

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, April 20, 2016
2429 Superior Viaduct, 3rd Floor
Cleveland, Ohio 44113
5:00 p.m.

1) CALL TO ORDER

Chairman Tom Colaluca called the meeting to order at 5:00 p.m.

2) ATTENDANCE

Chairman Tom Colaluca, Commissioner Debbie Southerington, PRC Director Rebecca Kopcienski, PRC Staff Attorney Sara DeCaro, Assistant Prosecutor Nora Graham, PRC Coordinator Cheryl DiMattia, Assistant Law Director Amy Marquit Renwald, PRC Manager Classification & Compensation Albert Bouchahine, PRC Sr. Employment Specialist Skye Gillispie, PRC Classification & Compensation Specialist Jason Sobczyk, PRC Intern Verona Blonde

3) APPROVAL OF MINUTES

Commissioner Southerington made a motion to approve the minutes from April 6, 2016; Chairman Colaluca seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT – Nothing submitted

5) UNFINISHED BUSINESS

a) Appeals – Richard Opre – Dismissal

Commissioner Southerington made a motion to accept the Hearing Officer's Report and Recommendation to dismiss the appeal of Richard Opre; Chairman Colaluca seconded the motion. All were in favor; no objections.

6) NEW BUSINESS

a) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Support Officer Lead – Cuyahoga Job and Family Services – 04/05/2016
Engineering Map Supervisor – Public Works – 04/06/2016
Chief Section Engineer – Public Works – 04/11/2016

Commissioner Southerington made a motion to accept the establishment of the eligibility lists listed above as of the date posted to the PRC website; Commissioner Southerington seconded. All were in favor; no objections.

b) Request to Extend an Eligibility List

PRC Director Kopcienski asked the Commissioners to approve the Sheriff's Office to extend the eligibility list expiration date for the Commissary Clerk 3 from May 5, 2016 to October 15, 2016. Discussion ensued.

Commissioner Southerington made a motion to extend the eligibility list expiration for the Commissary Clerk 3 for the Sheriff's Department from 05/05/2016 to 10/05/2016; Chairman Colaluca seconded. All were in favor; no objections.

c) Class Plan Revision Requests

PRC Manager Classification & Compensation Bouchahine presented proposed modifications to the County's Non-Bargaining Classification Plan. The changes include the revision of 17 classifications, the creation of 11 new classifications and the deletion of 1 existing classification. The proposed changes were posted on the PRC's website (March 21, 2016) in accordance with the PRC Administrative Rules for 20 days prior to the Commissioners' consideration. Discussion ensued.

Commissioner Southerington made a motion to approve the class plan revision requests; Chairman Colaluca seconded. All were in favor; no objections.

d) Proposed Revisions to the Process for Modifications to the County Classification Plan

PRC Manager Classification & Compensation Bouchahine presented a proposed modification of the process for new and revised classifications to increase efficiency of the process and to allow the County to compete more effectively within the labor market. Discussion ensued.

Chairman Colaluca requested that Mr. Bouchahine create timelines that accompany the proposed process to highlight responsibilities in the process.

7) PUBLIC COMMENT – Nothing submitted

8) OTHER BUSINESS – Nothing submitted

9) ADJOURNMENT

Since there was no other business to be discussed, Commissioner Colaluca made a motion to adjourn the meeting at 5:14 p.m.; Commissioner Southerington seconded the motion. All were in favor; no objections.

The next Personnel Review Commission Meeting is scheduled for Wednesday, May 4, 2016 at 5:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3rd Floor.