



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

Communications Committee Meeting Minutes

Date/Time: Wednesday, June 8, 2016

Location: Independence Fire Station
6305 Selig Road
Independence, Ohio 44131

Attendees (Voting Committee Members)

| NAME | Present | ASSOCIATION | ALTERNATE | Present |
|------------------------------|----------|---------------------------------------|-------------------------|----------|
| Chief William Shaw | X | Chairman | | |
| Steven Greene | X | Vice Chair – (Law Enforcement) | Craig Bollinger | |
| Randy Kimbro | X | Brook Park | Lt. Tom Cramer | |
| Brad Handke | X | City of Cleveland Rep. | Courtney Newman | |
| Laura Palinkas | | City of Cleveland Rep. | Jack McCarthy | |
| Debra Cavett | | City of Cleveland Rep. | Lt. Reynaldo Oritz | |
| Supervisor Shawn Smith | | CECOMS | Supervisor Jackie Costa | |
| Brandy Carney | | Cuyahoga County | Nancy Kolcan | |
| Pete Greene | X | Cuyahoga County | | |
| Chief Scott Gilman | | Fire | Chief Rega | X |
| Chief Chris Lyons | | Fire | Chief Turner | X |
| Kevin Friis | X | Hospitals | Beth Gatlin | |
| Nick DiCicco | | Law Enforcement | Carol Haddon | |
| Chief Bruce Elliott | X | MARCS | Chief Tom Robinson | |
| Jim Heath | X | MARCS | Chief Freeman | |
| | | Law Enforcement | | |
| George Balasko-Lisa Raffurty | X | PARMA | Capt. Ronald Heffern | |
| Mike Lasky | | PARMA | T.J. Martin | X |
| Rob Jamieson | | Public Works | Bob Girardi | |
| Tim Clapp | X | Regional Dispatch | Jack McCarthy | |
| Ron Barlow | | Regional Dispatch | Kristina Eich | X |

Others in Attendance: S. Garwood, M. Wodarczyk, R. Flaherty, D. Leff, D. Miller, J. Medlong, D. Freeman, J. Branic, C. Bollinger, T. Welch, D. Ferguson.

AGENDA ITEMS

- 1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION**
 - Called to order by Shaw at 9:41 AM.
 - Roll Call conducted, 15 voting members, quorum met.

- 2. PUBLIC COMMENT**
 - None

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3. APPROVAL OF MARCH MINUTES

- Kimbro motioned to approve the May 11th minutes, second by Martin.
- Approved by all ayes, no nays.

4. COUNTY WIDE FIRE NOTIFICATION SYSTEM

- Chief Carroll reported that it is going forward. Order to be placed Wednesday. Trying to get them out before RNC. Reprogramming will occur later. West side and those who do not have equipment present will get them first. Vendor will try and get them out as soon as possible. They will be on 154.280MHz with tone sets for county wide and regional. Software will be on hand to program units as needed to be completed by the County.
- Chief Shaw asked about training and maybe making up a faq sheet. Carrol mentioned that a qr code could be created which links the user back to the county fire web site with a user manual and video explaining how to use it.
- TJ Martin asked about audio out features and Carroll said that each unit has that.

5. EXERCISES/DRILLS FOR COM-L PARTICIPATION

- COML certificates for the 2013 class have finally gone out.
- Independence will do there fireworks on July 1st and would like a COML.
- Randy Kimbro asked about the availability of programming cables and building out COML kits much like what was done years ago.
- Drew Ferguson asked about assembling kits so that they can adjust radios as necessary.
- Dick Miller mentioned that cables are hard to keep up with what model radios are coming out. Someone would have to be responsible with keeping the kits up to date and intact so that things aren't missing. This can be focused on after the RNC.
- Miller reports that there will be enough manufacturer support that if cables are needed, we'll have them quickly.

6. RNC

- Brad reports that he still needs day to day frequencies and channels.
- Miller reports that a plan will go out early next month to help suburban MARCS users how to function day to day.
- Turner is asking what will happen to the XMTACs and how will it affect his agencies. Each agency needs to report to Brad exactly what they use daily and to make sure that no one else interferes with them.
- Various locations are still being looked at for the Tower On Wheels (TOW) for MARCS.
- Rega mentioned concerns of interference on VHF and UHF. That information should also go to Brad. There will be a FCC agent present and he can be contacted for interference issues.
- Brad reports 216-664-7359 is the COML number direct.

7. ANNOUNCEMENTS / OTHER BUSINESS

- Bedford police returned 46 portable radios that available to be sent out to the next group of agencies that are needed. It was mentioned that these could be programmed up for the RNC and used until the 22nd of July. After that, they can be issued out to agencies that need them. Fries made a motion that the radios be used during the RNC and seconded by Jim Heath. Miller can provide 6 bank chargers. Motioned passed.

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- Regional dispatch centers (7- CVD, Strongsville, Eastcom, Westcom, Parma, SECC, CECOMS) and one in the County EOC should have these radios. Solon can hold a cache of radios, west to Parma, and south can go to a later identified agency.
- Greene passed on the report of the amount of radios issued to agencies since 2009.
- Turner asked how do we research if an agency takes in 40 radios but only have 10 on staff, how do we as a committee police that?
- Miller is asking if anyone knows of other vendors that have equipment to donate and maybe up for sale later, he needs to know. APX6000 radios could be up for about \$2,800 each.
- RTA Sgt. Meddling asked about how can this group help support 40 TSA dog handlers in order to communicate. Brad might be able to help the, out.

8. EXECUTIVE SESSION

- No executive session conducted.

9. NEXT MEETING

- July 6, 2016 at the Independence Fire Station.

10. ADJOURNMENT

- Motion to adjourn by Martin, second by all.
- Adjourned at 11:18 AM