

## Minutes

Cuyahoga County Board of Control  
Monday, October 3, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

#### Attending:

Chris Glassburn, Chairperson (Alternate for Armond Budish)  
Michael Dever, Director, Department of Public Works  
Councilman Dave Greenspan  
Dennis Kennedy, Fiscal Officer  
Lenora Lockett, Director, Office of Procurement and Diversity  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller

### II – REVIEW MINUTES – 9/26/16

Chris Glassburn motioned to approve the minutes from the September 26, 2016 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

##### BC2016-727

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Recommending to amend Board Approval No. BC2016-332 dated May 16, 2016, which approved an RFP exemption on RQ37001, which would result in an award recommendation to Case Western Reserve University for evaluation services for the UPK 2.0 Program for the period 1/1/2016 - 12/31/2017, by adding workforce data integration to the scope of services, and increasing the approval amount from not-to-exceed \$200,000.00 to not-to-exceed \$400,000.00.

b) Recommending an award on RQ37001 and enter into a contract with Case Western Reserve University in the amount of not-to-exceed \$400,000.00, to provide data evaluation services for the UPK 2.0 Program, and workforce development data integration services for Cuyahoga Job and Family Services, for the period 1/1/2016 - 12/31/2017.

Funding Source: Health and Human Services Levy Fund (50% JFS; 50% UPK 2.0)

Bob Staib, Office of Early Childhood, presented. He referred to responses sent via email to Board members from Council. There were no further questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-727 was unanimously approved.

## B – New Items for Review

### BC2016-739

Department of Public Works, recommending an award on RQ37009 and enter into a contract with Johnson Controls Security Systems, LLC in the amount not-to-exceed \$306,128.00 for preventive fire alarm/security system maintenance services for the Justice Center Complex including Courts Tower, Jail-1 and Galleria located at 1200 Ontario Street, Cleveland for the period 10/1/2016 - 9/30/2019. Funding Source: General Fund

Mike Chambers, Public Works, presented. Dale Miller asked for clarification on the scope of services, especially with regard to fire dampers. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-739 was unanimously approved.

### BC2016-740

Department of Public Works, recommending an award on RQ36723 and enter into a contract with R Engineering Team, LLC in the amount not to exceed \$250,000.00 for general/mechanical/electrical/plumbing/architectural - engineering services for the period 9/27/2016 - 9/26/2019. Funding Source: General Fund

Mike Chambers, Public Works, presented. Trevor McAleer asked for clarification on the results of the proposal evaluation. Dale Miller asked if the vendor would use subcontractors, thereby increasing the contract's SBE proportion to thirty percent. Dale Miller motioned to approve; Trevor McAleer seconded. Item BC2016-740 was unanimously approved.

### BC2016-741

Department of Information Technology, submitting an amendment to Contract No. CE1400246-01 with PeerPlace Networks, LLC for an off-the-shelf, cloud-based comprehensive case management system for the period 8/4/2014 – 9/30/2016 to extend the time period to 7/31/2019 and for additional funds in the amount not-to-exceed \$428,720.00. Funding Source: HHS Levy (with 54% State/Federal reimbursement)

Patrick Wright, Department of Information Technology, presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-741 was unanimously approved.

### BC2016-742

Department of Information Technology, recommending an award on RQ38098 to The Ohio State University in the amount of \$115,664.18 for maintenance and support of VMWARE Virtual Server Environment Software. Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Dave Greenspan asked if any cost savings would result from the contract consolidation described in the presentation. Trevor McAleer asked if there should be contract dates referenced on the item. Patrick Wright responded that the maintenance would run through December 31, 2017. Chris Glassburn motioned to approve with termination date; Michael Dever seconded. Item BC2016-742 was unanimously approved.

### BC2016-743

Department of Information Technology, recommending an award on RQ38160 to Toshiba Business Solutions, Inc. in the amount of \$33,460.32 for the purchase of (2) Fujitsu FI-6400 Scanners. Funding Sources: HHS Levy (with 54% reimbursement from State/Federal funding)

Patrick Wright, Department of Information Technology, presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-743 was unanimously approved.

BC2016-744

Department of Human Resources, submitting a revenue generating agreement with Northeast Ohio Areawide Coordinating Agency in the amount not-to-exceed \$49,920.00 for Human Resource consulting services for the period 10/1/2016 - 9/30/2019. Funding Source: Revenue Generating

Patrick Smock, Department of Human Resources, presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-744 was unanimously approved.

BC2016-745

Office of Procurement and Diversity, recommending an award on RQ37424 to Icor Technology Inc. in the amount of \$51,115.00 for the purchase of 1-Mini Caliber Robot for the Lorain County Sheriff's Office. Funding Source: FY15 State Homeland Security Grant- Law Enforcement

Lenora Lockett presented. There were no questions. Chris Glassburn motioned to approve; Trevor McAleer seconded. Item BC2016-745 was unanimously approved.

BC2016-746

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1300026 with Ohio Guidestone for Functional Family Therapy services for the period 1/1/2013 - 6/30/2016 to extend the time period to 6/30/2017, to change the terms, effective 8/29/2016 and for additional funds in the amount not-to-exceed \$126,000.00. Funding Source: 99% by Title IV-E Funds and 1% funded by RECLAIM Ohio Grant Funds

Sarah Baker, Juvenile Court, presented. There were no questions. Chris Glassburn motioned to approve; Michael Dever seconded. Item BC2016-746 was unanimously approved.

BC2016-747

Court of Common Pleas/Juvenile Court Division and Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ38029 and enter into a contract with Case Western Reserve University on behalf of Begun Center for Violence Prevention Mandel School of Applied Social Sciences in the amount not-to-exceed \$78,150.00 for Multi-Systemic Therapy Training and Consultation services for the period 7/1/2016 - 6/30/2017. Funding Sources: Juvenile Court - 100% Ohio RECLAIM Grant Funds; Division of Children and Family Services - 30% Title IV-E/70% Health and Human Service Levy.

Sarah Baker, Juvenile Court, presented. There were no questions. Chris Glassburn motioned to approve; Michael Dever seconded. Item BC2016-747 was unanimously approved.

BC2016-748

Common Pleas Court/Corrections Planning Board, submitting an amendment to Contract No. CE1200542-01 with Microgenics Corporation for on-site drug detection services for the period 7/1/2012 - 6/30/2017 for additional funds in the amount not-to-exceed \$40,000.00. Funding Source: General Fund

Marty Murphy, Corrections Planning Board, presented. Trevor McAleer asked for confirmation on the funding source, given there is a fee charged to offenders to cover costs of the proposed service. Chris Glassburn motioned to approve; Trevor McAleer seconded. Item BC2016-748 was unanimously approved.

#### BC2016-749

Department of Public Safety and Justice Services, recommending an award on RQ37447 and enter into a contract with SAS Institute Inc. in the amount not-to-exceed \$17,983.05 for software license support and maintenance on the Critical Data Analysis Memex System for the Northeast Ohio Regional Fusion Center for the period 7/1/2016 – 3/31/2017. Funding Source: FY2015 State Homeland Security Grant Program – Law Enforcement

Brandy Carney, Department of Public Safety, presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-749 was unanimously approved.

#### BC2016-750

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ37909 and enter into a contract with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service in the amount not-to-exceed \$100,000.00 for Veteran Housing Assistance for the period 9/1/2016 – 8/31/2017. Funding Source: Veterans Service Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-750 was unanimously approved.

### C. Exemptions

#### BC2016-751

Department of Information Technology, submitting an RFP exemption on RQ34411, which will result in an amendment to Contract No. CE CE1600024 with Northwoods Consulting Partners, Inc. for software licensing, maintenance and support on the Office of Child Support Services' Electronic Document Management System for the period 1/1/2016 - 12/31/2016 to extend the time period to 6/30/2019, to change the scope of services, effective 7/1/2016 and for additional funds in the amount not-to-exceed \$1,397,645.00. Funding Source: HHS Levy (with 54% Federal/State Reimbursement)

Patrick Wright presented. Given the exemption was being considered following Council approval of the contract, for future reference, Trevor McAleer asked if Council has the authority to approve exemptions. Dale Miller motioned to approve; Trevor McAleer seconded. The item was approved, with Greenspan, Miller, McAleer, Dever, Kennedy and Lockett voting yes, and Glassburn voting no.

#### BC2016-752

Department of Information Technology, submitting an RFP exemption on RQ38308, which will result in an award recommendation to Toshiba Business Solutions in the amount of \$4,705.00 for the purchase of (4) Magnetic Image Readable Character Printers and (3) Desktop Printers. Funding Source: Enterprise Resource Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-752 was unanimously approved.

BC2016-753

Department of Development, requesting approval of an alternate procurement process, which will allow the Department to conduct an informal RFP process for the FY2017 Community Development Block Grant (CDBG) Storefront Renovation program, which provides partial funding for exterior repairs to remedy blighting conditions, as authorized by the U.S. Department of Housing and Urban Development. Only those 51 communities that are members of the Cuyahoga Urban County are eligible to participate. Funding Source: Community Development Block Grant

Sara Parks Jackson, Department of Development, presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-753 was unanimously approved.

BC2016-754

Department of Development, recommending an alternate procurement process to allow the Department to conduct an informal RFP process for the FY2017 Community Development Block Grant (CDBG) Municipal Grant program, which will result in award recommendations to eligible members of the 51 Cuyahoga Urban County communities for various municipal grant projects. Funding Source: Community Development Block Grant

Sara Parks Jackson, Department of Development, presented. There were no questions. Dale Miller motioned to approve; Chris Glassburn seconded. Item BC2016-754 was unanimously approved.

BC2016-755

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption, which will result in an amendment to Contract No. CE1500265 with Family Connections of Northeast Ohio for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 9/1/2015 - 8/31/2017 for additional funds in the amount of \$125,043.00. Funding Source: HHS Levy

Bob Staib presented. Dave Greenspan asked if the item is budgeted and whether the contract amount is a flat fee. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-755 was unanimously approved.

D. Consent Agenda

There were no questions on the Consent Agenda items. Chris Glassburn motioned to approved; Dale Miller seconded. Item BC2016-756 was unanimously approved.

BC2016-756

Office of Procurement & Diversity, presenting voucher payments for the week of 10/3/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>IS-16-38134</i>	<i>IBM SPSS software subscription license renewal</i>	<i>Department of Information Technology</i>	<i>Zones Inc.</i>	<i>\$1,077.34</i>

IS-16-38239	(2) Cisco IP 8831 conference phones	Department of Information Technology	ITCleanPro	\$1,780.00
CT-16-38200	ADA Handrail brackets	Department of Public Works	Wagner	\$5,203.61
CT-16-38212	ADA Handrails	Department of Public Works	Custom Hardwoods LLC	\$4,698.00
CT-16-38259	First class mail envelopes for Print Shop	Department of Public Works	Western States Envelope and Label	\$1,785.00
CT-16-38273	Glass clad polycarbonate for Jail II	Department of Public Works	Glassworks of Lake County	\$1,679.22
CT-16-38303	Record jackets for Print Shop	Department of Public Works	Ohio Envelope Mfg. Co.	\$919.50
AU-16-38285	1099S Forms for vendors	Fiscal Office	RR Donnelley	\$552.30
TR-16-38278	Stanchion for lobby for tax season	Treasurer's Department	Frontier Industrial	\$1,140.00
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CF-16-38280	PASSS: Summer treatment program	Department of Children and Family Services	Cleveland Clinic Children's Hospital for Rehabilitation	\$23,896.20
CF-16-38297	PASSS: Residential treatment	Department of Children and Family Services	Bellefaire JCB	\$2,950.09
CF-16-38299	PASSS: Residential treatment	Department of Children and Family Services	Safely Home, Inc.	\$6,218.60
CF-16-38300	PASSS: Attachment and bonding therapy	Department of Children and Family Services	Mershona Parshall	\$567.00
CF-16-38301	PASSS: Attachment and intensive therapy	Department of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$6,134.00
ST-16-36480	Sanitary Sewer Pump Station repairs	Department of Public Works	Rexel	\$9,750.66
TR-16-38279	Supply order	Treasurer's Department	W.B. Mason	\$779.30

#### V – OTHER BUSINESS

BC2016-757 - Mike Chambers presented a time-sensitive/mission-critical item – RQ38292; \$15,570.34; vendor – active plumbing; replacement of a boiler. Dave Greenspan asked the location of the County facility. Chris Glassburn motioned to amend the agenda and consider the item; Dale Miller seconded. The motion was unanimously approved. Chris Glassburn motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

#### VI – PUBLIC COMMENT

There was no further public comment.

#### VII – ADJOURNMENT

Chris Glassburn motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:28 a.m.