

Minutes

Cuyahoga County Board of Control
Monday, July 11, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Michael Chambers, Department of Public Works (alternate for Michael Dever)
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Office of Procurement and Diversity
Councilman Dale Miller
Joe Nanni, County Council (alternate for Dan Brady)

II – REVIEW MINUTES – 7/5/16

Armond Budish motioned to approve the minutes from the July 5, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved. Dave Greenspan abstained.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2016-511

Department of Public Works, recommending an award on RQ34462 and enter into a contract with LJB Inc. in the amount not-to-exceed \$253,173.00 for general engineering design services in connection with the resurfacing of Cedar Road from IR-271 to Green Road in the cities of Beachwood, Lyndhurst, South Euclid and University Heights. Funding Source: 100% County Road & Bridge Funds

Mike Chambers presented. Dale Miller asked if more than one firm would be providing services on the project. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-511 was unanimously approved.

BC2016-512

Department of Public Works, submitting an amendment to Contract No. CE1300423 with Relocation Specialists, Inc. for transition planning, move coordination and management services for the County headquarters and storage consolidation for the period 8/5/2013 - 12/31/2016 for additional funds in the amount not-to-exceed \$112,000.00. Funding Source: 100% General Fund

Mike Chambers presented. Joe Nanni and Dave Greenspan asked if the proposed contract would complete the move. Dale Miller asked when the move would be complete. Joe Nanni asked if the elevator at the archives building had been repaired. Dale Miller asked if departments were coordinating efforts to dispose of documents, as allowed by the retention policies, with the move. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-512 was unanimously approved.

BC2016-513

Department of Information Technology, recommending an award on RQ36744 and enter into a contract with TEC Communications, Inc. in the amount not-to-exceed \$12,165.00 for maintenance on (2) Nimble Enterprise Storage SANS Solutions for the period 2/1/2016 – 1/31/2017. Funding Source: 100% HHS Levy

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-513 was unanimously approved.

BC2016-514

Office of Procurement & Diversity, recommending an award: Department of Public Works on RQ37008 to L.F. Donnell Inc. in the amount of \$82,708.14 for the purchase of (2) 2017 Ford 450-F Cab and Chassis. Funding Source: Sanitary Sewer Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-514 was unanimously approved.

BC2016-515

Office of Procurement and Diversity, recommending an award: Department of Public Works on RQ37414 to Ganley Chrysler Dodge Jeep Ram in the amount of \$59,790.00 for the purchase of (3) Dodge Grand Caravans. Funding Source: Internal Service Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-515 was unanimously approved.

BC2016-516

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1300031-01 with Functional Family Therapy Associates, Inc. for Functional Family Therapy (FFT) Training and Licensure for the period of 1/1/2013 - 6/30/2016 to extend the time period to 12/31/2017, to make budget line item revisions and for additional funds in the amount of \$37,500.00. Funding Source: Title IV-E Funds

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-516 was unanimously approved.

BC2016-517

Common Pleas Court Corrections Planning Board, requesting authority to apply for grant funds from the State Justice Institute in the amount of ~~\$34,895.00~~ \$17,447.50 for the FY2016 Welcome to the Court Grant Project for the period 07/01/2016 to 07/01/2017. Funding Sources: 50% State Justice Institute; 50% General Fund

Marty Murphy, Corrections Planning Board, presented. Dave Greenspan asked for clarification on the funding structure. After further explanation from the department, the Chair asked that the amount of the grant award be corrected to \$17,447.50. Dale Miller asked Marty to identify the target audiences for the videos. Armond Budish motioned to approve the item, as amended; Dale Miller seconded. Item BC2016-517 was unanimously approved.

BC2016-518

Department of Public Safety and Justice Services/Witness Victim, requesting authority to submit a grant application to State of Ohio/Office the Attorney General in the amount of \$221,818.00 for the FY2017 Victims of Crime Act Felony Coordinator Program for the period 10/1/2016 – 9/30/2017. Funding Source: Grant Fund \$177,452.40; General Fund \$44,365.60

Mary Beth Vaughn, Department of Public Safety, presented. Dave Greenspan and Armond Budish both asked for confirmation on the requested approval and funding structure of the application and award. Armond Budish motioned to approved; Dale Miller seconded. Item BC2016-518 was unanimously approved.

BC2016-519

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting an amendment to Contract No. CE1500317 with Lutheran Metropolitan Ministry for the Chopping for Change Women's Re-entry Program in partnership with the Northeast Reintegration Center for the period 11/1/2015 - 12/31/2016 to extend the time period to 12/31/2017, to change the scope of services, effective 8/1/2016 and for additional funds in the amount not-to-exceed \$428,000.00. Funding Source: 100% HHS Levy Fund

Mary Kelly, Office of Re-entry, presented. Dave Greenspan asked for a breakdown of the increase in funds according to change in scope of services and time extension. Dale Miller asked for further description of the reintegration center. Armond Budish motioned to approved; Joe Nanni seconded. Item BC2016-519 was unanimously approved.

BC2016-520

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Master Agreement No. AG1300181 with The MetroHealth System for various services to extend the time period to 12/31/2016 and for additional funds in the total amount of \$465,080.41:

a) No. AG1300181-01 for Medical Home Services for the Pediatric Foster Care Joint Program for the period 10/1/2013 - 12/31/2015 in the amount of \$358,830.41.

b) No. AG1300181-02 for Toxicology Services for the period 08/01/2011 - 07/31/2016 in the amount of \$106,250.00.

c) No. AG1300181-05 for Second Opinion – Psychotropic Medications services for the period 06/01/2014 - 05/31/2016; no additional funds required.

Funding Source: State Child Protective Allocation

Daphne Kelker and Karen Storman, Division of Children and Family Services, presented. Dale Miller asked Dale Miller asked for clarification on the time period under “a)”. Armond Budish motioned to approved; Dale Miller seconded. Item BC2016-520 was unanimously approved.

BC2016-521

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1400104 with Educational Service Center of Cuyahoga County for fiscal agent services in connection with staffing for the Early Childhood Mental Health Central Coordinator position for the period 7/1/2014 - 6/30/2016 to extend the time period to 6/30/2017 and for additional funds in the amount not-to-exceed \$15,000.00. Funding Source: 29.6% Title IV-E-Administration; 70.4% Health and Human Services Levy Funds

Daphne Kelker and Karen Storman, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-521 was unanimously approved.

BC2016-522

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1500171 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for Secondary Trauma Intervention Specialist/Facilitator services for the period 8/1/2015 - 7/31/2016 to extend the time period to 7/31/2017 and for additional funds in the amount of \$6,000.00. Funding Source: 29.6% Title IV-E-Administration; 70.4% Health and Human Services Levy Funds

Daphne Kelker and Karen Storman, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-522 was unanimously approved.

BC2016-523

- a) Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ36905, which resulted in an award and an agreement with Cleveland State University in the amount of \$1,786.00 for rental of space and related services for a supervisory retreat held on April 8, 2016.
- b) Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ36905 and enter into an agreement with Cleveland State University in the amount of \$1,786.00 for rental of space and related services for a supervisory retreat held on April 8, 2016.

Funding Source: 29% TITLE IV-E Maintenance; 71% Health and Human Services Levy

Daphne Kelker, Division of Children and Family Services, presented. Dale Miller asked for clarification on the circumstances that caused submission of the item after the date of the event. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-523 was unanimously approved.

BC2016-524

Department of Health and Human Services/ Division of Senior and Adult Services, recommending an award on RQ36075 and enter into contracts with various providers in the amounts specified for senior service delivery program development activities, related to the Senior Center Innovation Grant, for the time period 7/1/2016 - 12/31/2016:

- a) Rose Centers for Aging Well, LLC in the amount of \$25,000.00
- b) Murtis Taylor Human Services System in the amount of \$25,000.00

- c) City of Brecksville in the amount of \$25,000.00
- d) Community Partnership on Aging in the amount of \$25,000.00

Funding Source: 100% HHS Levy

Paul Porter, DSAS, presented. Dale Miller spoke in support of the item. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-524 was unanimously approved.

C. Exemptions

BC2016-525

Department of Information Technology, submitting an RFP exemption on RQ37674, which will result in an award recommendation to PSAV in the amount of \$4,284.54 for Audio Visual services for the Geographical Information System Symposium being held on August 25.

Funding Source: Real Estate Assessment Fund, to be reimbursed by event registration fees

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-525 was unanimously approved.

BC2016-526

Department of Information Technology, submitting an RFP exemption on RQ37561, which will result in an award recommendation to Hewlett Packard Inc. in the amount of \$1,019.90 for the purchase of (1) HP Pro Book 650 G2 Notebook PC.

Funding Source: 100% Health and Human Services Levy Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-526 was unanimously approved.

BC2016-527

Department of Health and Human Services/Division of Senior and Adult Services, submitting an RFP exemption on RQ36767, which will result in an award recommendation to Playhouse Square Foundation in the amount of \$1,300.00 for refreshments for Senior Movie Day to be held on 8/5/2016.

Funding Source: 100% Health and Human Services Levy

Daurin Elliott, DSAS, presented. Dave Greenspan asked if DSAS provides transportation vouchers for individuals attending. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-527 was unanimously approved.

D. Consent Agenda

Dave Greenspan asked for additional explanation on item #JA-16-37608 included in the PO Report under BC2016-532. Also under BC2016-532, Dennis Kennedy asked for additional explanation on items JA-16-37269. Lenora Lockett referred to item BC2016-531, and asked why the County did not procure from Carahsoft when originally making the purchase. She also requested that the Department enter the

proposed item into the myPRO system. Armond Budish motioned to approve items BC2016-528 through -533; Dale Miller seconded the motion. Items BC2016-528 through -533 were unanimously approved.

BC2016-528

Department of Development, recommending an award on RQ36308 and enter into a contract with Housing Research and Advocacy Center (16-3) in the amount not-to-exceed \$100,000.00 for fair Housing services for the period 4/1/2016 – 3/31/2017.

Funding Source: Community Development Block Grant

BC2016-529

Sheriff's Department

a) Requesting approval to apply for grant funds from Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions in the amount of \$200,001.00 for the Local Incarceration Program in connection with the FY2017 Community Correction Act Grant Program for the period 7/1/2016 - 6/30/2017; and

b) Submitting a grant agreement with Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions in the amount of \$200,001.00 for the Local Incarceration Program in connection with the FY2017 Community Correction Act Grant Program for the period 7/1/2016 - 6/30/2017.

Funding Source: 100% Ohio Department of Rehabilitation and Corrections (ODRC), Division of Parole and Community Service, Bureau of Community Sanctions.

BC2016-530

Department of Public Safety and Justice Services, submitting an agreement with the City of Cleveland in the amount of \$130,875.30 for reimbursement of eligible expenses for the purchase of a Thermal Imaging System Downlink upgrade for regional aviation surveillance in connection with the FY2014 State Homeland Security Program-Aviation for the period 1/1/2015 – 7/25/2016.

Funding Source: FY2014 State Homeland Security Program-Aviation Grant

BC2016-531 Requesting approval to amend Board of Control approval numbers BC2016-341 (5/23/16), recommending an award, and BC2016-378 (5/31/16), requesting an RFP exemption, on RQ36848 originally with Fusionstorm in the amount of \$31,932.78 for the purchase of a Veritas 5220/5230 Netbackup Appliance Storage Shelf, to change the vendor from Fusionstorm to Carahsoft.

BC2016-532

Office of Procurement & Diversity, presenting voucher payments for the week of 7/11/2016

<i>Direct Open Market Purchases (Purchases between \$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>JA-16-37608</i>	<i>Communication headsets for Greater</i>	<i>Department of Public Safety and Justice Services</i>	<i>Pro-Tech Sales</i>	<i>\$5,560.00</i>

	<i>Cleveland Regional Transit Authority</i>			
<i>CT-16-37238</i>	<i>Floor scrubber repair for Courthouse</i>	<i>Department of Public Works</i>	<i>Astro Supply</i>	<i>\$2,140.00</i>
<i>CT-16-37731</i>	<i>Finishing services for Print Shop</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$690.00</i>
<i>CE-16-37733</i>	<i>Silicoflex adhesive for Bridge 0062</i>	<i>Department of Public Works</i>	<i>RJ Watson Inc.</i>	<i>\$564.92</i>
<i>CT-16-37749</i>	<i>Permit for sewer construction book</i>	<i>Department of Public Works</i>	<i>Foote Printing</i>	<i>\$990.00</i>
<i>CC-16-37742</i>	<i>Participation in cooperative purchasing agreements and state contracts</i>	<i>Office of Procurement and Diversity</i>	<i>National Institute of Government Purchasing</i>	<i>\$670.00</i>
<i>SM-16-37707</i>	<i>District product cards to promote recycling</i>	<i>Solid Waste District</i>	<i>Printing Concepts</i>	<i>\$2,506.24</i>
<i>JA-16-37269</i>	<i>Training Room technology for City of Westlake.</i>	<i>Department of Public Safety and Justice Services</i>	<i>VASU Communications Inc.</i>	<i>\$2,757.00</i>
<i>JA-16-37269</i>	<i>Training Room technology for City of Westlake.</i>	<i>Department of Public Safety and Justice Services</i>	<i>Bailey Communications, Inc.</i>	<i>\$13,818.61</i>
<i>JA-16-37626</i>	<i>Hazmat Detection replacement battery</i>	<i>Department of Public Safety and Justice Services</i>	<i>Amerisochi, Inc.</i>	<i>\$1,699.00</i>
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>FC-16-37649</i>	<i>Family Centered Services and Supports: Family membership</i>	<i>Department of Health and Human Services/Community Initiatives Division/Family and Children First Council</i>	<i>Middleburg Heights Community Center</i>	<i>\$1,360.00</i>
<i>HS-16-37691</i>	<i>Family Centered Services and Supports: Family membership</i>	<i>Department of Health and Human Services/Community Initiatives Division/Family and Children First Council</i>	<i>Rocky River Recreation Center</i>	<i>\$856.70</i>
<i>FC-16-37697</i>	<i>Family Centered Services and Supports: Family membership</i>	<i>Department of Health and Human Services/Community Initiatives Division/Family and Children First Council</i>	<i>YMCA of Greater Cleveland</i>	<i>\$757.00</i>
<i>FC-16-37705</i>	<i>Family Centered Services and Supports: Safety and Adaptive Equipment</i>	<i>Department of Health and Human Services/Community Initiatives Division/Family and Children First Council</i>	<i>Ohio Access Products</i>	<i>\$8,400.00</i>

<i>FC-16-37720</i>	<i>Family Centered Services and Supports: Summer camp</i>	<i>Department of Health and Human Services/ Community Initiatives Division/ Family and Children First Council</i>	<i>Catholic Charities Corporation</i>	<i>\$1,656.00</i>
<i>FC-16-37721</i>	<i>Family Centered Services and Supports: Summer camp</i>	<i>Department of Health and Human Services/ Community Initiatives Division/ Family and Children First Council</i>	<i>Lakewood City School District</i>	<i>\$5,735.00</i>
<i>CF-16-37738</i>	<i>Post Adoption Special Services Subsidy – Respite</i>	<i>Department of Health and Human Services/Division of Children and Family Services</i>	<i>Beech Brook</i>	<i>\$650.75</i>
<i>CF-16-37740</i>	<i>Post Adoption Special Services Subsidy – Attachment and Neurofeedback therapy</i>	<i>Department of Health and Human Services/Division of Children and Family Services</i>	<i>Adoption & Attachment Therapy Partners LLC</i>	<i>\$7,032.50</i>
<i>ST-16-37701</i>	<i>Hydraulic hoses for pump station repair</i>	<i>Department of Public Works</i>	<i>Pirtek of Valley View</i>	<i>\$570.16</i>

BC20156-533

<i>Department of Development - Home Rehabilitation Loans</i>				
<i>Borrower</i>	<i>Loan Amount</i>	<i>Purpose: Home Repairs</i>	<i>Real Property Tax Status</i>	<i>Source of Funds</i>
<i>Lawson, Alishalea</i>	<i>\$11,020</i>	<i>Lead remediation-related repairs</i>	<i>Current</i>	<i>Federal Community Development Block Grant</i>
<i>TOTAL</i>	<i>\$11,020</i>			

V – OTHER BUSINESS

Walk-on and Time-Sensitive/Mission-Critical items

BC2016-534

Department of Public Safety & Justice Services (PSJS):

- a) Submitting an RFP exemption on RQ37774, which will result in an award recommendation to Vasu Communications, Inc. in the amount of \$20,548 for the purchase of P25 Compliant 700/800 Portable Radios & Chargers.

- b) Recommending an award on RQ37774, which will result in an award recommendation to Vasu Communications, Inc. in the amount of \$20,548 for the purchase of P25 Compliant 700/800 Portable Radios & Chargers.

Funding Source: FY14 UASI (100%)

Mary Beth Vaughn, Department of Public Safety, presented. Dale Miller motioned to amend the agenda to consider the items; Dave Greenspan seconded the motion. The motion was unanimously approved. Armond Budish asked if the radios were committed to certain locations. He asked that she connect with Ed Kraus regarding a community request for radios. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

BC2016-535

Department of Public Safety & Justice Services (PSJS) requesting approval to amend contract #CE1300441 with Knowledge Center Enterprises, LLC for the period from 7/1/13-6/30/17, to change the scope and increase funds in the amount of \$5,500 effective 7/1/16. Funding Source: Capital Improvement Fund (CC768192)

Mary Beth Vaughn, Department of Public Safety, presented. Armond Budish motioned to amend the agenda to consider the items; Dave Greenspan seconded the motion. The motion was unanimously approved. Dale Miller noted that together, the items exceed the time-sensitive/mission-critical limit of \$25,000. Dennis Kennedy asked if the EOC currently has a backup server. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

BC2016-536

Sheriff's Department recommending to amend Approval No. BC2016-439 dated 7/5/16, which approved a revenue generating agreement with the City of Cleveland for law enforcement assistance during the Republican National Convention for the period 7/17/16 – 7/22/16, by changing the amount *not-to-exceed* \$201,809.49 to an amount *estimated* at \$201,809.49.

Donna Kaleal, Sheriff's Department, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. Dave Greenspan asked for additional explanation on the contract provisions related to reimbursement, and clarification on the service period. Joe Nanni requested that a copy of the agreement be sent to Council. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Joe Nanni seconded. The motion to adjourn was unanimously approved at 11:56 a.m.