

## **Minutes**

Cuyahoga County Board of Control  
Monday, November 21, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:07 a.m.

Attending:

Armond Budish, Chairperson  
Michael Dever, Director of Public Works  
Dennis Kennedy, Fiscal Officer  
Michael King, County Council (Alternate for Dave Greenspan)  
Lenora Lockett, Director, Office Procurement & Diversity  
Councilman Dale Miller  
Joe Nanni, County Council (Alternate for Dan Brady)

### **II – REVIEW MINUTES – 11/14/16**

Armond Budish motioned to approve the minutes from the November 14, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

There was no public comment related to the agenda.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

##### **BC2016-844**

Department of Development, submitting an RFP exemption on RQ38489, which will result in an award recommendation to Bookman Associates, Inc., in the amount not-to-exceed \$33,500.00 for consultant services to assist the cities of Maple Heights and Garfield Heights in revitalizing the Broadway Avenue commercial corridor for the period 11/8/2016 – 5/31/2017. Funding Source: Community Development Block Grant

Item BC2016-844 was held by the Department.

#### **B – New Items for Review**

##### **BC2016-871**

Department Of Public Works, recommending an award on RQ38152 and enter into a contract with Frank Novak & Sons, Inc. in the amount not-to-exceed \$349,588.00 for Interior Painting services at various County Buildings for the period 12/1/2016 – 11/30/2017. Funding Source: General Fund (Capital Improvement Fund)

Mike Chambers, Public Works, presented. Joe Nanni asked if the Department still employs painters. Dale Miller asked if the work would be provided on an as-needed basis, and if so - why the County would not

keep the contract open for longer than a 1-year period. Councilman Miller also inquired whether the contract was a small-business set-aside. Dale Miller motioned to approve; Michael Dever seconded. Item BC2016-871 was unanimously approved.

#### BC2016-872

Department Of Public Works, recommending an award on RQ36192 and enter into a contract with Aramark Uniform & Career Apparel Group, Inc. in the amount not-to-exceed \$200,000.00 for Employment Uniform Rental services for County Employees in various County Buildings for the period 06/01/2016 - 05/31/2019. Funding Sources: County Airport Operations Fund 1% - \$2,000.00; Road & Bridge Fund 16% - \$ 32,000.00; Sanitary Sewer Fund 38% - \$76,000.00; Internal Service Fund 45% - \$ 90,000.00

Don Jerele, Public Works, presented. Dennis Kennedy referenced the June 1, 2016 start date and asked if the vendor has already provided services. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-872 was unanimously approved.

#### BC2016-873

Department of Public Works:

- a) Requesting an RFP exemption on RQ38752 which will result in recommendation of award to Allegro Realty Advisors in the amount not-to-exceed \$84,000.00, to update the strategic study of the County's real estate portfolio, for a one-year period from date of contract execution; and
- b) Recommending an award on RQ38752 with Allegro Realty Advisors in the amount not-to-exceed \$84,000.00 to update the strategic study of the County's real estate portfolio, for a one-year period from date of contract execution.

Funding Sources: General Fund

Nichole English, Public Works, presented. Mike King asked if the County owns the data from the first study, and whether the data generated by the proposed study would be transferred to the County. Joe Nanni asked if undeveloped land owned by the County would be included in the inventory. Dale Miller expressed support for the study. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-873 was unanimously approved.

#### BC2016-874

Department of Information Technology, recommending an award on RQ38324 and enter into a contract with Tab Products in the amount not-to-exceed \$16,438.23 for support and maintenance of a Records Management System for the period 07/01/2016 - 06/30/2019. Funding Source: Public Assistance Fund

Pat Wright, Information Technology, presented. Dennis Kennedy referenced the late start date, and asked for explanation on the delay. He requested that the Department follow up with the date the item was entered into the myPro system. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-874 was unanimously approved.

#### BC2016-875

Department of Workforce Development, submitting contracts with various providers in the total amount not-to-exceed \$315,300.00 for pre and post release job readiness and employment services in connection with the Linking to Employment Activities Pre-release Specialized American Job Centers/Re-Entry Integrated Services (LEAP/RISE) Grant Program for the period 6/15/2015 - 6/14/2017:

- a) Project Learn, Inc. in the amount not-to-exceed \$35,000.00.
- b) Recovery Resources in the amount not-to-exceed \$40,000.00.
- c) Towards Employment, Incorporated in the amount not-to-exceed \$240,300.00.

Funding Source: U.S Department of Labor, Division of Employment and Training Administration Grant

Jay Bhattacharya, Workforce Development, presented. Joe Nanni asked for clarification on the jails participating in the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-875 was unanimously approved.

BC2016-876

Department of Health and Human Services/Office of Re-entry, recommending an award on RQ37985 and enter into a contract with The Effective Leadership Academy in the amount not-to-exceed \$37,000.00 for Leadership and Life Skills Training and services for the period 12/1/2016 – 12/31/2017. Funding Source: Health and Human Services Levy

Mary Kelley, Office of Re-Entry, presented. Dale Miller asked where the program is operated, and which other vendors bid. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-876 was unanimously approved.

BC2016-877

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting amendments to contracts with various providers for the period 10/1/2012 - 12/31/2016 to extend the time period to 9/30/2017 and for additional funds in the total amount not-to-exceed \$487,243.00:

- a) Contract No. CE1300125 with Cleveland Tenants Organization for homeless prevention, outreach, information and referral services in the amount not-to-exceed \$60,000.00.
- b) Contract No. CE1300126 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services in the amount not-to-exceed \$165,650.00.
- c) Contract No. CE1300127-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for implementation of a Coordinated Assessment and Intake System in the amount not-to-exceed \$233,243.00.
- d) Contract No. CE1300128 with United Way of Greater Cleveland for web-based housing listing services in the amount not-to-exceed \$28,350.00.

Funding Source: 27% U.S. Department of Housing and Urban Development Emergency Solutions Grant Program; 73% State of Ohio Housing Trust Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-877 was unanimously approved.

BC2016-878

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ37382 and enter into a contract with Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$110,235.00 for administration of the FY2015 Shelter Plus Care Sponsor Based Rental Assistance Program for the period 12/1/2016 – 11/31/2017.

Funding Source: U.S. Department of Housing & Urban Development, FY2015 Homeless Assistance Grant Program

Shari Weir, Office of Homeless Services, presented. Dale Miller asked why there was a delay between the approval of the exemption and the proposed contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-878 was unanimously approved.

BC2016-879

Prosecutor's Office

- a) Submitting an RFP exemption on RQ38633, which will result in a payment to Roetzel & Andress in the amount not-to-exceed \$16,232.00 for legal services in connection with Cuyahoga County Common Pleas Court Case No. SD-14-077348, C. Barton Jr. vs. County of Cuyahoga, et al in accordance with Ohio Revised Code Section 305.14(A); and
- b) Recommending a payment to Roetzel & Andress in the amount not-to-exceed \$16,232.00 for legal services in connection with Cuyahoga County Common Pleas Court Case No. SD-14-077348, C. Barton Jr. vs. County of Cuyahoga, et al in accordance with Ohio Revised Code Section 305.14(A).

Funding Source: General Fund

Charlie Hannan, Prosecutor's Office, presented. Dale Miller asked why the services were not provided in-house, and whether the legal matter has been resolved. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-879 was unanimously approved.

C – Exemptions

BC2016-880

Department of Public Works, submitting an RFP exemption on RQ38086, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount of \$162,228.90 for the purchase of (1) International 7600 SFA 6 X 4 Truck with Dump Body. Funding Source: Sanitary Sewer Fund

Don Jerele, Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-880 was unanimously approved.

BC2016-881

Department of Public Works, requesting an exemption from aggregation on RQ36709 to various providers (13-42) in the total amount not-to-exceed \$800,000.00 for general engineering Services for a three year period from date of execution: a) Euthenics, Inc. in the amount not-to-exceed \$400,000.00; b) Palmer Engineering Co. in the amount not-to-exceed \$400,000.00. Funding Source: Road and Bridge Fund

Nichole English, Public Works, presented. There were no questions. Armond Budish motioned to approve; Mike King seconded. Item BC2016-881 was unanimously approved.

BC2016-882

Department of Development, submitting an RFP exemption on RQ38615, which will result in an award recommendation to Travis Systems, Inc. in the amount not-to-exceed \$5,250.00 for maintenance on

OneRoof Software for the period 12/15/2016 – 12/14/2019. Funding Source: Federal Community Development Block Grant

Paul Herdeg, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-882 was unanimously approved.

**BC2016-883**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an RFP exemption on RQ38699, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$304,596.00 for management of the Women’s Emergency Shelter, located at 2227 Payne Avenue for the period 1/1/2017 – 12/31/2017. Funding Source: Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-883 was unanimously approved.

**D – Consent Agenda**

Joe Nanni referred to item #884 and asked how the County’s potential purchase of the property would impact the proposed lease? He also asked if the County is presently using the building for storage. Dale Miller asked about the intended future use of the building. Armond Budish motioned to approve the Consent Agenda items; Joe Nanni seconded. Items BC2016-884 through -887 were unanimously approved.

**BC2016-884**

Department of Public Works, recommending to amend Board Approval No. BC2016-841 dated 11/7/2016, which approved an RFP exemption on RQ38186, which will result in an award recommendation to Greater Cleveland Regional Transit Authority in the amount of \$219,095.04 for lease of space at the Harvard Garage located at 2501 Harvard Ave., Newburgh Hts., by changing the time period from 10/1/2016 - 9/30/2017 to 1/1/2016 – 12/31/2017. Funding Source: General Fund

**BC2016-885**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

**BC2016-886**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to accept a donation in the amount of \$15,000.00 from Third Federal Foundation in support of the Supporting Partnerships to Assure Ready Kids (SPARK) Program. Funding Source: Donation

**BC2016-887**

Office of Procurement & Diversity, presenting voucher payments for the week of 11/21/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>CF-16-38325</i>	<i>Chairs for lobby of Jane Edna Hunter Building and</i>	<i>Department of Children and Family Services</i>	<i>W.B. Mason Company, Inc.</i>	<i>\$23,903.32</i>

	<i>Old Brooklyn Neighborhood Family Service Center</i>			
<i>JA-16-38584</i>	<i>Hazmat sustainment equipment</i>	<i>Department of Public Safety and Justice Services</i>	<i>Frontier Industrial Supply Company</i>	<i>\$1,780.00</i>
<i>CT-16-38552</i>	<i>Ready mix/concrete supplies</i>	<i>Department of Public Works</i>	<i>Rockport Construction &amp; Materials, Inc.</i>	<i>\$22,200.00</i>
<i>CT-16-38704</i>	<i>Resolution folders for Print Shop</i>	<i>Department of Public Works</i>	<i>United Finishing &amp; Die Cutting Inc.</i>	<i>\$995.00</i>
<i>CT-16-38718</i>	<i>No. 9 envelopes for Print Shop</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$555.00</i>
<i>ST-16-38505</i>	<i>Various Ridgid tools</i>	<i>Department of Public Works</i>	<i>Woodhill Supply, Inc.</i>	<i>\$14,290.91</i>
<i>AU-16-38702</i>	<i>Direct thermal labels for Recording and Conveyance Department</i>	<i>Fiscal Office</i>	<i>Buckeye Business Products</i>	<i>\$944.40</i>
<i>LL001-16-38637</i>	<i>Books for patron use</i>	<i>Law Library</i>	<i>Bureau of National Affairs Inc.</i>	<i>\$1,056.77</i>
<i>LL001-16-38684</i>	<i>Ohio State Tax Reporter for patron use</i>	<i>Law Library</i>	<i>CCH Inc.</i>	<i>\$1,749.00</i>
<i>CR-16-38339</i>	<i>Lab supplies</i>	<i>Medical Examiner</i>	<i>VWR International</i>	<i>\$2,006.25</i>
<i>CR-16-38339</i>	<i>Lab supplies</i>	<i>Medical Examiner</i>	<i>Fisher Scientific Company, LLC</i>	<i>\$554.65</i>
<i>SH-16-38442</i>	<i>Composite HT ISO ID proximity cards for County-wide badging system</i>	<i>Sheriff's Department</i>	<i>Integrated Precision Systems, Inc.</i>	<i>Not-to-exceed \$8,000.00</i>
<i>JA-16-38626</i>	<i>Hazmat calibration</i>	<i>Department of Public Safety and Justice Services</i>	<i>Premier Safety &amp; Service</i>	<i>\$1,512.00</i>
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>CR-16-38690</i>	<i>Toxicology services</i>	<i>Medical Examiner</i>	<i>Axis Forensic Toxicology, Inc.</i>	<i>\$8,785.00</i>

V – OTHER BUSINESS

No other business was presented.

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:35 a.m.