

## **Minutes**

Cuyahoga County Board of Control  
February 8, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I. CALL TO ORDER**

The meeting was called to order at 11:03 a.m.

Attending:

Chris Glassburn, Executive Office (Alternate for Armond Budish)

Kathy Goepfert, Fiscal Office (Alternate for Dennis Kennedy)

Councilman Dave Greenspan

Mike King, County Council (Alternate for Dan Brady)

Stan Kosilesky, Public Works (Alternate for Michael Dever)

Lenora Lockett, Office of Procurement & Diversity

Joe Nanni, County Council (Alternate for Dale Miller)

### **II. REVIEW MINUTES – 2/1/16**

Chris Glassburn motioned to approve the minutes from the February 1, 2016 Board of Control Meeting, as written; Joe Nanni seconded. The minutes were unanimously approved.

### **III. PUBLIC COMMENT**

There was no public comment.

### **IV. CONTRACTS AND AWARDS**

#### **A. Tabled Items**

BC2016-46 Department of Public Works Recommending a payment to the City of Cleveland in the amount of \$162,153.21 for the purchase of a building permit in connection with the the Huntington Park Garage Rehabilitation Project. Funding Source: Parking Enterprise Fund

Stan Kosilesky presented. There were no questions. Chris Glassburn motioned to approve; Stan Kosilesky seconded. Item BC2016-46 was unanimously approved.

#### **B. New Items for review**

BC2016-92 Department of Public Works Submitting an amendment to Contract No. CE1500153 with Karpinski Engineering, Inc. for general mechanical-electrical-plumbing architectural-engineering services for the period 6/15/2015 - 6/14/2018 for additional funds in the amount not-to-exceed \$100,000.00. Funding Source: 100% General Fund

Stan Kosilesky presented. Dave Greenspan asked if the funds would be a use of General Fund reserves. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-92 was unanimously approved.

BC2016-93 Department of Development Requesting approval of a North Coast Opportunities Technology Fund Loan with Yourefolio Incorporated in the amount not-to-exceed \$125,000.00 to

support development of software, a mobile application, and marketing materials for financial advisers, estate planners and insurance professionals. Funding Source: 100% Cuyahoga County Western Reserve Fund

David Lukas, Department of Development, presented. Dave Greenspan asked questions related to anticipated job creation, the collateral on the loan, the company's assets, and if there are patents on the product. Michael King asked if the funds were included in the 2016 budget. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-93 was unanimously approved.

BC2016-94 County Prosecutor a) Requesting authority to apply for and accept grant funds from Ohio Department of Public Safety - Office of Criminal Justice Services in the amount of \$43,960.88 to support the the Sexual Assault Victim Advocacy Initiative for the period 1/1/2016 - 12/31/2016. b) Submitting a grant award in the amount of \$43,960.88 from Ohio Department of Public Safety - Office of Criminal Justice Services to support the Sexual Assault Victim Advocacy Initiative for the period 1/1/2016 - 12/31/2016. Funding Sources: U.S. Department of Justice - Bureau of Justice Assistance FY2015 Edward Byrne Memorial Justice Assistance Grant - 50% (\$21,980.44); local match General Fund - 50% (\$21,980.44)

Marvin Davies, County Prosecutor's Office, presented. Dave Greenspan asked if the General Fund dollars used to support the proposed project are part of the amount appropriated the previous year toward a rape kit/witness victim advocate. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-94 was unanimously approved.

BC2016-95 Department of Health and Human Services/Office of Re-entry Submitting an amendment to Contract No. CE1400125-01 with Recovery Resources for Re-entry Redirection for the Jail Diversion Program for the period 5/1/2014 - 12/31/2015 to extend the time period to 12/31/2016, to change the scope of services, effective 3/1/2016 and for additional funds in the amount not-to-exceed \$200,000.00. Funding Source: 100% Health and Human Services Levy Fund

Mary Kelly, Office of Re-entry presented. Dave Greenspan asked if the funds would be a use of General Fund reserves. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-95 was unanimously approved.

BC2016-96 Department of Health and Human Services/Division of Senior and Adult Services Submitting an amendment to Master Contract No. CE1500348 with various providers for Home Delivered Meal services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2016 - 12/31/2017 for additional funds in the total amount of \$400,000.00: a) Caselo Corporation dba Global Meals in the amount not to-exceed \$133,000.00; b) Mobile Meals, Inc. in the amount not to-exceed \$134,000.00; c) Rose Centers for Aging Well, LLC in the amount not to-exceed \$133,000.00; Funding Source: Health and Human Services Levy, with a small portion of program revenues generated by client fees

Daurin Elliott, Division of Senior and Adult Services, presented. Dave Greenspan asked how many additional meals would be served under the program. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-96 was unanimously approved.

BC2016-97 Department of Health and Human Services/Division of Senior and Adult Services Recommending an award on RQ36065 and enter into a contract with Rose Centers for Aging

Well, LLC (in the amount not-to-exceed \$100,000.00 for Adult Development and Transportation services for the East Cleveland Senior Center for the Cuyahoga County Community Social Services Program for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-97 was unanimously approved.

BC2016-98 Department of Human Resources a) Submitting an RFP exemption, which will result in an award recommendation to Mutual Health Services, a Division of Medical Mutual Services, LLC, in the amount not-to-exceed \$350,000.00 for administration of a Health Reimbursement Arrangement for eligible County employees and their eligible dependents for the time period 1/1/2016 through 12/31/2016; and b) Recommending an award to Mutual Health Services, a Division of Medical Mutual Services, LLC in the amount not-to-exceed \$350,000.00 for administration of a Health Reimbursement Arrangement for eligible County employees and their eligible dependents for the time period 1/1/2016 through 12/31/2016. Funding Source: General Fund

Ed Morales, Department of Human Resources, presented. Lenora Lockett asked if the vendor is registered with the Inspector General, noting that "Medical Mutual of Ohio" is registered. She inquired about the proposed vendor's structural relationship to Medical Mutual of Ohio. Dave Greenspan stated that the protocol has been to have vendors ethics-registered prior to bringing the contract forward for Board approval. Joe Nanni asked for clarification on the services to be provided under the proposed contract. Kathy Goepfert asked why the contract with the previous vendor was terminated. Chris Glassburn held item BC2016-98 in response to discussion on the status of the vendor's ethics registration.

### C. Exemption Requests

BC2016-99 Department of Information Technology Submitting an RFP exemption on RQ36231, which will result in an award recommendation to MCPc in the amount of \$7,726.35 for the purchase of (3) Lenovo Think Pad Helix Tablets for use by the Veterans Service Commission. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. Joe Nanni asked for additional explanation on the unit cost, commenting that it seems high. Dave Greenspan asked if the funds for the purchase have been budgeted. Chris Glassburn motioned to approve; Stan Kosilesky seconded. Item BC2016-99 was unanimously approved.

BC2016-100 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting an RFP exemption on RQ36223, which will result in an award recommendation to Human Services Associates, Inc. in the amount of \$12,000.00 for financial management consultation services for the period 4/1/2016 - 3/31/2017. Funding Source: Public Assistance Fund

David Merriman, Jobs and Family Services, presented. Dave Greenspan asked if the contract amount is fixed. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-100 was unanimously approved.

BC2016-101 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an RFP exemption RQ36433, which will result in an award recommendation

to Starting Point in the amount of \$1,429,090.00 for system coordinator services for the Teacher Education and Compensation Help (T.E.A.C.H.) Early Care and Professional Development System/Early Care and Education Capacity Expansion Programs for the period 1/1/2016 - 12/31/2017. Funding Source: 100% Health and Human Services Levy Fund

Bob Staib, Office of Early Childhood, presented. There were no questions. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-101 was unanimously approved.

#### D. Consent Agenda

There were no questions on the Consent Agenda items. Chris Glassburn motioned to approve the items; Stan Kosilesky seconded. Items BC2016-102 through -108 were unanimously approved.

BC2016-102 Department of Public Works a) Submitting an amendment (Subsidiary No. 4) to Contract No. CE1200508-01 with Terrace Construction Company, Inc. for improvement of East 105th Street/Martin Luther King Drive Intersection in the City of Cleveland for a decrease in the amount of (\$69,003.99). b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Sources: 50% Federal Funds; 42% Ohio Public Works Commissioner; 4% Cuyahoga County; 4% City of Cleveland

*Item BC2016-102 was unanimously approved.*

BC2016-103 Department of Public Works Submitting an agreement with State of Ohio, Department of Transportation to define the terms for Phase II new construction improvements from East 93rd Street to Quebec Avenue and East 105th Street and Quincy in connection with the widening and reconstruction of East 105th Street and intersecting streets from Quincy Avenue to Chester Avenue (Phase 1 - Opportunity Corridor) in the City of Cleveland. Funding Sources: County Road and Bridge, Issue 1 and Federal Funds

*Item BC2016-103 was unanimously approved.*

BC2016-104 Department of Public Works Submitting a construction agreement with CSX Transportation, Inc. in connection with the replacement of Cedar Road Bridge No. 229 in the City of Cleveland. Funding Sources: 80% Federal Funds; 20% County Road and Bridge Funds

*Item BC2016-104 was unanimously approved.*

BC2016-105 Department of Public Works Submitting an agreement of cooperation with City of Brooklyn for resurfacing of Memphis Avenue from Ridge Road to the Brooklyn west corporation line. Funding Sources: Federal Funds - \$2,281,088.00; County Funds - \$570,272.00

*Item BC2016-105 was unanimously approved.*

BC2016-106 Department of Public Works Submitting an amendment to change the contract cover to reflect the reallocation of funds associated with Contract No. CE1500115 with Quality Control Services, LLC for construction management and support services for the period 6/1/2015 - 5/31/2018; no additional funds required. Funding Source: Road and Bridge Fund

*Item BC2016-106 was unanimously approved.*

BC2016-107 Department of Public Works Submitting a consent to assignment of sublease agreement between Acme Acquisition Corporation and Jonathan Lewis, Toby Lewis and Adam Lewis in connection with a revenue generating lease agreement with Progressive Casualty Insurance Company for lease of property located at the County Airport for the period 10/1/2006 - 9/30/2016, effective February 8, 2016. Funding Source: N/A

*Item BC2016-107 was unanimously approved.*

BC2016-108 Office of Procurement & Diversity Presenting voucher payments for the week of 2/8/2016

*Item BC2016-108 was unanimously approved.*

#### V. Other Business

BC2016-109 Time-sensitive/Mission-critical item; Department of Public Works; \$2,138.43; vendor – Custom Trans, Inc.; RQ#36632; transmission replacement on a Ford Explorer. Chris Glassburn motioned to amend the agenda to consider the item; Joe Nanni seconded the motion. The motion was unanimously approved. Kathy Goepfert asked the value of the truck. Councilman Greenspan asked whether the Department has considered leasing. Chris Glassburn motioned to approve the item; Joe Nanni seconded the motion. The item was unanimously approved. Chris Glassburn motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Joe Nanni seconded the motion. The motion was unanimously approved.

Additional discussion was held in reference to item #98, regarding the ethics registration requirement and the Board's ability to vote on contracts and purchases if the vendor is not yet registered.

#### VI. Public comment

There was no public comment.

#### VII. Adjourn

Chris Glassburn motioned to adjourn; Stan Kosilesky seconded. The motion to adjourn was unanimously approved at 11:40 a.m.