

MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, July 27, 2016

2429 Superior Viaduct, 3rd Floor

Cleveland, Ohio 44113

5:00 p.m.

1) CALL TO ORDER

Commissioner Debbie Southerington called the meeting to order at 5:02 p.m.

2) ATTENDANCE

Commissioner Rob Wolff, Commissioner Debbie Southerington, PRC Director Rebecca Kopcienski, PRC Staff Attorney Sara DeCaro, Assistant Prosecutor Nora Poore, PRC Coordinator Cheryl DiMattia, Assistant Law Director Amy Marquit Renwald, PRC Manager Employment Testing George Vaughan, PRC Manager Classification & Compensation Albert Bouchahine, PRC Employment Specialist Seth Grubaugh, Jim Budzik, Eugene DiSanto, Leoni McDonald. Chairman Tom Colaluca was absent.

3) APPROVAL OF MINUTES

Commissioner Wolff made a motion to approve the minutes from June 29, 2016; Commissioner Southerington seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT – Nothing submitted

5) UNFINISHED BUSINESS – Nothing submitted

6) NEW BUSINESS

a) Appeals

- i) Leonie McDonald – Report & Recommendation
Ms. McDonald and the County's legal representative, Amy Marquit Renwald, addressed the Commissioners. Discussion ensued.
- ii) Michael McNally – Report & Recommendation
Appellant's attorney Jim Budzik and the County's legal representative, Amy Marquit Renwald, addressed the Commissioners. Discussion ensued.
- iii) Wendy Feinn – Report and Recommendation
PRC Staff Attorney DeCaro advised the Commissioners that Ms. Feinn's appeal was settled.
- iv) Lorsonja Moore – Dismissal
No public comment.
- v) Eugene DiSanto – Dismissal
Mr. DiSanto addressed the Commissioners. Discussion ensued.

Commissioner Southerington closed the meeting for deliberations at 5:31 p.m. Commissioner Southerington opened the meeting at 5:43 p.m. The Commissioners took the following actions:

- i) Leonie McDonald – Commissioner Southerington moved to adopt the Hearing Officer’s Report & Recommendation; Commissioner Wolff seconded. All were in favor; no objections.
- ii) Michael McNally – Commissioner Southerington moved to hold in abeyance the Hearing Officer’s Report & Recommendation until the next PRC Meeting; Commissioner Wolff seconded. All were in favor; no objections.
- iii) Wendy Feinn – Commissioner Southerington moved to adopt the Hearing Officer’s Report & Recommendation; Commissioner Wolff seconded. All were in favor; no objections.
- iv) Lorsonja Moore – Commissioner Southerington moved to adopt the PRC Director’s recommendation of dismissal for lack of jurisdiction; Commissioner Wolff seconded. All were in favor; no objections.
- v) Eugene DiSanto – Commissioner Southerington moved to adopt the PRC Director’s recommendation of dismissal for lack of jurisdiction. Commissioner Wolff seconded. All were in favor; no objections.

b) Establishment of the Eligibility Lists as of the date posted to the PRC website

Administrative Officer - Treasury - 06/17/16
Social Program Administrator 2 - Children and Family Services - 06/24/16
Justice Affairs Manager - Public Safety and Justice Services - 06/24/16
Program Officer 4 - Job and Family Services - 06/27/16
Employment Testing Specialist - Personnel Review Commission - 07/05/16
Social Program Administrator 4 - Job and Family Services - 07/05/16
Purchasing Agent - Fiscal Office - 07/05/16
Administrative Hearing Officer Supervisor - Job and Family Services - 07/11/16
Social Service Worker 3 - Children and Family Services - 07/14/16
Program Officer 3 - Job and Family Services - 07/15/16

Commissioner Southerington moved to accept the establishment of the Eligibility Lists as of the date posted to the PRC website; Commissioner Wolff seconded. All were in favor; no objections.

c) Request to Extend an Eligibility List

Extension of the eligibility list expiration for Sewer Maintenance Worker for Public Works, from 08/04/16 to 12/31/16

Budgetary approval process identified people to contact and extend offers but concerned that list will expire. Commissioner Southerington moved to approve the request to extend the eligibility list for the Sewer Maintenance Worker for Public works from 8/04/16 to 12/31/16; Commissioner Wolff seconded. All were in favor; no objections.

7) PUBLIC COMMENT – Nothing Submitted

8) OTHER BUSINESS – Nothing Submitted

9) EXECUTIVE SESSION

Commissioner Southerington moved to go into Executive Session to discuss a personnel matter; Commissioner Wolff seconded. All were in favor; no objections.

Executive Session was called to order at 5:49 p.m. The following Commissioners were present: Southerington and Wolff. The following attendees were present: PRC Administrator Kopcienski, PRC Staff Attorney DeCaro, Assistant Prosecutor Graham and PRC Manager Employment Testing Vaughan.

At 6:04 p.m., Executive Session was adjourned, without objection, and Commissioner Southerington reconvened the meeting.

Commissioner Southerington made a motion to approve the personnel appointment of Seth Grubaugh for the position of Employment Testing Specialist; Commissioner Wolff seconded. All were in favor; no objections.

10) ADJOURNMENT

Since there was no other business to be discussed, Commissioner Southerington adjourned the meeting at 6:05 p.m.

The next Personnel Review Commission Meeting is scheduled for Wednesday, August 10, 2016 at 5:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3rd Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the PRC Coordinator at 216-698-2975.