



Minutes

Board of Control Meeting
Monday, May 16, 2016 11:00 AM
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. – CALL TO ORDER

The meeting was called to order at 11:02 AM.

Attending:

Armond Budish, Chairperson

Councilman Dave Greenspan

Dennis Kennedy, Fiscal Officer

Stan Kosilesky, Department of Public Works (serving as an alternate for Michael Dever)

Lenora Lockett, Director, Office of Procurement & Diversity

Councilman Dale Miller

Joe Nanni, County Council (Alternate for Dan Brady)

II. – REVIEW MINUTES

Armond Budish motioned to approve the minutes from the May 9, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items Returned for Review

There were no tabled items.

B. – New Items for Review

BC2016-317

Department of Public Works,

a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1500080 with Perk Company, Inc. for rehabilitation and resurfacing of various bridge decks in various municipalities for additional funds in the amount \$28,993.15.

b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: \$7.50 Fund

Stan Kosilesky presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-317 was unanimously approved.

BC2016-318

Office of Procurement & Diversity, recommending an award: Department of Public Works on RQ36712 to Bob Gillingham Ford, Inc. (12-2) in the amount of \$48,990.00 for the purchase of (2) 2017 Ford Fusion Hybrid Vehicles. Funding Source: 100% Internal Service Maintenance Garage Fund

Lenora Locket presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-318 was unanimously approved.

BC2016-319

Office of Procurement & Diversity, recommending an award: Department of Public Works on RQ36229 to GlobeCom Technologies, Inc. (23-4) in the amount of \$24,955.80 for the purchase of (1) Uninterruptable Power Supply for the Emergency Coordination Center Project. Funding Source: 100% Capital Projects Fund

Lenora Locket presented. Dave Greenspan asked for an update on the Emergency Coordination Center budget. Dale Miller asked the difference between the lowest bidder and the awarded bidder, and for explanation on the distinction between minor – or correctable – and fatal deficiencies in submitted bid proposals. Armond Budish asked about the frequency with which bids are submitted without a signature on the pricing sheet. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-319 was unanimously approved.

BC2016-320

Office of Procurement & Diversity, submitting amendments to Contract Nos. CE1400157 and CE1500263 with Key Bank National Association for Procurement Card services for the period 5/1/2014 - 8/23/2017 to change the scope of services, effective 3/28/2016 and for additional funds in the amount not-to-exceed \$8,000.00. Funding Source: General Fund

Lenora Locket presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-320 was unanimously approved.

BC2016-321

Court of Common Pleas/Juvenile Court Division, submitting a revenue generating agreement with Positive Education Program in the amount of \$28,700.00 for school-based liaison services for the period 10/20/2016 - 6/30/2017. Funding Source: Revenue Generating

Sarah Baker, Juvenile Court, presented. Dave Greenspan asked for clarification on the proportion of funding contributed toward the program by the County. Armond Budish motioned to approve the item;

Joe Nanni seconded. Item BC2016-321 was unanimously approved. Dale Miller and Lenora Lockett recused themselves.

BC2016-322

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ35962 with Murphy & Co. Graphic Communications in the amount not-to-exceed \$17,000.00 for strategic plan marketing, branding and product design services marketing campaign services for the period 2/1/2016 - 6/30/2016. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, DSAS, presented. Joe Nanni asked for explanation on the scope of services being provided under the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-322 was unanimously approved.

BC2016-323

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ33341 and enter into a contract with JAGI Cleveland-Independence, LLC in the amount of not-to-exceed \$14,310.00 for rental of space and related services for annual Conference on Aging for the period 10/6/2016 - 10/7/2016. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, DSAS, presented. Dave Greenspan asked for explanation on the scope of services under the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-323 was unanimously approved.

BC2016-324

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ36669 and enter into a contract with Crowne Plaza Cleveland South/Independence in the amount of not-to-exceed \$7,417.30 for rental of space and related services for the Senior Center Knowledge on Best Practices and New Models of Service Forum for the period 5/16/2016 - 5/17/2016. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, DSAS, presented. Dave Greenspan asked for clarification on the event dates. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-324 was unanimously approved.

BC2016-325

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ36783 and enter into a contract with Mather Lifeways in the amount not-to-exceed \$2,500.00 for speaker services in connection with the Senior Center Knowledge on Best Practices and New Models of Service Forum being held on May 17, 2016. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, DSAS, presented. Joe Nanni asked Daurin to identify the target audience for the event. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-325 was unanimously approved.

C. Exemptions

BC2016-326

Fiscal Department, submitting an RFP exemption on RQ37333, which will result in an award recommendation to Foresite Realty OH, LLC in the amount not to exceed \$3,217,333.25 for lease of Office Space located in the City View Center in Garfield Hts., for use by the Auto Title Division for the period 2/1/2017 - 1/31/2022. Funding Source: Certificate of Title Fund

Dave Shaeffer, Auto Title, presented. Dave Greenspan asked questions related to the structure of the agreements with the State agencies, and whether the reimbursement the County receives from the State would go back into the Title Fund. Dale Miller asked about the status of known environmental contamination at the project site. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-326 was unanimously approved.

BC2016-327

Department of Information Technology, submitting an RFP exemption RQ36692, which will result in an award recommendation to Skillsoft Corporation in the amount not-to-exceed \$48,000.00 for 150- licensed seats for on-line technical training for the period 4/11/2016 - 4/10/2019. Funding Source: 38% HHS/State Federal Reimbursements; 62% General Fund

Pat Wright, Information Technology, presented. Joe Nanni asked for explanation on the type of training to be delivered under the purchase. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-327 was unanimously approved.

BC2016-328

Department of Information Technology, submitting an RFP exemption RQ34773, which will result in an award recommendation to Stephen Campbell & Associates, Inc. in the amount not-to-exceed \$21,800.00 for maintenance on Cyber Tech VOIP Recorder, HP Servers and UPS Power Supplies for various County departments for the period 11/1/2015 - 10/31/2017. Funding Source: 100% HHS Levy

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-328 was unanimously approved.

BC2016-329

Department of Information Technology, submitting an RFP exemption RQ37159, which will result in an award recommendation to FirstMerit Convention Center of Cleveland in the amount not-to-exceed \$1,800.00 for rental of space and related services for the Northeast Ohio GIS Symposium being held on August 25, 2016. Funding Source: ~~100% General Fund~~ GIS Symposium registration fees

Lindy Burt corrected the funding source. Pat Wright, Information Technology, presented. Dave Greenspan asked if the item is budgeted, in the event that registration fees do not cover the costs. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-329 was unanimously approved.

BC2016-330

Department of Information Technology, submitting an RFP exemption RQ36654, which will result in an award recommendation to Mid America Consulting Group, Inc. in the amount not-to-exceed \$17,500.00

for maintenance and support of the ProviderGateway Long Term Care software application for the period 2/1/2016 - 1/31/2018. Funding Source: 100% HHS Levy

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-330 was unanimously approved.

BC2016-331

Sherriff's Department, submitting an RFP exemption RQ36961, which will result in an award recommendation to Watch Systems, LLC in the amount not-to-exceed \$225,000.00 for Sex Offender Notification services for the period 5/1/2016 – 4/30/2019. Funding Source: 100% General Fund

Donna Kaleal, Sheriff's Department, presented. Dale Miller asked if the service had the potential to be bid out. Joe Nanni suggested the vendor could register as a state contract vendor. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-331 was unanimously approved.

BC2016-332

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption RQ37001, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$200,000.00 for evaluation services for the UPK 2.0 Program for the period 1/1/2016 - 12/31/2017. Funding Source: ~~Health and Human Services Levy Fund~~ 100% Public Assistance

Lindy Burt corrected the funding source. Bob Staib, Office of Early Childhood, presented. Dave Greenspan asked for clarification on the funding source. Armond Budish motioned to approve; Stan Kosilesky seconded. Item BC2016-332 was unanimously approved.

BC2016-333

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption RQ37169, which will result in an award recommendation to Ohio Desk in the amount not-to-exceed \$45,245.80 for the purchase of 170 lobby/waiting room chairs for various locations in the Virgil E. Brown Building. Funding Sources: 56% Federal Child Support Funding and 44% Federal Public Assistance Fund

David Merriman, JFS Administrator, presented. Dale Miller asked what the County would do with the existing chairs. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-333 was unanimously approved.

D. Consent Agenda

Dave Greenspan referred to items -336 and -337, and inquired about the status of legislation formally establishing the Office of Innovation as a County agency. Armond Budish motioned to approve Consent Agenda items -334 through -338; Dale Miller seconded. The Consent Agenda items were unanimously approved.

BC2016-334

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item BC2016-334 was unanimously approved.

BC2016-335

Department of Public Safety and Justice Services, submitting an agreement with County Sheriff's Department in the amount not-to-exceed \$90,419.97 for reimbursement of eligible expenses in connection with the FY2015 State Homeland Security Grant Program – Law Enforcement for the period 5/30/2016 - 3/31/2018. Funding Source: 100% FY2015 State Homeland Security Grant Program - Law Enforcement

Item BC2016-335 was unanimously approved.

BC2016-336

Office of the County Executive, Innovation and Performance area, requesting approval to apply for grant funds from the State of Ohio, Local Government Efficiency Program in the amount of \$100,000 for the engagement of Cuyahoga Community College - Corporate College to provide Lean Six Sigma training to County employees and complete a project that will improve the process in which Jobs and Family Services connects public program beneficiaries with meaningful employment. Funding Source: Ohio Development Services Agency – Local Government Efficiency Program Grant

Item BC2016-336 was unanimously approved.

BC2016-337

Office of the County Executive, Innovation and Performance area, requesting approval to apply for grant funds from the State of Ohio, Local Government Efficiency Program in the amount of \$100,000 for the engagement of Cuyahoga Community College - Corporate College to provide Lean Six Sigma training to County employees and to complete a project that will improve the County's loan collection process related to the Department of Development's loan issuance program. Funding Source: Ohio Development Services Agency – Local Government Efficiency Program Grant

Item BC2016-337 was unanimously approved.

BC2016-338

Office of Procurement & Diversity, presenting voucher payments for the week of 5/16/2016

Item BC2016-338 was unanimously approved.

V. OTHER BUSINESS

BC2016-339

Mike Chambers presented a walk-on item on behalf of the Department of Public Works: Agreement with City of Cleveland in the amount not-to-exceed \$200,000 for the paving of Lakeside Avenue from West Mall Drive to East 6th Street. Under this agreement, the County would expand the scope of the Hotel project asphalt paving item in its existing contract with Turner Construction. The proposed agreement lays out the terms by which the City will reimburse the County for the work. Armond Budish motioned to amend the agenda to consider the item; Stan Kosilesky seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved.

VI. – PUBLIC COMMENT

There was no public comment.

VII. – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:47 a.m.