

## Minutes

Cuyahoga County Board of Control  
Monday, August 8, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:06 a.m.

#### Attending:

County Executive Armond Budish, Chairperson  
Michael Dever, Department of Public Works  
Councilman Dave Greenspan  
Lenora Lockett, Office of Procurement and Diversity  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Angela Riche, Fiscal Office (Alternate for Dennis Kennedy)

### II – REVIEW MINUTES – 8/1/16

Armond Budish motioned to approve the minutes from the August 1, 2016 meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

Brian Davis, Executive Director of the Northeast Ohio Coalition for the Homeless provided comment on item BC2016-587. His comments were in response to discussion that occurred during Board review of the item at the August 1, 2016 meeting. He identified challenges to obtaining information from agencies regarding service provision. He also expressed concern that Frontline serving in the dual role of administrator of coordinated intake, which controls referral to shelter beds in the community, and as a shelter provider. He asked that the County work to improve the coordinated intake services. Comment was also provided by Loh, who identified herself as a homeless individual currently residing in a shelter. Loh expressed concerns over conditions in the shelter and over reductions in service provision.

Lindy Burt stated that Dennis Kennedy has recommended, and the Executive has appointed Angela Rich to serve as an alternate for the Fiscal Officer.

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

##### BC2016-587

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37389, which will result in an award recommendation to Front Line Service in the amount of \$500,000.00 for Coordinated Entry activities for the period 9/1/2016 – 8/30/2017. Funding Source: U.S. Department of Housing and Urban Development - FY2015 Homeless Assistance Competition grant

Shari Weir, Office of Homeless Services, presented. Dale Miller restated the importance of bidding out the service at the next opportunity, and recommended that at that time the County and its partners should reassess the coordinated intake process. He also asked that the Office of Homeless Services and its partners work to make information about service provision as accessible and transparent as possible. Trevor McAleer thanked Ruth Gillett for the information provided during the week. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-587 was unanimously approved.

#### B – New Items for Review

##### BC2016-595

Department of Information Technology, submitting an amendment to Contract No. CE1200571-01 with iData Consulting Services, Inc., for maintenance and support services on the Synapse Publisher Web Content Management System for the period 8/20/2012 - 8/19/2016 to extend the time period to 8/20/2017 and for additional funds in the amount of \$60,000.00. Funding Source: General Fund

Pat Wright, Information Technology, presented. Dale Miller asked why the software is being replaced when the proposed contract expires, and the estimated cost of replacement. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-595 was unanimously approved.

##### BC2016-596

Department of Information Technology, recommending an award on RQ37141 to Hewlett Packard in the amount of \$38,333.90 for the purchase of (30) HP DeskPro 600 G2 mini workstations, (60) HP ProDisplay monitors, (10) HP ProBook 650 G2 laptops with (10) docking stations and (10) carrying cases. Funding Source: Capital Fund Project

Pat Wright, Information Technology, presented. Dave Greenspan asked if the purchase is being supported with bond funds from the EOC project. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-596 was unanimously approved.

##### BC2016-597

Department of Information Technology, recommending an award on RQ36654 and enter into a contract with Mid-America Consulting Group, Inc. in the amount not-to-exceed \$17,500.00 for maintenance and support of the ProviderGateway Long Term Care software application for the period 2/1/2016 - 1/31/2018. Funding Source: Health and Human Services Levy

Pat Wright, Information Technology, presented. Dave Greenspan asked if the software communicates directly with Medicaid providers, and whether the software incorporates the Medicaid rule updates that were implemented July 1, 2016. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-597 was unanimously approved.

##### BC2016-598

Department of Human Resources, submitting an amendment to Contract No. CE1400257 with St. Vincent Charity Medical Center for drug toxicology services for the period 8/1/2014 - 7/31/2017 to change the scope of services, effective 8/8/16, and for additional funds in the amount of \$19,500.00. Funding Source: General Fund

Kendra Zusy, Human Resources, presented. Dave Greenspan asked for additional explanation on the change in scope of services. Kendra responded that there is no change in the services being provided,

but that the County is changing the manner in which services are being charged and paid within the County. Dale Miller asked if OBM had reviewed and approved the additional funds. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-598 was unanimously approved.

#### BC2016- 599

Medical Examiner, submitting an amendment to Contract No. CE1300401 with Esposito Mortuary Services for body transportation services for the period 8/1/2013 – 7/31/2017 for additional funds in the amount not-to-exceed \$375,000.00. Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. Dave Greenspan asked for clarification on the time period. Trevor McAleer asked if this would be the final renewal of the current contract. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-599 was unanimously approved.

#### BC2016-600

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ37416 and enter into a contract with The Salvation Army in the amount not-to-exceed \$232,453.00 for supportive services for homeless men in the PASS Transitional Housing Program for the period 6/1/2016 – 5/31/2017. Funding Source: Health and Human Service Levy

Shari Weir, Office of Homeless Services, presented. Dale Miller asked which services were reduced or eliminated in order to provide funding for the proposed contract. Discussion ensued regarding the manner in which funds were made available for the contract. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-600 was unanimously approved.

#### BC2016-601

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400368 with The East End Neighborhood House Association for Adult Development and Transportation Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$2,600.00. Funding Source: Health and Human Service Levy

Daurin Elliott, Division of Senior and Adult Services, presented. Dave Greenspan asked if the funds were budgeted. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-601 was unanimously approved.

#### BC2016-602

Agency of the Inspector General,

a) Recommending to amend approval No. BC2016-458, dated 6/20/16, which approved an RFP Exemption to Contract No. CE1500113 with WingSwept, LLC formerly dba WingSwept Communications, Inc. for maintenance and support of the Case Management System, by changing the time period from 4/23/2015 - 4/22/2016 to 4/23/2015 - 4/22/2018 and by changing the additional funds amount from \$13,742.27 to \$27,896.87; and

b) Submitting an amendment to Contract No. CE1500113 with WingSwept, LLC formerly dba WingSwept Communications, Inc. for maintenance and support of the Case Management System for the period 4/23/2015 - 4/22/2018 for additional funds in the amount of \$27,896.87.

Funding Source: General Fund

Mark Griffin, Inspector General, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-602 was unanimously approved.

BC2016-603

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending award recommendations on RQ37384 and enter into contracts with various providers in the total amount of \$488,328.00 for Rapid Re-housing Program activities for homeless families in connection with the FY2015 Homeless Assistance Grant for the period 6/1/2016 – 5/31/2017:

a)	The Salvation Army	\$174,731.00
b)	Family Promise of Greater Cleveland	\$ 55,643.00
c)	Domestic Violence & Child Advocacy Center	\$158,227.00
d)	West Side Catholic Center	\$ 99,727.00

Funding Source: Federal – U.S. Department of Housing and Urban Development

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-603 was unanimously approved.

#### C. Exemptions

BC2016-604

Department of Information Technology, submitting an RFP exemption on RQ37886, which will result in an award recommendation to Cellebrite USA, Inc. in the amount of \$1,596.00 for software license and maintenance on Cellebrite mobile device platform software for the period 4/26/2016 - 4/25/2018.  
Funding Source: General Fund

Pat Wright, Information Technology, presented. Trevor McAleer asked for additional explanation on the item being procured. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-604 was unanimously approved.

BC2016- 605

Sheriff's Department, submitting an RFP exemption on RQ37843, which will result in an award recommendation to Ross Environmental Services, Inc. in the amount of \$24,535.12 for drug disposal services for the period 9/1/2016 – 9/30/2017. Funding Source: FY2013 Justice Assistance Grant

Laura Simms, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-605 was unanimously approved.

#### D. Consent Agenda

Dale Miller asked follow up questions on item BC2016-606. Sara Parks-Jackson, Department of Development, stated that responses to Councilman Miller's questions would be submitted via email following the meeting. Trevor McAleer asked how the change in funding source relates to the services provided, and whether the Road and Bridge Fund is still an eligible source of funding. Staff responded

that they would look into the funding source and amend the approval at a future meeting if a change is required. Dave Greenspan referred to item BC2016-609: CT16-37841 and asked for additional explanation on the purchase. He also referred to item BC2016-609: SH-16-37842 and asked if the County participates in a fuel cooperative with the municipalities. Armond Budish motioned to approve the Consent Agenda items; Michael Dever seconded. Items BC2016-606 through -609 were unanimously approved.

**BC2016-606**

Department of Development, recommending a payment in the amount of \$25,000.00 to Greater Cleveland Partnership for program fees related to the Greater Cleveland Civic Connection Public private collaborative for calendar year 2016. Funding Source: General Fund

**BC2016-607**

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

**BC2016-608**

Office of Procurement and Diversity on behalf of the Department of Public Works, recommending to amend Approval No. BC2016-269, which approved an RFP exemption on RQ37021 and authorized an award recommendation in the amount of \$197,000.00 for the purchase of an airport rescue and firefighting vehicle, by changing the name of the vendor from Jack Doheny Company to Jack Doheny Companies, Inc. Funding Source: General Fund – Airport Operation Fund

**BC2016-609**

Office of Procurement & Diversity, presenting voucher payments for the week of 8/8/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>IS-16-37561</i>	<i>(1) HP Pro Book 650 G2 Notebook PC for Health and Human Services conference rooms</i>	<i>Department of Information Technology</i>	<i>Hewlett Packard</i>	<i>\$1,019.90</i>
<i>IS-16-37651</i>	<i>(3) HP Pro Book 650 G2 Notebook PC's for Prosecutor's Office</i>	<i>Department of Information Technology</i>	<i>Hewlett Packard</i>	<i>\$3,059.70</i>
<i>IS-16-37914</i>	<i>Survey software subscription for Human Resources</i>	<i>Department of Information Technology</i>	<i>SurveyMonkey, Inc.</i>	<i>\$300.00</i>
<i>IT-16-37910</i>	<i>Computer transport services</i>	<i>Department of Information Technology</i>	<i>MCPC, Inc.</i>	<i>\$975.00</i>
<i>CT-16-37741</i>	<i>Workstation for Admin Assistant - JJC/EOC</i>	<i>Department of Public Works</i>	<i>RCF Group</i>	<i>\$3,301.85</i>
<i>CT-16-37837</i>	<i>Container repair at Justice Center</i>	<i>Department of Public Works</i>	<i>Reddy Equipment Inc.</i>	<i>\$1,650.00</i>
<i>CT-16-37841</i>	<i>Voter registration cards</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$5,832.00</i>
<i>CT-16-37858</i>	<i>Window envelopes</i>	<i>Department of Public Works</i>	<i>Western State Envelope and Label</i>	<i>\$1,214.60</i>
<i>CT-16-37923</i>	<i>PRC application packets</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$943.00</i>

CT-16-37924	NCOA letters in English-Spanish	Department of Public Works	Direct Digital Graphics	\$978.00
JC-16-37737	Record books	Juvenile Court	Quality Ribbons & Supplies	\$1,091.25
CR-16-37698	Divider Walls/Shade	Medical Examiner	Buy Rite Office Products, Inc.	\$2,241.00
CR-16-37756	Solvents, cassettes, blades - Histology	Medical Examiner	Leica Microsystems Inc.	\$1,400.45
CR-16-37868	DNA Kits – Parentage/ID	Medical Examiner	Life Technologies Corporation	\$1,041.36
CR-16-37884	iMac Computer repair for Photography	Medical Examiner	Quadstar Digital Guidance LTD	\$684.00
CR-16-37907	Genetic analysis consumables - DNA	Medical Examiner	Life Technologies Corporation	\$19,505.61
CR-16-37927	Drug standards - Toxicology	Medical Examiner	Cerilliant	\$707.35
SH-16-37842	Boat fuel	Sheriff's Department	FDL Marine	\$11,100.00
SH-16-37848	Vehicle repairs	Sheriff's Department	Cleveland Communications, Inc.	\$7,346.54
SM-16-37902	7 <sup>th</sup> Edition Pass It On Guide	Solid Waste District	Hudson Printing, Inc.	\$6,337.40
<i>Items Already Purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CE-16-37917	Concrete saw blade	Department of Public Works	Mason Equipment & Supply Co.	\$986.00
ST-16-37866	Replacement boom hoses, flanges and clamps for Vactor trucks for Sanitary Engineer	Department of Public Works	Jack Doheny Companies, Inc.	\$5,584.62
CF-16-37865	PASSS - Neurofeedback	Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$6,906.25
CF-16-37873	PASSS – Residential treatment	Division of Children and Family Services	Bellefaire JCB	\$4,067.25
CF-16-37880	PASSS – Respite services	Division of Children and Family Services	Sandra Phillips	\$1,000.00
CF-16-37885	PASSS – Residential treatment	Division of Children and Family Services	Children's Hospital Medical Center	\$7,764.75
CF-16-37892	PASSS – Respite services	Division of Children and Family Services	Mama Doris Daycare	\$660.00
CF-16-37894	PASSS – Attachment and bonding therapy	Division of Children and Family Services	Merhona Parshall	\$668.25
CF-16-37896	PASSS – Summer treatment program	Division of Children and Family Services	Cleveland Clinic	\$19,271.18
CF-16-37945	PASSS – Attachment and bonding therapy	Division of Children and Family Services	Deborah Kramer	\$2,280.00
FC-16-37769	FCSS FY16 Family membership	Family and Children First Council	The Mandel Jewish Community Center of Cleveland	\$930.56
FC-16-37870	FCSS FY16 various family memberships	Family and Children First Council	YMCA of Greater Cleveland	\$3,169.00
FC-16-37887	FCSS FY16 Respite services	Family and Children First Council	Sunshine Inc.	\$1,000.00
FC-16-37931	FCSS FY16 Summer camp	Family and Children First Council	Lake Shore Day Camp, Inc.	\$1,300.00

<i>FC-16-37932</i>	<i>FCSS FY16 Safety and adaptive equipment</i>	<i>Family and Children First Council</i>	<i>North East Ohio Network</i>	<i>\$4,078.00</i>
<i>CR-16-37754</i>	<i>Forensic Toxicology Testing</i>	<i>Medical Examiner</i>	<i>National Medical Services dba NMS Labs</i>	<i>\$1,758.00</i>

V – OTHER BUSINESS

BC2016-610 – Time-sensitive/mission-critical item: Medical Examiner requesting approval of RQ37744; \$1,800 for repair of gas chromatograph in drug chemistry lab; vendor – Envantage, Inc. Dale Miller motioned to add the item to the agenda for consideration; Trevor McAleer seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting settlement agreement for acquisition of right of way in connection with the Broadrock Court Drill Drop Project, in the Cities of Parma and Seven Hills.

Permanent Parcel No.(s): 551-03-001/096/097

Owner(s): Hamilton Healthcare Realty, L.L.C.,

Approved Appraisal (Fair Market Value Estimated): \$1,050.00

Funding Source: City of Parma Sewer Fund

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:49 a.m.