

Cuyahoga County Board of Control Minutes
Monday, September 19, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 AM.

Attending:

Armond Budish, Chairperson

Michael Dever, Director, Department of Public Works

Councilman Dave Greenspan

Councilman Dale Miller

Joe Nanni, County Council (alternate for Dan Brady)

Rich Opre, Office of Procurement & Diversity (alternate for Lenora Lockett)

Angela Rich, Fiscal Office (alternate for Dennis Kennedy)

II – REVIEW MINUTES – 9/12/16

Armond Budish motioned to approve the minutes from the September 12, 2016 Board of Control meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2016-699

Department of Public Works, recommending an award on RQ36633 (34-3) and enter into a contract with Quality Control Services, LLC in the amount not-to-exceed \$300,000.00 for construction management and support services for the period 9/13/2016 – 9/12/2019. Funding Source: Road and Bridge Fund

Mike Chambers, Department of Public Works, presented. Dale Miller asked if the company is a local vendor. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-699 was unanimously approved.

BC2016-700

Department of Development, recommending an award on RQ37916 and enter into a contract with Court Community Services in the amount not-to-exceed \$50,000.00 for litter control services and oversight in selected urban communities for the period 9/1/2016 - 8/31/2017. Funding Source: Federal Community Development Block Grant

Harry Conard, Department of Development, presented. Dave Greenspan asked for clarification on the program being managed by Development instead of Public Works. Joe Nanni asked for explanation on the

manner in which service locations are selected. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-700 was unanimously approved.

BC2016-701

Department of Information Technology, recommending an award on RQ37899 to Hewlett Packard in the amount of \$34,434.30 for the purchase of (30) HP ProBook 650 G2 Notebook computers and docking stations for Common Pleas Court. Funding Source: Court's Special Projects II Fund

Pat Wright, Department of Information Technology, presented. Dave Greenspan asked if the equipment interfaces with the Court's audio system. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-701 was unanimously approved.

BC2016-702

Department of Information Technology, recommending an award on RQ37712 and enter into a contract with Biddle Consulting Group, Inc. in the amount \$11,340.00 for license and support services for TestGenius Testing Software for a period of 1 year, effective the date of execution. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-702 was unanimously approved.

BC2016-703

Office of Procurement and Diversity, recommending an award on behalf of the Fiscal Department on RQ37475 to Newspaper and Printing Consultants, LLC (4-1) in the amount not-to-exceed \$27,165.00 for publication of delinquent land and delinquent manufactured home tax notices. Funding Source: ~~General Fund~~ 13% General Fund; 87% Real Estate Assessment Fund

Rich Opre presented. Dale Miller asked for identification of the publication. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-703 was unanimously approved.

BC2016-704

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1500255 with Rite of Passage, Inc. for residential treatment services for the period 9/14/2015 – 6/30/2016, to extend the time period to 6/30/2017 and for additional funds in the amount of \$452,600.00. Funding Source: Targeted Ohio RECLAIM Funds

Sarah Baker, Juvenile Court, presented. Dale Miller asked if the Court has evaluation data on the performance of the program, and whether the Court plans to evaluate the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-704 was unanimously approved.

BC2016-705

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Master Contract No. CE1500175 with various providers for sex offender assessment and treatment services for the period 7/1/2015 - 6/30/2017 for additional funds in the total amount not-to-exceed \$342,355.83:

- a) Applewood Centers, Inc. in the amount not-to-exceed \$215,405.83.
- b) Cornell Abraxas Group, Inc. in the amount not-to-exceed \$17,950.00.

- c) OhioGuidestone in the amount not-to-exceed \$40,550.00.
- d) The Mokita Center, Inc. in the amount not-to-exceed \$68,450.00.

Funding Sources:

0.4% - Juvenile Court, RECLAIM Ohio Grant Funds; 42% - Juvenile Court, Title IV-E Funds; 54% - DCFS HHS Levy Funds; 3.6% - DCFS State Child Protection Allocation Funds

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-705 was unanimously approved.

BC2016-706

Court of Common Pleas/Juvenile Court Division and the Department of Children and Family Services, recommending an award on RQ37494 and enter into a contract with MST Group LLC, dba MST Services in the amount not-to-exceed \$14,000.00 for Multi-Systemic Therapy services for the period 7/1/2016 – 6/30/2017. Funding Source: 50% - Juvenile Court, RECLAIM Ohio Grant; 50% DCFS (30% Title IV-E Funds; 70% HHS Levy)

Sarah Baker, Juvenile Court, presented. Dale Miller asked how the split in funding support with DCFS is determined. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-706 was unanimously approved.

BC2016-707

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1300098 with Mental Health Services for Homeless Persons, Inc., dba Frontline Service for emergency shelter services for homeless women and families located at 2227 Payne Avenue, Cleveland for the period 1/1/2013 - 12/31/2016 for additional funds in the amount of \$27,750.00. Funding Source: Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-707 was unanimously approved.

BC2016-708

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ36957 and enter into a contract with Youth Opportunities Unlimited (14-1) in the amount not-to-exceed \$66,666.66 for youth employment/internship program management services for the period 9/1/2016 – 12/31/2016. Funding Source: Health and Human Services Levy

Katherine Johnson, Family and Children First Council, presented. Dale Miller expressed support for the program as a cost effective service. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-708 was unanimously approved.

BC2016-709

Department of Health and Human Services/Division of Senior and Adult Services, submitting a revenue generating agreement with Western Reserve Area Agency on Aging in the amount of \$21,000.00 for the PASSPORT Program for the period 7/1/2016 - 6/30/2018. Funding Source: Revenue Generating

Paul Porter, DSAS, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-709 was unanimously approved.

BC2016-710

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Agreement No. AG1400154 with City of Parma Heights for congregate meals and transportation for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$5,300.00. Funding Source: Health and Human Services Levy

Lindy Burt corrected the description of services provided by adding "transportation." Paul Porter, DSAS, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-710 was unanimously approved.

C. Exemptions

BC2016-711

Department of Information Technology, submitting an RFP exemption on RQ38160, which will result in an award recommendation to Toshiba Business Solutions, Inc. in the amount of \$33,460.32 for the purchase of (2) Fujitsu FI-6400 Scanners. Funding Sources: HHS Levy (with 54% reimbursement from State/Federal funding)

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-711 was unanimously approved.

BC2016-712

Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in an amendment to Agreement No. AG1500087 with Court of Common Pleas/Juvenile Court Division for the FY2014 Title II Juvenile Justice and Delinquency Prevention grant program for the period 1/1/2015 - 6/30/2016, to extend the time period to 6/30/2017; no additional funds required. Funding Source: Original Contract - Federal Office of Juvenile Justice and Delinquency Prevention through the Ohio Department of Youth Services

Mary Beth Vaughn, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-712 was unanimously approved.

BC2016-713

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ37824, which will result in an award recommendation to County Commissioners Association of Ohio Service Corporation c/o Ohio Child Support Enforcement Agency Directors Association, Inc. in the amount not-to-exceed \$10,400.00 for database tracking and location services of incarcerated non-custodial parents for the period 7/1/2016 – 6/30/2018. Funding Sources: 66% Federal Financial Participation (FFP) reimbursement (\$6,864.00); 17% State and Federal Incentives (\$1,768.00); and 17% HHS Levy (\$1,768.00).

The Department was not in attendance. Chris Glassburn provided explanation on the item, in their absence. Dale Miller asked if the service has been used by the County in the past. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-713 was unanimously approved.

D. Consent Agenda

Dave Greenspan referred to RQ#TR-16-37948 under item BC2016-719, and asked the number of tax lien notifications to be mailed. He also asked when Juvenile Court would begin bidding food on a quarterly basis. Armond Budish motioned to approve the consent agenda items; Michael Dever seconded. Items BC2016-714 through -719 were unanimously approved.

BC2016-714

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

BC2016-715

Department of Information Technology, submitting an amendment to Contract No. CE1400168 with Logicalis, Inc. for wireless hardware and setup services in connection with Wide Area Network and Telecom services for the period 6/1/2014 - 12/31/2016, to extend the time period to 12/31/2017; no additional funds required. Funding Source: N/A

BC2016-716

Medical Examiner's Office, recommending to amend Board of Control Approval No. BC2015-142 which approved an alternate procurement process, resulting in an award recommendation in the amount not-to-exceed \$30,000.00 for outside toxicology testing services for the period 6/1/2015 – 5/31/2017, to change the vendor name from American Institute of Technology to AXIS Forensic Toxicology. Funding Source: N/A

BC2016-717

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1400201 with Voiance Language Services, LLC for language translation services for Public Safety Communications for the period 7/1/2014 – 6/30/2016 to extend the time period to 6/30/2018; no additional funds required. Funding Source: General Fund

BC2016-718

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Agreement No. AG1600008 with City of Strongsville Congregate Meals and Transportation Services for the Cuyahoga County Community Social Services Program for the period 1/1/2016 - 12/31/2016, to change the scope of services, effective 9/1/2016, to make budget line item revisions; no additional funds required. Funding Source: Health and Human Services Levy.

BC2016-719

Office of Procurement & Diversity, presenting voucher payments for the week of 9/19/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>TR-16-37948</i>	<i>Tax lien certificate certified mailing</i>	<i>County Treasurer</i>	<i>Midwest Presort Mailing Services, Inc.</i>	<i>\$1,430.00</i>
<i>CT-16-38146</i>	<i>Grass seed</i>	<i>Department of Public Works</i>	<i>Siteone Landscape Supply</i>	<i>\$9,103.00</i>

CT-16-38201	Finishing services for Print Shop	Department of Public Works	Direct Digital Graphics	\$981.00
CT-16-38202	Pocket folders for Print Shop	Department of Public Works	North Coast Litho	\$775.00
CT-16-38207	Finch opaque cover	Department of Public Works	Millcraft Paper Company	\$989.00
CT-16-38218	PRC Application packets	Department of Public Works	Direct Digital Graphics	\$938.00
CR-16-38132	Freezer and Refrigerator/Freezer combination for DNA Lab	Medical Examiner	Fisher Scientific Company, LLC	\$12,800.23
CR-16-38137	DNA Maxwell 16 Casework Pro Kits and Powerplex Fusion Kit for DNA Lab	Medical Examiner	Promega Corporation	\$12,157.20
CR-16-38161	Drug Chemistry/Trace Proficiency Test	Medical Examiner	Collaborative Testing Services, Inc.	\$7,510.00
JC-16-38144	Record books for Detention Center	Juvenile Court	SOS Speedy Office Supply	\$3,010.00
SH-16-38148	Vests for Jail SRT Officers	Sheriff's Department	Bob Barker Company Inc.	\$4,197.45
SH-16-38208	Razors for inmates	Sheriff's Department	Walter F. Stephens, Jr., Inc.	\$939.00
SH-16-38220	Vest for Protective Service Officer	Sheriff's Department	Standard Law Enforcement	\$669.90
SH-16-38225	Inmate wristbands	Sheriff's Department	Precision Dynamics	\$958.16
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CE-16-38112	PSBeam annual maintenance	Department of Public Works	Eriksson Technologies, Inc.	\$743.75
CF-16-38175	PASSS: Adoption and attachment therapy	Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$2,941.24
CF-16-38213	PASSS: Adoption – Non reoccurring	Division of Children and Family Services	Frederick M. Corley, Esquire, P.A.	\$1,000.00
CR-16-38199	Forensic testing	Medical Examiner	State of Ohio Highway Patrol	\$930.00
<i>Open Market Purchases (Over \$25,000, or requiring assistance from Office of Procurement & Diversity)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
JC-16-37869	Bread – October	Juvenile Court	Portland Foods	\$1,856.00
JC-16-37871	Milk - October	Juvenile Court	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$5,678.36
JC-16-37872	Peaches – October	Juvenile Court	V & J Services	\$2,686.77
JC-16-37874	Pork and beans - October	Juvenile Court	Gordon Food Service, Inc.	\$1,376.77
JC-16-37875	Lima beans - October	Juvenile Court	Benjamin Foods	\$2,284.85

JC-16-37875	Lima beans - October	Juvenile Court	Gordon Food Service, Inc.	\$574.68
JC-16-37876	Dairy - October	Juvenile Court	Benjamin Foods	\$227.10
JC-16-37877	Lunch meats – October	Juvenile Court	Benjamin Foods	\$192.80
JC-16-37878	Meats - October	Juvenile Court	Benjamin Foods	\$2,373.00
JC-16-37878	Meats - October	Juvenile Court	Gordon Food Service, Inc.	\$1,726.00
JC-16-37879	Bananas – October	Juvenile Court	The Sanson Company	\$3,388.00
SH-16-37952	Cake mix – October – December	Sheriff's Department	Benjamin Foods	\$17,661.00
SH-16-37953	Cookies – October – December	Sheriff's Department	Portland Foods	\$7,650.00
SH-16-37954	Cracker & Chips – October – December	Sheriff's Department	Benjamin Foods	\$7,605.00
SH-16-37955	Fresh fruit -October – December	Sheriff's Department	The Sanson Company	\$59,850.00
SH-16-37956	Sausage – October – December	Sheriff's Department	National Food Group, Inc.	\$19,110.00
SH-16-37959	Sauces – October – December	Sheriff's Department	Benjamin Foods	\$7,035.60
SH-16-37960	Waffles – October – December	Sheriff's Department	Benjamin Foods	\$3,840.00
SH-16-37960	Waffles – October – December	Sheriff's Department	National Food Group, Inc.	\$5,731.20
SH-16-37961	Dairy – October - December	Sheriff's Department	Benjamin Foods	\$14,815.50
SH-16-37962	Jelly & Syrup – October – December	Sheriff's Department	Benjamin Foods	\$3,624.75
SH-16-37962	Jelly & Syrup – October – December	Sheriff's Department	Elwood International, Inc.	\$3,818.00
SH-16-37963	Turkey ham -October – December	Sheriff's Department	JNS Foods, LLC	\$26,130.00
SH-16-37964	Bulk cereal – October – December	Sheriff's Department	Rainmaker Inc.	\$6,552.00
SH-16-37965	Turkey – October – December	Sheriff's Department	Benjamin Foods	\$7,110.00
SH-16-37966	Fresh Vegetables -October – December	Sheriff's Department	The Sanson Company	\$46,355.00
SH-16-37967	Bagels – October – December	Sheriff's Department	JNS Foods, LLC	\$4,284.00

SH-16-37968	Beef patties – October – December	Sheriff's Department	Benjamin Foods	\$15,840.00
SH-16-37969	Sauce & Dressing – October – December	Sheriff's Department	Benjamin Foods	\$9,545.10
SH-16-37969	Sauce & Dressing – October – December	Sheriff's Department	Gordon Food Service, Inc.	\$1,439.40
SH-16-37970	Chicken – October – December	Sheriff's Department	National Food Group, Inc.	\$26,670.00
SH-16-37971	Frozen vegetables October – December	Sheriff's Department	Good Source Solutions, Inc.	\$6,360.00
SH-16-37971	Frozen vegetables October – December	Sheriff's Department	Benjamin Foods	\$19,753.80
SH-16-37972	Beans – October – December	Sheriff's Department	Benjamin Foods	\$12,045.00
SH-16-37973	Spices – October – December	Sheriff's Department	Benjamin Foods	\$3,408.90
SH-16-37974	Cheese sauce – October – December	Sheriff's Department	Benjamin Foods	\$9,660.00
SH-16-37975	Bread – October – December	Sheriff's Department	Portland Food	\$38,340.00
SH-16-37976	Franks – October – December	Sheriff's Department	Benjamin Foods	\$7,420.80
SH-16-37977	Canned fruit – October – December	Sheriff's Department	National Food Group, Inc.	\$19,125.00
SH-16-37978	Milk – October – December	Sheriff's Department	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$57,128.40
SH-16-37979	Pasta – October – December	Sheriff's Department	V & J Services	\$17,594.72
SH-16-37980	Soup – October – December	Sheriff's Department	Benjamin Foods	\$11,497.50
SH-16-37980	Soup – October – December	Sheriff's Department	Gordon Food Service, Inc.	\$683.76
SH-16-37981	Sugar & Flour – October – December	Sheriff's Department	Benjamin Foods	\$12,775.80
SH-16-37982	Drink mix – October – December	Sheriff's Department	Benjamin Foods	\$7,645.00
SH-16-37983	Donuts – October – December	Sheriff's Department	Portland Food	\$7,800.00
SH-16-37988	Potatoes & Oats – October – December	Sheriff's Department	Benjamin Foods	\$9,927.00

V – OTHER BUSINESS

BC2016-720 Time-Sensitive/Mission-Critical item – Mike Chambers, Department of Public Works presented a T-S/M-C item: RQ37898; vendor – East Jordan Iron Works; \$20,000; purchase of sewer caps/lids for sanitary communities. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. The motion was unanimously approved. Armond Budish asked for explanation on the urgency of the purchase. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

Items of Note (non-voted)

Item No. 1.

Department of Workforce Development, in partnership with City of Cleveland as designated Local Workforce Investment Area No. 3, submitting an amendment to a Memorandum of Understanding among the City of Cleveland, City of Cleveland/Cuyahoga County Workforce Investment Board and Ohio Means/Jobs Cleveland - Cuyahoga County, Workforce System for operation of the Ohio Means/Jobs Cleveland - Cuyahoga County, Workforce System for the period 7/1/2014 – 6/30/2016 to extend the time period to 6/30/2017.

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion was unanimously approved at 11:26 a.m.