



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

Communications Committee Meeting Minutes

Date/Time: Wednesday, January 13, 2016

Location: Independence Fire Station
6305 Selig Road
Independence, Ohio 44131

Attendees (Voting Committee Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief William Shaw	X	Chairman		
Steven Greene	X	Vice Chair – (Law Enforcement)	Craig Bollinger	
Randy Kimbro	X	Brook Park	Lt. Tom Cramer	
Brad Handke	X	City of Cleveland Rep.	Courtney Newman	
Laura Palinkas		City of Cleveland Rep.	Jack McCarthy	X
Debra Cavett	X	City of Cleveland Rep.	Lt. Reynaldo Oritz	
Supervisor Shawn Smith	X	CECOMS	Supervisor Jackie Costa	
Brandy Carney		Cuyahoga County	Nancy Kolcan	X
Pete Greene	X	Cuyahoga County		
Chief Scott Gilman	X	Fire	Chief Rega	
Chief Chris Lyons		Fire	Chief Chris Lyons	
Kevin Friis		Hospitals	Beth Gatlin	
Nick DiCicco	X	Law Enforcement	Carol Haddon	
Chief Bruce Elliott		MARCS	Chief Tom Robinson	
Jim Heath	X	MARCS	Chief Freeman	
		Law Enforcement		
George Balasko	X	PARMA	Capt. Ronald Heffern	
Mike Lasky		PARMA	T.J. Martin	X
Rob Jamieson		Public Works	Bob Girardi	
Lisa Raffurty	X	Regional Dispatch	Jack McCarthy	
Ron Barlow	X	Regional Dispatch		

Others in Attendance: D. Miller, J. Jarvis, D. Ferguson, D. Leff, P. Kelly, M. Terwilliger, C. Haddon, C. Bollinger, E. Schepp, C. Newman, S. Cerrito, B. Carney.

AGENDA ITEMS

- 1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION**
 - Called to order by Chief Shaw at 9:39 AM.
 - Roll Call conducted, 16 voting members, quorum met.

- 2. PUBLIC COMMENT**
 - None

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3. APPROVAL OF MINUTES

- Kimbro motioned, point 6, Haddon was misspelled. Second Balasko. All in favor, aye. No nays or abstentions.

4. ELECTION OF CHAIR

- TJ Martin nominated Shaw, second by DiCicco.
- Motion to close by Balasko, second by Greene.
- One nomination, Shaw elected by all ayes, no nays.

5. COUNTYWIDE FIRE NOTIFICATION

- Fries sent an email out for the notification system.
- McCarthy reports not much movement; they are waiting for the fire chiefs association to provide an updated list.
- Gillman looked at a fire grant to pay for a system but him and Carroll feel that it should be the county to fund the system.
- The system is old with monitors and Pletrons that need to be updated.
- Gillman says that it will cost around \$32,000 to upgrade them.

6. COML COURSE

- Currently have 16 applied. Some still need ICS-300 and will take it February 22-24 at Shaker Heights Fire, 17000 Chagrin Blvd.
- Per the State EMA Training Officer and EMI, any IS-100, 200, 700, or 800 are acceptable. It does not need to be the latest version.
- Communications vehicles are being asked for the third day of class. P. Greene will email out the requests.

7. EXERCISES/DRILLS FOR COM-L PARTICIPATION

- No new drills or exercises reported.
- A COML task force met in Columbus and Scott Ciritto's task book was the best book ever submitted to the state and approved.
- Those in training should try and shadow a current COML thus exercises and such are needed.

8. RNC

- Cleveland has started working on the communications aspect and working with outside agencies to see who is coming in and what they are bringing with them.
- The funding is not there but the radios that are being added are being ordered today, about 500.
- Chicago will send 250 officers and are bringing their own radios to use.
- DiCicco mentioned that an insurance company has sent out a letter to warn agencies that if they agree to an MOU that they are not covered if they go outside of their jurisdiction.
- Secret Service is setting up a Comms team and working with the MAC. Their Comms plan is only inside the MAC and the specific safety zones.
- Customs has not started anything but expect to be involved.
- FBI wants to bring in an additional repeater to support their needs.
- MARCS will provide a list of available resources and can be used by Cleveland during the RNC.
- DiCicco said that they will extend the liquor permits till 4 or 5 am if they apply during the month of July.

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- Dick Miller says that the biggest concern is loading on the system. The equipment is there and available. So coordination of outside agencies coming in with their own ideas of how they are going to talk which could greatly affect the local systems.
- The Feds already asked Brad to verify a list of possible radio frequencies. He checked off a list but warned the group that Bluetooth and unregistered unlicensed equipment may not fail or be usable.
- Brad reports that a training program is being designed so that users will experience system busies so they know how to act or react to a busy.
- 5 sites in Cuyahoga County will be left up on the MARCS 3.5 system. This will allow outside users to be communicating but not a tax on the 7.x system. This presents multiple options.
- Bollinger offered the use of the reserve building to house special response equipment as well as the building roof for communications equipment and antenna systems.

9. ANNOUNCEMENTS / OTHER BUSINESS

- Still need to hear from the regional groups on who will represent the regional dispatch centers.
- Shaw asked for a formal letter to approve a representative.
- If anyone needs a GETS or WPS access, Jim has a direct contact to process any needed requests. There is a short turn around but it is phone specific so that should be done now.

10. EXECUTIVE SESSION

- No executive session conducted.

11. NEXT MEETING

- Next meeting: January 13, 2016 at 9:30 AM, Independence Fire Station.

12. ADJOURNMENT

- Motion to adjourn by Kimbro, second by All.
- Adjourned at 10:28 AM