



Cuyahoga County Board of Control Agenda
Monday, June 6, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

II – REVIEW MINUTES – 5/31/16

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2016-387

Department Information Technology, submitting and amendment to Contract No. CE1500135 with Unitronix Data Systems, Inc. for license, support and maintenance on the Unitronix ABACUS application for the period 4/1/2015 - 3/31/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$5,386.10.

Funding Source: Health and Human Services Levy

BC2016-388

Office of Procurement & Diversity, recommending an award: Department of Public Works, on RQ36902 to Control Systems LLC in the amount not-to-exceed \$141,050.00 for the purchase and installation of Parking Control Equipment at the Cuyahoga County Justice Center Garage located at 1200 Ontario Street, Cleveland.

Funding Source: Capital Project Fund

BC2016-389

Office of Procurement and Diversity, on behalf of the Department of Public Works, recommending to amend BC2016-67, dated 2/1/2016, which authorized an award on RQ36174 to The Ohio Desk Company (1-1) for the purchase of 1 modular steelcase low-profile raised floor with labor and installation for use in the Cuyahoga County Juvenile Justice Center for the Department of Public Works by changing the amount of the award from \$45,241.07 to \$45,872.07.

Funding Source: Capital Projects Fund

BC2016-390

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1400208 with Enterprise Community Partners, Inc. for the Earned Income Tax Credit and Other Tax Credits and Tax Preparation Assistance to Low and Moderate Income Families Program for the period 7/1/2014 - 6/30/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$325,000.00.

Funding Source: Temporary Assistance to Needy Families Fund

BC2016-391

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting and amendment to Contract No. CE1500135 with Ipsos Public Affairs for customer satisfaction tracking surveys for Benefits Reapplication and Office of Child Support Customers for the period 7/1/2015 - 6/30/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$132,434.28.

Funding Source: 51% by Federal PA (Public Assistance) Funds; 49% Child Support Funds

BC2016-392

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ36986 and enter into a contract with Crowne Plaza Cleveland/South/Independence in the amount of \$12,251.25 for room rental and catering services for the 2016 Supervisor Management Training Conference for the period 6/15/2016 - 6/18/2016.

Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center.

BC2016-393

Sheriff's Department, submitting an amendment to Contract No. CE1300175 with Cardinal Health 411, Inc. nka Cardinal Health 110, LLC for pharmaceutical supplies for the period 4/1/2013 - 3/31/2016 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$400,000.00.

Funding Source: General Fund

C. Exemptions

BC2016-394

Department Of Public Works - recommending an alternate procurement, on RQ37414, which will result in an award recommendation for the purchase of 3 Dodge Caravans.

Funding Source: N/A

BC2016-395

Department of Public Safety and Justice Services, submitting an RFP exemption on RQ37094, which will result in an award recommendation to ELSAG North America in the amount not-to-exceed \$55,696.00 for maintenance on the Automated License Plate Reader in connection with the FY2015 State Homeland Security Grant Program -Law Enforcement for the period 1/1/2016 - 12/31/2016.

Funding Source: 100% FY2015 State Homeland Security Program -Law Enforcement

BC2016-396

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37381, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount of \$1,443,480.00 for management of the Shelter Plus Care Sponsor Based –Rental Assistance program.

Funding Source: U.S. Department of Housing & Urban Development through the FY 2015 Homeless Assistance Grant process.

BC2016-397

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37416, which will result in an award recommendation to Salvation Army in the amount of \$232,453.00 for supportive services for homeless men in the PASS Transitional Housing Program for the period 8/1/2016 – 7/31/2017.

Funding Source: Health and Human Service Levy

BC2016-398

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ37250, which will result in an award recommendation to Applewood Centers, Inc. in the amount of \$128,000.00 for Therapeutic Day Reporting services for the period 1/1/2016 - 12/31/2016.

Funding Source: Protective Child Allocation Fund

BC2016-399

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ37252, which will result in an award recommendation to the Great Lakes Museum of Science, Environment and Technology in the amount of \$9,460.63 for rental of space for the Family Fun Night event being held on 8/3/2016.

Funding Source: 29.6% Title IV-E Administrative and 70.4% HHS Levy

D. Consent Agenda

BC2016-400

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

Funding Source: Revenue Generating

BC2016-401

Fiscal Department, recommending an award on RQ36865 and enter into an agreement with Cuyahoga Community College District in the amount not-to-exceed \$59,000.00 for training services for the LeanOhio Procurement Process Improvement Project for the period 3/4/2016 - 3/03/2017.

Funding Source: 100% Lean Ohio Grant Fund

BC2016-402

Office of Procurement & Diversity, presenting voucher payments for the week of 6/6/2016

Direct Open Market Purchases (\$500 - \$25,000)				
Requisition #	Description	Department	Vendor Name	Total
CF-16-37272	Monitors for Director's Conference Room	Department of Health and Human Services/Division of Children and Family Services	HPM Business Systems, Inc.	\$8,677.77
SA-16-37279	BenefitsCheck Up Private Label	Department of Health and Human Services/Division of Senior and Adult Services	National Council on Aging	\$5,000.00
IS-16-37224	Phones for conference room for Cuyahoga Job and Family Services	Department of Information Technology	ITcleanpro	\$2,653.00
IS-16-37398	Nitro Pro for Real Property Analysts in Fiscal Office	Department of Information Technology	Brown Enterprise Solutions	\$689.16
JA-16-37428	Legal advertisement – Mini robot for Lorain County Sheriff's Bomb Squad	Department of Public Safety and Justice Services	Plain Dealer/ Plain Dealer Publishing Co.	\$800.00 -estimate-
JA-16-37408	Batteries for critical detection equipment for HazMat Teams	Department of Public Safety and Justice Services	Smith's Detection	\$3,850.00
CT-16-37368	Jail II Hot Water Plant Expansion Project parts	Department of Public Works	Gem, Inc.	\$23,695.00
ST-16-37443	Legal advertisement – Repairs to Southern Estates Pump Station	Department of Public Works	Plain Dealer/ Plain Dealer Publishing Co.	\$1,800.00 -estimate-

	Driveway in City of Brecksville			
CR-16-37378	Adobe Creative Cloud licenses renewal	Medical Examiner	SHI Software House International	\$3,945.00
CR-16-37437	Consumables – DNA	Medical Examiner	Promega Corporation	\$5,588.00
SH-16-37430	Toner cartridges	Sheriff's Department	HPM Business Systems Inc.	\$2,377.77
CP-16-37410	Plankton Nets for Green Bulkhead Project /Cuyahoga River monitoring	Planning Commission	General Oceanics, Inc.	\$2,155.19
CP-16-37454	Sensors for Green Bulkhead Project /Cuyahoga River monitoring	Planning Commission	Fondriest Environmental, Inc.	\$2,225.00
Items already purchased				
IS-16-37365	Cisco Catalyst 2960x48FPS-L, Ethernet switch for network connectivity	Department of Information Technology	HPM Business Systems Inc.	\$1,897.77
CF-16-37137	Post adoption special services subsidy: residential services	Department of Health and Human Services/Division of Children and Family Services	Christian Children's Home of Ohio, Inc.	\$507.71
CF-16-37138	Post adoption special services subsidy: Neurofeedback and treatment therapy services	Department of Health and Human Services/Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$6,452.00
CF-16-37418	Post adoption special services subsidy: respite services	Department of Health and Human Services/Division of	Beechbrook	\$542.50

		Children and Family Services		
AU-16-37192	Legal advertisement Spring 2016 Forfeited Land Sale	Fiscal Office	Legal News Publishing	\$3,450.00
CR-16-37474	Shipping charges	Medical Examiner	Federal Express	\$597.53

V – OTHER BUSINESS

Items of Note (non-voted)

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a grant award from The Martha Holden Jennings Foundation in the amount of \$30,000.00 for financial support for the Supporting Partnerships to Assure Reads Kids Grant Program for the period 8/1/2016 – 7/31/2017.

Funding Source: Martha Holden Jennings Foundation

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control Agenda
Tuesday, May 31, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 AM.

Attending:

Armond Budish, Chairperson
Michael Dever, Director, Department of Public Works
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller

II – REVIEW MINUTES – 5/23/16

Armond Budish motioned to approve the minutes from the May 23, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2016-365

Department of Public Works, recommending an award on RQ34462 and enter into a contract with Bramhall Engineering & Surveying Company (24-15) in the amount not-to-exceed \$255,600.00 for design services in connection with the resurfacing of ~~Cedar Road, East 116th Street and~~ Warrensville Center Road for the period ~~05/10/2016 – 12/31/2019~~. Funding Source: Road and Bridge Fund

Item 365 was corrected to reflect the Warrensville Center Road Project, only. Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve item BC2016-365; Dale Miller seconded. The item was unanimously approved.

BC2016-366

Office of Procurement & Diversity, recommending an award: Department of Health and Human Services/Cuyahoga Job and Family Services, on RQ37169 to Ohio Desk in the amount not-to-exceed \$45,245.80 for the purchase of 170 lobby/waiting room chairs for various locations in the Virgil E. Brown Building. Funding Source: 56% Federal Child Support Funding and 44% Federal Public Assistance Fund

Lenora Lockett presented. Dave Greenspan commented that the chairs are relatively higher in cost and asked for further explanation. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-366 was unanimously approved.

BC2016-367

Department of Health and Human Services/Division of Job and Family Services, recommending an award on RQ35956 and enter into a contract with Catholic Charities Corporation (2-1) in the amount not-to-exceed \$491,799.00 for Pre-employment screening services for Ohio Works First applicants for the period 7/1/2016 - 6/30/2017. Funding Source: Temporary Assistance to Needy Families Fund

David Merriman, Administrator of Jobs & Family Services presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-367 was unanimously approved.

BC2016-368

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500128 with Catholic Charities Corporation for intensive case management, vocational assessment and counseling services for Ohio Works First Cash Assistance and Disability Financial Assistance recipients with barriers to employment for the period 7/1/2015 - 6/30/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$386,162.00. Funding Source: 100% Temporary Assistance to Needy Families Fund

David Merriman, Administrator of Jobs & Family Services presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-368 was unanimously approved.

BC2016-369

Sheriff's Department, submitting a revenue generating agreement with the City of Cleveland in the amount not-to-exceed \$250,000.00 to house up to 200 inmates arrested by Cleveland Division of Police in connection with the Republican National Convention, for the period 7/16/2016 – 7/23/2016. Funding Source: Revenue Generating

Ken Mills, Sheriff's Department, presented. Dale Miller asked how the contract amount was calculated; whether payment is based on utilization, and whether overhead is included. Dave Greenspan asked whether the contract amount included internal and external costs. Trevor McAleer asked the cost to rent the Bedford Heights Jail. Dale Miller asked if the cost to rent the Bedford Heights is a given, even if there are no arrests. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-369 was unanimously approved.

C. Exemptions

BC2016-370

Office of Procurement & Diversity, requesting approval of an alternate procurement process for food purchases for Sheriff's Department and Juvenile Detention Center. Funding Source: N/A

Lenora Lockett presented. Dale Miller expressed support for the proposed procurement method and asked for additional clarification on the current food delivery schedule. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-370 was unanimously approved.

BC2016-371

Common Pleas Court/Juvenile Court Division, submitting an RFP exemption, which will result in an amendment to Contract No. CE140007 with BI Incorporated for electronic monitoring services for the period 4/1/2014 – 3/31/2016 and for additional funds in the amount of \$104,287.85. Funding Source: Title IV-E Funding

Sarah Baker, Juvenile Court, presented. Dale Miller asked the status of the current contract, and for the estimated number of individuals to be monitored under the service during the contract period. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-371 was unanimously approved.

BC2016-372

Sheriff's Department, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300175 with Cardinal Health 411, Inc. nka Cardinal Health 110, LLC for pharmaceutical supplies for the period 4/1/2013 - 3/31/2016 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$400,000.00. Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Dennis Kennedy asked if the proposed amount of funding is sufficient to cover the contract. Dale Miller asked if the Department has put another contract out for bid. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-372 was unanimously approved.

BC2016-2373

Donna Kaleal, Sheriff's Department, submitting an RFP exemption on RQ37363, which will result in an award recommendation to Taser International Inc. in the amount not-to-exceed \$724,621.43 for 100 150 Taser body cameras for the period 7/1/2016 – 6/30/2021. Funding Sources: General Fund - \$424,621.43; FY2015 Justice Assistance Grant - \$100,000.00; Prosecutor's Office - \$200,000.00

Donna Kaleal, Sheriff's Department, presented. She corrected the number of cameras to be procured to 150. Dave Greenspan asked for additional explanation on the components included in the equipment. Dale Miller asked for identification of the personnel that would use the cameras. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-373 was unanimously approved.

BC2016-374

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37380, which will result in an award recommendation to Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$10,658,692.00 for rental assistance for chronically homeless individuals for the Shelter Plus Care Tenant based Rental Assistance Program in connection with the FY2015 HEARTH Act Continuum of Care Homeless Assistance Programs for the period 5/1/2016 – 4/30/2017. Funding Source: U.S. Department of Housing & Urban Development, FY2015 Homeless Assistance

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-374 was unanimously approved.

BC2016-375

Department of Health And Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37383, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount of \$971,262.00 for management of the Shelter Plus Care Program in connection with the FY2015 Housing and Urban Development Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act Grant Program for the period 9/1/2016 - 8/31/2017. Funding Source: FY2015 Housing and Urban Development Homeless Emergency Assistance and Rapid Transition to Housing Act Grant Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-375 was unanimously approved.

BC2016-376

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ36736, which will result in an award recommendation to St. Joseph's Home in the amount not-to-exceed \$267,547.00 for medical respite services to homeless men for the period 6/1/2016 – 5/31/2017. Funding Source: 100% Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. Dale Miller asked if the scope of services would include mental health. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-376 was unanimously approved.

BC2016-377

Department of Communications, submitting an RFP exemption on RQ36700, which will result in an award recommendation to SocialBakers in the amount of \$7,680.00 for social analytics and publishing services for a period of 1 year. Funding Source: 100% General Fund

Eliza Wing, Chief Communications Officer, presented. Dale Miller asked Eliza to define "social analytics." Dave Greenspan asked for the time period on the contract. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-377 was unanimously approved.

BC2016-378

Department of Information Technology, submitting an RFP exemption on RQ36848, which will result in an award recommendation to Fusionstorm in the amount of \$31,932.78 for the purchase of a Veritas 5220/5230 Netbackup Appliance Storage Shelf. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-378 was unanimously approved.

BC2016-379

Department of Human Resources, submitting an RFP exemption on RQ37135, which will result in an award recommendation to Economic Research Institute in the amount of \$2,689.00 for the purchase of Salary Assessor software. Funding Source: 100% General Fund

Pat Smock, Department of Human Resources, presented. Dave Greenspan asked if the contract allowed other groups within the County to utilize the software. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-379 was unanimously approved.

D. Consent Agenda

Armond Budish motioned to approve Consent Agenda items BC2016-380 through 386; Dale Miller seconded the motion. The Consent Agenda items were unanimously approved.

BC2016-380

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1500248 with Mark Schaffer Excavating & Trucking, Inc. for the Cuyahoga County Airport Runway 6/24 Safety Area Improvements - Project No.1 Airport Improvement Program for a decrease in the amount of (\$1.27). Funding Source: General Fund 90% Reimbursable by FAA Grants

BC2016-381

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

BC2016-382

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1400205-01 with Beech Brook for assessment, service brokerage and respite care services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project in connection with FY2012 Title II grant program for the period 6/9/2014 - 6/30/2016 to extend the time period to 12/31/2016, to change the scope of services, effective 7/1/2016 and for additional funds in the amount of \$19,720.00. Funding Source: Title II Grant Fund

BC2016-383

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1600032 with The Centers for Families and Children for rental of space and related services for the Elder Justice Community Forum in connection with Elder Abuse Awareness Month by changing the date of the event from 6/22/2016 to 6/30/2016; no additional funds required. Funding Source: 100% by the Health and Human Services Levy

BC2016-384

County Law Library, submitting a grant agreement in the amount of \$1,283.68 from the Statewide Consortium of County Law Library Resource Boards/Cuyahoga County Law Library Resource Boards for the purchase of new wireless LCD projector and audio visual cart and related accessories and a tripod for the Law Library's camcorder for the period 4/22/2016 - 12/31/2016. Funding Source: Statewide Consortium of County Law Library Resources Boards

BC2016-385

Office of Procurement & Diversity, presenting voucher payments for the week of 5/31/2016

BC2016-386

Department of Development, presenting Housing Rehabilitation Loans for the week of 5/31/2016

V – OTHER BUSINESS

Items of Note (non-voted)

Dave Greenspan asked for additional explanation on the purpose and terms of the agreement summarized under item #1 – landlord consent and agreement with Flight Options, LLC. Staff indicated they would forward additional information following the meeting.

Item 1.

Department of Public Works, submitting a Landlord Consent and Agreement with Flight Options, LLC, in connection with a revenue generating lease for use of property at the Cuyahoga County Airport for the period 10/1/1987 - 9/30/2037.

Funding Source: N/A

Item 2.

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant agreement with Western Reserve Area Agency for the Older Americans Act/Senior Community Services Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2016 - 12/31/2016 to change the terms, effective 4/29/2016.

Funding Source: 100% Older Americans Act Title III Grant Funds

Item 3.

Department of Health and Human Services/Division of Children and Family Services, submitting an affiliation agreement with University of Akron for administration and coordination of the Social Work Field Learning Experience Education Program for Akron students for the period 5/1/2016 - 4/30/2018.

Funding Source: N/A

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved. At 11:41 a.m.

Item Details

IV. Contracts and Awards

IV. B. New Items

BC2016-387

Department Information Technology, submitting and amendment to Contract No. CE1500135 with Unitronix Data Systems, Inc. for license, support and maintenance on the Unitronix ABACUS application for the period 4/1/2015 - 3/31/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$5,386.10.

BC2016-388

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation and Purchase to Signature Control Systems LLC for Parking Control Equipment & Installation for the Not-to-Exceed cost of \$141,050.00.
2. The primary goal of this project is to purchase and install new equipment for perimeter security features for the Justice Center parking areas.

B. Procurement

1. The procurement method for this project was RFP Exemption, per County Code 501.12(D), approved BC2016-348, 5/23/2016.

C. Contractor and Project Information

1. The address of the vendor is:

Signature Control Systems LLC

P.O. Box 562

Blacklick, Ohio 43004

There is no County Council representation, as the vendor is located out of Cuyahoga County.

2. The owner is Jon J. Bowsheer, CEO/President.

3a. The project is located at the Justice Center, 1200 Ontario Street, Cleveland, Ohio 44114.

3b. The project is located in Council District 7

D. Project Status and Planning

1. This is a one-time project for the County.
3. This project is on a Critical Path, as the equipment must be installed prior to the start of the RNC.

E. Funding

1. The project is funded 100% by General Fund - CAPITAL PROJECT. Index Code CC768309.
2. Payment will be made Net 30 days after receipt of invoice once work is accepted by Public Works.

BC2016-389

Office of Procurement & Diversity, requesting to amend Resolution BC2016-67, approved 2/1/2016, which approved an Award Recommendation to The Ohio Desk Company for the amount of \$45,241.07 for furniture, labor and installation for use in the Emergency Operations Center at the JJC.

Additional funds of \$631.00 are needed in order to complete payment, as the vendor was advised by the Department of Public Works, per Stuart Boyda, to break down the larger truck load to use smaller delivery trucks, as dock restrictions at the Juvenile Justice Center was not provided by DPW's 147 pages of specifications at time of quoting. The vendor had to unload at their warehouse and transfer to a smaller truck and make several trips/loads (per S. Boyda e-mail).

BC2016-390

A. Scope of Work Summary

1. Cuyahoga Job and Family Services is requesting to amend a contract with Enterprise Community Partners for the cost of \$325,000.00. The planned contract period is July 1, 2016 to June 30, 2017.
2. The primary goal of the program:
 - To provide free income tax preparation service; promote outreach and education particularly among low-income working families with children and immigrant groups; and facilitate the use of the EITC as an entry point for financial education and asset development.

B. Procurement

1. The procurement method for this project was RFP.
2. The RFP #29908 was issued on February 24, 2014 and closed on April 4, 2014, which recommended Enterprise Community Partners, Inc. for the contract.
3. There was one (1) proposal submitted for review, one (1) proposal was recommended for approval.

C. Contractor and Project Information

1. The address of the vendor:
70 Corporate Center,
11000 Broken Land Parkway, Suite 700
Columbia, MD 21044
2. The CEO for the vendor is Terri Ludwig
- 3.a The location for the program will be in Cuyahoga County.

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by Federal TANF funds.
2. The schedule of payments is by monthly invoice.

BC2016-391

A. Scope of Work Summary

1. CJFS is requesting approval to amend a contract with Ipsos Public Affairs, LLC for the planned cost of \$126,388.27. The amended contract period is 7/1/16 through 6/30/17.
2. The primary goal of the project is:
 - To provide independent feedback to management regarding the organization's administration of its service delivery model by objective measurement of the quality of services and the effectiveness of system procedures being offered to CJFS customers.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP was \$200,000.00.
2. The RFP was closed on April 3, 2015.

3. The proposed contract amendment received OPD approval to process on 5/9/2016 in MyPro.

C. Contractor and Project Information

1. The address of the vendor:

Ipsos Public Affairs, LLC
2020 K St., NW, Suite 410
Washington, DC 20006
Council District (NA)

2. The President is Clifford Young.

3. The address of the project is the same as above.

D. Project Status and Planning

1. The program reoccurs annually.

2. The project has a scheduled start date of July 1, 2016.

E. Funding

1. The project is funded 51% by Federal PA (Public Assistance) Funds and 49% Child Support Funds.

2. The schedule of payments will be by semi-annual invoice.

3. This amendment changes the value and is the first (1st) amendment of the contract. The history of the amendments is:

Contract 2015: \$ 126,388.27

Proposed Amend#1, 2016: \$ 132,434.28

Total: \$ 258,822.55

BC2016-392

A. Scope of Work Summary

1. The Division of Children and Family Services is requesting an RFP exemption to contract with Crowne Plaza Cleveland South/Independence for room rental and catering services from June 15, 2016 to June 18, 2016 in the amount of \$12,251.25.

2. The primary goal of this contract is to give supervisors and managers enhanced training to increase their knowledge and skills. Professional experts will deliver this upper level training. After the completion of the conference, supervisors should have new knowledge and skills that will assist them in their daily responsibilities. The conference goal is to motivate supervisors and managers to maximize their resources to assist staff in their daily operations on the job.

B. Procurement

1. RFP exemption is the procurement method for this contract. The informal bidding process was attempted to solicit vendors within the specified location who were able to accommodate the room rental and catering needs, however this was the only vendor who was able to provide the appropriate services in the specific location at the budgeted price.

C. Contractor and Project Information

1. The address for the vendor is as follows:

Crowne Plaza Cleveland South/Independence
5300 Rockside Road
Independence, OH 44131

Contact Person: Stephanie Irelan, Director of Catering
(216) 524-0700

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% State Reimbursable North Central Ohio Regional Training Contract.
2. The schedule of payment is by invoice.

BC2016-393

A. Scope of Work Summary

Sheriff's Department requesting to amend contract with Cardinal for inmate pharmaceuticals. This extension and addition of funds will cover \$330,000 final 5 months of the previous contract, and an additional three months of supply, through the end of June. At the end of June, the County will move to purchase pharmaceuticals exclusively from MetroHealth.

B. Procurement

1. The procurement method for the original contract was through RFP.

C. Contractor and Project Information

Cardinal Health 110 LLC

7000 Cardinal Place

Dublin, OH 43017

2. The Principal Owner is George Barrett, Chairman and CEO

D. Project Status and Planning

1. This is amending an existing contract

E. Funding

1. The project is funded 100% General Fund. Funding has been identified in the Department's budget.
2. The schedule of payments is per invoice.

C. EXEMPTIONS

BC2016-394

Department of Public Works

Rationale Supporting the Use of the Selected Procurement Method

In the past, formal bids were not received for similar vans and the Alternate Procurement Process was eventually used to purchase the required vehicles for various County departments. The Department of Public Works will send out specifications via BuySpeed to all registered vendors in the related category and post it to the web for one week. No bid bond or performance bond will be required to help ensure a better response from the vendors. The successful bidder must be compliant with the Inspector General's Ethics Program and not be on the debarred list. This Alternate Procurement Process will help expedite the process to ensure timely delivery and competitive pricing from vendors.

Was this project funding included in OBM approved budget for the current year?

Yes

What other available options and/or vendors were evaluated? If none, include the reasons why.

The Dodge Grand Caravan is the only acceptable vehicle for the purposes they are intended. The Cuyahoga County Fleet Operation has communicated closely with the end users and the Dodge Grand Caravans were chosen as the other manufacturer models do not meet the County's specifications.

What ultimately led you to this product or service? Why was the recommended vendor selected?

The Dodge Grand Caravan has been utilized effectively in the County fleet for many years. When bids were issued in the past, other alternatives were proposed to the County. Upon reviewing the specifications, they could not be considered equivalents due to the vehicles intended uses. Continuing to purchase Dodge Grand Caravans will allow service and repair expenses to be controlled in the most effective manner.

Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

These vehicles are to be placed into service immediately upon delivery to replace similar units that have exceeded expectancy and are incurring excessive and unnecessary repair costs.

Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Due to the limited number of manufactures and dealers that sell them, it sometimes becomes necessary to deviate from normal procurement processes to expedite the purchases. More often than not, when purchase Dodge Grand Caravans, the opportunity to submit a formal bid does not offer dealerships a lucrative enough opportunity to compete using the County's standard Formal Bidding processes. Therefore, when there is not enough response from vendors using the Formal Bidding Process, an Alternate Procurement Process is requested.

BC2016-395

Department of Public Safety & Justice Services

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

Department of Public Safety & Justice Services seeking approval of maintenance contract for the Automated License Plate Readers (ALPR's) deployed throughout Ohio Homeland Security Region 2. OHS Region 2 is comprised of Ashtabula, Cuyahoga, Geauga, Lake and Lorain Counties.

If contract or contract amendment term has begun please respond to questions 1b. and 1c below:

1b. Why is the contract amendment being submitted late?

Maintenance from the contract was approved under FY2015 State Homeland Security Grant Program. Public Safety & Justice Services was waiting on Ohio Emergency Management Agency to release documentation showing ELSAG as a Sole Source project.

1c. What is being done to prevent this from reoccurring?

Public Safety & Justice Services is working to get this project approved on another grant before the contract expires.

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

\$55,696.00

STS#800067

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

100% funded from FY215 State Homeland Security Program -LE Grant (SHSP-LE)

4. Was the specific project funding included in OBM-approved budget for the current year?

Yes, under Index code JA768903

5. Rationale Supporting the Use of the Selected Procurement Method

This is proprietary technology and we must continue to use this vendor for maintenance services. Index #STS846 Contract #800067

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

Because of the proprietary nature of the services no other vendors were evaluated. It is necessary to use the vendor to continue maintenance services through December 31, 2016.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

The vendor was selected for initial License Plate Reader purchases by the multi-jurisdictional committee comprised of agencies within Cuyahoga County and across Ohio Homeland Security Region 2.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Because this is the proprietary vendor, further delays could possibly prevent the maintenance services for the ALPR's deployed throughout Ohio Homeland Security Region 2, which could impact the ability of law enforcement officials within the region from generating information from the ALPR's and distributing critical information throughout the region.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The County should always encourage competition wherever feasible to do so. However, due to the proprietary nature of the equipment being maintained a competitive process is not possible in this instance.

BC2016-396

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Requesting an RFP Exemption as provided in Ord. No. 02011-0046, 3.03G. on RQ37383 on behalf of Emerald Development & Economic Network, Inc. (EDEN).

Cuyahoga County applied for and was awarded a Sponsor - based Rental Assistance Shelter Plus Care (S+C) grant from the U.S. Department of Housing and Urban Development (HUD). S+C provides rent

subsidies to homeless persons with long term disabilities. The community “matches” the rent dollars with in-kind behavioral health services.

The initial S+C grant application was a collaboration with the Mental Health Board, EDEN, and Cuyahoga County. Only Public Housing Authorities (PHAs) and Units of Local Government are eligible applicants under the S+C program regulations. The Mental Health Board requested that the County submit the application because of this requirement. EDEN had been identified in the first Shelter Plus Care application in 1993, as the agency that would administer the rent subsidies because it was, and still is, the nonprofit housing arm of the Mental Health Board, now known as the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board).

The original S+C award was for a five year grant term. After the initial five year term, the award has been renewed on an annual basis. The annual Renewal Application is submitted by the Office of Homeless Services. Each Renewal Application is reviewed by the Review and Ranking Committee, a subcommittee of the OHS Advisory Board. This is a rigorous review process based on determining the vendor’s performance outcomes, agency capacity and audit status, consumer satisfaction, and compliance with Continuum of Care HMIS requirements.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

The Grant Award and contract amount is \$1,443,480.00. It is funded 100% by the U.S. Department of Housing & Urban Development through the FY 2015 Homeless Assistance Grant process.

3. Rationale Supporting the Use of the Selected Procurement Method

The request is to exempt the agency from the RFP process because it was identified as the provider and the initial award was granted based on EDEN being the implementer of the homeless rental assistance program. Moreover, the annual review of the contract/provider/outcomes coupled with biannual HUD and State program audits has verified ongoing performance quality and regulatory compliance.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

At the time the grant was initially awarded, EDEN had the expertise to manage the rent subsidy program. Since 1993, EDEN’s capacity to perform this service has only expanded and deepened. The Cuyahoga Metropolitan Housing Authority (CMHA) is the only other vendor capable of implementing the program. CMHA has not demonstrated interest in participating as a fiscal agent for the rental assistance programs funded by the federal Continuum of Care (CoC).

In addition, the particular rent subsidies provided through this HUD award, are targeted specifically to “Chronically Homeless” individuals. These subsidies are used to support the operating costs of the Housing First Initiative. EDEN has been a partner in the development and property management of many of the Housing First Initiative projects.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
See above.

6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.

This is a RENEWAL Grant which provides ongoing rent assistance for many households in sponsor based housing. It is important that the timely payment of rental assistance is not compromised so as not to jeopardize either the projects or the clients' housing stability.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. N/A

BC2016-397

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change). Since 1998, the Salvation Army has been a sub grantee of the County for Homeless Assistance Grant funds awarded by the U.S. Department of Housing & Urban Development (HUD). However, with the passage of the HEARTH Act in FY2010, HUD has shifted its funding priorities to PERMANENT Housing activities. At the same time that the priority was shifted, funding for all homeless programs was reduced at the national level. This created a situation where local communities were encouraged by HUD to "re-allocate" funds from projects that were no longer a HUD priority and to re-direct those funds to the Permanent Housing activities that HUD is interested in expanding. Failure to re-allocate would result in the lower priority projects not being funded at all – which would mean that the community would lose those resources.

Through the FY2015 HUD Homeless Assistance grant application process, the Salvation Army PASS Supportive Service funds were REALLOCATED to establish a new project called "Rapid Re-Housing for Single Adults and Youth".

However, the community felt strongly that the PASS program should continue. Going forward, it was requested that the Supportive Services activity would be funded through the Health & Human Services Levy, while HUD has approved funding for the TH operating budget of the total project. The PASS program serves 75 men at a point in time, and over 300 unduplicated persons over a 12 month period. Clients are provided a sober living environment and access to recovery services, employment opportunities, and assistance with housing location.

If contract or contract amendment term has begun please respond to questions 1b. and 1c below:

1b. Why is the contract amendment being submitted late?

The Contract term will start June 1st. Because this is a new process, there has been a delay in getting the agency budgets in place.

1c. What is being done to prevent this from reoccurring?

OHS staff will start sooner in 2017.

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) The contract amount is \$232,453.00. It is funded 100% by the Health & Human Services Levy; approved and appropriated to the Office of Homeless Services' budget through the FY 2016/2017 Budget.

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

The funding source is 100% Health & Human Services Levy, 2016/2017 Budget approved for Office of Homeless Services.

4. Was the specific project funding included in OBM-approved budget for the current year? YES.

5. Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)

This request is to exempt the agency from the RFP process because the Salvation Army was identified as the provider and the initial award was granted based on the agency being the Sponsor of the PASS program. The PASS Program is operated from a Salvation Army owned facility, the Harbor Light Complex, and benefits from recovery support services also located at that site and operated by the Salvation Army. The annual review of provider outcomes, audit, and client satisfaction assures ongoing performance quality and fiscal capacity.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

At the time the grant was initially awarded, the Salvation Army had operated the PASS Program through a HUD Innovative Pilot Grant award. Salvation Army had demonstrated the capacity and ability to continue to operate the PASS program.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

See above.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This contract provides ongoing funding for a currently operating program serving 75 homeless men at a point in time. Requiring an RFP process would delay the contract and jeopardize services to a vulnerable population

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Given the circumstances of this particular activity and the federal funding arrangement, it is most likely that an RFP Exemption will continue to be requested.

BC2016-398

Division of Children & Family Services

Rationale Supporting the Use of the Selected Procurement Method:

An RFP exemption is being utilized due to CCDCFS previously had a contract with Applewood for these same services. Due to the contract expiring before an amendment could be put in place, an RFP exemption will be used. An RFP was done previously and that is how Applewood was chosen to do these services.

The provider that will be contracted with is;

Applewood will be the provider for the Therapeutic Day Reporting. The project term is one year beginning January 1, 2016 and ending December 31, 2016, the Contract will be in the amount of \$128,000.00.

Was this project funding included in OBM-approved budget for the current year?

Yes

What other available options and/or vendors were evaluated? If none, include the reasons why. What ultimately led you to this product or service? Why was the recommended vendor selected?

Prior RFP and panel reviewed this provider and selected based on services. The recommendation is to continue with the current provider, services are meeting the needs of the families and maintaining the children in the community with supportive therapeutic programs. The program is designed to provide a high-level of structure and supervision in a therapeutic environment from 8am-8pm Monday through Saturday for a period of 30-60 days. The program provides educational services, partial hospitalization programming, group counseling, individual/family counseling, psychiatric services, and recreational activities.

Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid?

A competitive bid at this time would result in a delay in services to children and families. This program has been successful in keeping children in their home and reducing incidents of custody.

Why is the contract being submitted late? This project was received late and there were questions on the funding. The original contract was for \$250,000, and that money was not all used, we had to disencumber from the original contract in order to have funding to cover another year.

What is being done to prevent this from reoccurring? To prevent this from reoccurring, we need to have a better tracking system on our contracts and their end dates. By having a better tracking system we can work ahead in order to have any amendments or contracts complete before the start date.

BC2016-399

Division of Children & Family Services

Rationale Supporting the Use of the Selected Procurement Method:

The RFP exemption method allows DCFS to contract with Great Lakes Museum of Science, Environment and Technology for the Family Fun Night. The Great Lakes Science Center provides interactive learning activities for all ages, accommodations for one thousand people in a controlled environment, a central location to our families and provides services within the budget for the event.

Was this project funding included in OBM-approved budget for the current year?

Yes

What other available options and/or vendors were evaluated? If none, include the reasons why. What ultimately led you to this product or service? Why was the recommended vendor selected?

In the past, other vendors such as Progressive Field and the Cleveland Metroparks Zoo have been used for similar events. However, the Great Lakes Museum of Science, Environment and Technology is able to offer an interactive, fun, learning environment to engage children from ages 2 to 18. The participants will be in a controlled environment. It also provides children and families the opportunity to experience a specialty environment rather than a facility they may regularly visit. The Great Lakes Museum of Science,

Environment and Technology was selected as they are able to provide an interactive Family Fun Night for children of all ages as well as adults. The location is central to our families and provides an environment that will be controlled. The vendor was able to provide all the appropriate services at the budgeted amount.

Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid?

Delays in this process may cause the cancellation of this Family Fun Night for our families and children. The event provides a night of fun and learning to our families and children. DCFS uses this opportunity to distribute a backpack, school supplies and a school uniform voucher for the 2016-2017 school year to all the children in attendance.

Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

DCFS will engage future vendors in a competitive bid process if other vendors providing similar services enter the marketplace.

D. Consent Agenda

BC2016-400

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.
1814 E. 40th Street
Cleveland, Ohio 44103
Ken Kovatch – Director

BC2016-401

Fiscal Department

Cuyahoga County has requested Corporate College to provide a customized training solution to improve the efficiency of the County's procurement process. The focus of this training will be to develop a Lean Six Sigma culture through Champion training as well as train selected participants as Lean Six Sigma Yellow Belts in order to launch and implement Lean projects.

BC2016-402

(See item detail in Section D above)

V – OTHER BUSINESS

Items of Note (non-voted)

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a grant award from The Martha Holden Jennings Foundation in the amount of \$30,000.00 for financial support for the Supporting Partnerships to Assure Reads Kids Grant Program for the period 8/1/2016 – 7/31/2017.

