



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

Communications Committee Meeting Minutes

Date/Time: Wednesday, May 11, 2016

Location: Independence Fire Station
6305 Selig Road
Independence, Ohio 44131

Attendees (Voting Committee Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief William Shaw	X	Chairman		
Steven Greene		Vice Chair – (Law Enforcement)	Craig Bollinger	X
Randy Kimbro	X	Brook Park	Lt. Tom Cramer	
Brad Handke	X	City of Cleveland Rep.	Courtney Newman	
Laura Palinkas	X	City of Cleveland Rep.	Jack McCarthy	
Debra Cavett	X	City of Cleveland Rep.	Lt. Reynaldo Oritz	
Supervisor Shawn Smith	X	CECOMS	Supervisor Jackie Costa	
Brandy Carney		Cuyahoga County	Nancy Kolcan	
Pete Greene	X	Cuyahoga County		
Chief Scott Gilman		Fire	Chief Rega	X
Chief Chris Lyons		Fire	Chief Turner	
Kevin Friis		Hospitals	Beth Gatlin	
Nick DiCicco	X	Law Enforcement	Carol Haddon	
Chief Bruce Elliott	X	MARCS	Chief Tom Robinson	
Jim Heath	X	MARCS	Chief Freeman	
		Law Enforcement		
George Balasko		PARMA	Capt. Ronald Heffern	
Mike Lasky		PARMA	T.J. Martin	X
Rob Jamieson		Public Works	Bob Girardi	
Tim Clapp	X	Regional Dispatch	Jack McCarthy	
Ron Barlow	X	Regional Dispatch	Kristina Eich	

Others in Attendance: S. Garwood, M. Wodarczyk, C. Haddon, S. Cerrito, J. Hofmann, R. Flaherty, E. Schepp, J. Branic, D. Leff, D. Miller, T. Cramer, J. Gibbs.

AGENDA ITEMS

- 1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION**
 - Called to order by Shaw at 9:31 AM.
 - Roll Call conducted, 15 voting members, quorum met.

- 2. PUBLIC COMMENT**
 - None

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3. APPROVAL OF MARCH MINUTES

- Bollinger motioned to approve the April 13th minutes, second by Heath.
- Approved by all ayes.

4. SUMMARY OF RADIOS ISSUED

- 41 radios were transferred to Nick DiCicco to be programmed and issued out.
- A copy of the MOU was asked for and will be emailed out.

5. COUNTY WIDE FIRE NOTIFICATION SYSTEM

- Chief Carroll not present, Gilman reported that the contract is being re-drafted and will go out soon.

6. EXERCISES/DRILLS FOR COM-L PARTICIPATION

- LAPC EXERCISE IS May 21st out at Tri-C East. Only one COML has signed up to work with Ferguson.

7. RNC

- Per Chief Shaw, a lot is going on but many of the plans are not going out.
- Federal agencies are not even sharing their own plans even amongst other federal agencies.
- One topic was the disconnect between Knowledge Center, HSIN, and WebEOC. The County will have a person entering data into Knowledge Center and WebEOC at the same time.
- Bollinger mentioned that WPS and Gets are being tested today nationwide.
- HSIN will be up and running and a request for RNC is needed to have access granted. Approval from the Secret Service and the Executive Committee decides who can see what.
- Handke said that Knowledge Center will be the key communication logging center. Dick Miller reports that MARCS is being looked at to make sure that the daily users are minimally affected.
- If it is known that a large incident outside the RNC, Motorola and MARCS will make sure that those affected will have higher priority and be supported in their communications needs. Handke reported that the Regional talkgroups will be used for interoperability purposes. The Regional Call channel is the go to channel and CECOMS will be the flow. DiCicco asked if the Regional talkgroups can be patched onto a xMTAC talkgroups but Miller said that it should be vetted through him or Handke. Shaw asked for details about how that would happen. Miller said that it would be a phone call away. Shaw is concerned that only Handke or Miller are the contacts so that if both parties are tied up then who should be called? Miller said that a clear plan will be sent out on how and who to call where.
- McCarthy mentioned that in any incident, dispatch is called for resources so his advice is to do just that, call dispatch.
- Furgeson mentioned that we should not over complicate the issue by patching and requesting too much. A COML should be consulted.
- Miller reports that a FCC coordinator will be in the MACC who will vet out the usage of the NIFOG channels.

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- Handke is asking for all communications plans be sent to him so that if an agency wants to use a simplex, he needs to know so that his plan does not use them and they are marked as being used by that specific agency.

8. ANNOUNCEMENTS / OTHER BUSINESS

- Late email from Sharon Nicastro for a request from the Red Cross. They are asking for 5 radios. This will be brought up before the CCESAB meeting tomorrow. Chief Elliot asked how does the Red Cross uses the 5 now that? The chapter is asking for more so that two radios per district can be staged out and available for interlink communications. Shaw asked if anyone had a need to use a radio to contact the Red Cross. No one has as they use the published phone number. Elliot wants to know their daily use and if they have other agencies. Leff mentioned that if this request is granted to the Red Cross then his request to University Circle Police should be granted because his request meets the standards whereas the Red Cross does not. Clapp mentions that our concern has been on supporting public safety and not the Red Cross. Gillman also points out that the request is for a radio that we have not supported. Clapp made a motion not to fund this request and that we should be supporting public safety. Seconded by Elliot. All voted for and Handke abstained.
- Miller mentioned that both the city and the state are getting radios on loan and then offered up at a reduced price after the RNC.

9. EXECUTIVE SESSION

- No executive session conducted.

10. NEXT MEETING

- June 8, 2016 at the Independence Fire Station.

11. ADJOURNMENT

- Motion to adjourn by Martin, second by all.
- Adjourned at 10:36 AM