

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, June 15, 2016
2429 Superior Viaduct, 3rd Floor
Cleveland, Ohio 44113
5:00 p.m.

1) CALL TO ORDER

Commissioner Debbie Southerington called the meeting to order at 5:01 p.m.

2) ATTENDANCE

Commissioner Rob Wolff, Commissioner Debbie Southerington, PRC Director Rebecca Kopcienski, PRC Staff Attorney Sara DeCaro, Assistant Prosecutor Nora Poore, PRC Coordinator Cheryl DiMattia, Assistant Law Director Amy Marquit Renwald, PRC Manager Employment Testing George Vaughan, PRC Classification & Compensation Specialist Jason Sobczyk. Chairman Tom Colaluca was absent.

3) APPROVAL OF MINUTES

Commissioner Southerington made a motion to approve the minutes from June 1, 2016; Commissioner Wolff seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT – Nothing submitted

5) UNFINISHED BUSINESS – Nothing submitted

6) NEW BUSINESS

a) Appeals

- i) Toni Wlosowicz – Dismissal
- ii) Eireann Kanzig – Dismissal

Commissioner Southerington moved dismiss the above appeals based on lack of PRC jurisdiction; Commissioner Wolff seconded. All were in favor; no objections.

a) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Program Officer 2 - Cuyahoga Job and Family Services - 05/31/16
Clerk Typist (Level 3) - Sheriff's Department - 05/31/16
Principal Support Officer Supervisor - Cuyahoga Job and Family Services - 06/02/16
Registered Nurse - Sheriff's Department - 06/06/16
Medical Examiner Investigator 2 - Medical Examiner's Office - 06/06/16

Commissioner Wolff made a motion to accept the establishment of the above listed eligibility lists as of the date posted to the PRC website; Commissioner Southerington seconded. All were in favor; no objections.

b) Request to Extend an Eligibility List

Extension of the eligibility list expiration for Sewer Maintenance Worker for Public Works, from 08/04/16 to 12/31/16

Manager Employment Testing Specialist Vaughan requested the item be moved from the agenda. He informed the Commissioners that Public Works had withdrawn their request so that they can continue to evaluate personnel options.

c) Class Plan Revision Requests

Classification & Compensation Specialist Sobczyk presented the recommendation to delete the following positions from the non-bargaining classification plan because the County has entered into an agreement with a union to represent employees in these classifications:

- Account Technician
- Administrative Clerk
- Commercial/Industrial Appraiser
- Data Collector
- Data Processor
- Inspector
- Microfilm Technician
- Residential/ Agricultural Appraiser
- Scanning Reviewer
- Senior Commercial/Industrial Appraiser
- Senior Residential/Agricultural Appraiser

The proposed changes have been posted on the PRC's website for 20 days.

Commissioner Wolff moved to accept the recommended deletions from the class plan; Commissioner Southerington seconded. All were in favor; no objections.

b) **PUBLIC COMMENT** – Nothing Submitted

c) **OTHER BUSINESS** – Nothing Submitted

d) **ADJOURNMENT**

Since there was no other business to be discussed, Commissioner Southerington adjourned the meeting at 5:07 p.m.

The next Personnel Review Commission Meeting is scheduled for Wednesday, June 29, 2016 at 5:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3rd Floor.