is always Formally Bid by Procurement. Specifications are outlined by Public Works and the process is administered by OPD to meet the standards established by the County.	
BC2016- 10	Department of Information Technology	Submitting an RFP exemption on RQ36088, which will result in an award recommendation to Logicalis in the amount of \$61,261.17 for the purchase of NetApp SAN storage to provided VMWare capabilities.	Approve Disapprove Hold
		Funding Source: Capital Project Funds1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)	
		NetApp SAN storage for data center move to provide VMWare capabilities.	
		2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)	

\$61,261.17

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

CC768150 0710 - Capital Projects Fund

4. Was the specific project funding included in OBM-approved budget for the current year?

No, the Data Center move to Columbus was not known when the 2014-2015 budgets were prepared in 2013.

5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

Logicalis is able to provide the NetApp SAN storage on a single quote using Ohio STS #534486, which expires on July 2, 2018; Ohio STS #534134, which expires on June 30, 2017 and GSA GS-35F-0296R, which expires on January 22, 2016.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

The equipment being procured meets the current DOIT standard architecture. DOIT uses a single architecture to obtain an economy of scale in support and avoid incompatibilities among the hardware that can add additional cost and complexity to the implementation.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

DOIT has a current relationship with Logicalis; Logicalis has a technical knowledge of the NetApp SAN storage and Logicalis is an Ohio State Term service provider and authorized reseller.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The IT equipment is related to moving the County's Data Center to the State of Ohio Computer Center. Procurement delays will add Cost by potentially extending the Data

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		Center lease and by developing and implementing workarounds if the new equipment is not available.	
		9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.	
		The County will continue to solicit quotes from vendors using open and transparent bidding as well as utilize state contracts when needed or available.	
BC2016- 11	Department of Public Safety and Justice Services	Submitting an RFP exemption on RQ33768, which will result in an award recommendation to West Publishing Corporation in the amount of \$8,500.00 for CLEAR subscription services for the period 1/1/2016 - 12/31/2016.	Approve Disapprove Hold
		Funding Source: General Fund	
		1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Requesting contract amendments to renew services for the CLEAR investigative database from West Publishing Corp. in the amount of \$8.500.00 for period 1/1/2016 – 12/31/2016 for use by the Northeast Ohio Regional Fusion Center.	
		If contract or contract amendment term has begun please respond to questions 1b. and 1c below: 1b. Why is the contract amendment being submitted late? Budget finalizations; documented quote received late from vendor.	
		1c. What is being done to prevent this from reoccurring? Departmental needs planning prior to budget meetings.	
		2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) \$8,500.00 Fusion Center General Fund JA302232 100% for 1/1/2016 – 12/31/2016. Original contract 1/1/2015-12/31/2015 for \$7,944 CE15000233	
		3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name. General Fund JA302232 – Fusion Center – 100%	
		4. Was the specific project funding included in OBM-approved budget for the current year? Yes	

5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) RFP Exemption for subsequent amendments due to proprietary service provided by the vendor. 6. What other available options and/or vendors were evaluated? If none, include the reasons why. Other vendors evaluated but did not meet specific needs for Fusion Center for criminal background information. 7. What ultimately led you to this product or service? Why was the recommended vendor selected? The Fusion Center currently uses the CLEAR database and is familiar with the format investigative data is presented. CLEAR services are aligned with the needs of the Fusion Center. 8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Service provided allows access to crucial information. An interruption in access to the subscription services would negatively impact the Fusion Center and their partners. 9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Similar services required in the future department will do an informal RFP to reassess the needs of the Fusion Center.

D. Consent Agenda

Item	Requestor	Description	Board Action
BC2016- 12	Department of Information Technology	Submitting an amendment to Contract No. CE1400138-01 with AT&T Corp. for Session Initiation Protocol services in connection with wide area network and telecommunication services for the period 6/1/2014 - 12/31/2018 to change the scope of services, effective 1/4/2016; no additional funds required. Funding Source: Original Contract – General Fund	Approve Disapprove Hold

BC2016-	Treasury	Submitting amendments to various Contracts with N. Harris	Approve
13	Department	Computer Corporation to change the funding sources	Disapprove
		from the Delinquent Tax Real Estate Assessment Fund	Hold
		to the Tax Prepayment Special Fund.	
		Funding Source: Tax Prepayment Special Fund	
BC2016-	Office of	Presenting voucher payments for the week of 1/4/2016	Approve
14	Procurement		Disapprove
	& Diversity		Hold

V. Other Business

VI. Public comment

VII. Adjourn

Minutes

Cuyahoga County Board of Control December 29, 2015 11:00 A.M. County Headquarters 2079 East Ninth Street, 4th Floor Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:
County Executive Armond Budish, Chairperson
Michael Dever, Director of Public Works
Dennis Kennedy, Fiscal Officer
Councilman Dale Miller
Trevor McAleer, County Councilman (Alternate for Dave Greenspan)
Richard Opre, Office of Procurement & Diversity (Alternate for Lenora Lockett)
Absent:

Councilman Dan Brady

II. REVIEW MINUTES - 12/21/15

Armond Budish motioned to approve the minutes from the December 21, 2015 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

- A. Tabled Items none
- B. New Items for review

BC2015-1005 Department of Public Works Recommending an award on RQ32993 and enter into a contract with The Craun-Liebing Company in the amount not-to-exceed \$225,000.00 for Gorman Rupp equipment, parts and services for the period 9/1/2015 - 8/31/2018. Funding Source: 100% Sanitary Sewer Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1005 was unanimously approved.

BC2015-1006 Department of Public Works Submitting an amendment to Contract No. CE1400048-01 with Trumbull Industries, Inc. for sewer pipe supplies for the period 12/1/2013 - 11/30/2015, to extend the time period to 11/30/2016 and for additional funds in the amount not-to-exceed \$110,000.00. Funding Source: 100% Sanitary Sewer Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1006 was unanimously approved.

BC2015-1007 Department of Public Works Submitting an amendment to Contract No. CE1400041-01 with Irie, Kynyk and Goss Architects, Inc. for general architectural engineering services for the period 3/4/2014 - 3/3/2017, to change the scope of services effective 1/1/2016 and for additional funds in the amount not-to-exceed \$100,000.00. Funding Source: 100% General Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2015-1007 was unanimously approved.

BC2015-1008 Department of Development Recommending an award on RQ35241 and enter into a contract with Cleveland State University (13-1) in the amount of \$29,892.00 for foreclosure prevention evaluation services for the period 1/1/2016 - 4/30/2016. Funding Source: 100% Federal Community Development Block Grant Funds

Sara Parks Jackson, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1008 was unanimously approved.

BC2015-1009 Department of Development Submitting an amendment to Contract No. CE1300059 with Philadelphia Industrial Development Corporation (PIDC) for license, maintenance and support on Portfol Management Software for the period 1/1/2013 - 12/31/2015, to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$18,050.00. Funding Source: 100% General Fund

Bob Flauto, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1009 was unanimously approved.

BC2015-1010 Department of Development Submitting contracts with various providers for exterior improvements in connection with Storefront Renovation Rebate Program projects for the period 12/29/2015 - 12/28/2016: a) 4062-4060 Mayfield, LLC in the amount of \$17,620.50 for project at 4062-4060 Mayfield Road, South Euclid; and b) PJH, Inc. in the amount of \$10,822.00 for project at 21545 Lorain Road, Fairview Park Funding Source: 100% Federal Community Development Block Grant Fund

Sara Parks Jackson, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1010 was unanimously approved.

BC2015-1011 Department of Information Technology Recommending an award on RQ34925 and enter into a contract with Blue Technologies, Inc. in the amount not-to-exceed \$92,719.72 for support and maintenance on Onbase Software for the period 12/1/2015 - 11/30/2017. Funding Source: 30% Health and Human Services Levy-Funds; 70% Public Assistance Funds

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1011 was unanimously approved.

BC2015-1012 Department of Human Resources Submitting an amendment to Contract No. CE1300032-01 with Ceridian Corporation aka Ceridian Benefits Services, Inc. for Consolidated Omnibus Budget Reconciliation Act (COBRA) administrative services for the period 1/1/2013 - 12/31/2015, to

extend the time period to 3/31/2016 and for additional funds in the amount of \$4,250.00. Funding Source: 100% Self Insurance Fund

Pat Smock, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2015-1012 was unanimously approved.

BC2015-1013 Office of Procurement and Diversity Recommending an award: <u>Department of Public Works</u> On RQ33934 to L.F. Donnell Inc. (16-3) in the amount of \$131,560.20 for the purchase of two (2) new 2016 Ford F-650 Cab/Chassis with dump body. Funding Source: 100% Internal Service Fund

Rich Opre, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1013 was unanimously approved.

BC2015-1014 Office of Procurement and Diversity Recommending an award: <u>Department of Public Works</u> on RQ34286 to Valley Ford Truck, Inc. (10-4) in the amount \$53,910.50 for the purchase of (1) 2016 Ford F-350 Super Cab/Chassis 4x4 with snow plow. Funding Source: 100% Sanitary Sewer Fund

Rich Opre, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1014 was unanimously approved.

BC2015-1015 Office of Procurement and Diversity Recommending an award: <u>Department of Information Technology</u> On RQ35395 to MNJ Technologies Public Sector, LLC (1-1) in the amount of \$30,236.00 for the purchase of (2) HP ProLiant BL 460C G9 Blade Servers for use by Division of Senior and Adult Services. Funding Sources: 90% Health and Human Services Levy Funds; 10% Public Assistance Funds

Rich Opre, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2015-1015 was unanimously approved.

BC2015-1016 Court of Common Pleas/Juvenile Court Division Recommending awards on various requisitions and enter into agreements with various municipalities in the total amount of \$80,400.00 for the Community Diversion Program for the period 1/1/2016 - 12/31/2017: a) on RQ35015 with City of Berea in the amount not-to-exceed \$7,200.00; b) on RQ35046 with City of Independence in the amount not-to-exceed \$2,400.00; c) on RQ35056 with City of Mayfield Heights in the amount not-to-exceed \$6,000.00; d) on RQ35059 with City of North Olmsted in the amount not-to-exceed \$14,400.00; f) on RQ35070 with City of Rocky River in the amount not-to-exceed \$14,400.00; f) on RQ35072 with City of Solon in the amount not-to-exceed \$16,800.00; g) on RQ35077 with City of Westlake in the amount not-to-exceed \$7,200.00; h) on RQ35020 with Village of Brooklyn Heights in the amount not-to-exceed \$2,400.00. Funding Source: 100% by General Fund

Karen Lippman, Juvenile Court, presented. Lindy Burt suggested the Board consider items 1016 and 1017 together. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1016 was unanimously approved.

BC2015-1017 Court of Common Pleas/Juvenile Court Division Recommending awards on various requisitions and enter into agreements with various municipalities in the total amount of \$48,000.00 for the Community Diversion Program for the period 1/1/2016 - 12/31/2017: a) on RQ35019 with City of Brooklyn in the amount not-to-exceed \$12,000.00; b) on RQ35022 with City of Cleveland Heights in the amount not-to-exceed \$16,800.00; c) on RQ35048 with City of Lyndhurst in the amount not-to-exceed \$7,200.00; d) on RQ35071 with City of Shaker Heights in the amount not-to-exceed \$12,000.00 Funding Source: 100% General Fund

Karen Lippman, Juvenile Court, presented. Lindy Burt suggested the Board consider items 1016 and 1017 together. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1017 was unanimously approved.

BC2015-1018 Court of Common Pleas/Juvenile Court Division Submitting an amendment to Contract No. CE0900189-01, 02 with Handel Information Technologies, Inc. for maintenance on the RiteTrack Juvenile Justice Information System for the period 1/1/2009 - 12/31/2015, to extend the time period to 12/31/2017 and for additional funds in the amount of \$33,199.92. Funding Source: Health and Human Services Levy Funds

Karen Lippman, Juvenile Court, presented. Dale Miller asked if Juvenile Court planned to rebid the item at the end of the proposed extension. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1018 was unanimously approved.

BC2015-1019 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting amendments to contracts with various providers for the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2016 for additional funds: a) Contract No. CE1300124-01, 02 with Cleveland Mediation Center in the amount not-to-exceed \$80,000.00 for diversion and housing stabilization services; b) Contract No. CE1300125-01, 02 with Cleveland Tenants Organization in the amount not-to-exceed \$40,000.00 for homeless prevention, outreach, information and referral services; c) Contract No. CE1300128-01, 02 with United Way of Greater Cleveland in the amount not-to-exceed \$28,350.00 for web-based housing listing services; Funding Source: Ohio Department of Development Grant from the Ohio Housing Trust Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Tevor McAleer seconded. Item BC2015-1019 was unanimously approved.

BC2015-1020 Department of Health and Human Services/Cuyahoga Job and Family Services
Recommending an award on RQ35403 and enter into a contract with West Publishing
Corporation in the amount not-to-exceed \$12,335.76 for CLEAR subscription services for the period
1/1/2016 - 12/31/2017. Funding Source: 100% Public Assistance Fund

Item BC2015-1020 was held at the request of the Department.

BC2015-1021 Department of Health and Human Services/Office of Re-entry Submitting an amendment to Contract No. CE1300001-01 with Oriana House, Inc. for operation of the North Star Neighborhood Re-entry Resource Center for the period 1/1/2013 - 12/31/2015, to extend the time period to 12/31/2016 and for additional funds in the amount of \$498,000.00. Funding Source: 100% Health and Human Services Levy Fund

Mary Kelly, Office of Re-Entry, presented. Armond Budish asked how the rate under the proposed extension compares to the rate charged under the previous time period. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2015-1021 was unanimously approved.

C. Exemption Requests

BC2015-1022 Department of Public Works Submitting an RFP exemption, which will result in an amendment to a revenue generating agreement with LifeBanc for lease of space at the Medical Examiner's Building, located at 11001 Cedar Avenue, Cleveland, for the period 12/1/2010 - 12/31/2013 to extend the time period to 12/31/2016 for additional revenue in the amount of \$85,200.00. Funding Source: Revenue Generating

Mike Chambers, Department of Public Works, presented. Armond Budish asked if the vendor has contined to pay during the lapse in contract period. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1022 was unanimously approved.

BC2015-1023 Department of Information Technology Submitting an RFP exemption on RQ35406, which will result in an award recommendation to MNJ Technologies Public Sector, LLC in the amount of \$122,742.00 for the purchase of (7) HP BL460c Blade Servers and (1) BL c7000 Blade Enclosure. Funding Source: Capital Fund

Pat Wright, Department of Information Technology presented. Trevor McAleer inquired about the location of the proposed equipment. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1023 was unanimously approved.

BC2015-1024 Department of Information Technology Submitting an RFP exemption on RQ36087, which will result in an award recommendation to Intellinet Corporation in the amount of \$6,176.40 for the purchase of Intellinet VMWare Virtual Machines and Networking. Funding Source: 100% General Fund

Pat Wright, Department of Information Technology presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1024 was unanimously approved.

BC2015-1025 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an RFP exemption on RQ36065, which will result in an award recommendation to
Rose Centers for Aging Well, LLC in the amount of \$100,000.00 for Adult Development and
Transportation services for East Cleveland for the period 1/1/2016 - 12/31/2016. Funding Source: 100%
Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. Dale Miller inquired about the status of Strongsville's contract. Trevor McAleer asked why the contract is for a one-year, as opposed to a two-year period. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-1025 was unanimously approved.

D. Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve items BC2015-1026 through -1032; Dale Miller seconded. The items were unanimously approved.

BC2015-1026 Department of Development Submitting an amendment to an Urban Jobs Enterprise Zone agreement with the Village of Cuyahoga Heights and Charter Manufacturing Company, Inc., to change the scope of services, effective 12/28/2015. Funding Source: not applicable; zero dollar agreement

Item BC2015-1026 was unanimously approved.

BC2015-1027 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item BC2015-1027 was unanimously approved.

BC2015-1028 Department of Law/Risk Management Submitting a settlement agreement with D. & D. Kessel in the amount of \$500.00 in connection with a property damage claim. Funding Source: General Fund/Self Insurance Fund

Item BC2015-1028 was unanimously approved.

BC2015-1029 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting Memoranda of Understanding with Family Connections of Northeast Ohio and various school districts for the Supporting Partnerships to Assure Ready Kids Program (SPARK):

a) East Cleveland City School District for the period 11/1/2015 - 9/30/2016; and b) Warrensville Heights City School District for the period 10/1/2015 - 9/30/2016. Funding Source: 100% Cleveland Foundation Grant Fund

Item BC2015-1029 was unanimously approved.

BC2015-1030 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an amendment to Contract No. CE1500109-01 with Housing Innovations, LLC for planning and training assistance for HEARTH Act Compliance for the period 5/1/2015 - 12/31/2015, to extend the time period to 4/30/2016; no additional funds required. Funding Source: 100% U.S. Department of Housing and Urban Development Funds

Item BC2015-1030 was unanimously approved.

BC2015-1031 Office of Procurement & Diversity Presenting voucher payments for the week of 12/29/2015

Item BC2015-1031 was unanimously approved.

BC2015-1032 Department of Development Housing Rehabilitation Loan for the week of 12/29/2015

Item BC2015-1032 was unanimously approved.

V. Other Business

BC2015-1033

Time-Sensitive/Mission-Critical item: Kathy Goepfert, Fiscal Office, presented. RQ36208; \$14,644.00 to purchase furniture for the new Auto Title Office at Golden Gate; vendor Bi-Rite Office Products, Inc. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

BC2015-1034

Time-Sensitive/Mission-Critical item: Mike Chambers, Department of Public Works, presented. RQ36227; \$4,761.00 to pay for sprinkler maintenance and repair at various County buildings; vendor Carefree Maintenance. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. Dale Miller asked for explanation on the urgency of the item, and why it was being forward in this manner. Armond Budish motioned to approve the item; Trevor McAleer seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

VI. Public comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:32 a.m.

IV. - A. Tabled Items

BC2015-1020

A. Scope of Work Summary

- 1. CJFS is requesting approval to contract with West Publishing Corporation for a 2-yr term (January 1, 2016 December 31, 2017) in the amount of \$6,012.00 for the 1st year and \$6,323.76 in the 2nd year.
- 2. The primary goal of the project is to provide a search media that assists the Agency investigators with fraud cases by researching case address/addresses found by using the CLEAR product to issue a subpoena, as well as keep current contact with the offender when trying to collect funds.
- **B.** Procurement
- 1. The requested procurement method for this project is sole source procurement.
- 2. The proposed contract received an RFP Exemption by OPD on October 29, 2014. NOVUS document is attached for review.
- C. Contractor and Project Information
- 1. The address of vendor is:

West Publishing Corp

610 Opperman Drive

Eagan, MN 55123

Council District NA

- 2. The vendor's CEO & President is Susan Taylor Martin.
- 3. The contracted service is provided in Council District 07.
- D. Project Status and Planning
- 1. The service is recurring annually.
- 2. The contract will begin on January 1, 2016 for a 2-yr term through December 31,2017.
- E. Funding
- 1. The project is funded 100% by PA (Public Assistance) Funds.
- 2. The schedule of payment is by monthly invoice.

IV. - B. New Items for Review

BC2016-01

A. Summary of Scope

1. Public Works is submitting an amended agreement (Subsidiary No. 1) to Contract CE1400197 with Terrace Construction Company, Inc. for the 2014-2015 Sewer and Lateral Repair Program for a Two-year Period in Various Communities for an amount not-to-exceed \$300,000.00. The Sewer and Lateral Repair contract is utilized on an as-needed basis to perform sewer system repairs in the various communities served by the Department of Public Works. Changed conditions were encountered in two of the larger Task Orders undertaken resulting in additional unforeseen costs. Additional Task Orders have already been authorized but not completed and future Task Orders are anticipated prior to the bidding and award of the 2015-2016 Repair Contract. The unit prices

currently in place for the 2014-2015 repair contract would continue to be utilized for the increased amount.

See attached Justification form for further details.

The estimate was \$3,200,000.00.

Original Contract Amount: \$3,090,234.50

Amendment No. 1: \$300,000.00

Rev. Contract Amount: \$3,390,234.50

The primary goal is to be able to issue Task Orders on an as need basis in various Cuyahoga County Sewer Districts.

B. Procurement

- 1. Justification for Other than Full and Open Competition has been submitted for approval.
- C. Contractor and Project Information
- 1. Contractor: Terrace Construction Company, Inc., 3965 Pearl Road, Cleveland, Ohio 44109(Council District 7). Project Location: Various.
- D. Project Status and Planning
- 1. Task Orders are being issued as needed.
- E. Funding
- 1. Sewer District Cash Balances (User Fees).

BC2016-02

- A. Scope of Work Summary
- 1. Department of Information Technology requesting approval of a contract with MNJ Tech Public Sector, LLC. for the amount not-to-exceed \$6,460.00. The anticipated start-completion dates are February 22, 2015 February 21, 2018.
- 2. The primary goal of this project is to maintain the devices used to provide redundancy to critical web infrastructure and internal websites.
- **B.** Procurement
- 1. The procurement method for this project was informal competitive bidding. The total value of the informal competitive bid is \$6,460.00.
- 2. The informal competitive bid was closed on July 15, 2015.
- 3. There were seven informal quotes submitted, one quote approved.
- C. Contractor and Project Information
- 1. The address of all vendors and/or contractors is:

MNJ Tech Public Sector, LLC

1027 E. Busch Parkway

Buffalo Grove, IL 60089

- 2. The owners for the contractor/vendor is Susan Kozak, President.
- D. Project Status and Planning

- 1. The project reoccurs annually.
- 2. The project is on a critical action path because Barracuda support and maintenance has ceased for over one year.
- E. Funding
- 1. This project is funded 100% by the General Fund.
- 2. The schedule of payments is by invoice.

BC2016-03

The Treasury Department, submitting an amendment to Contract No. CE 1300498 dated 10/1/2013 through 12/31/2014 with PFM Asset Management LLC for Investment Advisory Services , to extend the time period for one additional year, 1/1/2016 - 12/31/2016 and for additional funds. Per the terms of the Original Agreement (attached) the Agreement may be renewed for two (2) additional one year periods by mutual consent of the parties. The Treasury Department renewed for 2015 and now would like to renew for 2016. The Amendment was prepared by the County Law Department.

The contract is being submitted late. Anticipated contract would get approved by year's end. Item has been moved to 1/4/16 Meeting, if all items in order. In the future to prevent this from reoccurring we will have to start sooner. Current agreement ends 12/31/2015.

BC2016-04

A. Scope of Work Summary

- 1. Public Safety and Justice Services requesting approval of an agreement with the Cuyahoga County Fire Chiefs Association for the amount not-to-exceed \$40,637.00 The start-end date of the agreement is September 21, 2015 through and including January 10, 2016
- 2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the Cuyahoga County Fire Chiefs Association for allowable cost for a USAR Command Response Vehicle associated with FEMA-approved purchase

- B. Procurement
- 1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The command vehicle for the Ohio Region 2 USAR team is an approved project.
- 2. The grant agreement will close on 1/30/2016.
- C. Contractor and Project Information
- 1. Cuyahoga County Fire Chiefs Association

PO Box 31935

Independence, Ohio 44131

Cuyahoga County Council Districts 1-12

- 2. The Chairperson of the Cuyahoga County Fire Chiefs Association is Ken Ledford.
- D. Project Status and Planning

- 1. The SHSP grant is awarded yearly based on DHS receiving funding from Congress and awarding the State of Ohio funds OEMA awards Cuyahoga County funds based on competitive grant applications.
- 2. The reimbursed expenses for equipment for first responders, specifically HazMat/Fire-USAR personnel responding to CBRNE events.

E. Funding

- 1. The project is funded 100% by DHS through OEMA.
- 2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

F. Late

Late submission for the equipment reimbursement agreement is due ongoing procurement activities during the grant period. All reimbursement agreements must occur after a purchase so the invoice amount is known and approved/allowable.

Cuyahoga County Fire Chiefs Association Training Reimbursement

A. Scope of Work Summary

- 1. Public Safety and Justice Services requesting approval of an agreement with the Cuyahoga County Fire Chiefs Association for the amount not-to-exceed \$14,877.00 The start-end date of the agreement is November 1, 2015 through and including January 10, 2016
- 2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the Cuyahoga County Fire Chiefs Association for vendor costs associated with FEMA-approved training.

B. Procurement

- 1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training and exercises were approved projects.
- 2. The grant agreement will close on 1/30/2016.
- C. Contractor and Project Information
- 1. Cuyahoga County Fire Chiefs Association

PO Box 31935

Independence, Ohio 44131

Cuyahoga County Council Districts 1-12

2. The Chairperson for the Cuyahoga County Fire Chiefs Association is Ken Ledford.

D. Project Status and Planning

- 1. The SHSP grant is awarded yearly based on DHS receiving funding from Congress and awarding the State of Ohio funds OEMA awards Cuyahoga County funds based on competitive grant applications.
- 2. The reimbursed expenses are for training and involve vendor/instructor costs for training first responders, specifically Urban Search & Rescue/Fire personnel responding to CBRNE events.

E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

F. Late

Late submission for the training reimbursement agreements is due ongoing training activities during the grant period. All reimbursement agreements must occur after an event so the vendor/instructor amount is known and approved/allowable.

BC2016-05

- A. Scope of Work Summary
- 1. PSJS/Witness Victim Service Center requesting approval of a contract with Domestic Violence & Child Advocacy center for the anticipated cost not-to-exceed \$320,575.00. The anticipated start-completion dates are January 1, 2016 through September 30, 2016.
- 2. The primary goal of the project is to implement a Domestic Violence High Risk Team within the City of Cleveland. This project is to be completed in cooperation with the U.S. Department of Justice, Office on Violence Against Women.
- 3. N/A
- B. Procurement
- 1. Justification for Other than Full and Open Competition approved on 11/23/15.
- 2. N/A
- 3. N/A
- C. Contractor and Project Information
- 1. The address of the vendor is:

Domestic Violence & Child Advocacy Center

P.O. Box 5466

Cleveland, Ohio 44101

- 2. The CEO is Linda Johanek
- 3. N/A; the project takes place throughout the City of Cleveland
- D. Project Status and Planning
- 1. This is a new project to the County.
- 2. N/A
- 3. N/A
- 4. By the time this item is reviewed, the project period will have already begun. The reason there was a delay in this request is the time it took to negotiate the service model with the U.S. Department of Justice, as this is a cooperative agreement. To avoid delay in the future, WVSC staff will make clear to USDOJ that additional time would be necessary to complete the contracting process before their hopeful implementation date.
- 5. N/A
- E. Funding
- 1. The project it funded 100% by the U.S. Department of Justice, Grants to Encourage Arrest and Enforcement of Protection Orders, Domestic Violence Homicide Prevention Demonstration Initiative.
- 2. The schedule of payments is monthly upon invoice.
- 3. N/A

BC2016-06

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1200445-01 with Project Learn, Inc. for adult basic educational services for inmates at the County Corrections Center for the period 5/1/2012 - 12/31/2015 to extend the time period to 12/31/2016, to change the scope of services, effective 3/1/2016 and for additional funds in the amount of \$100,000.00.

The primary goals of the project are to provide the Education First (EF) Program to inmates within the Cuyahoga County Corrections Center (County Jail). Education First will offer these specific activities:

- ·Educational Assessment (orientation and testing prior to placement);
- ·Instruction (basic skills and GED classes)
- ·Educational Guidance (supportive services upon release)
- ·Educational Materials (workbooks, tests, pens, paper, supplies)
- ·GED Exam (administration of Official GED Test)
- ·Reporting (billing, evaluation and performance outcomes)

The address of the vendor is:
Project:LEARN, Inc.
2728 Euclid Avenue #400
Cleveland, OH 44115
Council District 7 Porject is also in District 7

Executive Director: Richard Peterson

This is an existing project.

Funding: 100% General Fund (HHS Levy)

BC2016-07

A. Scope of Work Summary

- 1. Office of Homeless Services requesting approval of a Contract Amendment to CE1500257 with Emerald Development & Economic Network, Inc., to add \$443,480.00 to the contract amount; no change in term or scope of service.
- 2. The primary goals of the Shelter Plus Care program are: a) to provide permanent housing for disabled homeless persons; b) assure that housed clients receive supportive services aimed at maintaining their housing; c) support clients to become as independent as they can be. This Amendment will consolidate funding from two additional grant awards for the same activity into a single contract. The total number of units receiving subsidies will increase from 53 to 140.
- 3) N/A
- **B.** Procurement
- 1. N/A.
- 2. N/A
- 3.[3] A Justification for Amendment was approved by OPD on 11/25/15.

- C. Contractor and Project Information
- 1. Emerald Development & Economic Network

7812 Madison Ave.

Cleveland, OH 44102

County Council District #4

- 2. The Executive Director is Irene Collins. (216) 961-9690.
- 3. The rent subsidies are provided at Housing First Initiative project sites.
- D. Project Status and Planning
- 1. The services provided through this contract are funded by an annual grant from the U.S. Department of Housing & Urban Development.
- 2. N/A
- 3. N/A
- 4. The Contract start date was 9/01/15.

E. Funding

- 1. The Contract is funded 100% by the FY2014 U.S. Department of Housing & Urban Development, Continuum of Care, Homeless Assistance Grant.
- 2. The provider is reimbursed for rent assistance for clients on a monthly basis.
- 3. This item is an amendment to an existing contract, to consolidate three grant awards into one grant award and one contract.

BC2016-08

A. Scope of Work Summary

- 1. RQ 24301 through R2012-0222, awarded contracts to various providers to implement the Emergency Solutions Grant activities of Coordinated Assessment & Intake, Rapid Re-Housing, and homeless prevention. An Amendment to CE1300127, with FrontLine Service is being submitted for additional funds in the amount of \$408,902.00, no change in term or Scope of Service.
- 2. The primary goals of the Emergency Solutions Grant Program are to a) reduce the number of families and individuals entering the shelter system; b) assist households to leave the shelter more quickly; and c) assure that persons do not return to homelessness.

FrontLine Service manages Coordinated Assessment and Intake at the front door of the shelter system, and provides housing exit plans for each household;

3. N/A

B. Procurement

The Procurement method was RFP 24301. The RFP closed on August 10, 2012. Five providers were approved for awards on October 9, 2012 (CON2013-10). FrontLine Service was one of the five providers. This amendment was approved by OPD on 11/25/15.

C. Contractor and Project Information

1. FrontLine Service

1744 Payne Avenue

Cleveland, OH 44114

District 7

- 2. Susan Neth is the Executive Director of this non-profit organization; (216) 274-3300.
- 3. and 4. N/A
- D. Project Status and Planning
- 1. The Emergency Solutions Grant Program (ESGP) is an annual Department of Housing & Urban Development (HUD) entitlement to promote homeless prevention and rapid re-housing activities. The ESGP was established by Congress to continue homeless system transformation activities begun through the FY 2009 Homeless Prevention and Rapid Re-housing (HPRP)Program.
- 2. N/A
- 3. The contract amendment adds needed additional funding to support Coordinated Entry in the community.
- 4. N/A
- 5. N/A
- E. Funding
- 1. The contract amendment, in the amount of \$408,902.00 is 100% grant awarded funding from the Ohio Department of Development, Ohio Housing Trust Fund Agency.
- 2. The provider submits reimbursement invoices on a monthly basis.
- 3. The previous amendments to this contract are listed on the <u>Contract History Form</u> attached to this NOVUS Item.

C. EXEMPTIONS

[Item details for BC2016-09 – BC2016-11 in Section C., above]

D. CONSENT AGENDA

BC2016-12

A. Department of Information Technology is requesting approval of a contract amendment with AT &T at no additional cost. The term is thru December 31, 2018.

B. Procurement method through RFP 27440 WAN & Telecom

C. Contractor
AT&T Corp
One AT&T Way
Bedminster, NJ 07921-0752

Attn: Master Agreement Support Team

Email:mast@att.com

Contact:

Scott Maurer 45 Erieview Plaza Rm 1360 Cleveland, Ohio 44114 216.822.0723 Fax 216.822.8541 Email:sm8951@att.com

- D. The project reoccurs annually
- E. The project is 100% funded by the general fund (IT601146/0287)

BC2016-13

The Treasury Department would like to amend the first year of the Index Code expensed in the original Contracts with N, Harris Computer Corporation. These are the Contracts for the new Real Property System. This is a revision for current funding source. There is no change in the dollar amount - we are just changing the Index Code to be expensed.

BC2016-14 – PURCHASE ORDER APPROVALS FOR THE WEEK OF 1/4/2016

Department/Location Key:

Departin	lent/Location key.	1	
AE	Statutory Expenses	HRCOM	Personnel Review Commission
AU	Fiscal Office	HS	Health & Human Services
BE	Board of Elections	IA	Internal Auditor
BR	Board of Revision	IG	Inspector General
CA	Court of Appeals	IS	Information Technology
CC-002	Human Resources	JA	Public Safety and Justice Services
CC-010	County Administration	JC	Juvenile Court
CC03	Office of Budget and Management	LA	Law Department
CCE	Executive Office	LLOO1	Law library
CE	Public Works - Engineer	МІ	HIV/AIDS Services
CF	Children & Family Services	MR	Board Developmental Disabilities
CL	Clerk of Courts	OPD	Procurement and Diversity
со	Common Pleas	PC	Probate Court
COUN	County Council	PR	County Prosecutor
СР	County Planning Commission	SA	Senior & Adult Services
CR	Medical Examiner	SE	Support Enforcement Agency
СТ	Public Works	SH	Sheriff
DC	Communications	SM	Solid Waste District
DR	Domestic Relations	ST	Public Works - Sanitary
DRC	Regional Collaboration	TR	Treasurer
DS	Sustainability	VS	Veterans Service Commission
DV	Development	WI	Workforce Development
EC	Early Childhood	WT	Jobs & Family Services

Direct Open Market Purchases (Purchases between \$500 - \$25,000 <u>unless</u> requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Vendor Name	Total
AU-16-36091	12/9/2015	Extra Large Sentry Digital Safe	AU / AU13	Frontier Industrial Supply Company aka FISCO	\$994.00
AU-16-36179	12/17/2015	HP FlexFabric 5700 Switch	AU / AU99	MNJ Technologies Public Sector, LLC	\$4,380.00
AU-16-36199	12/22/2015	Adobe Creative Cloud for Teams	AU / AU99	Zones, Inc.	\$2,751.40

CE-16-36188	12/21/2015	Engine Repairs #03-0031	CE / CE01	Rush Truck Centers of Ohio, Inc.	\$3,009.24
CE-16-36200	12/22/2015	FI Repairs - 256	CE / CE01	John Lance Ford	\$1,142.24
CR-16-36212	12/23/2015	Accreditation of Residency Training Program	CR / CR00	Accreditation Council for Graduate Medical Education aka ACGME	\$4,300.00
CT-15-36161	12/16/2015	JAIL II TRAILER JET PORTABLE CAMERA	CT / CT01	Cromwell Mechanical LLC	\$2,252.00
SA-15-35590	10/9/2015	2 License for Adobe Captivate 8	SA / SA01	Zones, Inc.	\$1,917.12
SH-16-36164	12/16/2015	Utility Carts for Jail Kitchen	SH/SH003	Grainger	\$575.52
SH-16-36112	12/11/2015	Fiberglass Handles for mops and brooms	SH/SH003	Aries Dist.	\$908.04
SH-16-36111	12/11/2015	Deck Brushes for Jail Cleaning	SH/SH003	Aries Dist.	\$596.40
SH-16-35939	11/23/2015	Otto 2 Wire Palm Kit	SH/SH003	Cleveland Communicati on	\$1,579.60
ST-16-36207	12/22/2015	Legal Notice Estimate: Southern Estates Re-Bid	ST / ST01	The Plain Dealer	\$1,200.00
WT-16-36193	12/21/2015	R. Pruitt ADA	WT/WT01	Ohio Desk	\$536.48
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Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Vendor Name	Total
1618292	12/28/2015	January 2016 JD Bread	JC/JC10	PORTLAND FOODS	\$2,046.32
1618291	12/28/2015	January 2016 JD Milk	JC/JC10	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$4,951.16

1618290	12/28/2015	January 2016 JD Peaches, etc.	JC/JC10	Benjamin Foods	\$3,240.60
1618289	12/28/2015	January 2016 JD Pork & Beans	JC/JC10	Benjamin Foods	\$927.75
1618286	12/28/2015	January 2016 JD Lima Beans	JC/JC10	Benjamin Foods	\$2,845.56
1618285	12/28/2015	January 2016 JD Dairy Products	JC/JC10	Benjamin Foods	\$283.57
1618284	12/28/2015	January 2016 JD Lunch Meats	JC/JC10	Benjamin Foods	\$204.00
1618282	12/28/2015	January 2016 JD Meats	JC/JC10	SHAKER VALLEY FOODS, INC.	\$1,801.20
1618283	12/28/2015	January 2016 JD Meats	JC/JC10	Benjamin Foods	\$1,273.80
1618281	12/28/2015	January 2016 JD Bananas	JC/JC10	THE SANSON COMPANY	\$3,146.50