



**Cuyahoga County Board of Control Agenda
Monday, November 21, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 11/14/16

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2016-844

Department of Development, submitting an RFP exemption on RQ38489, which will result in an award recommendation to Bookman Associates, Inc., in the amount not-to-exceed \$33,500.00 for consultant services to assist the cities of Maple Heights and Garfield Heights in revitalizing the Broadway Avenue commercial corridor for the period 11/8/2016 – 5/31/2017.

Funding Source: Community Development Block Grant

B – New Items for Review

BC2016-871

Department Of Public Works, recommending an award on RQ38152 and enter into a contract with Frank Novak & Sons, Inc. in the amount not-to-exceed \$349,588.00 for Interior Painting services at various County Buildings for the period 12/1/2016 – 11/30/2017.

Funding Source: General Fund (Capital Improvement Fund)

BC2016-872

Department Of Public Works, recommending an award on RQ36192 and enter into a contract with Aramark Uniform & Career Apparel Group, Inc. in the amount not-to-exceed \$200,000.00 for Employment Uniform Rental services for County Employees in various County Buildings for the period 06/01/2016 - 05/31/2019.

Funding Sources: County Airport Operations Fund 1% - \$2,000.00; Road & Bridge Fund 16% - \$32,000.00; Sanitary Sewer Fund 38% - \$76,000.00; Internal Service Fund 45% - \$90,000.00

BC2016-873

Department of Public Works:

- a) Requesting an RFP exemption on RQ38752 which will result in recommendation of award to Allegro Realty Advisors in the amount not-to-exceed \$84,000.00, to update the strategic study of the County's real estate portfolio, for a one-year period from date of contract execution; and
- b) Recommending an award on RQ38752 with Allegro Realty Advisors in the amount not-to-exceed \$84,000.00 to update the strategic study of the County's real estate portfolio, for a one-year period from date of contract execution.

Funding Sources: General Fund

BC2016-874

Department of Information Technology, recommending an award on RQ38324 and enter into a contract with Tab Products in the amount not-to-exceed \$16,438.23 for support and maintenance of a Records Management System for the period 07/01/2016 - 06/30/2019.

Funding Source: Public Assistance Fund

BC2016-875

Department of Workforce Development, submitting contracts with various providers in the total amount not-to-exceed \$315,300.00 for pre and post release job readiness and employment services in connection with the Linking to Employment Activities Pre-release Specialized American Job Centers/Re-Entry Integrated Services (LEAP/RISE) Grant Program for the period 6/15/2015 - 6/14/2017:

- a) Project Learn, Inc. in the amount not-to-exceed \$35,000.00.
- b) Recovery Resources in the amount not-to-exceed \$40,000.00.
- c) Towards Employment, Incorporated in the amount not-to-exceed \$240,300.00.

Funding Source: U.S Department of Labor, Division of Employment and Training Administration Grant

BC2016-876

Department of Health and Human Services/Office of Re-entry, recommending an award on RQ37985 and enter into a contract with The Effective Leadership Academy in the amount not-to-exceed \$37,000.00 for Leadership and Life Skills Training and services for the period 12/1/2016 – 12/31/2017.

Funding Source: Health and Human Services Levy

BC2016-877

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting amendments to contracts with various providers for the period 10/1/2012 - 12/31/2016 to extend the time period to 9/30/2017 and for additional funds in the total amount not-to-exceed \$487,243.00:

- a) Contract No. CE1300125 with Cleveland Tenants Organization for homeless prevention, outreach, information and referral services in the amount not-to-exceed \$60,000.00.

b) Contract No. CE1300126 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services in the amount not-to-exceed \$165,650.00.

c) Contract No. CE1300127-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for implementation of a Coordinated Assessment and Intake System in the amount not-to-exceed \$233,243.00.

d) Contract No. CE1300128 with United Way of Greater Cleveland for web-based housing listing services in the amount not-to-exceed \$28,350.00.

Funding Source: 27% U.S. Department of Housing and Urban Development Emergency Solutions Grant Program; 73% State of Ohio Housing Trust Fund

BC2016-878

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ37382 and enter into a contract with Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$110,235.00 for administration of the FY2015 Shelter Plus Care Sponsor Based Rental Assistance Program for the period 12/1/2016 – 11/31/2017.

Funding Source: U.S. Department of Housing & Urban Development, FY2015 Homeless Assistance Grant Program

BC2016-879

Prosecutor's Office

a) Submitting an RFP exemption on RQ38633, which will result in a payment to Roetzel & Andress in the amount not-to-exceed \$16,232.00 for legal services in connection with Cuyahoga County Common Pleas Court Case No. SD-14-077348, C. Barton Jr. vs. County of Cuyahoga, et al in accordance with Ohio Revised Code Section 305.14(A); and

b) Recommending a payment to Roetzel & Andress in the amount not-to-exceed \$16,232.00 for legal services in connection with Cuyahoga County Common Pleas Court Case No. SD-14-077348, C. Barton Jr. vs. County of Cuyahoga, et al in accordance with Ohio Revised Code Section 305.14(A).

Funding Source: General Fund

C – Exemptions

BC2016-880

Department of Public Works, submitting an RFP exemption on RQ38086, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount of \$162,228.90 for the purchase of (1) International 7600 SFA 6 X 4 Truck with Dump Body.

Funding Source: Sanitary Sewer Fund

BC2016-881

Department of Public Works, requesting an exemption from aggregation on RQ36709 to various providers (13-42) in the total amount not-to-exceed \$800,000.00 for general engineering Services for a three year period from date of execution:

- a) Euthenics, Inc. in the amount not-to-exceed \$400,000.00.
- b) Palmer Engineering Co. in the amount not-to-exceed \$400,000.00

Funding Source: Road and Bridge Fund

BC2016-882

Department of Development, submitting an RFP exemption on RQ38615, which will result in an award recommendation to Travis Systems, Inc. in the amount not-to-exceed \$5,250.00 for maintenance on OneRoof Software for the period 12/15/2016 – 12/14/2019.

Funding Source: Federal Community Development Block Grant

BC2016-883

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an RFP exemption on RQ38699, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$304,596.00 for management of the Women’s Emergency Shelter, located at 2227 Payne Avenue for the period 1/1/2017 – 12/31/2017.

Funding Source: Health and Human Services Levy

D – Consent Agenda

BC2016-884

Department of Public Works, recommending to amend Board Approval No. BC2016-841 dated 11/7/2016, which approved an RFP exemption on RQ38186, which will result in an award recommendation to Greater Cleveland Regional Transit Authority in the amount of \$219,095.04 for lease of space at the Harvard Garage located at 2501 Harvard Ave., Newburgh Hts., by changing the time period from 10/1/2016 - 9/30/2017 to 1/1/2016 – 12/31/2017.

Funding Source: General Fund

BC2016-885

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E)

Funding Source: Revenue Generating

BC2016-886

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to accept a donation in the amount of \$15,000.00 from Third Federal Foundation in support of the Supporting Partnerships to Assure Ready Kids (SPARK) Program. Funding Source: Donation

BC2016-887

Office of Procurement & Diversity, presenting voucher payments for the week of 11/21/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
Requisition #	Description	Department	Vendor Name	Total
CF-16-38325	Chairs for lobby of Jane Edna Hunter Building and Old Brooklyn Neighborhood Family Service Center	Department of Children and Family Services	W.B. Mason Company, Inc.	\$23,903.32
JA-16-38584	Hazmat sustainment equipment	Department of Public Safety and Justice Services	Frontier Industrial Supply Company	\$1,780.00
CT-16-38552	Ready mix/concrete supplies	Department of Public Works	Rockport Construction & Materials, Inc.	\$22,200.00
CT-16-38704	Resolution folders for Print Shop	Department of Public Works	United Finishing & Die Cutting Inc.	\$995.00
CT-16-38718	No. 9 envelopes for Print Shop	Department of Public Works	Millcraft Paper Company	\$555.00
ST-16-38505	Various Ridgid tools	Department of Public Works	Woodhill Supply, Inc.	\$14,290.91
AU-16-38702	Direct thermal labels for Recording and Conveyance Department	Fiscal Office	Buckeye Business Products	\$944.40
LL001-16-38637	Books for patron use	Law Library	Bureau of National Affairs Inc.	\$1,056.77
LL001-16-38684	Ohio State Tax Reporter for patron use	Law Library	CCH Inc.	\$1,749.00
CR-16-38339	Lab supplies	Medical Examiner	VWR International	\$2,006.25
CR-16-38339	Lab supplies	Medical Examiner	Fisher Scientific Company, LLC	\$554.65
SH-16-38442	Composite HT ISO ID proximity cards for	Sheriff's Department	Integrated Precision Systems, Inc.	Not-to-exceed \$8,000.00

	County-wide badging system			
JA-16-38626	Hazmat calibration	Department of Public Safety and Justice Services	Premier Safety & Service	\$1,512.00
Items already purchased				
Requisition #	Description	Department	Vendor Name	Total
CR-16-38690	Toxicology services	Medical Examiner	Axis Forensic Toxicology, Inc.	\$8,785.00

V – OTHER BUSINESS

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, November 14, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, Chair
Michael Dever, Director of Public Works
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Lenora Lockett
Trevor McAleer, County Council (alternate for Dan Brady)
Councilman Dale Miller

II – REVIEW MINUTES – 11/7/16

Armond Budish motioned to approve the minutes, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2016-853

Department of Development, recommending an award and enter into a contract with Cuyahoga County Land Reutilization Corporation in the amount not-to-exceed \$2,000,000.00 to administer Round 4 of the demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 6/1/2016 - 12/31/2017 for the following municipality: a) City of East Cleveland. Funding Source: Cuyahoga County Property Demolition Program Fund

Sara Parks-Jackson presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-853 was unanimously approved.

BC2016-854

Office of Procurement & Diversity, on behalf of the Department of Public Works, recommending an award on RQ36976 to Lakefront Automotive Parts, Co. (11-1) in the amount of \$106,499.53 for the purchase and installation of (1) 18,000 lb capacity truck lift. Funding Source: Sanitary Sewer Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-854 was unanimously approved.

BC2016-855

Medical Examiner's Office, recommending an award on RQ36658 and enter into a contract with Hitachi High Technologies America, Inc. in the amount not-to-exceed \$37,620.00 for preventive maintenance services on the Hitachi S-3400N-II PC/VP scanning electron microscope for the period 9/1/2016 - 8/31/2019. Funding Source: Medical Examiner's Lab Fund

The Medical Examiner's Office was not in attendance. Seeing as there were no questions or comments, Armond Budish motioned to approve the item, Michael Dever seconded. Item BC2016-855 was unanimously approved.

BC2016-856

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Master Contract No. CE1500176 with various providers for substance abuse assessment and treatment services and dual diagnosis assessment services for the period 7/1/2015 - 6/30/2017 for additional funds in the total amount not-to-exceed \$447,452.02: a) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$47,950.00; b) Catholic Charities Corporation in the amount not-to-exceed \$378,952.02. c) OhioGuidestone in the amount not-to-exceed \$20,550.00. Funding Source: .34% Reclaim; 43.7% Title IVE; 55.9% HHS Levy

Sarah Baker, Juvenile Court, presented. Dale Miller asked how the IVE and Levy funding proportions were calculated, and whether those services funded by IVE are different from those funded by HHS Levy dollars. Dave Greenspan asked for the balance of funding in the Court's IVE account. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-856 was unanimously approved.

BC2016-857

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1400336 with Cleveland Sight Center for call center services for the Benefit Application Assistance Call Center for the period 1/1/2015 - 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$250,000.00. Funding Source: Temporary Assistance to Needy Families Fund

Bob Math, Department of Human Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-857 was unanimously approved.

C – Exemptions

BC2016-858

Department of Information Technology, submitting an RFP exemption on RQ38030, which will result in an award recommendation to BIT Direct Inc. in the amount of \$12,457.51 for the purchase of software maintenance on Novell Zenworks Configuration Management Licenses. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. Dale Miller asked why the item was not bid out, whether this is the same provider as in the past, and the number of quotes obtained. Dave

Greenspan asked for the dates of the maintenance agreement. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-858 was unanimously approved.

BC2016-859

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternate procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$203,948.50 for the implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2016 – 6/30/2017. Funding Source: State BEHAVIORAL HEALTH

Robin Martin, Family and Children First Council, presented. Dale Miller asked for clarification on how vendors are selected under the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-859 was unanimously approved.

BC2016-860

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an RFP exemption, which will result in an award recommendation to the Alcohol, Drug Addiction and Mental Health Services Board in the amount of \$203,948.50 for fiscal agent services in connection with Family Centered Services and Supports funding for Community-Based Wraparound services for the period 7/1/2016 – 6/30/2017. Funding Source: State BEHAVIORAL HEALTH

Robin Martin, Family and Children First Council, presented. Dale Miller asked if ADAMHS provides services, and for clarification on their role in the program. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-860 was unanimously approved.

BC2016-861

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an RFP exemption, which will result in an amendment to Agreement No. AG1500125 with Educational Service Center of Cuyahoga County for fiscal agent services for Families and Schools Together, Bright Beginnings and Parent Services Programs in connection with the Ohio Children's Trust Fund FY2016 grant program for the period 10/1/2015 - 9/30/2016 to extend the time period to 12/31/2016, to change the scope of services, effective 10/1/2016 and for additional funds in the amount of \$125,000.00. Funding Source: HHS Levy Fund

Robin Martin, Family and Children First Council, presented. Dennis Kennedy asked the total amount of all contracts that the County has with the vendor. Dale Miller commented that the Families and Schools Together Program has gotten quite a bit of traction in the community and is being used by the Regional Council for the Prevention of Child Abuse. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-861 was unanimously approved.

BC2016-862

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternate procurement process on RQ38502, which will result in a payment to

Ohio Auditor of State in the amount not-to-exceed \$5,125.00 for financial audit services for the period 7/1/2015 - 10/31/2016. Funding Source: HHS Levy Fund

Robin Martin, Family and Children First Council (FCFC), presented. Dave Greenspan asked why the contract was not included in the recently-approved list of audit fees. He also asked who is liable for any audit findings – FCFC or the County? Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-862 was unanimously approved.

BC2016-863

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ38609, which will result in an award recommendation to the Cuyahoga County Board of Health in the amount not-to-exceed \$125,000.00 for the Child Fatality Review Program for the period 1/1/2017 - 12/31/2017 in accordance with Ohio Revised Code Sections: 307.621 and 3701-67-02. Funding Source: HHS Levy Fund

Bob Staib, Office of Early Childhood, presented. Dale Miller asked the number of opioid deaths among individuals under 18 projected for 2016. Dave Greenspan asked whether the report informs the County's infant mortality initiatives, and recommended that the Review be included in the message about the various infant mortality initiatives administered by the County. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-863 was unanimously approved.

BC2016-864

Department of Health and Human Services/Division of Senior and Adult Services, submitting an RFP Exemption, which will result in an amendment to Contract No. CE1600115 with UPP Claims, LLC a subsidiary of UPP Technology, Inc. for a Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018, to change the scope of services, effective 11/1/2016 and for additional funds in the amount of \$12,000.00. Funding Source: HHS Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. Dave Greenspan asked how the agency is reallocating the resources that were previously devoted to this process. Dale Miller asked for clarification on the services that relate to the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-864 was unanimously approved.

BC2016-865

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption, which will result in amendments to contracts with various providers for Universal Pre-Kindergarten services for the period 8/1/2015 - 7/31/2018, to change the scope of services, effective 8/1/2016 and for additional funds in the total amount not-to-exceed \$14,505.00: a) Contract No. CE1500207 with JoAnna Adams in the amount not-to-exceed \$8,915.00; b) Contract No. CE1500206 with Sandy's Darlin' Munchkins Family Child Care Home and Universal Pre-Kindergarten in the amount not-to-exceed \$5,590.00. Funding Source: HHS Levy Fund

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-865 was unanimously approved.

BC2016-866

Cuyahoga County Prosecutor's Office, submitting an RFP exemption, which will result in an amendment to Contract No. CE1100488-03 with Millennium Investor Group V, LLC for lease of space for the period 8/1/2011 - 7/31/2016, to extend the time period to 7/31/2018 and for additional funds in the amount of \$46,266.08. Funding Source: General Fund

Mark Greenfield, Prosecutor's Office, presented. Dave Greenspan asked for further explanation on the US DOJ grant that contributes to the operation. Trevor McAleer asked for clarification on the total amount of the lease. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-866 was unanimously approved.

BC2016-867

Cuyahoga County Prosecutor's Office, submitting an RFP exemption on RQ38614, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount of \$15,420.00 for the purchase of Adobe Enterprise Licensing. Funding Source: General Fund

Andy Molls, Prosecutor's Office, presented. Trevor McAleer asked if the Office has considered working with the County's Information Technology Department in order to secure a better price. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-867 was unanimously approved.

D – Consent Agenda

Dale Miller asked for explanation on item -869. Dave Greenspan referred to item -870, CT-38548, and asked why parts are needed on such a new facility. Trevor McAleer referred to item -870, CT-38616, and asked if the purchase is part of the County's damper program. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2016-868 through -870 were unanimously approved.

BC2016-868

Department of Information Technology, recommending declaring various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

BC2016-869

Department of Health and Human Services/Division of Children and Family Services, recommending to rescind Board of Control Approval No. BC2016-636 dated 8/22/2016, which approved an RFP exemption on RQ37915 with The Word in Action Real Estate, LLC dba Word In Action, LLC in the amount not-to-exceed \$635.00 for rental of space for the Youth Permanency and Transition Team Dance being held on Friday, December 2, 2016. Funding Source: Title IV-E – 29.6%; HHS Levy – 70.4%

BC2016-870

Office of Procurement & Diversity, presenting voucher payments for the week of 11/14/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
HS-16-37830	Sponsorship of simulation workshop	Department of Health and Human Services, Office of Re-Entry	Think Tank, Inc.	\$4,157.00
AU-16-38558	Dog license envelopes	Department of Public Works	Husky Envelope Products Inc.	\$1,263.00
CT-16-38136	Repair parts for 7200 Sweeper at Justice Center	Department of Public Works	Ball Chemical & Equipment Co.	\$523.14
CT-16-38495	Replacement window at Juvenile Justice Center	Department of Public Works	Allied Glass Services	\$2,825.00
CT-16-38499	Electric pallet jack	Department of Public Works	Burns Industrial Equipment	\$5,109.20
CT-16-38548	Boiler parts for Juvenile Justice Center	Department of Public Works	Temperature Control Company Inc.	\$6,048.81
CT-16-38588	Finishing services for Print Shop	Department of Public Works	Direct Digital Graphics	\$2,311.00
CT-16-38589	Window clings for Print Shop	Department of Public Works	Bernard R. Doyle Inc. dba Fastsigns	\$625.00
CT-16-38606	2-part NCR paper for Print Shop	Department of Public Works	Xpedx	\$800.00
CT-16-38611	Crash numbering services for Print Shop	Department of Public Works	North Coast Litho	\$980.00
CT-16-38616	Damper for County Airport	Department of Public Works	Mussun Sales, Inc.	\$725.00
CT-16-38622	NCR paper for Print Shop	Department of Public Works	Millcraft Paper Company	\$992.50
CT-16-38624	Numbering/finishing services for Print Shop	Department of Public Works	North Coast Litho	\$775.00
CT-16-38631	Wax for marble flooring at Old Courthouse	Department of Public Works	Joshen Paper & Packing	\$900.00
ST-16-38204	Repair parts for Sanitary Truck S-227	Department of Public Works	Jack Doheny Companies, Inc.	\$694.23
ST-16-38242	Vaccon parts for S-222	Department of Public Works	Best Equipment Company	\$798.00
SH-16-38563	New hire uniforms	Sheriff's Department	Standard Law Enforcement	\$20,000.00
SH-16-38568	P220 pistols for Deputy Sheriff's range	Sheriff's Department	Vance Outdoors, Inc.	\$22,714.50
SH-16-38578	Vest for Protective Service Officer	Sheriff's Department	Standard Law Enforcement	\$669.90
SH-16-38591	Blister packs for jail pharmacy	Sheriff's Department	Ohio Department of Mental Health Office of Support Services	\$20,000.00
SH-16-38595	Batteries, cartridges and holsters for Law Enforcement training	Sheriff's Department	Vance Outdoors, Inc.	\$4,567.88
SH-16-38596	Sanitary dishwashing soap for jail kitchen	Sheriff's Department	Acuity Specialty Products Group, Inc.	\$510.40
SH-16-38597	Protective Service uniform	Sheriff's Department	Standard Law Enforcement	\$811.00

<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>CT-16-37888</i>	<i>Replacement brushes and squeegees for M30 Sweeper</i>	<i>Department of Public Works</i>	<i>Ball Chemical & Equipment Co.</i>	<i>\$2,407.37</i>
<i>FC-16-38465</i>	<i>FCSS: Safety and adaptive equipment</i>	<i>Family and Children First Council</i>	<i>North East Ohio Network</i>	<i>\$1,270.59</i>
<i>Open Market Purchases</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>JC-16-38446</i>	<i>Bread – December</i>	<i>Juvenile Court</i>	<i>Schwebel Baking Company</i>	<i>\$1,849.80</i>
<i>JC-16-38447</i>	<i>Milk – December</i>	<i>Juvenile Court</i>	<i>Borden Dairy Company of Ohio dba Dairymens Milk Company</i>	<i>\$5,621.96</i>
<i>JC-16-38448</i>	<i>Peaches – December</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$2,683.07</i>
<i>JC-16-38449</i>	<i>Pork and beans – December</i>	<i>Juvenile Court</i>	<i>Gordon Food Service, Inc.</i>	<i>\$1,419.25</i>
<i>JC-16-38450</i>	<i>Lima beans – December</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$2,871.05</i>
<i>JC-16-38451</i>	<i>Dairy – December</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$233.75</i>
<i>JC-16-38452</i>	<i>Lunch meat – December</i>	<i>Juvenile Court</i>	<i>Gordon Food Service, Inc.</i>	<i>\$197.60</i>
<i>JC-16-38453</i>	<i>Meats – December</i>	<i>Juvenile Court</i>	<i>Gordon Food Service, Inc.</i>	<i>\$4,029.32</i>
<i>JC-16-38454</i>	<i>Bananas – December</i>	<i>Juvenile Court</i>	<i>The Sanson Company</i>	<i>\$3,263.00</i>

V – OTHER BUSINESS

No additional business was presented.

VI – PUBLIC COMMENT

Loh provided public comment on the bid process for service provision at the men’s and women’s homeless shelters.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:49 a.m.

Item Details

IV. Contracts and Awards

A. Tabled Items

BC2016-844

Development recommends contracting with the national known consulting firm Bookman Associates, Inc., to draw on its extensive experience and track record of assisting local communities to plan and execute development projects that attract significant investment from national development organizations.

Both of the consultants who will work with Cuyahoga County and the City of Maple Heights on this activity have extensive experience and a track record of assisting local communities to plan and execute development projects that attract significant investment from national development organizations.

Due to the dire need of the City of Maple Heights to attract significant additional investment to strengthen its challenged retail sector, Development recommends Bookman Associates, Inc.

B. New Items

BC2016-871

Department Of Public Works

Describe the goods or services to be procured.

Seeking bids for Interior Painting at Various County Buildings for a One-year Period to be performed on an as need basis.

Total Cost

\$349,588.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Project Location(s)

VARIOUS

Project Council District(s)

1

Procurement Type

RFB (FORMAL - CONSTRUCTION)

BC2016-872

Department Of Public Works

Describe the goods or services to be procured.

Have a contractor provide and service uniforms for the Public Works labor force for a three year period beginning June 1, 2016 through May 31, 2019.

Total Cost
\$200,000.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

Project Location(s)
COUNTY PUBLIC WORKS FACILITIES

Project Council District(s)
1

Procurement Type
RFP EXEMPTION

Funding Source
ROAD & BRIDGE

BC2016-873

A. Scope of Work Summary

1. Department of Public Works is requesting approval of an RFP Exemption to RQ # 38752 and recommends awarding this contract to Allegro Realty Advisors, Ltd. The anticipated start-completion date is upon execution of the contract and will continue for one year.
 - a. The primary goal of the project is to update the strategic study of the County's real estate portfolio that was completed five years ago by Allegro. The County desires to update that study and use it as a foundation for new decision making and real estate requirements across the portfolio. This update will focus primarily on real estate data, metrics financials and organizational requirements to help drive the framework for strategy and deliverable.
 - b. Various locations- County wide.

B. Procurement

1. The procurement method for this contract is:
 - a. RFP exemption for a total value of \$84,000.
2. N/A

C. Contractor and Project Information

1. Allegro Realty Advisors, Ltd.
1938 Euclid Avenue, Suite 200
Cleveland, Ohio 44115
Council District 7
2. The owners are Michael L. Cantor, George B. Hutchinson, Russell H. Lamb, Damon M. Taseff

D. Project Status and Planning

1. The project term has not begun yet.
2. N/A

E. Funding

1. The project is funded by 100% General Fund
 2. The schedule of payments is by invoice upon execution for payment prior to 12/31/16 to receive a discount. If payment is not invoiced and remitted by 12/31/16 then the payment schedule is in thirds upon phase completion.

BC2016-874

Department of Information Technology

Describe the goods or services to be procured.

Business Case

Problem Statement

Children and Family Services (CFS) maintains approximately 150,000 paper-based, physical records stored in folders and boxes. The physical records are stored in multiple physical locations and may be requested by a social worker located at any of the various CFS sites or sites where CFS social workers are stationed.

The records department is required to monitor the location of the physical records stored in a dedicated records room or in the possession of a social worker. The SmeadLink software by Tab Products Co., LLC is used to track the location of the records at any point in time. The software is also used to track the contents of the folders and verify that all of the contents have been returned to the records room along with the jacket itself.

The ability to access a physical record is a mission critical function at CFS.

Analysis

The annual software maintenance contract renewal is \$9,159.26. We were able to secure a 20% discount applied to each year, bringing the total per year to \$7,327.41. Application of a \$5,499 credit accruing from the utilization of a remote software upgrade in lieu of a prepaid onsite upgrade will reduce the cost to \$1,828.41 in year one. Year 2 and 3 will be \$7,327.41 each year.

Solution

Changing the on site dedicated upgrade to a remote access will be more cost effective going forward for the 2016-2019 software maintenance renewal which keeps in step with current solution and ease of use of familiar strategies from 2006 initial implementation.

Project Description

Renew the software for 3 additional years to be able to continue the physical recordkeeping and monitoring for Children and Family Services. It is a mission critical function for CFS.

Recommendations

Looking to renew current solutions.

Financials

Funds have been budgeted for 2016 thru the HS157396 Index code in the amount of \$1,828.41.
2017-2018 Software Maintenance renewal amount: \$7,327.41
2018-2019 Software Maintenance renewal amount: \$7,327.4

Total Cost
\$16,483.23

Was the specific project funding included in OBM-approved budget for the current year?
Y

Contract Start Date
07/01/2016

Contract End Date
06/30/2019

Project Location(s)
CHILDREN AND FAMILY SERVICES

Project Council District(s)
7

Procurement Type
RFP EXEMPTION

Vendor Name(s)
Tab Products Co, LLC

Funding Source
FEDERAL

BC2016-875
Department of Workforce Development

Describe the goods or services to be procured.
The identified Contractors will provide pre and post release job readiness and employment services to adult individuals who are serving their court sentences at the Cuyahoga County Jail.

Total Cost
\$315,300.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

Project Location(s)
CUYAHOGA COUNTY

Project Council District(s)

1

Procurement Type
RFP EXEMPTION

Funding Source
FEDERAL

BC2016-876

Department Of Health And Human Services - Office of Re-entry

Describe the goods or services to be procured.

Provide a program course that will help reentry youth create a personal strategic plan for living leadership every day through the ability to think, to act, and get results.

Total Cost
\$37,000.00

Was the specific project funding included in OBM-approved budget for the current year?
N

Project Location(s)
COUNTYWIDE

Project Council District(s)
1

Procurement Type
RFP (FORMAL)

Vendor Name(s)

Funding Source
HEALTH AND HUMAN SERVICES LEVY

BC2016-877

DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF COMMUNITY INITIATIVES: OFFICE OF HOMELESS SERVICES

Describe the goods or services being procured.

Requesting approval to amend existing contracts by adding funds and extending the contract terms due to the recent availability of funds targeted to specific contract activities.

Total Cost
\$487,243.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

Requesting approval to amend existing contracts by adding funds and extending the contract terms due to the recent availability of funds targeted to specific contract activities.

Contract Start Date

10/1/2012

Contract End Date

9/30/2017

BC2016-878

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services
Recommending an award on RQ37382 on behalf of Emerald Development & Economic Network, Inc. (EDEN).

RFP Exemption was approved on June 13, 2016 as provided in Ord. No. 02011-0046, 3.03G.

Cuyahoga County applied for and was awarded a Tenant- based Rental Assistance (TRA) Shelter Plus Care (S+C) grant from the U.S. Department of Housing and Urban Development (HUD). S+C provides rent subsidies to homeless households with long term disabilities. The community “matches” the rent dollars with in-kind behavioral health services.

The initial S+C grant application was a collaboration with the Mental Health Board, EDEN, and Cuyahoga County. Only Public Housing Authorities (PHAs) and Units of Local Government are eligible applicants under the S+C program regulations. The Mental Health Board requested that the County submit the application because of this requirement. EDEN had been identified in the first Shelter Plus Care application in 1993, as the agency that would administer the rent subsidies because it was, and still is, the nonprofit housing arm of the Mental Health Board, now known as the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board).

The original S+C award was for a five year grant term. After the initial five year term, the award has been renewed on an annual basis. The annual Renewal Application is submitted by the Office of Homeless Services. Each Renewal Application is reviewed by the Review and Ranking Committee, a subcommittee of the OHS Advisory Board. This is a rigorous review process based on determining the vendor’s performance outcomes, agency capacity and audit status, consumer satisfaction, and compliance with Continuum of Care HMIS requirements.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

The Grant Award and contract amount is \$110,235.00. It is funded 100% by the U.S. Department of Housing & Urban Development through the FY 2015 Homeless Assistance Grant process.

3. Rationale Supporting the Use of the Selected Procurement Method

The request is to exempt the agency from the RFP process because it was identified as the provider and the initial award was granted based on EDEN being the implementer of the homeless rental assistance program. Moreover, the annual review of the contract/provider/outcomes coupled with biannual HUD and State program audits has verified ongoing performance quality and regulatory compliance.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

At the time the grant was initially awarded, EDEN had the expertise to manage the rent subsidy program. Since 1993, EDEN's capacity to perform this service has only expanded and deepened. The Cuyahoga Metropolitan Housing Authority (CMHA) is the only other vendor capable of implementing the program. CMHA has not demonstrated interest in participating as a fiscal agent for the rental assistance programs funded by the federal Continuum of Care (CoC).

In addition, the particular rent subsidies provided through this HUD award, are targeted specifically to "Chronically Homeless" families. These subsidies are used to support the operating costs of the Housing First Initiative. EDEN has been a partner in the development and property management of many of the Housing First Initiative projects.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

See above.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This is a RENEWAL Grant which provides ongoing rent assistance for many households in sponsor based housing. It is important that the timely payment of rental assistance is not compromised so as not to jeopardize either the projects or the clients' housing stability.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. N/A

BC2016-879

Prosecutor's Office

Submitting an exemption and recommending a payment on RQ38633 together with a recent Common Pleas Journal Entry dated September 19, 2016 which pursuant to R.C. 305.14(A) authorizes the County Prosecutor to amend and continue the original terms of employment with Roetzel & Andress as specified in original JE dated 8/19/2014 to utilize monies available in the 2016 general fund PR191056-0278 for payment of three remaining unpaid invoices not to exceed a total of \$16,232.80 as final payment for legal services rendered in regard to claims presented by Carlton Barton Jr.

C. Exemptions

BC2016-880

The Department of Public Works is planning to purchase an International 7600 SFA 6 X 4 Truck with Dump Body utilizing the pricing allowed under the ODOT co-operative purchasing contract. The dealer will have a dump body installed on the cab/chassis as a non-contract accessory, which is allowable under the contract.

The cab/chassis combination meets Public Works needs and the pricing fixed by the ODOT contract is within our planned budget to cycle vehicle purchases. Also, the ability to have a dump body installed as a single purchase unit insures this vehicle will complement our fleet.

Various other brands of trucks have been considered in the past but not could meet our needs and specifications. The ODOT contract provides a suitable unit without the delays and additional costs associated with a formal bid process.

BC2016-881

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

To maximize resources and address infrastructure needs, DPW has instituted the use of two consulting engineering firms to provide general engineering services on a task order basis. Each of the two consultants will be given different task orders on different engineering services.

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

Two separate contracts in the amount of \$400,000 EACH = \$800,000 TOTAL

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

100% County Road & Bridge Fund

4. Was the specific project funding included in OBM-approved budget for the current year?

Yes

5. Rationale Supporting the Use of the Selected Procurement Method

DPW posts only one RFQ in order to hire GES with the intent to select TWO firms. By using one RFQ it saves both the County and the consultants time and money by submitting and evaluating one set of proposals. Although the total for the RFQ is \$800,000, each contract is less than the Council limit of \$500,000. Therefore, DPW is requesting an exemption from aggregation and to have the contracts approved by BOC.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

This RFQ 36709 went through a standard selection committee process to evaluate and score the two best fitting consultants and Euthenics, Inc. and Palmer Engineering Co. were chosen.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

Evaluated and scored by a DPW Selection Committee process which resulted in the selection of these two consultants.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

N/A

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

N/A

BC2016-882

Department of Development

Requesting an RFP exemption for Software provided by Travis systems allows the department to track eligibility information, homeowner loan detail, input payments received, construction maintenance, purchase orders and provide annual financial reports that are used to fulfill the County's CAFR requirements. We've learned that the new ERP system will not be able to provide this same service, so the department will continue their obligation to Travis systems, until such software can be found from another vendor and/or can intergrate with the ERP database

This software provides specific programming purpose and the organization has yet to find another vendor that can provide similar services.

No other vendors can provide this software to the organization.

BC2016-883

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services

Requesting an exemption from the competitive bid process to award the contract for facility management to the vendor entity that owns the building, and that has provided on going investments to maintain and upgrade the shelter for women.

The building came into the ownership of the provider in FY2009 through the combined efforts of the City of Cleveland and Cuyahoga County to secure a safe, appropriate site for a publicly funded shelter for women. The City and the County worked with the provider to raise sufficient funds to join two adjacent buildings and convert the space into a shelter. The provider has the greatest interest in assuring that the building is maintained and operated safely. The services are provided at cost to the County.

D. Consent Agenda

BC2016-884

Describe the goods or services to be procured. Your description should include a brief explanation of need.

The primary goals of the project is to continue leasing approximately 63,750 square feet of space for furniture and document storage at the RTA Harvard Garage located at 2501 Harvard Ave., Newburgh Hts., Ohio 44133. It is at the recommendation of OPD that a new one-year contract begin on ~~10/1/16-9/30/17~~ 1/1/2016 – 12/31/2017.

Vendor Name(s):

Greater Cleveland Regional Transit Authority

Estimated Cost:
\$219,092.64

Was the specific project funding included in OBM-approved budget for the current year?
Y

If applicable, start- and end-dates of the contract amendment.

Start Date: The contract start date is ~~10/1/2016~~ 1/1/2016

End Date: The contract end date is ~~9/30/2017~~ 12/31/2017

Procurement Type
RFP EXEMPTION

Briefly describe the proposed procurement method.

N/A The County currently is using this space for furniture and document storage at the RTA facility.

Why is this method preferred over the standard, competitive procedure?

This method is preferred over the standard, competitive procedure so that the county can continue to lease space for furniture and document storage.

Were other vendors evaluated? If not, explain.

Other Vendors were not evaluated because RTA currently is the Vendor and the furniture and documents are stored at their facility.

BC2016-885

A. Scope of Work Summary:

1. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E) via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.
2. The primary goals of the project is to sell said property via internet auction, to the highest bidder. through GovDeals. The auction surplus list below.
3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.
2. The items will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information:

N/A

D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.

2. The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

1. There is no cost for this process. The project is a revenue generating project.

Cuyahoga County Department of Developmental Disabilities - (8-School Buses)

List of Items:

Eight (8) Bus Year 2010 & 2005 - Thomas Saf-T-Liner Bus Vehicles.

Bus Numbers: 720, 721, 722, 723, 724, 725, 988, 989.

Cuyahoga County Department of Developmental Disabilities (CCBDD)

Qty (1)

2010 Thomas Saf-T-Liner C2 Bus
Vehicle # 720 Mileage: 146,098
VIN No. 4UZABRDJ9ACAP6174

Qty (1)

2010 Thomas Saf-T-Liner C2 Bus
Vehicle # 721 Mileage: 113,268
VIN No. 4UZABRDJ0AVAP6175

Qty (1)

2010 Thomas Saf-T-Liner C2 Bus
Vehicle # 722 Mileage: 85,067
VIN No. 4UZABRDJ9ACAP6174

Qty (1)

2010 Thomas Saf-T-Liner C2 Bus
Vehicle # 723 Mileage: 111,952
VIN No. 4UZABRDJ4ACAP6177

Qty (1)

2010 Thomas Saf-T-Liner C2 Bus
Vehicle # 724 Mileage: 115,475
VIN No. 4UZABRDJ6ACAP6178

Qty (1)

2010 Thomas Saf-T-Liner C2 Bus
Vehicle # 725 Mileage: 128,757
VIN No. 4UZABRDJ8ACAP6179

Qty (1)

2005 Thomas Saf-T-Liner C2 Bus
Vehicle # 988 Mileage: 187,369
VIN No. 4UZAAXCS05CU42379

Qty (1)

2005 Thomas Saf-T-Liner C2 Bus

Vehicle # 989 Mileage: 194,195

VIN No. 4UZAAXCS75CU42380

Qty (1)

2005 Nissan Maxima 3.5 SL

(VIN: 1N4BA41E25C820356) Mileage: 83,191

BC2016-886

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood

The goal is to improve school-readiness levels among SPARK children entering kindergarten in targeted communities Increase SPARK participant scores on the 3rd grade Ohio Achievement Tests (OAT) in reading and math Improve school attendance rates.

Project generally runs during a school year. Funding is already in place for the program to operate. These funds will allow us to continue to operate the program throughout the rest of the school year.