

Cuyahoga County Board of Control Agenda
Monday, June 6, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson (Chris Glassburn, Alternate, attended through item -388)
Michael Dever, Director, Department of Public Works
Trevor McAleer, County Council (Alternate for Councilman Dan Brady)
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Councilman Dale Miller
Richard Opre, Office of Procurement & Diversity (Alternate for Lenora Lockett)

II – REVIEW MINUTES – 5/31/16

Chris Glassburn motioned to approve the minutes from the May 31, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2016-387

Department Information Technology, submitting an amendment to Contract No. CE1500135 with Unitronix Data Systems, Inc. for license, support and maintenance on the Unitronix ABACUS application for the period 4/1/2015 - 3/31/2016 to extend the time period to ~~6/30/2017~~ 3/31/2017 and for additional funds in the amount of \$5,386.10. Funding Source: Health and Human Services Levy

The end date was corrected to read March 31, 2017. Dennis Sullivan, Department of Information Technology, presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-387 was unanimously approved.

BC2016-388

Office of Procurement & Diversity, recommending an award: Department of Public Works, on RQ36902 to Control Systems LLC in the amount not-to-exceed \$141,050.00 for the purchase and installation of Parking Control Equipment at the Cuyahoga County Justice Center Garage located at 1200 Ontario Street, Cleveland. Funding Source: Capital Project Fund

Rich Opre presented. Dave Greenspan asked if there is potential to support the purchase with revenues generated by the facility. Trevor McAleer asked if Justice Center employees use the facility, and Dave Greenspan asked about the potential for revenues from employees. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-388 was unanimously approved.

BC2016-389

Office of Procurement and Diversity, on behalf of the Department of Public Works, recommending to amend BC2016-67, dated 2/1/2016, which authorized an award on RQ36174 to The Ohio Desk Company (1-1) for the purchase of 1 modular steelcase low-profile raised floor with labor and installation for use in the Cuyahoga County Juvenile Justice Center for the Department of Public Works by changing the amount of the award from \$45,241.07 to \$45,872.07. Funding Source: Capital Projects Fund

Rich Opre presented. Dave Greenspan asked for clarification on the budget line item supporting the purchase. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-389 was unanimously approved.

BC2016-390

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1400208 with Enterprise Community Partners, Inc. for the Earned Income Tax Credit and Other Tax Credits and Tax Preparation Assistance to Low and Moderate Income Families Program for the period 7/1/2014 - 6/30/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$325,000.00. Funding Source: Temporary Assistance to Needy Families Fund

Bob Math, Job and Family Services, presented. Trevor McAleer asked how many County employees are served through the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-390 was unanimously approved.

BC2016-391

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500135 with Ipsos Public Affairs for customer satisfaction tracking surveys for Benefits Reapplication and Office of Child Support Customers for the period 7/1/2015 - 6/30/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$132,434.28. Funding Source: 51% by Federal PA (Public Assistance) Funds; 49% Child Support Funds

Bob Math, Job and Family Services, presented. Dale Miller asked if the Department anticipated extending the contract again after 2017, and what the surveys have revealed about service provision. He also asked if it was necessary to contract for the service on an annual basis. Dave Greenspan asked if the amendment was included in the budget, and whether the County would be reimbursed for the Public Assistance portion of the funding. Trevor McAleer asked Bob to quantify the improvement in survey scores since 2011. Armond Budish motioned to approve; Michael Dever seconded the motion. Item BC2016-391 was unanimously approved.

BC2016-392

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ36986 and enter into a contract with Crowne Plaza Cleveland/South/Independence in the amount of \$12,251.25 for room rental and catering services for the 2016 Supervisor Management Training

Conference for the period 6/15/2016 - 6/18/2016. Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center.

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-392 was unanimously approved.

BC2016-393

Sheriff's Department, submitting an amendment to Contract No. CE1300175 with Cardinal Health 411, Inc. nka Cardinal Health 110, LLC for pharmaceutical supplies for the period 4/1/2013 - 3/31/2016 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$400,000.00. Funding Source: General Fund

Donna Kaleal and Despina Mavrakis, Sheriff's Department, presented. Dave Greenspan asked for clarification on the allocation of funding toward supplies purchased under the previous contract period and the extended period. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-393 was unanimously approved.

C. Exemptions

BC2016-394

Department Of Public Works - recommending an alternate procurement, on RQ37414, which will result in an award recommendation for the purchase of 3 Dodge Caravans. Funding Source: N/A

Don Jerele, Department of Public Works, presented. Dale Miller asked why the Department is not using a standard procedure on the purchase. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-394 was unanimously approved.

BC2016-395

Department of Public Safety and Justice Services, submitting an RFP exemption on RQ37094, which will result in an award recommendation to ELSAG North America in the amount not-to-exceed \$55,696.00 for maintenance on the Automated License Plate Reader in connection with the FY2015 State Homeland Security Grant Program -Law Enforcement for the period 1/1/2016 - 12/31/2016. Funding Source: 100% FY2015 State Homeland Security Program -Law Enforcement

Mary Beth Vaughn, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-395 was unanimously approved.

BC2016-396

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37381, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount of \$1,443,480.00 for management of the Shelter Plus Care Sponsor Based –Rental Assistance program. Funding Source: U.S. Department of Housing & Urban Development through the FY 2015 Homeless Assistance Grant process.

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-396 was unanimously approved.

BC2016-397

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37416, which will result in an award recommendation to Salvation Army in the amount of \$232,453.00 for supportive services for homeless men in the PASS Transitional Housing Program for the period 8/1/2016 – 7/31/2017. Funding Source: Health and Human Service Levy

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-397 was unanimously approved.

BC2016-398

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ37250, which will result in an award recommendation to Applewood Centers, Inc. in the amount of \$128,000.00 for Therapeutic Day Reporting services for the period 1/1/2016 - 12/31/2016. Funding Source: Protective Child Allocation Fund

Daphne Kelker and Kara Davis, Division of Children and Family Services, presented. Dave Greenspan asked for clarification on the total cost of service, given the contract start date of 1/1/16. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-398 was unanimously approved.

BC2016-399

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ37252, which will result in an award recommendation to the Great Lakes Museum of Science, Environment and Technology in the amount of ~~\$9,460.63~~ \$9,935.63 for rental of space for the Family Fun Night event being held on 8/3/2016. Funding Source: 29.6% Title IV-E Administrative and 70.4% HHS Levy

Daphne Kelker and Deonna Kirkpatrick, Division of Children and Family Services, presented. Dave Greenspan asked if Title IVE funds could support a great portion of the event costs. Daphne Kelker corrected the funding source to be 100% Title IVE funds. Dale Miller asked for clarification on the cost breakdown for the event. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-399 was unanimously approved.

D. Consent Agenda

Dave Greenspan asked for further explanation on BC2016-402, Purchase Order Report, RQ #37272 – monitors for Director’s conference room. He also referred the Board to BC2016-402, Purchase Order Report items 37428 and 37443. Given the purchase amounts are “estimates” – he asked what would happen if the actual cost exceeds the amount approved by the Board? The Department corrected the wording of those items to read “not-to-exceed.” Armond Budish motioned to approve the Consent Agenda items; Michael Dever seconded. Items BC2016-400 through -402 were unanimously approved.

BC2016-400

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

BC2016-401

Fiscal Department, recommending an award on RQ36865 and enter into an agreement with Cuyahoga Community College District in the amount not-to-exceed \$59,000.00 for training services for the LeanOhio Procurement Process Improvement Project for the period 3/4/2016 - 3/03/2017. Funding Source: 100% Lean Ohio Grant Fund

BC2016-402

Office of Procurement & Diversity, presenting voucher payments for the week of 6/6/2016

Direct Open Market Purchases (\$500 - \$25,000)				
Requisition #	Description	Department	Vendor Name	Total
CF-16-37272	Monitors for Director's Conference Room	Department of Health and Human Services/Division of Children and Family Services	HPM Business Systems, Inc.	\$8,677.77
SA-16-37279	BenefitsCheck Up Private Label	Department of Health and Human Services/Division of Senior and Adult Services	National Council on Aging	\$5,000.00
IS-16-37224	Phones for conference room for Cuyahoga Job and Family Services	Department of Information Technology	ITcleanpro	\$2,653.00
IS-16-37398	Nitro Pro for Real Property Analysts in Fiscal Office	Department of Information Technology	Brown Enterprise Solutions	\$689.16
JA-16-37428	Legal advertisement – Mini robot for Lorain County Sheriff's Bomb Squad	Department of Public Safety and Justice Services	Plain Dealer/ Plain Dealer Publishing Co.	\$800.00 -estimate-
JA-16-37408	Batteries for critical detection equipment for HazMat Teams	Department of Public Safety and Justice Services	Smith's Detection	\$3,850.00
CT-16-37368	Jail II Hot Water Plant Expansion Project parts	Department of Public Works	Gem, Inc.	\$23,695.00

ST-16-37443	Legal advertisement – Repairs to Southern Estates Pump Station Driveway in City of Brecksville	Department of Public Works	Plain Dealer/ Plain Dealer Publishing Co.	\$1,800.00 -estimate-
CR-16-37378	Adobe Creative Cloud licenses renewal	Medical Examiner	SHI Software House International	\$3,945.00
CR-16-37437	Consumables – DNA	Medical Examiner	Promega Corporation	\$5,588.00
SH-16-37430	Toner cartridges	Sheriff’s Department	HPM Business Systems Inc.	\$2,377.77
CP-16-37410	Plankton Nets for Green Bulkhead Project /Cuyahoga River monitoring	Planning Commission	General Oceanics, Inc.	\$2,155.19
CP-16-37454	Sensors for Green Bulkhead Project /Cuyahoga River monitoring	Planning Commission	Fondriest Environmental, Inc.	\$2,225.00
Items already purchased				
IS-16-37365	Cisco Catalyst 2960x48FPS-L, Ethernet switch for network connectivity	Department of Information Technology	HPM Business Systems Inc.	\$1,897.77
CF-16-37137	Post adoption special services subsidy: residential services	Department of Health and Human Services/Division of Children and Family Services	Christian Children’s Home of Ohio, Inc.	\$507.71
CF-16-37138	Post adoption special services subsidy: Neurofeedback and treatment	Department of Health and Human Services/Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$6,452.00

	therapy services			
CF-16-37418	Post adoption special services subsidy: respite services	Department of Health and Human Services/Division of Children and Family Services	Beechbrook	\$542.50
AU-16-37192	Legal advertisement Spring 2016 Forfeited Land Sale	Fiscal Office	Legal News Publishing	\$3,450.00
CR-16-37474	Shipping charges	Medical Examiner	Federal Express	\$597.53

V – OTHER BUSINESS

BC2016-403 – Department of Public Works - Time-Sensitive/Mission Critical Item; Don Jerele presented; RQ37573; \$6,300.00; vendor – Ohio CAT; rental of backup generator system for Emergency Coordination Center at the Juvenile Justice Center. Dale Miller asked if purchase of system would be more cost effective. Trevor McAleer asked why the item is time-sensitive.

BC2016-404 – Department of Public Works - Time-Sensitive/Mission Critical Item; Don Jerele presented; RQ37575; \$3,098.18; vendor – Batteries and Bulbs; battery backups for the metasys system at the Juvenile Justice Center. There were no questions on this item.

Armond Budish motioned to amend the agenda and add both Public Works items to the agenda; Dale Miller seconded. The motion was unanimously approved. Armond Budish motioned to approve both items; Dale Miller seconded. The items were unanimously approved.

BC2016-405 – Division of Children and Family Services - Time-Sensitive/Mission Critical Item Daphne Kelker presented; RQ37478; \$24,999; vendor – Detroit Behavioral Inc., DBA Capstone Academy; for emergency residential treatment services for one youth in custody for the period 5/1/16 – 5/31/16. Armond Budish asked if the individual had been diagnosed with developmental disabilities. Dave Greenspan asked for the funding source, and whether Juvenile Court would support the costs given the youth was in custody. He also asked for further explanation on the circumstances and long-term plans for the individual.

Armond Budish motioned to amend the agenda and add the item to the agenda; Dale Miller seconded. The motion was unanimously approved. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

Items of Note (non-voted)

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a grant award from The Martha Holden Jennings Foundation in the amount of \$30,000.00 for financial support for the Supporting Partnerships to Assure Reads Kids Grant Program for the period 8/1/2016 – 7/31/2017. Funding Source: Martha Holden Jennings Foundation

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion was unanimously approved at 11:46 AM.