



**Cuyahoga County Board of Control Agenda
Monday, August 29, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 8/22/16

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2016-639

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1400198-01 with Perk/ME Joint Venture for the grading, draining and paving of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the cities of Middleburg Heights and Parma for additional funds in the amount not-to-exceed \$575.67.

Funding Source: 50% Federal Funds, 27% Ohio Public Works Commission and 23% County \$5.00 Vehicle License Tax Fund.

BC2016-640

Department of Development, requesting approval of an Economic Development Business Growth loan to SAUCY Brew Works, LLC in the amount of \$480,000.00 for assistance with the purchase of equipment a new Production Brewery operation for a project located at 2885 Detroit Avenue, Cleveland.

Funding Source: Job Creation Economic Development Fund

BC2016-641

Department of Information Technology, submitting an amendment to Contract No. CE1500322 with Environmental Systems Research Institute, Inc. for maintenance on ArcGIS software for the period 1/1/2016 - 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount of \$55,071.08.

Funding Source: Real Estate Assessment

BC2016-642

Fiscal Office, recommending an award on RQ36628 and enter into a contract with Stifel, Nicolaus & Company Incorporated in the amount not-to-exceed \$290,000.00 for financial advisory services for the period 8/1/2016 - 7/31/2017.

Funding Source: General Fund

BC2016-643

Department of Communications, recommending an award on RQ36700 to SocialBakers in the amount of \$7,680.00 for social analytics and publishing services for the period 7/27/2016 -7/27/2017.

Funding Source: General Fund

BC2016-644

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400373 with Rose Centers for Aging Well, LLC for Congregate Meals and Transportation Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$9,000.00.

Funding Source: Health and Human Services Levy

BC2016-645

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400379 with West Side Community House for Adult Development and Congregate Meals Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$1,200.00.

Funding Source: Health and Human Services Levy

BC2016-646

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1500240 with Youth Law Center for implementation of the Quality Parenting Initiative for the period 8/13/2015 - 8/13/2016 to extend the time period to 8/13/2017 and for additional funds in the amount not-to-exceed \$20,000.00.

Funding Source: 30% IVE Admin / 70% HHS Levy

C. Exemptions

BC2016-647

The Department of Public Works, recommending an alternate procurement process, to make payments in the total amount of \$28,112.68 for the Microfilm Unit of the Cuyahoga Fiscal Office for the period 6/1/2016 – 9/30/2016 in connection with a pending amendment to Contract No. CE0500565 with Southgate Center Associates, LLC for lease of space located at 5398 ½ Northfield Road, Maple Heights for the Southeast Neighborhood Family Service Center for use by the Microfilm Unit of the Cuyahoga Fiscal Office and Cuyahoga Job and Family Services for the period 6/1/2005 - 5/31/2016 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$285,663.00.

Funding Source: General Fund

BC2016-648

Department of Information Technology, submitting an RFP exemption on RQ37918, which will result in an award recommendation to Toshiba Business Solutions in the amount of \$1,822.00 for Lexmark software license renewal and maintenance for the period 8/1/2016 – 7/31/2017.

Funding Source: General Fund

BC2016-649

Fiscal Department, submitting an RFP exemption on RQ37905, which will result in an award recommendation to Kodak Alaris in the amount of \$3,478.00 for moving services in connection with the relocation of the Microfilm Center from 5398 ½ Northfield Road Maple Heights to 1642 Lakeside Avenue, Cleveland for the period to be determined.

Funding Source: General Fund

BC2016-650

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ37757, which will result in an award recommendation to Applewood Centers, Inc. in the amount not-to-exceed \$375,000.00 for Multi-Systemic Therapy-Problem Sexual Behavior Program services for the period 7/1/2016 - 6/30/2017.

Funding Source: Targeted RECLAIM Ohio Grant Funds

BC2016-651

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300026 with Ohio Guidestone for Functional Family Therapy services for the period 1/1/2013 - 6/30/2016 to extend the time period to 6/30/2017, to change the terms, effective 8/29/2016 and for additional funds in the amount not-to-exceed \$126,000.00.

Funding Source: 99% by Title IV-E Funds and 1% funded by RECLAIM Ohio Grant Funds

BC2016-652

Court of Common Pleas/Juvenile Court Division/Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ38029, which will result in an award recommendation to Case Western Reserve University on behalf of Begun Center for Violence Prevention Mandel School of Applied Social Sciences in the amount not-to-exceed \$78,150.00 for Multi-Systemic Therapy Training and Consultation services for the period 7/1/2016 - 6/30/2017.

Funding Sources: Juvenile Court - 100% Ohio RECLAIM Grant Funds

Division of Children and Family Services - 30% Title IV-E/70% Health and Human Service Levy.

The Court included \$40,350.00 (51.6% of total project cost) and DCFS included \$37,800.00 (48.4% of total project cost).

BC2016-653

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1500007 with Applewood Centers, Inc. for Day Reporting Program services for the period 1/1/2015 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount of \$160,000.00.

Funding Source: State Child Protective Allocation

BC2016-654

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ37861, which will result in an award recommendation to Beta Drive Hotel Group, LLC dba Hilton Garden Inn in the amount of \$17,584.75 for rental of space and related services for the Foster Parent Appreciation event being held on September 30, 2016.

Funding Source: 30% Title IV-E Administrative and 70% Health and Human Services Levy

D. Consent Agenda

BC2016-655

Department of Public Safety and Justice Services/Witness/Victim, submitting an amendment to Contract No. CE1500181 with Domestic Violence and Child Advocacy Center for the Safe Havens: Supervised Visitation and Safe Exchange Program for the period 7/1/2015 - 9/30/2016 to extend the time period to 9/30/2017; no additional funds required.

Funding Source: Original contract – US Department of Justice Safe Havens grant

BC2016-656

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Agreement No. AG1600021 with City of Parma Heights for transportation services for the Cuyahoga OPTIONS for Independent Living Program for the period 4/1/2016 - 12/31/2017, to change the scope of services, effective 9/1/2016; no additional funds required.

Funding Source: Original agreement - Health and Human Services Levy Fund

BC2016-657

Office of Procurement & Diversity, presenting voucher payments for the week of 8/29/2016

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Department – see below):

Requisition #	Description	Department	Vendor Name	Total
CT-16-38062	Clean fill disposal	Department of Public Works	Boyas Excavating, Inc.	\$20,000.00
CT-16-38065	Paper sleeves for Printshop	Department of Public Works	Western States Envelope and Label	\$1,499.40
CT-16-38067	2 and 4-part NCR paper for Printshop	Department of Public Works	Xpedx	\$3,585.00

CT-16-38068	Finishing services for Printshop	Department of Public Works	Direct Digital Graphics	\$2,396.00
CT-16-38069	NCR paper for Printshop	Department of Public Works	Millcraft Paper Company	\$997.50
CT-16-38084	ICAC magnets	Department of Public Works	Bernard R. Doyle Inc. dba Fastsigns	\$875.00
CT-16-38109	Number/finishing services for Printshop	Department of Public Works	North Coast Litho	\$775.00
AU-16-37755	Legal notice: delinquent tax notice	Fiscal Office	Plain Dealer	not-to-exceed \$650.00
CR-16-37695	Ammunition for Firearms Lab	Medical Examiner	Southern Ballistic Research	\$795.60
CR-16-37921	Forensic testing tools: posters, S/N set, measuring device, standards, accessory kit, display set for Firearms Lab	Medical Examiner	Precision Forensic Testing	\$1,274.00
CR-16-38055	September Death Investigation training lunch	Medical Examiner	Italian Creations	\$911.50
CR-16-38056	Microscopes service call for labs	Medical Examiner	L. Cortese & Company dba Ohio Optics	\$1,533.00
CR-16-38057	DNA120 Speed Vac Kit and Spectrolinker VU Crosslinker	Medical Examiner	VWR International	\$7,234.43
CR-16-38072	Ballistic recovery box, brass catcher, cotton for Firearms Lab start up	Medical Examiner	Cybernational, Inc.	\$7,954.00
SH-16-38020	XL Nitrile gloves	Sheriff's Department	Unipak Corporation	\$12,475.00
SH-16-38073	Duty boots for SRT Team	Sheriff's Department	Bob Barker Company Inc.	\$1,900.80
SH-16-38085	Inmate wristbands and snaps	Sheriff's Department	Precision Dynamics	\$958.16

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total
IS-16-38014	Classified job posting	Department of Information Technology	Dice Careers Solutions	\$650.00

IS-16-38017	Classified job posting	Department of Information Technology	Dice Careers Solutions	\$650.00
FC-16-37710	FCSS FY16 Summer Camp	Family & Children First Council	Catholic Charities Corporation	\$1,276.00
CR-16-38099	Toxicology testing	Medical Examiner	National Medical Services dba NMS Labs	\$4,091.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total
JC-16-37808	Pork and beans - September	Juvenile Court	Benjamin Foods	\$719.90
JC-16-37808	Pork and beans - September	Juvenile Court	Gordon Food Service, Inc.	\$672.49
JC-16-37809	Lima beans – September	Juvenile Court	Benjamin Foods	\$2,376.06
JC-16-37809	Lima beans – September	Juvenile Court	Gordon Food Service, Inc.	\$542.50

BC2016-658

Department of Development - Home Rehabilitation Loan				
Borrower	Loan Amount	Type of Home Repairs	Real Property Tax Status	Source of Funds
Fabec, Judy	\$4,500.00	Roof	Current	Federal CDBG Program
TOTAL	\$4,500.00			

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an agreement with The Centers for Families and Children for use of the Mandel Community Room, located at 4500 Euclid Avenue to host an employer workshop being held Wednesday, September 21, 2016.

Funding Source: N/A

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, August 22, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Armond Budish, Chairperson
Michael Dever, Director, Department of Public Works
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller

II – REVIEW MINUTES – 8/15/16

Armond Budish motioned to approve the minutes from the August 15, 2016 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2016-629

Medical Examiner's Office, recommending an award on RQ36659 and enter into a sole source contract with Life Technologies Corporation in the amount not-to-exceed \$82,821.48 for maintenance services on 2-AB7500 Real Time PCR Systems and 3 Genetic Analyzers for the period 8/21/2016 - 8/20/2019.
Funding Source: Crime Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-629 was unanimously approved.

BC2016-630

Department of Health and Human Services/Office of Re-entry, recommending an award on RQ37736 and enter into a contract with Case Western Reserve University in the amount not-to-exceed \$50,000.00 for

Re-entry evaluation services for the period 9/1/2016 - 12/31/2017. Funding Source: Health and Human Services Levy Fund

Mary Kelly, Office of Re-entry presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-630 was unanimously approved.

BC2016-631

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ37717 and enter into a contract with Stella Maris Inc. in the amount not-to-exceed \$195,000.00 for emergency shelter and alcohol and drug addiction services for homeless men for the period of 7/1/2016 – 6/30/2017. Funding Source: Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-631 was unanimously approved.

BC2016-632

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ37719 and enter into an agreement with Cleveland Mediation Center in the amount not-to-exceed \$15,000.00 for Third Party Conflict Resolution and Training services for the period of 8/1/2016 – 7/31/2017. Funding Source: Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. She distributed information to the Board in response to questions submitted by Councilman Miller prior to the meeting. Councilman Miller asked follow up questions on the services. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-632 was unanimously approved.

C. Exemptions

BC2016-633

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ37554, which will result in an award recommendation to Applewood Centers, Inc. in the amount not-to-exceed \$641,000.00 for Day Report Services for male youth for the period 7/1/2016 – 6/30/2017. Funding Source: Title IV-E – 99%; Ohio RECLAIM Funds 1%

Sarah Baker, Juvenile Court, presented. Dave Greenspan asked for explanation of the 99%/1% split in the funding source. Dale Miller asked the duration of the program. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-633 was unanimously approved.

BC2016-634

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption, which will result in an amendment to Contract No. CE1500255 with Rite of Passage, Inc. for residential treatment services for the period 9/14/2015 - 6/30/2016, to extend the time period to 6/30/2017 and for additional funds in the amount of \$452,600.00. Funding Source: Targeted Ohio RECLAIM Funds

Sarah Baker, Juvenile Court, presented. Dave Greenspan asked if the contract cost is a flat fee, or based on frequency of use of service. Sarah responded that the cost is based on frequency of use and confirmed that the amount should be a “not-to-exceed” amount. Dale Miller asked if there was a gap in service

provision, given the previous contract expired at the end of June. Armond Budish motioned to approve the item, amending the dollar amount to reflect “not-to-exceed”; Dale Miller seconded. Item BC2016-634 was unanimously approved.

BC2016-635

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ37767, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$14,668.82 for evaluation of the Multi-Systemic Therapy Program for the period 9/1/2016 – 6/30/2017. Funding Source: Targeted RECLAIM Funds

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-635 was unanimously approved.

BC2016-636

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ37915, which will result in an award recommendation to The Word In Action Real Estate, LLC dba Word In Action, LLC in the amount not-to-exceed \$635.00 for rental of space for the Youth Permanency and Transition Team Dance being held Friday, December 2, 2016. Funding Source: Title IV-E - 29.6%; Health and Human Services Levy - 70.4%.

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-636 was unanimously approved.

D. Consent Agenda

On Item BC2016-637, SH-16-38024, Trevor McAleer asked if the advertisement is a legal requirement. There were no further questions. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2016-637 and -638 were unanimously approved.

BC2016-637

Office of Procurement & Diversity, presenting voucher payments for the week of 8/22/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>CE-16-36352</i>	<i>Security monitor services</i>	<i>Department of Public Works</i>	<i>County Fire Protection Inc.</i>	<i>\$7,888.00</i>
<i>CE-16-38012</i>	<i>Disinfectant for various buildings</i>	<i>Department of Public Works</i>	<i>Sovereign Industries, Inc.</i>	<i>\$6,450.00</i>
<i>CT-16-37457</i>	<i>Fire alarm control panel repair part</i>	<i>Department of Public Works</i>	<i>ADI</i>	<i>\$762.99</i>
<i>CT-16-38028</i>	<i>Return address envelopes</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$1,790.50</i>
<i>CT-16-38048</i>	<i>Multi-gas detector</i>	<i>Department of Public Works</i>	<i>Industrial Safety Products</i>	<i>\$795.00</i>
<i>CT-16-38050</i>	<i>Dead latch lock for Justice Center Jail II</i>	<i>Department of Public Works</i>	<i>Craftmaster Hardware Company, Inc.</i>	<i>\$600.00</i>
<i>ST-16-37445</i>	<i>Walking Beam Suspension repair for Unit S-225</i>	<i>Department of Public Works</i>	<i>EAB Truck Service</i>	<i>\$4,980.57</i>
<i>CR-16-37951</i>	<i>ELISA Assay Kits - Toxicology</i>	<i>Medical Examiner</i>	<i>Alere San Diego Inc.</i>	<i>\$17,428.00</i>

CR-16-38034	Weights/balances certification – Drug Chemistry	Medical Examiner	Lake Balance Company	\$1,735.00
CR-16-38040	Immunoassay – Buprenorphine ELISA Kit - Toxicology	Medical Examiner	Alere San Diego Inc.	\$692.00
SH-16-37937	Cleanser for Jail	Sheriff's Department	Astro Supply	\$2,500.00
SH-16-37938	Cleaning supplies for Jail	Sheriff's Department	Astro Supply	\$750.00
SH-16-37938	Cleaning supplies for Jail	Sheriff's Department	Emerald Supply, Inc.	\$950.00
SH-16-38019	Inmate uniforms	Sheriff's Department	Bob Barker Company	\$17,871.72
SH-16-38024	Advertisement for Delinquent Land Sale	Sheriff's Department	Legal News Publishing	not-to-exceed \$17,384.50
Items already purchased				
Requisition #	Description	Department	Vendor Name	Total
CE-16-37844	Concrete pumping service for bridge repair project	Department of Public Works	Howard Concrete Pumping Co. Inc.	\$773.13
Open Market Purchases (Over \$25,000 or requiring assistance from Office of Procurement & Diversity)				
Requisition #	Description	Department	Vendor Name	Total
JC-16-37805	Bread – September	Juvenile Court	Portland Foods	\$1,856.00
JC-16-37806	Milk – September	Juvenile Court	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$5,557.36
JC-16-37807	Peaches - September	Juvenile Court	Benjamin Foods	\$3,059.77
JC-16-37810	Dairy – September	Juvenile Court	Benjamin Foods	\$226.80
JC-16-37811	Lunch meats - September	Juvenile Court	Gordon Food Service, Inc.	\$195.20
JC-16-37812	Meats – September	Juvenile Court	Gordon Food Service, Inc.	\$3,234.20
JC-16-37812	Meats – September	Juvenile Court	Benjamin Foods	\$853.00
JC-16-37813	Bananas - September	Juvenile Court	The Sanson Company	\$3,346.50
SH-16-37775	Sugar & flour - September	Sheriff's Department	Benjamin Foods	\$4,128.80
SH-16-37776	Soup – September	Sheriff's Department	Gordon Food Service, Inc.	\$223.80
SH-16-37776	Soup – September	Sheriff's Department	Benjamin Foods	\$3,651.60
SH-16-37777	Pasta – September	Sheriff's Department	Benjamin Foods	\$6,150.20

SH-16-37778	Milk – September	Sheriff's Department	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$18,326.00
SH-16-37779	Canned fruit - September	Sheriff's Department	National Food Group	\$6,625.00
SH-16-37780	Franks – September	Sheriff's Department	Benjamin Foods	\$2,508.00
SH-16-37781	Bread – September	Sheriff's Department	Portland Foods	\$14,310.00
SH-16-37782	Cheese sauce - September	Sheriff's Department	Blue Skies Commodities	\$1,498.80
SH-16-37783	Spices – September	Sheriff's Department	Benjamin Foods	\$1,139.32
SH-16-37784	Beans – September	Sheriff's Department	Benjamin Foods	\$4,087.00
SH-16-37785	Frozen vegetables - September	Sheriff's Department	Benjamin Foods	\$9,104.40
SH-16-37786	Chicken - September	Sheriff's Department	Good Source Solutions	\$9,080.00
SH-16-37787	Sauce & dressings - September	Sheriff's Department	Benjamin Foods	\$3,354.00
SH-16-37788	Beef patties - September	Sheriff's Department	Benjamin Foods	\$5,440.00
SH-16-37789	Bagels – September	Sheriff's Department	Gordon Food Service, Inc.	\$3,084.00
SH-16-37790	Fresh vegetables - September	Sheriff's Department	The Sanson Company	\$18,602.50
SH-16-37791	Turkey – September	Sheriff's Department	Benjamin Foods	\$2,730.00
SH-16-37792	Bulk cereal - September	Sheriff's Department	Benjamin Foods	\$2,268.50
SH-16-37793	Turkey ham - September	Sheriff's Department	Good Source Solutions	\$8,940.00
SH-16-37794	Jelly/Syrup - September	Sheriff's Department	Benjamin Foods	\$1,465.00
SH-16-37794	Jelly/Syrup - September	Sheriff's Department	Elwood International, Inc.	\$832.00
SH-16-37795	Dairy – September	Sheriff's Department	Benjamin Foods	\$5,126.25
SH-16-37796	Waffles - September	Sheriff's Department	Benjamin Foods	\$4,234.80
SH-16-37797	Sauces – September	Sheriff's Department	Benjamin Foods	\$2,282.00

SH-16-37798	Potatoes & oats - September	Sheriff's Department	Benjamin Foods	\$3,269.50
SH-16-37799	Sausage -September	Sheriff's Department	National Food Group, Inc.	\$6,860.00
SH-16-37800	Fresh fruit - September	Sheriff's Department	The Sanson Company	\$20,400.00
SH-16-37801	Crackers/chips -September	Sheriff's Department	Benjamin Foods	\$1,240.00
SH-16-37801	Crackers/chips -September	Sheriff's Department	Gordon Food Service, Inc.	\$934.00
SH-16-37802	Cake mix - September	Sheriff's Department	V & J Services	\$4,606.00
SH-16-37802	Cake mix - September	Sheriff's Department	Benjamin Foods	\$1,260.00
SH-16-37803	Cookies - September	Sheriff's Department	Portland Foods	\$5,100.00

BC2016-638

<i>Department of Development - Home Rehabilitation Loan</i>				
<i>Borrower</i>	<i>Loan Amount</i>	<i>Type of Home Repairs</i>	<i>Real Property Tax Status</i>	<i>Source of Funds</i>
<i>Benson Linda</i>	<i>\$32,640.00</i>	<i>Roof, Electrical, Plumbing and HVAC</i>	<i>Current</i>	<i>Federal CDBG Program</i>
<i>Hudson, Sharon</i>	<i>\$14,925.00</i>	<i>Roof, HVAC, Hot Water Tank</i>	<i>Current</i>	<i>Federal CDBG Program</i>
<i>TOTAL</i>	<i>\$47,565.00</i>			

V – OTHER BUSINESS

Items of Note (non-voted)

Lindy Burt noted a correction to item No. 3 – the amount of the grant award should read \$10,658,692. On item No. 1 – Dave Greenspan inquired about the availability of the equipment to other cities in the County, and for clarification on the program structure.

Item No. 1

- a) Submitting a grant application to U.S. Department of Justice/Office of Justice Programs/Bureau of Justice Assistance in the amount of \$100,000.00 to provide assistance to local Law Enforcement Agencies for support of the Body Worn Camera Program in connection with FY2016 Edward Byrne Memorial Justice Assistance Grant for the period 10/1/2015 – 9/30/2019
- b) Submitting a memorandum of understanding among Cities of Cleveland, Cleveland Heights and East Cleveland for the City of Cleveland to serve as fiscal agent in connection with said grant. Funding Source: U.S. Department of Justice/Office of Justice Programs/Bureau of Justice Assistance

Item No. 2

Department of Public Safety and Justice Services, submitting a grant award from Ohio State Emergency Response Commission in the amount of \$120,074.00 for planning and training activities for the Cuyahoga

County Local Emergency Planning Committee for the period 7/1/2016 - 6/30/2017. Funding Source: Ohio State Emergency Response Commission

Item No. 3

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from U.S. Department of Housing and Urban Development in the amount of \$10,658.692 for permanent rent subsidies for homeless persons with severe disabilities for the Shelter Plus Care Program for the period 5/1/2016 – 4/30/2017. Funding Source: FY2015 HEARTH Act Homeless Assistance Grant

Item No. 4

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from United States Department of Housing and Urban Development in the amount of \$488,328.00 for short term Rapid Re-Housing assistance for homeless families for the period 6/1/2016 – 5/31/2017. Funding Source: FY2015 HEARTH Act Homeless Assistance Grant

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:22 a.m.

Item Details

IV. Contracts and Awards

IV. B. New Items

BC2016-639

A. Scope of Work Summary

1. Department of Public Works is submitting an amended agreement (Subsidiary No. 2) to Contract 1400198-01 with Perk/ME Joint Venture for the grading, draining and paving of Bagley Road/Pleasant Valley Road from Pearl Road to York Road in the cities of Middleburg Heights and Parma for an amount not-to-exceed \$575.67. Construction commenced on 3/16/15 and should be substantially complete October 13, 2017.

- a. Primary goal is to complete construction as per plan and specifications
- b. Pleasant Valley Road/Bagley Road in the Cities of Middleburg Heights and Parma
- c. Council District #4.
- d. N/A.

2. For contract amendments, provide the following information, as it applies:

a. New Plan Items

Ref. Nos. 412 – 428 were required due to conflicts encountered while doing the underground work.

Ref. Nos. 429-430 were items required that were not included in the original bid items.

Increased/Decreased Items

Ref. No. 373 - Law Enforcement Officer with Patrol Car – The large increase in this item was due to the fact that the contractor could not set up maintenance of traffic work zones that the plans contained due to the fact that utility relocations were not completed. Rather than working in a protected work zone as the plans called for, the contractor had to work in active lanes. The police officers were used to direct traffic around the workers.

The remaining increases and decreases in original bid items were required to perform the intended work of the plans.

This project is staffed with following employees of the Department of Public Works:

Michael Tworzydlo, P.E., Area Construction Engineer

Patrick Kearney, Project Supervisor

- b. The engineer's estimate was \$20,972,000.00.

Original Contract Amount: \$22,945,485.17

Amendment No. 1: \$43,524.46

Amendment No. 2: \$575.67

Rev. Contract Amount: \$22,989,585.30

B. Procurement

1. Justification for Other Than Full and Open Competition was approved on April 27, 2016.

C. Contractor Information

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Contractor: Perk/ME Joint Venture, 8100 Grand Avenue #300, Cleveland, Ohio, 44104, Council District 7.

Principal Owners:

Anthony Cifani-Joe Cifani, Project Director-Perk Company, Inc.

Thom Flesher-Tim Flesher –Designee Alternate-Alternate-Mr. Excavator

D. Project Status

1. N/A

2. N/A

E. Funding

1. 50% Federal Funds, 27% Ohio Public Works Commission and 23% County using funds from the \$5.00 Vehicle License Tax Fund.

2. The contractor payment method is monthly pay estimates based on work performed in time period.

BC2016-640

Department of Development

1. Borrower: Saucy Brewery Works, LLC – Entity to hold Saucy Brew Works

2. Saucy Brew Works LLC is newly created Ohio LLC. Its managing member is Brent Zimmerman. Brent Zimmerman and Paul Hubbard are the largest shareholders which own 23.81% and 25.37% respectively. The next largest shareholder owns less than 7%. Saucy Brew Works will be the operating entity for Saucy Brew Works LLC. Saucy Brew Works is a Cleveland-based brewery founded by Brent Zimmerman (CEO) and Eric Anderson (COO). Saucy Brew is a new concept to Cleveland; Saucy Brew Works is driven by quality, technology, industry expertise, and personality. Saucy Brew Works will lease 10,000 square feet in the Steelman building located at 2885 Detroit Avenue in Cleveland.

Saucy will produce 4 house beers, seasonal rotations, and one off/limited release. The brewpub will be self-serve style. Customers place their food and beverage orders at designated windows and return to pick them up as the orders are ready. This style of service is expected to reduce operating costs and service issues; it also elevates the level of customer interaction with their experience. The brew house will have the capacity of producing approximately 30,000 barrels of beer annually.

Project Location & Council District:

2885 Detroit Avenue Cleveland, Ohio 44113

District 7

3. Project Summary:

Saucy Brew Works LLC is requesting Cuyahoga County to provide funding to be used for the purchase of equipment for its new Production Brewery operation to be located in the city of Cleveland's Hingetown district. The total project/investment is estimated at \$1,859,500.

4. CCCIC Review Date: June 8, 2016

RATIONALE FOR PARTICIPATION

Jobs Created: The project will create 21 new jobs to the county within three (3) years of project approval to Cuyahoga County

Economic Impact: The total yearly taxes from this project are projected at \$102,584 locally.

Community Impact: This project will operate in a facility that's been vacant and blighted for nearly 15 years.

COSTS

1. Total Project Costs: \$1,859,500

2. Loan Amount: \$480,000

3. Qualifies for these Funding Sources: Cuyahoga County Job Creation Fund

4. Sources and Uses:

Sources		Uses	
Cuyahoga County	\$ 480,000	Brewery	\$1,290,000
		Equipment	
Owner's Equity	\$1,379,500	Field Install of	300,000
		Equipment	
Kitchen Equipment			140,000
Furniture			75,000
Working capital			54,000
Total Sources	\$1,859,500	Total Uses	\$1,859,500

Business and History

TERMS

1. Interest Rate: 2.50%

2. Term/Repayment: 10 years

3. Forgiveness Terms: N/A

4. Security/Collateral/Guarantor(s): First lien position filing for \$480,000 on the equipment

5. Guarantors: - Brent Zimmerman and Paul Hubbard

BC2016-641

A. Scope of Work Summary

1. The Department of IT is requesting approval of a contract amendment with Environmental Systems Research Institute, Inc. for software maintenance of the GIS software for the period 1/1/16 - 12/31/16 to extend the time period to 12/31/17 and for \$55,071.08 in additional funds.

- a. Seeking software support for the County's GIS software.
- b. Software used County wide.

B. Procurement

1. The original contract received approval by the Board of Control on 11/9/15 BC2015-837.

C. Contractor Information

1. Environmental Systems Research Institute, Inc.
380 New York Street
Redlands, CA
92373

2. The Jack and Laura Dangermond Trust owns 100% of the outstanding voting and equity securities of ESRI, Inc.

D. Project Status

E. Funding

1. The funding for the contract is appropriated in the current budget. It is 100 % Real Estate Assessment Funding –IT470591.

BC2016-642

1. The County Fiscal Office is submitting a Contract with Stifel, Nicolaus, & Company, Incorporated, to retain them as the Financial Advisors for Cuyahoga County for the period of August 1, 2016 through 7/31/2017 for the anticipated cost of not exceed \$290,000.

2. The primary goals of the project are to prepare a summary of current outstanding debt; participate, as directed by the County, in budget and financial planning; update the County on its general obligation debt capacity in conjunction with the preparation of its Annual Informational Statement; advise the County of refinancing opportunities.

3. The project is being done at the request of the Fiscal Officer and the Executive's Office.

B. Procurement

1. The procurement method for this project was an RFP.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is

Stifel, Nicolaus, & Company, Incorporated

200 Public Square, Suite 2955

Cleveland, Ohio 44114

Council District 7

2. Timothy P. Offtermatt, Managing Director

D. Project Status and Planning

1. This is a new contract.
2. The contract will start the day the contract is approved at a B.O.C. meeting.

E. Funding

1. The project is funded by General Fund.
2. \$81,250.00 will be paid in 2016. There will be an \$81, 250.00 payment made July 31, 2017. Any other cost incurred up to \$127,500 will be paid in 2017.

BC2016-643

1. Department of Communications requesting approval of a contract with SocialBakers for the anticipated cost of \$7,680. The anticipated start-completion dates are 7/27/2016-7/27/2017.
2. The primary goals of the project are to monitor our social media analytics and publish on social media more efficiently and effectively.
3. The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

B. Procurement

1. The procurement method for this project was Request for Exemption. The total value of the exemption is \$7,680.00
2. The exemption was closed on 6/1/16. There is an SBE or DBE participation/goal.
3. There were (# bids/proposals/applications) pulled from OPD, (# bids/proposals/ applications) submitted for review, (# bids/proposals/applications) approved.
3. The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.
3. The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is
SocialBakers
12 W 27th Street
New York, New York 94611-1
Council District (xx)
2. The CEO for the vendor is Robert Lang

D. Project Status and Planning

1. The project is new to the County

2. The project has 1 phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. The project's term has (already begun or ended). The reason there was a delay in this request is (present the detail for the delay).

5. The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded 100% by the General Fund

2. The schedule of payments is yearly.

3. The project is an amendment to a (contract, loan, lease, grant, amendment, agreement, or other [specify]). This amendment changes (list the changes to the value, term, scope, etc.) and is the (x) amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

BC2016-644

A. Scope of Work Summary

1. Division of Senior and Adult Services requesting approval of an Amendment with the Rose Centers for Aging Well, LLC. for the anticipated cost of \$9,000.00. The anticipated start-completion dates are 8/1/2016 – 12/31/2016.

e. Describe the primary goals of the project is to deliver Congregate Meals and Transportation services.

f. Identify the address or location of the project: 11890 Fairhill Road, Ohio 44120.

g. District 2, 7, 8 and 10

h. n/a

2. For contract amendments, provide the following information, as it applies:

c. Change in Contract Value; \$363,132.00

d. Amount of any increase or decrease in the rate charged by the vendor, as compared to previous contract period; Increase \$9,000.00

e. Summary of contract history - list previous time period(s) and respective dollar amount(s).

Amendment #1 – 1/1/2015 – 12/31/2016 - \$11,758.00 increase

Amendment #2 - 1/1/2015 – 12/31/2016 - \$6,532.00 increase

B. Procurement

1. Identify the original procurement method on the contract/purchase:

a. Original Procurement method: RFP #30873.

b. The proposed (*contract, purchase, loan, agreement, etc.*) received approval by the Board of Control for an exemption or *Alternative Procurement Process* on (*list date*): ****

c. The proposed procurement received OPD approval as a sole source. n/a

2. For items procured through a competitive process, answer the following:

a. The (*above procurement method*) was closed on (*date*): 8/13/2014

- b. There were (# bids/proposals/applications) pulled from OPD, (# bids/proposals/ applications) submitted for review, (# bids/proposals/applications) approved. 19 approved for award recommendation.
- c. If applicable, identify SBE, DBE, MBE, or WBE goal and participation (%). Did CCBB play a part in the award determination? n/a
- d. Indicate if the performance bond was waived on the contract. n/a
- e. Indicate if the contract/purchase is an SBE set-aside. n/a

C. Contractor Information

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Vendor Name: Rose Centers for Aging Well, Inc.

Street address: 11890 Fairhill Road

City, State, and Zip Code: Cleveland, Ohio 44120

Council District: 2, 7, 8 and 10

2. The vendor (owner(s), executive director, other [specify]) is: Dabney Conwell, Executive Director.

D. Project Status

1. [When applicable] The project's term has (already begun). The reason there is a delay in this request for approval is (the Law Dept. changed the contract template and the agency had to request new signatures from the vendor).

2. [When applicable] The project is on a critical action path because (explain circumstances requiring expedited action). Not applicable

E. Funding

1. Was funding for the contract or purchase appropriated in the current budget? Funding was appropriated. Source of funding: 100% by the County Health & Human Services levy.

2. The schedule of payments is (monthly, quarterly, by invoice, other: Monthly by invoice).

BC2016-645

A. Scope of Work Summary

1. Division of Senior and Adult Services requesting approval of an Amendment with the West Side Community House for the anticipated cost of \$1,200.00. The anticipated start-completion dates are 8/1/2016 – 12/31/2016.

- i. Describe the primary goals of the project is to deliver Congregate Meals service.
- j. Identify the address or location of the project: 9300 Lorain Road, Cleveland, Ohio 44102.
- k. District 3
- l. n/a

2. For contract amendments, provide the following information, as it applies:

- f. Change in Contract Value; \$428,548.00
- g. Amount of any increase or decrease in the rate charged by the vendor, as compared to previous contract period; Increase \$1,200.00
- h. Summary of contract history - list previous time period(s) and respective dollar amount(s). n/a

B. Procurement

1. Identify the original procurement method on the contract/purchase:
 - d. Original Procurement method: RFP #30873.
 - e. The proposed (*contract, purchase, loan, agreement, etc.*) received approval by the Board of Control for an exemption or *Alternative Procurement Process* on (*list date*): ****
 - f. The proposed procurement received OPD approval as a sole source. n/a
3. For items procured through a competitive process, answer the following:
 - f. The (*above procurement method*) was closed on (*date*): 8/13/2014
 - g. There were (*# bids/proposals/applications*) pulled from OPD, (*# bids/proposals/ applications*) submitted for review, (*# bids/proposals/applications*) approved. 19 approved for award recommendation.
 - h. If applicable, identify SBE, DBE, MBE, or WBE goal and participation (%). *Did CCBB play a part in the award determination?* n/a
 - i. Indicate if the performance bond was waived on the contract. n/a
 - j. Indicate if the contract/purchase is an SBE set-aside. n/a

C. Contractor Information

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Vendor Name: West Side Community House

Street address: 9300 Lorain Avenue

City, State, and Zip Code: Cleveland, Ohio 44102

Council District 3

2. The vendor (owner(s), executive director, other [specify]) is: Dawn Kolograf, Executive Director.

D. Project Status

1. [*When applicable*] The project's term has (*already begun*). The reason there is a delay in this request for approval is (the Law Dept. changed the contract template and the agency had to request new signatures from the vendor).

2. [*When applicable*] The project is on a critical action path because (*explain circumstances requiring expedited action*). Not applicable

E. Funding

1. Was funding for the contract or purchase appropriated in the current budget? Funding was appropriated. Source of funding: 100% by the County Health & Human Services levy.

2. The schedule of payments is (monthly, quarterly, by invoice, other: Monthly by invoice).

BC2016-646

A. Scope of Work Summary

1. Division of Children and Family Services requesting approval of a contract, amendment, with Quality Parenting Initiative for the anticipated cost of \$20,000.00 for the one year amendment. The anticipated start-completion dates are 08/13/2016- 08/13/2017.

2. The primary goals of the project are (list 2 to 3 goals).

Allow foster parents the opportunity to have legal services readily available to them.

It also helps with the foster parent recruitment, retention and placement of children

3. [N/A] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

B. Procurement

1. The procurement method for this project was, RFP exemption. The total value of the RFP exemption is \$20,000.00.

2.The (above procurement method) was closed on (date). (N/A) There is an SBE or DBE participation/goal (list the % of both).

3.[N/A]

3.[N/A]The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

3.[Option 3] The proposed contract amendment received an RFP exemption, in August of 2016 . The approval letter is located in MyPRO for review.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Youth Law Center/ Quality Parenting Initiative
200 Pine Street, Suite 300
San Francisco CA 94104
Council District (N/A)

2. The Executive Director for the contractor/vendor is Jennifer Rodriguez.

3.a [N/A] The address or location of the project is: (provide the full address or list the municipality (ies) impacted by the project in the following format):

(Vendor/Contractor Name)

(Street Number and Name)

(City, State, and Zip Code)

3.b. [N/A]The project is located in Council District

D. Project Status and Planning

1. The project was used to see if the families of Cuyahoga County would utilize the services that are provided. Since they were utilized more than expected an amendment to the contract is being requested to continue these services.

2. [N/A] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. [N/A] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. The project's term was to have no delays and continue August 13, 2016 and end on August 13, 2017. The reason there may be a delay in this request is due to internal questions between OPD and the law department regarding the actual dates.

5.[N/A] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded 30% IVE Admin / 70% HHS Levy

2. Was the specific project funding included in OBM – approved budget for the current year? No, but they were able to utilize other funding for this project.

3. The schedule of payments is by invoice.

4. The project is an amendment to a contract. This amendment changes the value and term, and is the 1st amendment of the contract. The history of the amendments is: August 13 2015- August 13 2016 \$ 20,000.00, the amendment would add on another one year term August 13th 2016 and end August 13th 2017, and also adding on another \$20,000.00.

C. Exemptions

BC2016-647

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

The Department of Public Works, recommending an alternate procurement process, to make payments in the total amount of \$28,112.68 for the period 6/1/2016 – 9/30/2016 in connection with a pending amendment to Contract CE0500565 with Southgate Center Associates, LLC for lease of space located at 5398 ½ Northfield Road, Maple Heights, Ohio for the Southeast Neighborhood Family Service Center for use by the Microfilm Unit of the Cuyahoga Fiscal Office and Cuyahoga Job and Family Services for the period 6/1/2005 – 5/31/2016 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$285,663.00

If contract or contract amendment term has begun please respond to questions 1b. and 1c below:

1b. Why is the contract amendment being submitted late?

The request recommending an alternate procurement process in response to a directive from the Cuyahoga County Law Department to authorize the Microfilm Unit to make payments to South Center Associates, LLC.

1c. What is being done to prevent this from reoccurring?

The Department of Public Works continues to work in conjunction with implementation of the MyPro system with the County Law Department and the Office of Procurement and Diversity to prevent such reoccurrence.

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

The Department of Public Works, recommending an alternate procurement process, to make payments in the total amount of \$28,112.68 for the period 6/1/2016 – 9/30/2016 in connection with a pending amendment to Contract CE0500565 with Southgate Center Associates, LLC for lease of space located at 5398 ½ Northfield Road, Maple Heights, Ohio for the Southeast Neighborhood Family Service Center for use by the Microfilm Unit of the Cuyahoga Fiscal Office and Cuyahoga Job and Family Services for the period 6/1/2005 – 5/31/2016 to extend the time period to 12/31/2016 and for additional funds in the amount of not-to-exceed \$285,663.00

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

1.) The project funding:

Jobs and Family Services 83%

Suffix 03, Index Code WT137315, Object Code 0385, User Code H08220

in the amount of \$236,465.81 approximately

Fund Name: 24A Public Assistance Funds

and

Microfilm Unit of the Fiscal Office 17%

Suffix 07, Index Code FS109645, Object Code 0385

in the amount of \$49,197.19 approximately

Fund Name: O1A General Fund

2.) The schedule of payments is monthly by invoice.

3.) The project is a 2016 Amendment to contract CE0500565 RFQ0954. This amendment extends the term for seven (7) months from June 1, 2016 to December 31, 2016 with the same rate as the 2015 amendment in the amount of: Jobs and Family Services Suffix 03, Index Code WT137315, Object Code 0385, User Code H08220 in the amount of \$33,780.83 month / \$236,465.81 and Microfilm Unit of the Fiscal Office Suffix 07, Index Code FS109645, Object Code 0385 in the amount of \$7,028.17 month / \$49,197.19 for a total of \$285,663.00

4. Was the specific project funding included in OBM-approved budget for the current year?

This amendment extends the term for seven (7) months from June 1, 2016 to December 31, 2016 with the same rate as the 2015 amendment in the amount of: Jobs and Family Services Suffix 03, Index Code WT137315, Object Code 0385, User Code H08220 in the amount of \$33,780.83 month / \$236,465.81 and Microfilm Unit of the Fiscal Office Suffix 07, Index Code FS109645, Object Code 0385 in the amount of \$7,028.17 month / \$49,197.19 for a total of \$285,663.00

5. Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)

N/A

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

N/A

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

The current facility meets the programmatic needs and the costs are commercially reasonable and appropriate. The recommended vendor is the current Landlord at Southgate Shopping Center located at 5398 ½ Northfield Road, Maple Heights, Ohio 44137.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The procurement method for this project was RFQ0954 and the original lease was entered into pursuant to a public RFP process.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

This alternative procurement method will allow the Microfilm Unit authorization for payments to Southgate Center Associates, LLC and will allow the Microfilm Unit of the County Fiscal Officer to perform its work until new space is completed for their use at a separate facility.

BC2016-648

Department of Information Technology

Original purchase went through two bidding attempts. 72 vendors were contacted, Toshiba only vendor that submitted bid on printer and software.

Agency looked at several options of software and chose the Lexmark Hosted Grading software before going out to bid.

This software requires no capital expenditure required for server hardware, allows agency to print tests, see results in minutes, creates automated reports generated on demand and the software is continually updated at no additional cost.

Mandated testing by the PRC would be slowed significantly or halted completely while another vendor's software was purchased and installed.

The Agency will continue to monitor the field and see if there are any other software packages that can deliver the same quality service and then go out for a competitive bid.

BC2016-649

Fiscal Office

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

Public Works is moving the Fiscal Office's Microfilm Center from their current location to a county owned building. Public Work has hired movers but there are 5 Kodak Scanners that Kodak Alaris will move for the County.

If contract or contract amendment term has begun please respond to questions 1b. and 1c below:

1b. Why is the contract amendment being submitted late?

1c. What is being done to prevent this from reoccurring?

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

The amount is \$3,478.00. Index Code is FS1096450.

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

The Funding Source is the General Fund.

4. Was the specific project funding included in OBM-approved budget for the current year?
No. This is an unforeseen cost. The Microfilm Center was to move directly to Halle Building but there are problems with the Landlord at their current location so Public Work is moving the two county agencies out of the space. They are relocating the Microfilm Center temporarily at 1642 Lakeside. There was money in the budget for 1 move not 2.

5. Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)

The scanners being moved are Kodak Scanners and Kodak Alaris will be moving the scanners.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.
None. because they are Kodak Scanners.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?
Needed to move 10 Kodak scanners out of 5398 ½ Northfield Road Maple Heights. Since they are Kodak Scanners, Kodak Alaris will move them.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The Microfilm Center will not be able to move the 5 scanners which will cause more problems with the Landlord.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

N/A

BC2016-650

A. Scope of Work Summary

1. Juvenile Court, requesting the approval of an RFP Exemption/Contract with Applewood Centers, Inc. for Multisystemic Therapy-Problem Sexual Behavior Program (MST/PSB) for the time period of July 1, 2016 through June 30, 2017 for the not-to-exceed value of \$375,000.00.

2. The primary goal of the project is to provide Multisystemic Therapy-Problem Sexual Behavior (MST/PSB) services for adjudicated youth who would otherwise be committed to the Ohio Department of

Youth Services. MST/PSB Services provide community based in home family therapy to help families become more self-sufficient.

3. This program is part of the Targeted RECLAIM grant, funded entirely by the Ohio Department of Youth Services.

B. Procurement

1. The procurement method for this project was through the Targeted RECLAIM Ohio grant agreement.

2. N/A

3. The proposed contract is exempt from competitive bidding requirements under Cuyahoga County Ordinance #O2011-0044 Section 4.4(b) (12 & 18) and ORC 307.86 (j).

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Applewood Centers, Inc.
10427 Detroit Avenue
Cleveland, Ohio 44115
Council District: 8

2. The Executive Director of the Applewood Centers, Inc. is Adam Jacobs.

3.a Services are countywide.

3.b. The project is located in Council District 5.

D. Project Status and Planning

1. The project is an on-going project from the last State fiscal year.

2. N/A

3. N/A

4. N/A

5. The project term has already begun.

E. Funding

1. The project is funded 100% by Targeted RECLAIM Ohio Grant Funds.

2. The schedule of payments is monthly by invoice.

3. N/A

BC2016-651

Title: Juvenile Court FY2016 Contract Amendment with OhioGuidestone for Functional Family Therapy CE1300026 RQ#24071

A. Scope of Work Summary

1. Juvenile Court is requesting the approval of a contract amendment for the Functional Family Therapy program with OhioGuidestone to increase the funds in the amount of \$126,000.00 and decrease funds in

the amount of \$37,030.73 out of an old RECLAIM index code, for a new not-to-exceed value of \$478,969.27 and to extend the time period through June 30, 2017.

2. The primary goal of the project is to provide evidenced-based, in-home counseling services to at-risk youth and their families.

3. N/A.

B. Procurement

1. The procurement method for this project was a RFP (#24071). The total value of the RFP was \$140,000.00.

2. The RFP was closed on July 31, 2012. There was no SBE goal.

3. There were three (3) proposals submitted to OPD and all three (3) proposals were reviewed by the Court. Out of the three (3) proposals reviewed, it was recommended that the Court contract with two (2) vendors for this service.

C. Contractor and Project Information

1. The address (es) of all vendors and/or contractors is:

(a) OhioGuidestone
202 East Bagley Road
Berea, Ohio 44017
Council District: 5

2. OhioGuidestone is a corporation not-for-profit and their President and CEO is Richard Frank.

3.a. The address or location of the project will be throughout Cuyahoga County in the homes of the youth and families.

3.b. The project is located in various Council Districts.

D. Project Status and Planning

1. This project is an annual project for the Court

2. N/A

3. N/A

4. N/A

5. The project term has already begun.

E. Funding

1. This amendment is funded 99% by Title IV-E Funds and 1% funded by RECLAIM Ohio Grant Funds.

2. The schedule of payments is monthly, by invoice.

3. This project is an amendment to a contract. This is the fifth amendment to this contract. The first amendment extended the time period through June 30, 2014 and increased the funds by \$65,000.00. The second amendment for this contract extended the time period through June 30, 2015 and increased the funds in the amount of \$65,000.00. The third amendment to this contract increased the funds in the

amount of \$70,000.00. The fourth amendment to the contract increased the funds in the amount of \$125,000.00 and extended the time period through June 30, 2016.

BC2016-652

A. Scope of Work Summary

1. Juvenile Court and the Department of Children and Family Services are requesting approval of a RFP Exemption/Contract with Case Western Reserve University, on behalf of Begun Center for Violence Prevention Mandel School of Applied Social Sciences, for the time period of July 1, 2016 – June 30, 2017 in the amount of \$78,150.00.

2. The primary goals of this project are to provide professional and technical services to conduct Multisystemic Therapy® (MST) Training and Consultation Program.

3. N/A.

B. Procurement

1. The procurement method for this project is an RFP Exemption.

2. N/A

3. N/A

C. Contractor and Project Information

1. Case Western Reserve University, on behalf of Begun Center for Violence Prevention Mandel School of Applied Social Sciences
11235 Bellflower Road
Cleveland, Ohio 44106
Council District: 7

2. Case Western Reserve University is a State of Ohio Institution of Higher Education.

3.a. The location of the service is County-wide.

3.b. N/A

D. Project Status and Planning

1. This project reoccurs, as appropriate training and consultation is required of all licensed staff as long as MST® services are utilized.

2. N/A

3. N/A

4. N/A

5. The project term has already begun.

E. Funding

1. The project is funded 100% by Ohio RECLAIM Grant Funds for the Court and by 30% Title IV-E/70% HHS Levy for the DCFS portion. The Court included \$40,350.00 (51.6% of total project cost) and DCFS included \$37,800.00 (48.4% of total project cost).

2. The schedule of payments is by invoice.

3. N/A

BC2016-653

A. Scope of Work Summary

1. The Division of Children and Family Services is requesting approval of a contract amendment with Applewood Centers, Inc. for their Day Reporting Program for the anticipated cost of \$160,000.00. The anticipated term is from January 1, 2016 to December 31, 2016.

m. The primary goals of the project is to help youth learn new coping skills, improve relationships, identify and manage mental health needs, and improve their functioning at home and in the community.

n. Address of the project: 14027 Detroit Avenue, Cleveland, Ohio 44102

o. Council District # 3 is where the project is located.

2. For contract amendments, provide the following information, as it applies:

i. Change in scope of services, or quantity of purchase: N/A

j. Amount of any increase or decrease in the rate charged by the vendor, as compared to previous contract period: 5% per diem increase effective September 1, 2016 of daily reimbursements.

k. Summary of contract history - list previous time period(s) and respective dollar amount(s):
Original Contract was for \$250,000.00 from 01/01/2015 to 12/31/2015.

B. Procurement

Identify the original procurement method on the contract/purchase:

g. RFP Exemption to RQ #30688

h. The original contract received approval by the Board of Control for an exemption on March 23, 2015; BC2015-60

C. Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Applewood Centers, Inc.

14027 Detroit Avenue

Cleveland, Ohio 44102

Council District: 3

2. The vendor owner: Adam G. Jacobs, President

D. Project Status

The project's term has already begun. The reason there is a delay in this request for approval is extensive negotiations between the County and Applewood Centers, Inc. There would be no ability to prevent this from occurring in the future.

E. Funding

1. Funding source: 100% State Child Protective Allocation

2. The schedule of payments is by invoice.

BC2016-654

A. Scope of Work Summary

1. The purpose of the Foster Parent Night Out and In-kind Donations is to formally recognize and show appreciation for the many contributions made by our licensed foster parents and relative caregivers who support and care for many of the 1,856 children in custody of Cuyahoga County. Children in care depend on foster parents to answer the call by providing a nurturing, safe and loving environment. This night out is our opportunity to impact the support, retention and recruitment of foster families. We want to provide foster parents with an evening that will include dinner and entertainment at a beautiful venue on a weekend during the month of September 2016 to show our licensed foster families our appreciation for their dedication and commitment throughout the year to our children in care and their biological families as well.

B. Procurement

1. This item was initially done as an informal bid in MyPro. Three (3) bids were received and the lowest bid was selected and notified. Program advisors needed to change the date of event to September 30, 2016, which was not one of the possible dates in the released informal bid, because this new date would give them ample time to properly notify and register all foster parents and relative caregivers. Consequently, this procurement method needs to be done.
2. The bid close date was July 20, 2016.

C. Contractor and Project Information

Beta Drive Hotel Group, LLC
(aka Hilton Garden Inn Cleveland East/Mayfield Village)
700 Beta Drive
Mayfield Village, OH 44143
Contact: Maureen O'Hanlon, Sales Manager
Council District (N/A)

D. Project Status and Planning

1. The project has occurred several years ago but this year's is a one-time one-day event.
2. N/A

E. Funding

1. The project is funded 30% Title IV-E Administrative and 70% HHS Levy (Local).
2. The schedule of payment will be by invoice.

D. Consent Agenda

BC2016-655

A. Scope of Work Summary

1. (*Department of Public Safety & Justice Services: Witness/Victim Service Center*) requesting approval of a (*contract amendment*) with (*Domestic Violence & Child Advocacy Center*) for the anticipated cost of (*\$-0- No Additional Funding*). The amendment is to extend time of the contract (*10/1/2016 - 9/30/2017*).

- p. The primary goal of the project is to provide supervised visitation and safe exchanges for families impacted by domestic violence.
- q. Location of the project is Cleveland, OH 44114.
- r. Project is located in Council District 7.
- s. The project is funded through the United States Dept. of Justice Safe Havens Grant Program.

2. For contract amendments, provide the following information, as it applies:

- l. No change in scope of services.
- m. No change in funding-no increase or decrease.
- n. The original contract term is 7/1/2015 thru 9/30/2016.
- o. Contract Amendment requested is to extend thru 9/30/2017; as the U.S. Dept. of Justice Safe Havens Grant Program has been extended thru 9/30/2017; on July 6, 2015 CON2016-56

B. Procurement

1. Identify the original procurement method on the contract/purchase:

- i. The original (*contract.*) received approval by the Board of Control for an RFP Exemption on (05/06/2015). The Domestic Violence Child Advocacy Center was a required partner on the initial grant application submitted in 2011 to the United States Dept. of Justice.

C. Contractor Information

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Domestic Violence & Child Advocacy Center
 2806 Payne Avenue
 Cleveland, OH 44114
 Council District (7)

2. The vendor CEO is Linda D. Johaneck.

E. Funding

- 1. Initial funding source United States Dept. of Justice Safe Havens Grant (\$325,000.00)
- 2. Payment is by invoice.

This Contract Amendment requires no additional funds.

BC2016-656

A. Scope of Work Summary

1. Division of Senior and Adult Services is requesting approval of an Amendment with the City of Parma Heights to change and add additional language in Article 1-B, Unit of Services; whereas, each mile in excess of 10 miles, the cost will be \$1.75 for one-way trips for the period 04/01/2016 – 12/31/2017.

- t. Describe the primary goals of the project to provide Transportation services.
- u. Identify the address or location of the project: all of Cuyahoga County.
- v. Identify Council District # in which the project is located: all of Cuyahoga County.
- w. If applicable, indicate whether the contract or purchase is mandated by local, state or federal regulations. n/a

2. For contract amendments, provide the following information, as it applies:

- p. Change in contract value; \$0.00
- q. Amount of any increase or decrease in the rate charged by the vendor, as compared to previous contract period; n/a

- r. Summary of contract history - list previous time period(s) and respective dollar amount(s). Original Contract 1/1/2016 thru 12/31/2017 - \$14,925.00

B. Procurement

- 1. Identify the original procurement method on the contract/purchase:

- j. RFB, RFP, RFQ, grant agreement: RFP 36040
- k. The proposed (*contract, purchase, loan, agreement, etc.*) received approval by the Board of Control for an exemption or *Alternative Procurement Process* on: DC2015-211.
- l. The proposed procurement received OPD approval as a sole source. n/a

- 4. For items procured through a competitive process, answer the following:

- k. The (*above procurement method*) was closed on (*date*). 01/21/2016.
- l. There were (# *bids/proposals/applications*) pulled from OPD, (# *bids/proposals/ applications*) submitted for review: 9 (# *bids/proposals/applications*) approved. 7
- m. If applicable, identify SBE, DBE, MBE, or WBE goal and participation (SBE 10%). *Did CCBB play a part in the award determination?* n/a
- n. Indicate if the performance bond was waived on the contract. n/a
- o. Indicate if the contract/purchase is an SBE set-aside. n/a

C. Contractor Information

- 1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Vendor Name: City of Parma Heights

Street address: 6281 Pearl Road

City, State, and Zip Code: Parma Heights, Ohio 44130

Council District (all of Cuyahoga County)

- 2. The vendor (owner(s), executive director, other [specify]) is: Michael Byrne, Mayor

D. Project Status

- 1. [*When applicable*] The project's term has (*already begun*). The reason there is a delay in this request for approval is (the Law Dept. changed the contract template and the agency had to request new signatures from the vendor).
- 2. [*When applicable*] The project is on a critical action path because (*explain circumstances requiring expedited action*). n/a

E. Funding

- 1. Was funding for the contract or purchase appropriated in the current budget? Funding was appropriated. Source of funding: 100% by the County Health & Human Services Levy.
- 1. The schedule of payments is (monthly, quarterly, by invoice, other [Monthly by invoice.]

BC2016-657 – Purchase Order Report

BC2016- 658– Department of Development Home Rehab Loan

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

A. Scope of Work Summary

1. Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) is requesting approval of a Facility Use Agreement with The Centers for Families and Children (The Centers) to use The Centers' Mandel Community Room for an employer workshop on September 21, 2016 between 7:30 a.m. and 1:00 p.m. at no cost (fee waived) to the County or CJFS/OCSS.

x. Describe the primary goals of the project.

1. The primary goal of the project is to provide information and training to employers on complying with child support orders and medical support orders by hosting an employer workshop.

y. Identify the address or location of the project, or – if citywide – indicate municipality(ies) impacted by the project.

1. The Centers for Families and Children
4500 Euclid Avenue
Cleveland, Ohio 44103

2. Identify Council District # in which the project is located.

The Centers is located in Council District #7.

B. Procurement

1. Identify the original procurement method on the contract/purchase:

Not applicable

5. For items procured through a competitive process, answer the following:

Not Applicable

C. Contractor Information

Vendor Name	The Centers for Families and Children
Street address	4500 Euclid Avenue
City, State, and Zip Code	Cleveland, Ohio
Council District (xx)	07

The Chief Executive Officer of the contractor/vendor is Elizabeth Newman.

D. Project Status

1. This employer workshop is the third such meeting hosted by CJFS/OCSS, the first being held on August 21, 2014, and the second being held on August 25, 2015.

2. Timing is vital because notices have been sent to employers informing them of the date and location

of the workshop. Any delays implementing the workshop as planned could result in changing the event date, confusing employers and losing attendees to the workshop.

E. Funding

Not Applicable - \$0 Agreement