



**Cuyahoga County Board of Control Agenda  
Monday, August 8, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II – REVIEW MINUTES – 8/1/16**

**III – PUBLIC COMMENT**

**IV – CONTRACTS AND AWARDS**

**A – Tabled Items**

**BC2016-587**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37389, which will result in an award recommendation to Front Line Service in the amount of \$500,000.00 for Coordinated Entry activities for the period 9/1/2016 – 8/30/2017.

Funding Source: U.S. Department of Housing and Urban Development - FY2015 Homeless Assistance Competition grant

**B – New Items for Review**

**BC2016-595**

Department of Information Technology, submitting an amendment to Contract No. CE1200571-01 with iData Consulting Services, Inc., for maintenance and support services on the Synapse Publisher Web Content Management System for the period 8/20/2012 - 8/19/2016 to extend the time period to 8/20/2017 and for additional funds in the amount of \$60,000.00.

Funding Source: General Fund

**BC2016-596**

Department of Information Technology, recommending an award on RQ37141 to Hewlett Packard in the amount of \$38,333.90 for the purchase of (30) HP DeskPro 600 G2 mini workstations, (60) HP ProDisplay monitors, (10) HP ProBook 650 G2 laptops with (10) docking stations and (10) carrying cases.

Funding Source: Capital Fund Project

**BC2016-597**

Department of Information Technology, recommending an award on RQ36654 and enter into a contract with Mid-America Consulting Group, Inc. in the amount not-to-exceed \$17,500.00 for maintenance and support of the ProviderGateway Long Term Care software application for the period 2/1/2016 - 1/31/2018.

Funding Source: Health and Human Services Levy

**BC2016-598**

Department of Human Resources, submitting an amendment to Contract No. CE1400257 with St. Vincent Charity Medical Center for drug toxicology services for the period 8/1/2014 - 7/31/2017 to change the scope of services, effective 8/8/16, and for additional funds in the amount of \$19,500.00.

Funding Source: General Fund

**BC2016- 599**

Medical Examiner, submitting an amendment to Contract No. CE1300401 with Esposito Mortuary Services for body transportation services for the period 8/1/2013 – 7/31/2017 for additional funds in the amount not-to-exceed \$375,000.00.

Funding Source: General Fund

**BC2016-600**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ37416 and enter into a contract with The Salvation Army in the amount not-to-exceed \$232,453.00 for supportive services for homeless men in the PASS Transitional Housing Program for the period 6/1/2016 – 5/31/2017.

Funding Source: Health and Human Service Levy

**BC2016-601**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400368 with The East End Neighborhood House Association for Adult Development and Transportation Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$2,600.00.

Funding Source: Health and Human Service Levy

**BC2016-602**

Agency of the Inspector General,

a) Recommending to amend approval No. BC2016-458, dated 6/20/16, which approved an RFP Exemption to Contract No. CE1500113 with WingSwept, LLC formerly dba WingSwept Communications, Inc. for maintenance and support of the Case Management System, by changing the time period from 4/23/2015 - 4/22/2016 to 4/23/2015 - 4/22/2018 and by changing the additional funds amount from \$13,742.27 to \$27,896.87; and

b) Submitting an amendment to Contract No. CE1500113 with WingSwept, LLC formerly dba WingSwept Communications, Inc. for maintenance and support of the Case Management System for the period 4/23/2015 - 4/22/2018 for additional funds in the amount of \$27,896.87.

Funding Source: General Fund

**BC2016-603**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending award recommendations on RQ37384 and enter into contracts with various providers in the total amount of \$488,328.00 for Rapid Re-housing Program activities for homeless families in connection with the FY2015 Homeless Assistance Grant for the period 6/1/2016 – 5/31/2017:

a)	The Salvation Army	\$174,731.00
b)	Family Promise of Greater Cleveland	\$ 55,643.00
c)	Domestic Violence & Child Advocacy Center	\$158,227.00
d)	West Side Catholic Center	\$ 99,727.00

Funding Source: Federal – U.S. Department of Housing and Urban Development

**C. Exemptions**

**BC2016-604**

Department of Information Technology, submitting an RFP exemption on RQ37886, which will result in an award recommendation to Cellebrite USA, Inc. in the amount of \$1,596.00 for software license and maintenance on Cellebrite mobile device platform software for the period 4/26/2016 - 4/25/2018.

Funding Source: General Fund

**BC2016- 605**

Sheriff's Department, submitting an RFP exemption on RQ37843, which will result in an award recommendation to Ross Environmental Services, Inc. in the amount of \$24,535.12 for drug disposal services for the period 9/1/2016 – 9/30/2017.

Funding Source: FY2013 Justice Assistance Grant

**D. Consent Agenda**

**BC2016-606**

Department of Development, recommending a payment in the amount of \$25,000.00 to Greater Cleveland Partnership for program fees related to the Greater Cleveland Civic Connection Public private collaborative for calendar year 2016.

Funding Source: General Fund

**BC2016-607**

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

Funding Source: Revenue Generating

**BC2016-608**

Office of Procurement and Diversity on behalf of the Department of Public Works, recommending to amend Approval No. BC2016-269, which approved an RFP exemption on RQ37021 and authorized an award recommendation in the amount of \$197,000.00 for the purchase of an airport rescue and firefighting vehicle, by changing the name of the vendor from Jack Doheny Company to Jack Doheny Companies, Inc.

Funding Source: General Fund – Airport Operation Fund

**BC2016-609**

**Office of Procurement & Diversity, presenting voucher payments for the week of 8/8/2016**

Direct Open Market Purchases (\$500 - \$25,000)				
Requisition #	Description	Department	Vendor Name	Total
IS-16-37561	(1) HP Pro Book 650 G2 Notebook PC for Health and Human Services conference rooms	Department of Information Technology	Hewlett Packard	\$1,019.90
IS-16-37651	(3) HP Pro Book 650 G2 Notebook PC's for Prosecutor's Office	Department of Information Technology	Hewlett Packard	\$3,059.70
IS-16-37914	Survey software subscription for Human Resources	Department of Information Technology	SurveyMonkey, Inc.	\$300.00
IT-16-37910	Computer transport services	Department of Information Technology	MCPC, Inc.	\$975.00
CT-16-37741	Workstation for Admin Assistant - JJC/EOC	Department of Public Works	RCF Group	\$3,301.85
CT-16-37837	Container repair at Justice Center	Department of Public Works	Reddy Equipment Inc.	\$1,650.00
CT-16-37841	Voter registration cards	Department of Public Works	Millcraft Paper Company	\$5,832.00
CT-16-37858	Window envelopes	Department of Public Works	Western State Envelope and Label	\$1,214.60
CT-16-37923	PRC application packets	Department of Public Works	Direct Digital Graphics	\$943.00
CT-16-37924	NCOA letters in English-Spanish	Department of Public Works	Direct Digital Graphics	\$978.00
JC-16-37737	Record books	Juvenile Court	Quality Ribbons & Supplies	\$1,091.25

CR-16-37698	Divider Walls/Shade	Medical Examiner	Buy Rite Office Products, Inc.	\$2,241.00
CR-16-37756	Solvents, cassettes, blades - Histology	Medical Examiner	Leica Microsystems Inc.	\$1,400.45
CR-16-37868	DNA Kits – Parentage/ID	Medical Examiner	Life Technologies Corporation	\$1,041.36
CR-16-37884	iMac Computer repair for Photography	Medical Examiner	Quadstar Digital Guidance LTD	\$684.00
CR-16-37907	Genetic analysis consumables - DNA	Medical Examiner	Life Technologies Corporation	\$19,505.61
CR-16-37927	Drug standards - Toxicology	Medical Examiner	Cerilliant	\$707.35
SH-16-37842	Boat fuel	Sheriff's Department	FDL Marine	\$11,100.00
SH-16-37848	Vehicle repairs	Sheriff's Department	Cleveland Communications, Inc.	\$7,346.54
SM-16-37902	7 <sup>th</sup> Edition Pass It On Guide	Solid Waste District	Hudson Printing, Inc.	\$6,337.40
<b>Items Already Purchased</b>				
<b>Requisition #</b>	<b>Description</b>	<b>Department</b>	<b>Vendor Name</b>	<b>Total</b>
CE-16-37917	Concrete saw blade	Department of Public Works	Mason Equipment & Supply Co.	\$986.00
ST-16-37866	Replacement boom hoses, flanges and clamps for Vactor trucks for Sanitary Engineer	Department of Public Works	Jack Doheny Companies, Inc.	\$5,584.62
CF-16-37865	PASSS - Neurofeedback	Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$6,906.25
CF-16-37873	PASSS – Residential treatment	Division of Children and Family Services	Bellefaire JCB	\$4,067.25
CF-16-37880	PASSS – Respite services	Division of Children and Family Services	Sandra Phillips	\$1,000.00
CF-16-37885	PASSS – Residential treatment	Division of Children and Family Services	Children's Hospital Medical Center	\$7,764.75
CF-16-37892	PASSS – Respite services	Division of Children and Family Services	Mama Doris Daycare	\$660.00
CF-16-37894	PASSS – Attachment and bonding therapy	Division of Children and Family Services	Mershona Parshall	\$668.25

CF-16-37896	PASSS – Summer treatment program	Division of Children and Family Services	Cleveland Clinic	\$19,271.18
CF-16-37945	PASSS – Attachment and bonding therapy	Division of Children and Family Services	Deborah Kramer	\$2,280.00
FC-16-37769	FCSS FY16 Family membership	Family and Children First Council	The Mandel Jewish Community Center of Cleveland	\$930.56
FC-16-37870	FCSS FY16 various family memberships	Family and Children First Council	YMCA of Greater Cleveland	\$3,169.00
FC-16-37887	FCSS FY16 Respite services	Family and Children First Council	Sunshine Inc.	\$1,000.00
FC-16-37931	FCSS FY16 Summer camp	Family and Children First Council	Lake Shore Day Camp, Inc.	\$1,300.00
FC-16-37932	FCSS FY16 Safety and adaptive equipment	Family and Children First Council	North East Ohio Network	\$4,078.00
CR-16-37754	Forensic Toxicology Testing	Medical Examiner	National Medical Services dba NMS Labs	\$1,758.00

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

Department of Public Works, submitting settlement agreement for acquisition of right of way in connection with the Broadrock Court Drill Drop Project, in the Cities of Parma and Seven Hills.

Permanent Parcel No.(s): 551-03-001/096/097

Owner(s): Hamilton Healthcare Realty, L.L.C.,

Approved Appraisal (Fair Market Value Estimated): \$1,050.00

Funding Source: City of Parma Sewer Fund

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

## **Minutes**

Cuyahoga County Board of Control  
Monday, August 1, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I – CALL TO ORDER**

Chris Glassburn, Chairperson (Alternate for Armond Budish)  
Michael Dever, Director, Public Works  
Dennis Kennedy, Fiscal Officer  
Mike King, County Council (Alternate for Dale Miller)  
Lenora Lockett, Director, Office of Procurement & Diversity  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Kahlil Seren, County Council (Alternate for Dave Greenspan)

### **II – REVIEW MINUTES – 7/25/16**

Lindy Burt noted a change in the approval for item BC2016-560. During presentation of the item, which was a request for an RFP exemption, it was noted that the approval amount listed in the caption (\$25,500), differed from the amount stated in the item's briefing memo (\$22,500). The Board approved \$25,500, but following the meeting the Department informed the Clerk that the actual amount of the contract will be \$22,500. Chris Glassburn motioned to approve the minutes from the July 25, 2016 meeting, with the approval amount for item BC2016-560 reduced to \$22,500; Mike King seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

Brian Davis, Executive Director of the Northeast Ohio Coalition for the homeless, presented public comment related to item BC2016-587, a request for exemption. In summary, he requested that the County engage in a request for proposal process to procure coordinated intake services (comments attached).

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

There were no tabled items.

#### **B – New Items for Review**

##### **BC2016-578**

Department of Public Works, Submitting a purchase and sale agreement with Di Development, LLC in the amount of \$25,000.00 for the sale of county owned property; no longer needed for public use located off of W. 17th Street south of Lorain Avenue in Cleveland, permanent parcel Nos. 004-02-105; -112 and -998. Funding Source: Revenue Generating

Don Jerele, Department of Public Works, presented. Kahlil Seren asked for clarification on the type of development going forward at the property, and whether the Department of Development has been involved in the sale of the property. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2016-578 was unanimously approved.

BC2016-579

Office of Procurement & Diversity, recommending an award on behalf of the Department of Public Works on RQ37358 to Lakeside Supply Co. (19-3) in the amount of \$72,486.00 for the purchase of (2) water heaters for Jail II located at 1265 West 3<sup>rd</sup> Street Cleveland. Funding Source: Internal Service Fund

Lenora Lockett presented. Chris Glassburn commented that the product provided by the rejected bidder did not fit the specifications. There were no further questions. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2016-579 was unanimously approved.

BC2016-580

Office of Procurement & Diversity, recommending an award on behalf of the Department of Public Works on RQ37463 to Bob Gillingham Ford Inc. (13-2) in the amount of \$43,920.50 for the purchase of (1) 2017 Ford Transit 350 van w/ ladder rack. Funding Source: Road & Bridge Fund

Lenora Lockett presented. There were no questions. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2016-580 was unanimously approved.

BC2016-581

Department of Human Resources, submitting an amendment to Contract No. CE1300496 with Northwest Group Services Agency, Inc. for flexible spending account administration for the period 1/1/2014 - 12/31/2016 for additional funds in the amount not-to-exceed \$20,043.45. Funding Source: Self Insurance Fund

Kendra Zusy, Department of Human Resources, presented. There were no questions. Chris Glassburn motioned to approve the item; Michael Dever seconded. Item BC2016-581 was unanimously approved.

BC2016-582

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1300387-01 with US Together, Inc. for language interpretation and translation services for the period 9/1/2013 - 8/31/2016 to extend the time period to 8/31/2017 and for additional funds in the amount not-to-exceed \$250,000.00. Funding Source: Public Assistance Fund

David Merriman, Administrator of Jobs and Family Services presented. He noted that under the contract, the services would be made available to other County agencies in need of translation. Kahlil Seren asked if the frequency of use by agencies outside of JFS has been quantified, and for clarification on the schedule of payments. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2016-582 was unanimously approved.

BC2016- 583

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ37351 and enter into a contract with Aramark Entertainment in the amount of \$6,840.00 for catering services for the period 8/3/2016 – 8/4/2016 in connection with the Family Fun Night Event. Funding Source: 29.6% Title IV-E Administrative; 70.4% Health and Human Services Levy



Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Chris Glassburn motioned to approve the item; Michael Dever seconded. Item BC2016-583 was unanimously approved.

#### BC2016-584

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ36997 and enter into a contract with Crowne Plaza Cleveland South/Independence in the amount of \$15,900.00 for room rental and catering services for the 2016 Substitute Caregiver Training Conference for the period 5/19/2016 – 5/21/2016. Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center Contract

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Chris Glassburn motioned to approve the item; Michael Dever seconded. Item BC2016-584 was unanimously approved.

#### C. Exemptions

#### BC2016-585

Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1400201 with Voiance Language Services, LLC for language translation services for Public Safety Communications for the period 7/1/2014 - 6/30/2016 to extend the time period to 6/30/2018; no additional funds required. Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety, presented. Trevor McAleer asked if the proposed service could be accommodated under the US Together contract presented under item BC2016-582. Chris Glassburn motioned to approve the item; Michael Dever seconded. Item BC2016-585 was unanimously approved.

#### BC2016-586

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37388, which will result in an award recommendation to Emerald Development and Economic Network, Inc. in the amount of \$716,955.00 for implementation of a Rapid Re-Housing program for homeless single adults and youth for the Cuyahoga County Continuum of Care for the period 9/1/2016 – 8/30/2017. Funding Source: U.S. Department of Housing and Urban Development - FY2015 Homeless Assistance Grant

Ruth Gillett, Office of Homeless Services, presented. Chris Glassburn asked if – upon expiration of the proposed contract, whether the service would be re-bid. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2016-586 was unanimously approved.

#### BC2016-587

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37389, which will result in an award recommendation to Front Line Service in the amount \$500,000.00 for Coordinated Entry activities for the period 9/1/2016 – 8/30/2017. Funding Source: U.S. Department of Housing and Urban Development - FY2015 Homeless Assistance Competition grant

Ruth Gillett, Office of Homeless Services, presented. Trevor McAleer asked if there are other vendors in the area that provide the proposed service, and if other vendors responded to the bid in 2009 and 2012. He also asked if NEOCH was in attendance at the Advisory Board meetings referenced during the presentation. Kahlil Seren asked when the agency should initiate an RFP process in order to prevent a gap in service coverage and contract periods. Mike King suggested exploring the possibility of undertaking an RFP in collaboration with one or more service partners. Dennis Kennedy noted that the justification submitted with the item states that no other vendors provide the service. He asked for verification of this information. Trevor McAleer asked for the item to be held for a week to consider the issues raised. Item BC2016-587 was held by the Chair.

#### BC2016-588

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37387, which will result in an award recommendation to Enterprise Community Partners, Inc. in the amount of \$100,000.00 for planning assistance services for the period 9/1/2016 – 8/30/2017. Funding Source: U.S. Department of Housing and Urban Development – FY2015 Homeless Assistance Competition grant

Ruth Gillett, Office of Homeless Services, presented. Kahlil Seren asked when the planning grant was received. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2016-588 was unanimously approved.

#### D. Consent Agenda

At the request of the Department, Lindy Burt withdrew CE-16-37904 from consideration, included on the Purchase Order Report under item BC2016-593. There were no questions on the Consent Agenda items. Chris Glassburn motioned to approve the items; Mike King seconded. Items BC2016-589 through -593 were unanimously approved.

#### BC2016-589

Department of Information Technology, recommending to declare excess County computers and IT equipment as surplus County-owned property, no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

#### BC2016-590

Department of Human Resources, requesting authority to amend Approval No. BC2016-551, dated 7/25/2016, which authorized an RFP exemption and award recommendation on RQ37773 to University of Akron for 3 Graduate Student Interns for the period 7/25/16 – 6/23/17 by changing the amount not-to-exceed from \$55,017.60 to \$55,070.40. Funding Sources: 67% (\$36,678.40) HHS Levy Funds; 33% (\$18,339.20) General Fund

#### BC2016-591

Department of Public Safety and Justice Services, recommending an award on RQ37094 and enter into a contract with ELSAG North America, LLC in the amount not-to-exceed \$55,696.00 for maintenance on the Automated License Plate Reader in connection with the FY2015 State Homeland Security Grant Program-Law Enforcement for the period 1/1/2016 - 12/31/2016. Funding Source: 100% FY2015 State Homeland Security Program-Law Enforcement

BC2016-592

County Law Library, submitting an amendment to Contract No. CE1600060 with West, a Thomson Reuters business for electronic legal research and reference database services for library patrons for the period 4/1/2016 - 3/31/2019 to change the scope of services, effective 4/1/2016; no additional funds required. Funding Source: Original contract - Special Revenue Fund of the Cuyahoga County Law Library Resources Board

BC2016-593

Office of Procurement & Diversity, presenting voucher payments for the week of 8/1/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>WT-16-37675</i>	<i>Currency scanner</i>	<i>Department of Health and Human Services/Cuyahoga Job and Family Services</i>	<i>Cummins Allison Corp.</i>	<i>\$2,695.00</i>
<i>SA-16-36767</i>	<i>Refreshments for Senior Movie Day</i>	<i>Department of Health and Human Services/Division of Senior and Adult Services</i>	<i>Playhouse Square Foundation</i>	<i>\$1,300.00</i>
<i>AU-16-37477</i>	<i>Purchase (20) Z230 HP workstations and monitors and cables</i>	<i>Department of Information Technology</i>	<i>Hewlett Packard</i>	<i>\$16,178.40</i>
<i>IS-16-37674</i>	<i>Audio visual services for Geographical Information System Symposium</i>	<i>Department of Information Technology</i>	<i>Audio Visual Services Group, Inc. dba PSAV</i>	<i>\$4,284.54</i>
<i>IS-16-37726</i>	<i>HP ProBook 650 G2Notebook with docking stations and monitors for Commissary Manager for the Sheriff's Department</i>	<i>Department of Information Technology</i>	<i>Hewlett Packard</i>	<i>\$1,487.90</i>
<i>IS-16-37906</i>	<i>Multi-functional network device for printing and scanning for Department of Public Safety &amp; Justice Services</i>	<i>Department of Information Technology</i>	<i>Zones Inc.</i>	<i>\$517.06</i>
<i>CT-16-37821</i>	<i>Business reply envelopes</i>	<i>Department of Public Works</i>	<i>Mac Paper Converters</i>	<i>\$1,240.00</i>
<i>CT-16-37845</i>	<i>Locks are parts hardware for Justice Center</i>	<i>Department of Public Works</i>	<i>Craftmaster Hardware Company, Inc.</i>	<i>\$1,085.00</i>
<i>CT-16-37857</i>	<i>Business card paper for Printshop</i>	<i>Department of Public Works</i>	<i>Xpedx</i>	<i>\$896.00</i>
<i>CT-16-37859</i>	<i>Solenoid Deadlatch repair at Justice Center</i>	<i>Department of Public Works</i>	<i>Craftmaster Hardware Company, Inc.</i>	<i>\$585.00</i>
<i>CT-16-37864</i>	<i>Replacement lock for jail operations</i>	<i>Department of Public Works</i>	<i>Craftmaster Hardware Company, Inc.</i>	<i>\$585.00</i>
<i>CE-16-37904</i>	<i>Public Notice estimate- County Code</i>	<i>Department of Public Works,</i>	<i>Plain Dealer (Advance Ohio Media)</i>	<i>\$3,600.00</i>

CR-16-36660	Laboratory gases	Medical Examiner	Airgas USA, LLC	\$24,000.00
CR-16-37615	Dilution plates for Tecan – DNA	Medical Examiner	Promega Corporation	\$740.00
CR-16-37881	Autosampler syringe for Toxicology	Medical Examiner	Fisher Scientific Company, LLC	\$1,276.60
CR-16-37882	DVD's, CD's and trays for Photography	Medical Examiner	The Little Warehouse, Inc.	\$742.00
CR-16-37883	Sem filaments	Medical Examiner	Hitachi High Technologies America, Inc.	\$2,250.00
CR-16-37889	Solvents and chemicals for Toxicology and Drug Chemistry	Medical Examiner	Fisher Scientific Company, LLC	\$1,559.20
CR-16-37891	Swabs, tubes, pipettes, gloves, paper, beakers, cylinders for Drug Chemistry	Medical Examiner	Fisher Scientific Company, LLC	\$727.71
CR-16-37895	Scalpels, stain, mats, pads, coats and tubes for DNA	Medical Examiner	Fisher Scientific Company, LLC	\$3,425.89
CR-16-37897	Syringes, sharps dis, pipet tips, tubes, inserts, caps for Toxicology	Medical Examiner	Fisher Scientific Company, LLC	\$1,106.20
CR-16-37897	Syringes, sharps dis, pipet tips, tubes, inserts, caps for Toxicology	Medical Examiner	Amerisochi, Inc.	\$1,836.30
CR-16-37900	Supplies for Drug Chemistry/Toxicology	Medical Examiner	VWR International	\$2,973.08
CR-16-37900	Supplies for Drug Chemistry/Toxicology	Medical Examiner	Agilent Technologies, Inc.	\$3,487.40
CR-16-37911	Drug standard for DNA	Medical Examiner	Sigma-Aldrich	\$883.17
SH-16-37822	Radio repairs for Law Enforcement	Sheriff's Department	Cleveland Communications, Inc.	\$2,023.75
SH-16-37684	Radio repairs for Law Enforcement	Sheriff's Department	Cleveland Communications, Inc.	\$1,737.50
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
TR-16-37706	Office supplies	County Treasurer	W.B. Mason, Inc.	\$572.72
FC-16-37629	FCSS FY16 Safety and adaptive equipment	Department of Health and Human Services/Division of Community Initiatives: Family and Children First Council	North Coast Community Homes, Inc.	\$13,797.18
FC-16-37770	FCSS FY16 Respite services	Department of Health and Human Services/Division of Community Initiatives: Family and Children First Council	Yasmin Johnson	\$2,000.00
HS-16-37771	FCSS FY16 Respite services	Department of Health and Human Services/Division of	David Marks	\$1,080.00

		<i>Community Initiatives: Family and Children First Council</i>		
<i>CT-16-37339</i>	<i>Domestic water pump repair at Justice Center</i>	<i>Department of Public Works</i>	<i>Gerow Equipment Company</i>	<i>\$4,200.00</i>
<i>CR-16-37855</i>	<i>Forensic testing for Toxicology</i>	<i>Medical Examiner</i>	<i>State of Ohio Highway Patrol</i>	<i>\$1,321.00</i>
<i>CR-16-37856</i>	<i>Forensic testing for Toxicology</i>	<i>Medical Examiner</i>	<i>AIT Laboratories</i>	<i>\$1,850.00</i>
<i>SH-16-37851</i>	<i>Skids of water for Law Enforcement during RNC</i>	<i>Sheriff's Department</i>	<i>W.B. Mason Company, Inc.</i>	<i>\$793.80</i>
<i>Open Market Purchases (Over \$25,000 or requiring assistance from Office of Procurement &amp; Diversity)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>SH-16-37491</i>	<i>Potatoes &amp; oats – August</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$3,317.50</i>

V – OTHER BUSINESS

BC2016-594

Daphne Kelker, Division of Children and Family Services, presented a time-sensitive/mission critical item: RQ#37817; immediate placement in residential board and care services for a female child in custody; vendor – Options Treatment Center, location – Indiana; \$24,999. Chris Glassburn motioned to amend the agenda to consider the item; Mike King seconded. The motion was unanimously approved. There were no questions. Chris Glassburn motioned to approve the item; Mike King seconded. The item was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Human Resources, submitting an educational services agreement with Everspring, Inc. for development and management of the University Partnership Program for County employees and citizens to participate in quality online educational programs, effective 8/1/2016. Funding Source: N/A

Item No. 2

Court of Common Pleas/Juvenile Court Division, submitting a funding application/grant agreement in the amount of \$3,571,781.47 with State of Ohio, Department of Youth Services for various programs in connection with the FY2016 RECLAIM Ohio Grant for the period 7/1/2015 - 6/30/2017. Funding Source: State of Ohio

Item No. 3

Common Pleas Court/Corrections Planning Board, submitting a grant award from the Supreme Court of Ohio in the amount of \$75,000.00 to reduce recidivism rates among adults in connection with the FY2017 Court Innovation Grant Program for the period 7/1/2016 – 6/30/2017. Funding Source: 100% Court Innovation Grant

Item No. 4

Common Pleas Court Corrections Planning Board, submitting a grant award from the State Justice Institute in the amount of \$34,895.00 for the FY2016 Welcome to the Court Grant Project for the period 07/01/2016 to 07/01/2017. Funding Sources: 50% State Justice Institute; 50% General Fund

Item No. 5

Sheriff's Department, submitting a Memorandum of Understanding with U.S. Customs and Border Protection Agency, U.S. Border Patrol to accept funding in the amount of \$4,500.00 for reimbursement of fuel for the Sheriff's Department vessel in connection with the Northern Border initiative. Funding Source: Treasury Executive Office for Asset Forfeiture (TEOAF), through the U.S. Customs and Border Protection Agency, U.S. Border Patrol (USBP)

Item No. 6

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a Data Sharing & Confidentiality Agreement with MDRC for research testing of the effectiveness of a series of behavioral interventions designed to improve the delivery of child support services for the period 8/1/2016 – 12/31/2019. Funding Source: N/A

Item No. 7

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to a grant agreement with Ohio Department of Public Safety/Ohio Emergency Management Agency for the FY2014 Pre-Disaster Mitigation program for the period 4/21/2014 - 9/30/2016 to extend the time period to 9/30/2017; no additional funds required. Funding Source: Ohio Department of Public Safety/Ohio Emergency Management Agency

Item No. 8

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant agreement with the City of Cleveland in the amount of \$37,716.00 for Rapid Re-Housing activities in connection with the FY2015 Community Development Block Grant Program for the period 11/01/2015 – 10/31/2016. Funding Source: Community Development Block Grant

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Chris Glassburn motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:41 a.m.



July 28, 2016

Cuyahoga County Board of Control  
2079 East 9th Street, 4th Floor - Committee Room B  
Cleveland, Ohio 44115

RE: Coordinated Intake Funding Request

The Northeast Ohio Coalition for the Homeless was informed that the expansion of Coordinated intake would receive funding without a competitive bid. We oppose this decision and hope that the Controlling Board will intervene to force a competitive bid. We believe that selecting which shelter a person must go to and who receives rapid rehousing rental dollars is so important that we must as a community assure that the correct provider is in place for this critical service. We also do not believe that we have ever had a discussion as a community to determine if this service would not be better undertaken by the County Department of Jobs and Family Services.

The staff at Coordinated Intake are very nice people and in fact one of the managers is a former employee of NEOCH. The lack of transparency by the current provider and the inability to provide oversight with the current contract are the main issues for NEOCH. These funds came to Cuyahoga County because a number of men's shelters were closed. These shelters provided housing for single males for an average of six to eight months on average, and now those beds are removed from the system. We lost women and family beds over the last six years and we do not want to turn the men's system into the disaster of the women's system. There is only one way for government to make big decisions and that is through the contracting process.

This contract was last put out for bid in 2012 after an extremely corrupt process in 2010 for awarding this contract. We did not have much of a track record and we did not understand the full ramifications Coordinated Intake. We did not realize the impact on the shelters and the transformation of the emergency shelter system locally. We did not realize when this was started that the women and family shelters would disappear so rapidly. We did not realize that the Central Intake would demand that homeless people go through Intake or lose their status as a homeless person. Now, we see the full ramifications of the Intake and we need to step back to set guidelines and refine the goals for reducing homelessness.

The current Coordinated Intake is not responsive at all to the public, and a person's fate for where they will sleep at night is in this Coordinated Intake's hands. They have never had their rules approved by any other agencies or homeless people. They have never talked to homeless people about the goals, prioritization of certain populations over others or the morality of diverting mothers with children from shelter. We still do not know how the grievance process works for intake, and we have never had an honest debate about the cost/benefit analysis of emergency shelter vs transitional shelters vs. permanent supportive housing.

We are especially concerned about the diversion of families away from shelter. We believe that this will lead to a tragedy in which a woman returns to her abuser and is killed. We have already

3631 Perkins Avenue 3A-3 ♦ Cleveland Ohio 44114  
216.432.0540 ♦  
[neoch@neoch.org](mailto:neoch@neoch.org)

*To organize and empower homeless and at risk men, women and children to break the cycle of homelessness through public education, advocacy, and the creation of nurturing environments*  
[www.neoch.org](http://www.neoch.org)



met women sleeping in their cars with their children because they were afraid to reveal too much information to the staff at Coordinated Intake. Families are not always clear about their access to shelter locally and are not clear about the responsibilities of the Intake staff to report possible abuse to Children and Family Services. The merits and ethics of diversion have not been debated publicly and yet 24% of the families who seek shelter in Cuyahoga County are sent away.

I believe that if a private company wants to supplant the County Government with an essential service, they need to show good cause for why they can far exceed Cuyahoga County from overseeing this operation. Shouldn't low income people struggling with housing see a case worker employed by the County in order to assess what other benefits they may be eligible for as well? Wouldn't Cuyahoga County be more invested in the conditions of the shelters if they were sending people to the shelters every day? Couldn't Cuyahoga County Department of Jobs and Family Services do this service better and for less money without all the overhead of buildings and administration or additional staff?

We have yet to hear a good reason for why this contract should not be put up for bid. It is a large expansion of the current contract with additional rental assistance available. Most of the shelter contracts in Cleveland combine pools of other resources, but that does not mean that they cannot withstand the scrutiny of a request for proposal process. We want to see a public bidding process to provide some level of transparency to this extremely powerful and secretive organization. We never get any release of information on the number of people sleeping on the floor every night or the number of people denied a medical bed or the number of families split up every night. How do we provide solutions to the problems associated with homelessness if we do not get reliable, up-to-date information about the number of people falling into homelessness?

United Way First Call for Help has an updated daily dashboard on the essential services they offer through their 2-1-1 telephone referral system. I can login right now to find how many people are seeking help with food, shelter or housing every day from 2-1-1. This is a case of a private non-profit offering a superior product to government and providing regular information to the community. Shouldn't community leaders know how many families are seeking shelter this week or this month and how many we could not provide a bed? Do we know if First Call for Help might be interested in expanding their service to include Coordinated Intake? They certainly would be more transparent and would create an advisory board similar to the one they created when they took over the affordable housing website locally, HousingCleveland.org.

We have to wonder if the reason that we do not get information out of Coordinated Intake is that it paints a negative picture of the organization. Frontline Services runs the largest women's shelter in Cleveland at the same time as Intake and they are the leading proponent to permanent supportive housing. What if the release of information would show that they are doing a horrible job at the Women's shelter or that there has been a significant uptick in people failing out of permanent supportive housing and going back to shelter? We need an unbiased intermediary to provide referrals to shelter who can be open and honest in the release of information.

We urge you to intervene here and order that the Office of Homeless Service undertake an open and transparent process for selecting a Coordinated Intake provider. We need enough time to



*Northeast Ohio Coalition for the Homeless*

*page 3*

allow for those groups to respond and we need some strict outcomes that involve community input. We want the system to take into account the unique needs of homeless people and to provide information to the general public.

Thank you for your time and your service to the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Davis", with a stylized flourish at the end.

Brian Davis

## Item Details

### IV. Contracts and Awards

#### IV. A. Tabled Items

##### **BC2016-587**

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

Cuyahoga County Continuum of Care receives over \$ 25 million annually from the U.S. Department of Housing & Urban Development through a competitive Grant process authorized through the HEARTH Act. A requirement of receiving the HEARTH Act funding is that Continuum's implement a coordinated entry system to Continuum resources to end homelessness.

FrontLine Service was initially awarded a contract to implement the Coordinated Entry system in our community in FY2012 through an RFP process. Since 2012, the funding for Coordinated Entry was provided through a blending of resources from the City of Cleveland, Cuyahoga County, and the State. In the FY 2015 HEARTH Act grant process, Cuyahoga County was awarded a new grant in the amount of \$500,000.00 specifically to support and expand the Coordinated Entry system in place.

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

The Grant Award amount is \$500,000.00 for a 12 month period. The proposed Contract term is September 1, 2016 through August 30, 2017.

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

The funding source is 100% from the U.S. Department of Housing & Urban Development, HEARTH Act, Homeless Assistance Grant Competition.

4. Was the specific project funding included in OBM-approved budget for the current year? This funding was not included in the OBM Budget for Fy2016 because we did not know if the grant would awarded to our community. Since notification was received, the funds have been appropriated and are currently available for contracting.

5. Rationale Supporting the Use of the Selected Procurement Method

We are requesting an RFP Exemption for the following reasons:

- 1) The agency has been providing the service through an RFP process issued in FY 2012;
- 2) Since FY2012, the service has been centralized in a downtown location, convenient to persons and families seeking shelter. The current provider, FrontLine Service, has a signed Lease for the space extending beyond the current 12 month period; it is important to maintain the location of the Coordinated Entry service;
- 3) Since FY2012, FLS has developed capacity and staff expertise on Coordinated Entry responsibilities and best practices. These include a dedicated Homeless Management Information System (HMIS) coordinator and data entry staff; knowledge and skill about all the resources in the community to link persons with who are experiencing a crisis; liaison relationships with DCFS, DV, Youth Serving agencies, and Veterans' services;

4) In addition to the 'front door' of the shelter system, FrontLine Service coordinates the permanent housing prioritization process on behalf of the CoC; individuals and families are provided immediate shelter as well as an exit plan from homelessness;

5) The existing contract with FrontLine Service blends several funding sources; it is not practical to unweave the funding sources which expire at different times, and to maintain a seamless service delivery in the community.

6) FrontLine has been a critical partner on several initiatives that have utilized CE data and screening, including "Pay for Success" and A Place 4 Me, and the Supportive Services for Veterans Program (SSVF).

6. What other available options and/or vendors were evaluated? If none, include the reasons why. Please see above.

7. What ultimately led you to this product or service? Why was the recommended vendor selected? FrontLine Service was initially selected through an RFP process.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Coordinated Entry is a service that operates 365 days /year. In FY 2015, CE conducted Intakes on over 3,000 persons and families. It would not be helpful to stop the services while an RFP was conducted.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Arguably, the reasons that are being provided for this RFP Exemption will not change. If the provider failed to fulfill the contract deliverables, or failed to execute on other contract requirements, an RFP would be conducted.

#### **IV. B. New Items**

##### **BC2016-595**

###### **A. Scope of Work Summary**

1. Department of Information Technology requesting approval of a contract amendment with IData Consulting Services for the anticipated cost of \$60,000. The anticipated start-completion dates are 8/20/2016 – 8/20/2017.

2. The primary goals of the project are to provide technical support, coding support and feature enhancements for Synapse web content management tools.

###### **B. Procurement**

The procurement method for this project is to amend an existing contract for money and time. Total amount for the original contract and all previous amendments is \$287,819.

###### **C. Contractor and Project Information**

1. The address of IData Consulting Services is:

IData Consulting Services  
1910 Biltmore ST NW  
Washington DC 20009

2. The owner/president for iData Consulting Services is Mark Reichard

###### **D. Project Status and Planning**

1. The County will assign work on an as-needed basis and assign priority.

2. IData will work on projects identified as high priority before working on items identified as medium or low priority, as directed by the County.
3. IData will attend bi-weekly meetings with County IT staff to review current status, open issues, defects, change requests, dependencies, resource needs, process compliance issues, and any pending process or quality issues.

E. Funding

1. The project is funded 100% by the General Fund.
2. Was the specific project funding included in OBM – approved budget for the current year? YES
3. Consultants will be paid for hours worked on a monthly basis.

4. The project is an amendment to contract CE-1200571. This amendment changes value and term and is the second amendment of the contract. The history of the amendments is:

Original Contract	8/20/2012	\$57,900.00
First Amendment	8/20/2014	\$169,919.00

**BC2016-596**

Department of Information Technology, recommending an award on RQ37141 to Hewlett Packard in the amount of \$38,333.90 for the purchase of (30) HP DeskPro 600 G2 mini workstations, (60) HP ProDisplay monitors, (10) HP ProBook 650 G2 laptops with (10) docking stations and (10) carrying cases.

A. Scope of Work Summary

This procurement benefits the County by enabling the Office of Emergency Management to utilize their Emergency Coordination Center at the Juvenile Justice Center for response and recovery from any disaster within Cuyahoga County.

B. Procurement

Department of Information Technology is requesting that the purchase be made as an RFP Exemption for \$38,333.90

C. Contractor Information

Hewlett Packard  
 1501 Page Mill Road  
 Palo Alto, CA 94304  
 Contract Administration – Dion Weisler

D. Project Status

The Emergency Coordination Center became operational on June 1 using equipment on loan from the Department of IT HP refresh stock until the purchase can be completed and equipment is received. The purchase to replace this stock has been delayed by the expiration of the current HP Memo of Understanding.

E. Funding

Funds have been appropriated in the current budget for payment of a one-time invoice from Capital Project – Emergency Ops Center - CC768192.

**BC2016- 597**

## A – Summary

The DoIT contracting with Mid-America Consulting Group, Inc. for SWM of Provider Gateway Long Term Care application and required software. The DoIT contracting with Mid-America Consulting Group, Inc. for SWM of Provider Gateway Long Term Care application and required software in an amount not to exceed \$17,500. From 1/1/16-1/31/18.

B - The procurement method was a RFP exemption.

C - Mid-America Consulting Group, Inc.

D – Project status: Ongoing

E - Funding Source - 100% HHS Levy HS157396 0278 H06100

**BC2016-598**

## A. Scope of Work Summary

1. Department of Human Resources requesting approval of an amendment with St. Vincent Charity Medical Center for the anticipated cost not-to-exceed \$19,500. The anticipated start-completion dates are 08/01/2014- 07/31/2017.
2. The primary goals of the project is to provide drug toxicology services.

## B. Procurement

1. The procurement method for this project was RFP #29899. The total value of the RFP is \$85,854.86.
2. The RFP was closed on 4/11/2014.
3. There were 2 proposals pulled from OPD, 2 proposals submitted for review, 1 proposal approved.

## C. Contractor and Project Information

1. The address of the vendor is:  
Saint Vincent Charity Medical Center  
2322 East 22nd Street, Suite 101  
Cleveland OH 44115  
Council District – 7
2. The President and CEO for the vendor is David F. Perse, M.D.

## D. Project Status and Planning

1. The project is an extension of the existing project.

## E. Funding

1. The project is funded 100% by the General Fund
2. The schedule of payments is monthly for the prior month of service and payable upon receipt.
3. The project is an amendment to a contract. This amendment is to add the following agencies and the following amounts not to exceed:  
Board of Elections: \$1,000  
Juvenile Court: \$10,000  
Prosecutor's Office: \$7,800  
Soil and Water District: \$500

Solid Waste District: \$200

This is the 2<sup>nd</sup> amendment of the contract. The history of the amendments is:

Amendment 1: 2015 to extend the time period to 7/31/2017 and for additional funds in an amount not-to-exceed \$60,870.86.

#### **BC2016-599**

A. Scope of Work Summary: 1. Medical Examiner's Office requesting approval to amend Contract No. CE1300401-01 with Esposito Mortuary Services for the period August 1st, 2013- July 31st, 2016 to extend this contract to August 1st, 2016- July 31st, 2017 and to increase the cost not-to-exceed from \$1,267,000 by \$375,000 for a new cost not-to-exceed \$1,642,000. The anticipated start-completion dates are 08/01/2016-07/31/2017. This contract increase will be funded by the Medical Examiner's General Fund, CR180026.

2. The primary goal of the project is for the vendor to continue providing body transportation services for the Medical Examiner's Office.

#### B. Procurement

1. The procurement method for this project was formal bidding process. The original total value was \$375,000, the first amendment added \$375,000, a second amendment added another \$375,000 and a third amendment added \$142,000 for a total of \$1,267,000. This amendment will now increase the Contract another \$375,000 for a total of \$1,642,000.

#### C. Contractor and Project Information

1. The address of the vendor is:

Esposito Mortuary Services  
1575 West 117<sup>th</sup> Street  
Cleveland, Ohio 44107

2. Aaron Esposito – President/Owner

#### D. Project Status and Planning

1. The service is ongoing and will be continued annually as permitted by the original contract, and will be funded from the Medical Examiner's General Fund, CR180026.

2. The contract amendment needs a signature in ink no later than July 31<sup>st</sup>, 2016.

#### E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payment is bi-monthly invoice for services rendered.

3. The project is an amendment to a Contract. This amendment changes the value by an increase of \$375,000 and is the fourth amendment to the contract. The history of the amendments are: the first amendment was in 2014 which was the 2<sup>nd</sup> contract year valued at \$375,000 for the term of 8/1/2014 – 7.31/2014. The second amendment was in 2015 which was the 3<sup>rd</sup> contract year valued at \$375,000 for the term of 8/1/2015 – 7/31/2016. The 4<sup>th</sup> amendment was in 2015 at which time an additional \$142,000 was added to the 3<sup>rd</sup> contract year, the term remained unchanged.

#### **BC2016-600**

##### A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with the Salvation Army for the anticipated cost \$232,453.00. The anticipated start-completion dates are 06/01/2016 – 05/31/2017.

2. The primary goals of the project are: a) to provide basic, temporary housing and safety net services for 75 homeless men at a point in time; b) to link clients with permanent housing; and c) to support clients in accessing earned income and benefits.

3. The project is not mandated by the County Charter or ORC.

#### B. Procurement

The proposed contract received an RFP exemption.

#### C. Contractor and Project Information

1. The address of the vendor is:

Salvation Army  
1710 Prospect Avenue  
Cleveland, OH 44115  
Council District #7

2. The executive director for the contractor/vendor is :

Beau Hill, ED, 216 – 619-4676

3.a The address or location of the project is: 1710 Prospect Ave.; Cleveland, OH 44115

3.b. The project is located in District 7.

#### D. Project Status and Planning

1. This is the first time this activity has been funded through the Levy. The service had been funded through a U.S. Department of Housing & Urban Development Grant from 1997, through FY2015. Renewal funding would not have been approved by HUD because of a shift in the HUD priority activities.

2. N/A

3. The project is on a critical action path. There have been delays in getting the contract on an agenda due to internal County processing challenges related to myPro.

4. The project's term will begin 6/01/16. Please see #3 for the explanation.

5. N/A

#### E. Funding

1. The project is funded 100% by the Health & Human Services Levy, and in the approved 2016/2017 Contract Budget line for the Office of Homeless Services.

2. The provider is reimbursed on a monthly basis.

3. N/A

### **BC2016-601**

#### A. Scope of Work Summary

1. Senior & Adult Services is requesting approval of an amendment with The East End Neighborhood House Association in the amount of \$2,600.00 for the period 01/01/2015-12/31/2016.

2. The primary goal of this contract is to deliver Transportation Services to clients participating in the Community Social Services Program (CSSP) in accordance with the specifications and program conditions of participation found in the contract.

3. The Community Social Services Program is a non-mandated service offered to Cuyahoga County residents age 60 and older and/or disabled adults age 18-59.

#### B. Procurement

1. The procurement method for this project was RFP 30873. The total value of the contract is \$128,475.00.

2. The RFP was closed on 08/13/2014.
3. There were a total of 19 vendors recommended for award.

#### C. Contractor and Project Information

1. East End Neighborhood House Association, The  
2749 Woodhill Road  
Cleveland, OH 44104  
Council District 7
2. The (owners, executive director [specify]) for the vendor is: Zulma Zabala, CEO
- 3.b. The Community Social Services Program services are delivered throughout the County and in all Council Districts.

#### D. Project Status and Planning

1. The awarding of Community Social Services Program contracts occurs every two years.
2. Not applicable.
3. Not applicable.
4. It is anticipated that if these contracts move without delay, they will be approved prior to the effective date.

#### E. Funding

1. The Community Social Services Program is funded 100% by the County Health & Human Services levy.
2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor detailing the actual clients and units of service delivered for the prior month

#### **BC2016-602**

The Agency of Inspector General is requesting the dates and dollar amount as approved by the Board of Control on June 20, 2016 BC2016-458 be amended from 04/23/2016 through 04/22/2017 in the amount of \$13,742.27 to 04/23/2016 through 04/22/2018 in the amount of \$27,896.87.

#### A. Scope of Work Summary

1. Agency of Inspector General requesting approval of an amendment with WingSwept for the anticipated cost of \$27,896.87. The anticipated start-completion dates are 04/23/2016 – 04/22/2018.
  - a. The primary goals of the project are to accurately track cases from receipt through closure, capture data for reporting metrics, and provide staff accountability
  - b. Agency of Inspector General, 2079 E. 9<sup>th</sup>, Cleveland, Ohio 44115
  - c. District 7.
  - d. The project is mandated by County Code 204.01(B)(6).
2. For contract amendments, provide the following information, as it applies:
  - a. The date of the contract will be extended up through April 22, 2018;
  - b. \$27,896.87;
  - c. 2012 Contract - \$40,750.00, Amendment 1 - \$9500.00; Amendment 2 -\$9500.00  
2015 Contract - \$13,342.01

#### B. Procurement

1. Identify the original procurement method on the contract/purchase: The proposed contract received approval by the Board of Control for an on 6/23/2016;

#### C. Contractor Information



1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

WingSwept, LLC  
800 Benson Road  
Garner, NC 27529  
N/A

2. The vendor (owner(s), executive director, other [specify]) is Jay C. Strickland, Jr..

#### D. Project Status

1. The project's term has already begun. This item was initially started within MyPro before the prior terms had expired. Despite the AIG's good faith attempts to follow proper protocol, there were a few hiccups with the implementation of the MyPro system which unfortunately resulted in delays.
2. The project is on a critical action path because an interruption to the case management system would significantly impair the Agency's ability to perform critical County tasks mandated by the County Code.

#### E. Funding

1. Funding was appropriated in the current budget.
2. The schedule of payments is by invoice.

### **BC2016-603**

#### A. Scope of Work Summary

1. Office of Homeless Services requesting approval of Contracts with:
  - (i) Domestic Violence & Child Advocacy Center in the amount of \$158,227.00;
  - (ii) Family Promise of Greater Cleveland in the amount of \$55,643.00;
  - (iii) Salvation Army in the amount of \$174,731.00; and
  - (iv) West Side Catholic Center in the amount of \$ 99,727.00.

The anticipated start-completion dates for all four contracts are 6/01/2016 – 5/31/2017.

- e. The primary goals of the contracts are to focus shelter services on helping families identify appropriate housing, refer the families for Rapid Re-Housing rental assistance; and assist families to access income to maintain the housing after the short term subsidy ends.
- f. Identify the address or location of the projects:

Domestic Violence & Child Advocacy Center  
P.O. Box 5466  
Cleveland, OH 44101  
Council District # 7

Family Promise of Greater Cleveland  
3470 E. 152<sup>nd</sup> St.  
Cleveland, OH 44120  
Council District #10

Salvation Army  
1710 Prospect Avenue  
Cleveland, OH 44115  
Council District #7

West Side Catholic Center  
3135 Lorain Avenue

Cleveland, OH 44113  
Council District # 3

- g. Identify Council District # in which the project is located. See above.
- h. If applicable, indicate whether the contract or purchase is mandated by local, state or federal regulations. Rapid Rehousing is not a mandated activity.

2. For contract amendments, provide the following information, as it applies: N/A

- d. Change in scope of services, or quantity of purchase;
- e. Amount of any increase or decrease in the rate charged by the vendor, as compared to previous contract period;
- f. Summary of contract history - list previous time period(s) and respective dollar amount(s).

#### B. Procurement

1. Identify the original procurement method on the contract/purchase: The proposed contracts received approval by the Board of Control for an RFP Exemption on June 20, 2016; BC2016-451.

#### C. Contractor Information

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Domestic Violence & Child Advocacy Center  
P.O. Box 5466  
Cleveland, OH 44101  
Council District # 7  
Linda Dooley Johaneck, 216.229.2420

Family Promise of Greater Cleveland  
3470 E. 152<sup>nd</sup> St.  
Cleveland, OH 44120  
Council District #10  
Joan Maser, 216.767.4060

Salvation Army  
1710 Prospect Avenue  
Cleveland, OH 44115  
Council District #7  
Beau Hill 216.619.4676

West Side Catholic Center  
3135 Lorain Avenue  
Cleveland, OH 44113  
Council District # 3  
Anita Cook, 216.631.4741

2. The executive directors are: See above .

#### D. Project Status

1. The projects' terms began on June 1, 2016. The reason there for the delay in this request for approval is due to several issues: untimely notice of Grant Award from the funder, the U.S. Department of Housing & Urban Development; delay in authorizing the appropriation request by OBM; requirement to receive an RFP exemption; delay in myPro system returning item for contract submission.
2. The project is on a critical action path because the contract terms have already begun.

#### E. Funding

1. Was funding for the contract or purchase appropriated in the current budget? YES

The Contracts are funded 100% through a federal grant from the U.S. Department of Housing & Urban Development. The funds have been provided an Index Code and the appropriation was approved by County Council at a public meeting.

2. The schedule of payments is by invoices submitted monthly to the Office of Homeless Services.

#### C. EXEMPTIONS

##### **BC2016-604**

The user software license is used to support over 2,500 county mobile users. The Cellebrite platform delivers easy and more efficient mobile device customer care. The software allows us to do the following:  
\*When mobile devices are returned the software allow us to completely security wipe devices so that no county information is compromised. This function is preformed daily as users return units. This function will save time This function will especially be needed during mass device upgrades.

\*Allow us to securely and quickly move device content from one device to another ie: address book contacts, text messages, and/or applications. This increases customer satisfaction and reduce time of preforming these functions manually.

\*Utilized to preform fast diagnostics of mobile phone problems and reduces unnecessary repairs and/or warranty exchanges

Cellebrite is proprietary hardware that provides specific functions used to support the County's 2,500 cell phones. The two year renewal will provide software support and maintenance updates that allow the County to provision phones with newer versions of the Android operating systems (OS).

The other option for the County would be to purchase a new hardware platform and continue annual maintenance on that hardware. Continuation of support and maintenance of the Cellebrite hardware is a much less expensive option than purchasing and implementing a new hardware solution.

Without this service, mobile users switching devices will not be able to move address book contacts, applications, and/or other county content from one unit to the other. This will cause the mobile user great inconvenience.

##### **BC2016-605**

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

Environment Protection Agency (EPA) approved disposal of drugs collected through the Drug Drop Box Program and other evidence requiring similar disposal methods.

If contract or contract amendment term has begun  
please respond to questions 1b. and 1c below:

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

\$24,535.12

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

100% funding through the FY13 Justice Assistance Grant

4. Was the specific project funding included in OBM-approved budget for the current year?  
No, grant-related project not needing any match or other county funding.

5. Rationale Supporting the Use of the Selected Procurement Method  
Due to the disposal of prescription medications and evidence a contract is necessary to ensure liability/insurance issues are properly addressed.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.  
A search of Environmental Protection Agency (EPA)-certified vendors in the area was completed and this vendor is the only one within driving distance.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

The Drug Enforcement Administration (DEA) recommended this vendor to the Sheriff's Department because they are the only EPA approved incinerator in the northern part of Ohio, and they have a full-time EPA inspector on site to ensure compliance with all Federal and State disposal regulations.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The Sheriff's Department collects approximately 775 pounds of drugs per month through the Drug Drop Box Program and without a timely contract the drugs will pile up in the evidence storage creating a shortage of space. In addition, there is a possible appearance of impropriety for holding so many drugs for a long period of time.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Unfortunately at this time, due to the Federal and State guidelines for proper drug disposal, this vendor is the only one in the area that meets the requirements.

#### **D. Consent Agenda**

##### **BC2016-606**

###### **A. Scope of Work Summary**

1. Department of Development, recommending a payment in the amount of \$25,000.00 to Greater Cleveland Partnership for program fees related to the Greater Cleveland Civic Connection Public private collaborative for calendar year 2016.

Describe the primary goals of the project.

- i. Assist with communications, outreach and operating support
  - j. Countywide
2. For contract amendments, provide the following information, as it applies: N/A
- g. Change in scope of services, or quantity of purchase;
  - h. Amount of any increase or decrease in the rate charged by the vendor, as compared to previous contract period;
  - i. Summary of contract history - list previous time period(s) and respective dollar amount(s).

#### B. Procurement

1. Identify the original procurement method on the contract/purchase:

- a. Annual budgeted item
- b. The proposed item is an invoice.

#### C. Contractor Information

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Greater Cleveland Civic Connection  
Greater Cleveland Partnership  
1240 Huron Road East, Suite 300  
Cleveland, Ohio 44115

2. Deb Janik, Senior Vice President

#### D. Project Status

1. This is a request for a payment approval

#### E. Funding

1. Appropriated in current general fund budget

#### **BC2016-607**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.  
1814 E. 40th Street  
Cleveland, Ohio 44103  
Ken Kovatch – Director

#### **BC2016-608**

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting to Amend Resolution BC2016-269, as the original award, submitted by the Department of Public Works as a walk-on, had the vendor name incorrect. The correct vendor name is: Jack Doheny Companies, Inc.

**B. Procurement**

1. Identify the original procurement method on the contract/purchase:

RFP Exemption, per County Code 501.12(D), as approved BC2016-269, April 18, 2016

**C. Contractor Information**

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Jack Doheny Companies, Inc.

P.O. Box 609

Northville, Michigan 48167

Council District (N/A)

2. The vendor owners are: Jack Doheny, CEO; Kay Doheny-Snyder, President; Gary Mapes, Sr. Vice President; Richard Hughes, Vice President; Steve Shafer, Vice President

**D. Project Status**

1. The purchase has been completed per walk-on approval April 18, 2016.

2. The project was on a critical action path because a new truck was needed in to be in compliance with the FAA and for the RNC.

**E. Funding**

1. Was funding for the contract or purchase appropriated in the current budget? General Fund, County Airport Capital Purchase.

1. The schedule of payments is Net 30 days.

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No.1**

**A. Scope of Work Summary**

1. The Public Works Department is requesting approval of a Temporary Easement Agreement with Hamilton Healthcare, LLC for the anticipated cost of \$1050.00 in connection with the Broadrock Court Drill Drop Project. The anticipated start-completion date is 2017.

a. The primary goal of this project is to request approval of this Temporary Construction Easement for an amount that equals the Fair Market Value Estimate of \$1050.00.

b. The Project is located on Broadrock Court in the City of Parma and City of Seven Hills. The proposed temporary easement is a strip of land located on the western portion of PPN 551-03-001/096/097, approximately 0.0793 acres (3,456 SF) in size.

c. Council District 4 & 6

**B. Procurement**

1. The procurement method for the acquisition of right-of-way for this project is that the consultant, O.R. Colan visits the properties and its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate of the property being taken. One of O.R. Colan's pre-qualified land consultants negotiates with the property owners. The property owner has agreed to settle for the FMVE amount. 2. N/A

C. Contractor and Project Information

1. The address of the recipient is: Hamilton Healthcare Realty LLC  
2251 Front Street Suite 200  
Cuyahoga Falls, Ohio 44221 District 6 2. The owner of the property is: Hamilton Healthcare Realty LLC.

D. Project Status

1. The Project term has not begun  
2. N/A.

E. Funding

1. Sanitary Sewer Funds via the City of Parma Sewer Fund 2. The schedule of payments is by invoice. The property owner has agreed to the settlement amount [see, "Temporary Construction Easement" attached hereto]. It is recommended that approval for this settlement be granted and that \$1050.00 be paid to recipient.