



REVISED
Cuyahoga County Board of Control Agenda
Monday, December 5, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

II – REVIEW MINUTES – 11/28/16

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2016-898

Department of Public Works, recommending an award on RQ38086 to Rush Truck Centers of Ohio, Inc. in the amount of \$162,228.90 for the purchase of (1) International 7600 SFA 6 X 4 Truck with Dump Body.

Funding Source: Sanitary Sewer Fund

BC2016-899

Department of Development, recommending an award on RQ37406 and enter into a contract with National Council For Community Development, Inc. dba National Development Council in the amount of \$156,000.00 for technical assistance services for economic development projects for the period 06/01/2016 - 05/31/2018.

Funding Source: General Fund

BC2016-900

Department of Development, recommending an award on RQ37087 and enter into a contract with Empower Gas & Electric LLC in the amount not-to-exceed \$60,000.00 for energy audits for income-eligible Cuyahoga County urban households for the period 5/1/2016 – 12/31/2016.

Funding Source: Federal Community Development Block Grant Funds

BC2016-901

Department of Development, recommending an award on RQ37448 and enter into a contract with Ernst & Young LLP in the amount not-to-exceed \$180,000.00 for management consultant services for the assessment of the County Loan Portfolio, from date of contract execution through 12/31/17.

Funding Source: General Fund

Funding Source: General Fund

BC2016-902

Department of Information Technology, recommending an award on RQ34314 and enter into a sole source contract with The Rushmore Group, LLC in the amount not-to-exceed \$67,500.00 for maintenance and support of Case Review software for use by Cuyahoga Job and Family Services for the period 11/1/2016 - 10/31/2021.

Funding Source: 54% State and Federal reimbursement; 46% Health and Human Services Levy

BC2016-903

Department of Information Technology, recommending an award on RQ38030 and enter into a contract with BIT Direct Inc. in the amount not-to-exceed \$12,457.51 for the purchase of software maintenance on Novell Zenworks Configuration Management Licenses for the period 7/1/2016 – 6/30/2017.

Funding Source: General Fund

BC2016-904

Department of Information Technology,

- a) submitting an RFP exemption on RQ38852, which will result in a contract with En Pointe Technologies Sales LLC in the amount of \$102,263.20 for Office 365 migration services for the period 12/5/16 – 3/5/17; and
- b) Recommending an award and enter into a contract with En Pointe Technologies Sales LLC in the amount of \$102,263.20 for Office 365 migration services for the period 12/5/16 – 3/5/17.

Funding Source: General Fund

BC2016-905

Department of Information Technology,

- a) Submitting an RFP exemption on RQ38777, which will result in an award recommendation to Cherwell Software, LLC in the amount not-to-exceed \$207,000.00 for the purchase (30) User Software Licenses for a Cloud Based IT Service Desk Management Application, for the period 12/31/16 through 12/31/2020.
- b) Recommending an award and on RQ38777 and enter into a contract with Cherwell Software, LLC in the amount not-to-exceed \$207,000.00 for the purchase (30) User Software Licenses for a Cloud Based IT Service Desk Management Application, for the period 12/31/16 through 12/31/2020.

Funding Source: General Fund

BC2016-906

Department of Information Technology,

- a) Submitting an RFP exemption on RQ38777, which will result in a state-term contract with Hyland Software, Inc. in the amount not-to-exceed \$76,525.02 for maintenance services for Onbase software for the period 1/1/17 through 4/30/18.

Item withdrawn by Department

- b) ~~Recommending an award on behalf of the Department to a state-term contract with Hyland Software, Inc. in the amount not to exceed \$295,045.01 for maintenance services for Onbase software for the period 1/1/17 through 4/30/18.~~

Item withdrawn by Department

Funding Source: General Fund

BC2016-907

Department of Information Technology,

~~a) Submitting an RFP exemption, which will result in a contract with Hyland Software, Inc. in the amount of \$295,045.01 for upgrade and redesign services to the myPro system.~~

~~b) Entering into a contract with Hyland Software, Inc. in the amount of \$295,045.01 for upgrade and redesign services to the myPro system.~~

Funding Source: General Fund

Department of Information Technology,

a) Submitting an RFP exemption on RQ38756, which will result in a contract with Hyland Software, Inc. in the amount not-to-exceed \$371,570.03 for OnBase maintenance and professional services on system upgrade and process improvement projects for the period 1/1/17 – 4/30/18.

b) Entering into a contract with Hyland Software, Inc. in the amount not-to-exceed \$371,570.03 for OnBase maintenance and professional services on system upgrade and process improvement projects for the period 1/1/17 – 4/30/18.

Funding Source: General Fund

BC2016-908

Department of Information Technology,

~~a) Submitting an RFP exemption on RQ38821, which will result in a contract with OneCleveland dba OneCommunity in the amount of \$370,975.00 in connection with Contract Nos. CE0800381 and CE1300252 for various Wide Area Network expansion, enhancement and replacement services for use by various County Departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 – 12/31/2014 for transition services rendered through 05/01/15, as a result of RFP 27440 for WAN/Communication services.~~

~~b) Submitting a contract with OneCleveland dba OneCommunity in the amount of \$370,975.00 in connection with Contract Nos. CE0800381 and CE1300252 for various Wide Area Network expansion, enhancement and replacement services for use by various County Departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 – 12/31/2014 for transition services rendered through 05/01/15, as a result of RFP 27440 for WAN/Communication services.~~

Funding Source: General Fund

BC2016-909

Department of Law and Fiscal Department,

1) Recommending revenue generating awards on RQ36879 and enter into agreements with various providers for Collections Special Counsel services:

- a) Douglass & Associates Co., L.P.A. for the period 7/28/2016 - 7/27/2018.
- b) Weltman, Weinberg & Reis Co., L.P.A. for a 2 year period, effective 8/22/2016.

2) Submitting a revenue generating contract with Douglass & Associates Co., L.P.A. in the amount not-to-exceed \$480,000.00 in connection with said services for the period 7/28/2016 - 7/27/2018.

Funding Source: General Fund

BC2016-910

Sheriff's Department, recommending an award on RQ37506 and enter into a contract with Integrated Precision Systems, Inc. in the amount not-to-exceed \$490,380.71 for maintenance and support of Enterprise Network Security System for the period 07/01/2016 - 06/30/2017.

Funding Source: Internal Service Fund

BC2016-911

Department of Public Safety and Justice Services, recommending the awards, as indicated, to the following municipalities for provision of Assistance to Firefighters Grants local match, for the period 12/5/16 through 10/31/17:

- a) On RQ38594 to City of Berea in the amount of \$2,264.00
- b) On RQ38593 to City of Brecksville in the amount of \$8,782.00
- c) On RQ38603 to Village of Brooklyn Heights in the amount of \$1,704.00
- d) On RQ38469 to City of Cleveland in the amount of \$41,818.00
- e) On RQ38592 to City of East Cleveland in the amount of \$5,114.00
- f) On RQ38590 to City of Independence in the amount of \$11,006.00
- g) On RQ38696 to City of Lyndhurst in the amount of \$15,428.00
- h) On RQ38610 to City of Maple Heights in the amount of \$7,954.00
- i) On RQ38687 to City of Parma in the amount of \$6,818.00
- j) On RQ38612 to City of Pepper Pike in the amount of \$10,231.00
- k) On RQ38689 to Village of Woodmere in the amount of \$2,391.00

Funding Source: General Fund

BC2016-912

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ37366 and enter into a contract with M2COMSYS (3-22) in the amount not-to-exceed \$60,000.00 for Clinician Dictation and Transcription services for the period 1/1/2017 – 12/31/2018.

Funding Source: Health and Human Services Levy

BC2016-913

Department of Health and Human Services, recommending an award on RQ38541 and enter into a contract with United Way of Greater Cleveland in the amount of \$277,333.22 for Community Resource Navigation and MedRefer services in connection with the 2-1-1 Program for the period 1/1/2017 – 12/31/2017.

Funding Source: Health and Human Services Levy Fund

BC2016-914

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1200445-01 with Project Learn, Inc. for adult basic educational services for inmates at the County Corrections Center for the period 5/1/2012 - 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: Health and Human Services Levy

BC2016-915

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1500265 with Family Connections of Northeast Ohio for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 9/1/2015 - 8/31/2017 for additional funds in the amount not-to-exceed \$125,043.00.

Funding Source: Health and Human Services Levy

C – Exemptions

BC2016-916

Fiscal Department, submitting an RFP exemption on RQ38460, which will result in a payment to Main Stream Enterprises, Inc. in the amount of \$2,500.00 for preparation and facilitation of an Executive Leadership Retreat held on September 23, 2016.

Funding Source: General Fund

BC2016-917

Department of Human Resources, submitting an RFP exemption on RQ38183, which will result in an award recommendation to Worxtime, LLC in the amount of \$95,303.00 for Patient Protection and Affordable Care Act Third Party Administrator services for the period 12/12/2016 - 12/31/2017.

Funding Source: Self Insurance Fund

D – Consent Agenda

BC2016-918

Department of Information Technology, recommending to declare various office equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

Funding Source: Revenue Generating

BC2016-919

Department of Public Safety and Justice Services, recommending a payment in the amount of \$61,499.69 to Ohio Emergency Management Agency as reimbursement of grant funds for unallowable costs incurred by sub-recipient City of Cleveland, for a Planner Position in connection with the FY2010 Homeland Security Grant Program/Urban Area Security Initiative for the period 8/1/2010 – 7/31/2013.

Funding Source: General Fund, to be reimbursed by City of Cleveland

BC2016-920

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1600087 with Michael Baker International, Inc. for the Hazard Mitigation Planning Project for the period 4/1/2016 - 9/30/2016 to extend the time period to 8/31/2017; no additional funds required.

Funding Source: Federal Emergency Management Agency Grant

BC2016-921

Office of Procurement & Diversity, presenting proposed purchases for the week of 12/5/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
WT-16-38632	Headsets for employees	Cuyahoga Job and Family Services	Bit Direct	\$17,738.44
CT-16-38245	Scaffolding for tower work for Juvenile Justice Center Air Intake Project	Department of Public Works	Saffco Scaffolding & Supply Co.	\$24,853.00
CT-16-38576	ADA Ramp for Old Courthouse	Department of Public Works	Upside Innovations	\$19,470.00
CT-16-38722	Submersible sewage ejection pump with grinder for Juvenile Justice Center	Department of Public Works	Excel Fluid Group, LLC	\$5,175.00
CT-16-38736	Finishing services for Print Shop	Department of Public Works	Direct Digital Graphics	\$1,198.00
CT-16-38763	Pocket folders for Print Shop	Department of Public Works	North Coast Litho	\$844.00
CT-16-38785	Replacement brushes for sweeper	Department of Public Works	Ball Chemical & Equipment Co.	\$1,729.20
CT-16-38807	VHF radio/vehicle antenna for County Airport	Department of Public Works	Edmo Distributors, Inc.	\$580.66

CT-16-38810	Lined record jackets for Print Shop	Department of Public Works	Western States Envelope and Label	\$610.14
SA-16-37097	Bed bug supplies	Department of Senior and Adult Services	The Tranzonic Companies dba CCP Industries, Inc.	\$869.00
SA-16-38711	Latex gloves	Department of Senior and Adult Services	S.S. Kemp Company	\$898.42
SH-16-38755	Portable metal detectors for Protective Services	Sheriff's Department	Bob Barker Company Inc.	\$4,694.00
SH-16-38798	Automated external defibrillator charge packs and supplies	Sheriff's Department	Amerisochi, Inc.	\$2,706.00
SH-16-38799	Automated external defibrillator refresh pack with batteries	Sheriff's Department	Amerisochi, Inc.	\$9,000.00
Items already purchased				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CT-16-38737	Various building supplies	Department of Public Works	Safway Services, Inc.	\$601.00
CT-16-38628	Chiller service at Juvenile Justice Center	Department of Public Works	Daly Refrigeration Company	\$1,869.38
CE-16-38562	Smoke and duct detectors and related parts for Justice Center Jail 1	Department of Public Works	Simplex Grinnell LP	\$4,048.28

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Common Pleas Court/Corrections Planning Board, submitting a grant award from Department of Health and Human Services/Substance Abuse and Mental Health Services Administration in the amount of \$975,000.00 for the FY2016 SAMHSA Treatment Drug Courts Program for the period 9/30 2016 – 9/29/2019.

Funding Source: Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Grant

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, November 28, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:05 a.m.

Attending:

Armond Budish, Chairperson
Michael Dever, Director of Public Works
Councilman Dave Greenspan
Lenora Lockett, Director Office of Procurement & Diversity
Trevor McAleer, County Council (alternate for Dan Brady)
Councilman Dale Miller
Angela Rich, Assistant Fiscal Officer (alternate for Dennis Kennedy)

II – REVIEW MINUTES – 11/21/16

Armond Budish motioned to approve the minutes from the November 21, 2016 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

None

B – New Items for Review

BC2016-888

Department of Public Works, recommending awards on RQ36709 to various providers (13-42) in the total amount not-to-exceed \$800,000.00 for general engineering services for the period 11/28/2016 – 11/27/2019: a) Euthenics, Inc. in the amount not-to-exceed \$400,000.00; b) Palmer Engineering Co. in the amount not-to-exceed \$400,000.00. Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-888 was unanimously approved.

BC2016-889

Department of Public Works, submitting various agreements in the total amount not-to-exceed \$30,800.00 in connection with County-owned property located in the City of Middleburg Heights for the development of a Residence Inn Hotel: a) Temporary Construction Easement, Permanent Parcel No. 373-01-030 to Bagley AHI, Inc. in the amount of \$4,980.00 for the purpose of construction and installing a temporary roadway and temporary utility lines and facilities to permit construction activities: b)

Permanent Easement, Permanent Parcel No. 373-01-030 with Bagley AHI, Inc. in the amount of \$25,820.00; c) Release of Easement, Permanent Parcel No. 373-01-030 with H. & M. Keese. Funding Source: Revenue Generating

Nichole English, Department of Public Works, presented. Dale Miller asked for clarification on the property under consideration, and how easement values were calculated. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-889 was unanimously approved.

BC2016-890

Department of Information Technology, recommending an award on RQ38060 and enter into a contract with Mid-Atlantic Data Systems Incorporated in the amount not-to-exceed \$3,075.00 for licensing and support services for Nagios Enterprise Solution for the period 11/28/2016 – 11/27/2017. Funding Source: HHS Levy

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-890 was unanimously approved.

C – Exemptions

BC2016-891

Department of Public Works, recommending an alternate procurement process on RQ38720, which will result in an award recommendation in the estimated amount of \$99,650.00 for the purchase of (5) Dodge Grand Caravans for use by various County Departments. Funding Source: Internal Service Fund

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-891 was unanimously approved.

BC2016-892

Department of Development, recommending an alternate procurement process and exemption from aggregation on various requisitions, which will result in award recommendations to various providers in the total amount not-to-exceed \$4,500,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017. Funding Source: HHS Levy, PA, or other eligible HHS funding (funding source depends on eligibility of employee-in-training)

Paul Herdeg and David Feinerman, Department of Development, presented. Dave Greenspan asked for clarification on the funding structure for the program. Dale Miller expressed support for the initiative, and asked for further explanation on the selection process, and intended outcome with regard to participating employees' job status and wage rate. He also asked if the program guidelines impose an upper limit on current salary of eligible employees. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-892 was unanimously approved.

BC2016-893

Domestic Relations Court, recommending an RFP exemption on RQ38765, which will result in an award recommendation to Department of Public Safety and Justice Services/Office of Mediation in the amount not-to-exceed \$242,776.00 for mediation services for the period 10/1/2016 - 9/30/2017. Funding Source: General Fund (with 66% Title IVD reimbursement on 50% of contract cost)

Jim Zak, Domestic Relations Court, presented. Dave Greenspan asked for clarification on the contract's funding structure. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-893 was unanimously approved.

BC2016-894

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption, which will result in an amendment to Master Contract No. CE1600056 with various providers for various services for the Cuyahoga Tapestry System of Care for the period 3/1/2016 - 12/31/2018 for additional funds in the total amount not-to-exceed \$2,402,048.20:

- 1) For Community Wraparound Care Coordination and Family/Youth Advocacy and Support services:
 - a) Applewood Centers, Inc. in the amount of \$460,324.48.
 - b) Beech Brook in the amount of \$418,476.80.
 - c) Bellefaire Jewish Children's Bureau no additional funds required.
 - d) Catholic Charities Corporation (Parmadale) in the amount of \$1,185,042.51.
 - e) OhioGuidestone no additional funds required
 - f) Pressley Ridge in the amount of \$338,204.41.
- 2) For Evaluation, Fidelity and Monitoring services:
 - g) Case Western Reserve University no additional funds required.

Funding Source: Health Human Services Levy

Thomas Pristow, Department of Human Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-894 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve; Dale Miller seconded. Items BC2016-895 and -896 were unanimously approved.

BC2016-895

Department of Public Works, recommending to declare (1) 2000 Chevy Dump Truck as surplus County property no longer needed for public use; requesting authority to sell said truck valued in the amount of \$8,000.00 to Village of North Randall, in accordance with Ohio Revised Code Section 307.12(D). Funding Source: Revenue Generating

BC2016-896

Office of Procurement & Diversity, presenting proposed purchases for the week of 11/28/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>IS-16-38466</i>	<i>WebEx hardware accessories</i>	<i>Department of Information Technology</i>	<i>Globecom Technologies, Inc.</i>	<i>\$5,339.00</i>
<i>IS-16-38484</i>	<i>Continuous-feed paper</i>	<i>Department of Information Technology</i>	<i>Walker Group, LLC</i>	<i>\$3,430.80</i>
<i>IS-16-38605</i>	<i>Blade server memory upgrade for Real Property and Tableau projects</i>	<i>Department of Information Technology</i>	<i>IT-CLEANPRO</i>	<i>\$16,398.80</i>

JA-16-38625	Hazmat detection	Department of Public Safety and Justice Services	Safeware	\$11,400.44
JA-16-38636	Legal notice: Mobile Data Terminal/Laptops for Geauga County Sheriff's Department police cars	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00
SA-16-38411	Medical publications	Department of Senior and Adult Services	Complete Book and Media Supply LLC	\$3,184.45
JC-16-38266	Laptops for court cases off-site and for emergency custody hearings	Juvenile Court	IT-CLEANPRO	\$6,756.00
CR-16-38705	Saw repair for Autopsy	Medical Examiner	Summit Medical Specialties	\$1,780.00
CR-16-38741	Tubes, syringes for Parentage and ID Labs	Medical Examiner	Life Technologies	\$836.95
CR-17-38686	Drug standards for Drug Chemistry Lab	Medical Examiner	Cerilliant	\$1,821.55
CR-17-38691	Heat sealer and supplies for Drug Chemistry Lab	Medical Examiner	Uline, Inc.	\$993.12
CR-17-38692	Camera lens, photo paper and batteries for Photography Lab	Medical Examiner	B&H Foto & Electronics Corp.	\$1,538.87
CR-17-38693	Plastic bags and tubing	Medical Examiner	Aabaco Plastics, Inc.	\$862.58
CR-17-38694	Bodily fluid test kits for Trace Evidence Lab	Medical Examiner	Abacus Diagnostics	\$7,361.50
CR-17-38695	DNA kits	Medical Examiner	Life Technologies Corporation	\$2,687.56
CR-17-38709	Splitless liners for Toxicology	Medical Examiner	Agilent Technologies, Inc.	\$1,216.00
CR-17-38713	Microflex gloves	Medical Examiner	Bob Barker Company Inc.	\$10,068.10
CR-17-38744	Drug standards for Toxicology	Medical Examiner	Lipomed Inc.	\$2,541.00
CR-17-38744	Drug standards for Toxicology	Medical Examiner	Cerilliant	\$3,044.51
CR-17-38749	Sealer and cord for Autopsy	Medical Examiner	The Dodge Company	\$597.40
PR-16-38614	Adobe Enterprise Licensing	Prosecutor's Office	MNJ Technologies Direct, Inc.	\$15,420.00
SH-16-38571	Bulletproof vests for deputies	Sheriff's Department	Vance Outdoors, Inc.	Not-to-exceed \$20,000.00
SH-16-38630	Ammunition	Sheriff's Department	Vance Outdoors, Inc.	\$20,972.25
JA-16-38255	Water rescue boats	Department of Public Safety and Justice Services	Samsel	\$13,070.00

<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>CF-16-38773</i>	<i>PASSS: Assessment services</i>	<i>Department of Children and Family Services</i>	<i>Adoption & Attachment Therapy Partners LLC</i>	<i>\$1,100.00</i>
<i>CF-16-38774</i>	<i>PASSS: Attachment therapy and neurofeedback</i>	<i>Department of Children and Family Services</i>	<i>Adoption & Attachment Therapy Partners LLC</i>	<i>\$3,517.32</i>
<i>CF-16-38775</i>	<i>PASSS: Respite care</i>	<i>Department of Children and Family Services</i>	<i>Beechbrook</i>	<i>\$577.50</i>
<i>FC-16-38502</i>	<i>Financial audit services</i>	<i>Family and Children First Council</i>	<i>Ohio Auditor of State</i>	<i>Not-to-exceed \$5,125.00</i>
<i>FC-16-38726</i>	<i>FCSS: Safety and adaptive equipment (Maruk, Jennings, Mueller and Drespling)</i>	<i>Family and Children First Council</i>	<i>Cuyahoga County Board of Developmental Disabilities</i>	<i>\$18,542.02</i>
<i>FC-16-38728</i>	<i>FCSS: Safety and adaptive equipment (Rotsaert)</i>	<i>Family and Children First Council</i>	<i>Cuyahoga County Board of Developmental Disabilities</i>	<i>\$7,278.00</i>

V – OTHER BUSINESS

BC2016-897 - Time-Sensitive/Mission-Critical Item – Public Works presented RQ38818; repair of a blower motor on the boiler at the Jane Edna Hunter Building; \$5,015; vendor – DB Johnson. Dale Miller motioned to amend the agenda to consider the item; Trevor McAleer seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

There was no further business.

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:27 a.m.

Item Details

IV. Contracts and Awards

A. Tabled Items

B. New Items

BC2016-898

Department Of Public Works

Describe the goods or services to be procured.

Obtain approval to purchase an International 7600 SFA 6X4 Truck with Dump Body for Sanitary Engineers.

Total Cost

\$162,228.90

Was the specific project funding included in OBM-approved budget for the current year?

Y

Procurement Type

RFP EXEMPTION

Vendor Name(s)

Rush Truck Centers

Funding Source

OTHER

BC2016-899

Department Of Development

Describe the goods or services to be procured.

Technical Assistance in structuring a combination of private and public financing for Economic Development projects through the National Development Council.

Total Cost

\$156,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Project Location(s)

COUNTY WIDE

Project Council District(s)

1

Procurement Type
RFP EXEMPTION

Funding Source
GENERAL FUND

BC2016-900

Department of Development

Describe the goods or services to be procured.
Provision of energy audits to low-income households in the Cuyahoga Urban County at no charge.

Approved as an RFP Exemption under BC2016-286

Late submission due to departmental changes

Total Cost
\$60,000.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

Project Location(s)
51 URBAN COUNTY COMMUNITIES (EXCLUDES BRECKSVILLE, CLEVELAND, CLEVELAND HEIGHTS, EAST CLEVELAND, EUCLID, HUNTING VALLEY, LAKEWOOD, PARMA)

Project Council District(s)
1

Procurement Type
RFP EXEMPTION

Funding Source
FEDERAL

BC2016-901

The County seeks to engage Ernst & Young, a nationally recognized management consultant and expert accounting firm, to assist the Department of Development in assessing its internal processes and capacity to meet industry standards as it issues economic development loans. The contract is for a one-year period with a maximum cost of \$180,000. This is a joint project between Development and the Innovation and Performance team. Findings that result from the completed assessment will be used to strengthen the County's ability to identify the most promising loan partners, adhere to file management protocols, and better service issued loans.

BC2016-902

Department of Information Technology

Describe the goods or services to be procured.

Maintenance and support agreement for the Case Review system developed by the Rushmore Group, LLC. Case Review is used by Cuyahoga Job and Family Services to minimize errors and ensure accuracy of cases in the state mandated systems.

Total Cost
\$67,500.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

Project Location(s)
1641 PAYNE AVENUE, CLEVELAND, OHIO 44113

Project Council District(s)
7

Procurement Type
SOLE SOURCE

Funding Source
FEDERAL

BC2016-903
Department Of Information Technology

Describe the goods or services to be procured.

This is yearly maintenance on Novell Zenworks Configuration Management Licenses used from July 2016-2017. This product is being replaced and will not need to be renewed in 2017.

Total Cost
\$12,457.51

Was the specific project funding included in OBM-approved budget for the current year?
Y

Project Location(s)
NA

Procurement Type
RFP EXEMPTION

Funding Source
GENERAL FUND

BC2016-904

Department of Information Technology, submitting an RFP exemption and contract on RQ38852, which with En Pointe Technologies Sales LLC in the amount of \$102,263.20 for Office 365 migration services for the period. Funding Source: General Fund

Office 365 Migration Services Business Case

Problem Statement –

Cuyahoga County is moving the current email system from a hosted environment at Intellys in Texas to Microsoft. Assistance is required to support the mail migration of 4300 users, along with shared mailboxes, resource rooms, etc. To accomplish this task, the County will need expertise in Microsoft Exchange and Azure Active Directory Connect as well as previous Microsoft Exchange migration experience.

Solution –

The proposed vendor is the current Microsoft VAR contracted with the County. They will assist with migrating email from Intellys to Microsoft. The proposed vendor will assist in all facets of the project including planning and design, system implementation, data migration and knowledge transfer. This is the services piece of the already approved Office 365 licensing transaction.

Contract includes services plus Bit Titan software.

BC2016-905

The Department of Information Technology manages many interrelated processes related to day-to-day management of the IT department. Some of the processes are supported using a combination of Excel, Word and OneNote. Other areas, such as incident management, use software that is not well matched to the department's needs. The current processes are supported using a mishmash of tools that make routine monitoring difficult and system-wide reporting of all activity nonexistent.

A best practice mythology for Information Technology Service Management (ITSM) is supported through Information Technology Infrastructure Lifecycle (ITIL) compatible software. ITIL is a collection of best practices considered to be the de-facto standard for how IT organizations manage all areas of operation. It was recognized that the IT Department needed to transform both the internal means for how it was delivering services, managing internal processes and implement a method for user self-service.

The Department of IT released a Request for Proposal (RFP) for the procurement of ITIL compatible Service Desk software. Cherwell was selected as the best and most responsive reply to the RFP. Cherwell is offering special licensing conditions for existing customers through December 31, 2016; Cherwell extended the offer to the County after they received the County's intent to award letter. Cherwell's license promotion will offer one free license for every 5 concurrent-user licenses purchased prior to December 31, 2016. The County will purchase 30 concurrent licenses and thereby receive 6 free licenses. The County would save \$8280 annually or a savings of \$41,400 over the 5 year license term.

The County will purchase 30 concurrent-user licenses at \$115/month/license and receive 6 free user licenses for a total of 36 licenses. The annual cost for the 30 licenses is \$41,400, plus the cost of the 6 free licenses for an annual costs of \$0. The five year cost for the 36 licenses is \$207,000.

BC2016-906

Briefly describe the proposed procurement method.

Purchasing maintenance through State Contract 533272-3-6

Why is this method preferred over the standard, competitive procedure?

Hyland's unique understanding of the County's contracting environment and MyPro implementation gave them an edge over other vendors who would have had to do their own discovery, analysis and documentation of the current system.

Were other vendors evaluated? If not, explain.

No, we will receive State vendor pricing with this vendor and avoid having to wait while another vendor gets up to speed on this project supporting MyPro's code, system configuration and architecture. This could result in increased costs and significant delays.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

533272-3-6 Expiration date 3/31/2021

Vendor Name(s)

Hyland Software Contract Start Date

If not applicable please type N/A

1/1/17 Contract End Date

BC2016-907

Department of Information Technology,

- c) Submitting an RFP exemption on RQ38756, which will result in a contract with Hyland Software, Inc. in the amount not-to-exceed \$371,570.03 for OnBase maintenance and professional services on system upgrade and process improvement projects for the period 1/1/17 – 4/30/18.
- d) Entering into a contract with Hyland Software, Inc. in the amount not-to-exceed \$371,570.03 for OnBase maintenance and professional services on system upgrade and process improvement projects for the period 1/1/17 – 4/30/18.

Funding Source: General Fund

Services to be provided include: maintenance, System Upgrade, Procurement Process Workflow Enhancements, Agenda Management Software Module upgrade, OnBase System Conversion Assessment, and HR Onboarding.

BC2016-908

Department of Information Technology

- a) Submitting an RFP exemption on RQ38821, which will result in a contract with OneCleveland dba OneCommunity in the amount of \$370,975.00 ~~in connection with Contract Nos. CE0800381 and CE1300252 for various Wide Area Network expansion, enhancement and replacement services for use by various County Departments and Cuyahoga Regional Information System Agencies for~~

~~the period 5/1/2008 – 12/31/2014~~ for transition services rendered through 05/01/15, as a result of RFP 27440 for WAN/Communication services.

- b) Submitting a contract with OneCleveland dba OneCommunity in the amount of \$370,975.00 ~~in connection with Contract Nos. CE0800381 and CE1300252 for various Wide Area Network expansion, enhancement and replacement services for use by various County Departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 – 12/31/2014~~ for transition services rendered through 05/01/15, as a result of RFP 27440 for WAN/Communication services.

Funding Source: General Fund

This contract provides payment to OneCommunity for wide area network/communication services rendered during the County's transition from OneCommunity to AT&T during the indicated period. This prevented a disruption in WAN/communication and County operations. Services were provided at the same rate charged under original contract period.

BC2016-909

A. Scope of Work Summary

1. Fiscal Office is requesting approval of a Revenue Generating Contract with Douglass & Associates Co., L. P.A. Douglass & Associates will be paid a fee based on the amount they collect on delinquent accounts. Fees should not exceed \$480,000.00. The anticipated start-completion dates are 7/28/16 – 7/27/18. The first contract was signed in July. This contract is making a change in the fee payment to the vendor.
2. The primary goal is to collect delinquencies on various county accounts. – Delinquent property taxes, delinquent economic development loans and other County accounts.

B. Procurement

1. The procurement method for this project was a RFQ.
2. The RFQ was closed on May 20, 2016.
3. There were 5 RFQs submitted. All 5 vendors were interviewed.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
Douglass & Associates Co., L.P.A.
4725 Grayton Road
Cleveland, OH 44135
2. The contact person is David Douglass, President of Douglass & Associates Co., L.P.A.

E. Funding

1. Payment will be made based on the amount the vendor collects. Douglass & Associates Co., L.P.A. will be paid from the delinquencies they collect. Payment will be paid from the General Fund once the vendor pays the County.
2. This was not specifically budgeted. This is a revenue generating contract. The vendor will only be paid from the revenue the county receives.
3. The schedule of payments is by weekly invoices.

BC2016-910

Sheriff's Department

Describe the goods or services to be procured.

Submitting a request for the renewal of the maintenance and support agreement for the major enterprise, network security systems in the County with Integrated Precision Systems, Inc. Time period 07/01/16 - 06/30/17 for funds in the amount of \$490,380.71. The current agreement expired on 06/30/16.

There are no changes to the terms and conditions of the contract. The only changes are the addition of equipment & maintenance that have been added since the last contractual period.

Total Cost

\$490,380.71

Was the specific project funding included in OBM-approved budget for the current year?

Y

Procurement Type

RFP EXEMPTION

Funding Source

OTHER

BC2016-911

Title: Department of Public Safety & Justice Services - FY2016 - City of Berea - Inter-Agency Agreement - Assistance to Firefighters Grant Local Match

A. Scope of Work Summary

1. Department of Public Safety & Justice Services submitting agreements with various municipalities in the amounts indicated. The anticipated start-completion dates are 12/5/16 through 10/31/17.
2. The primary goals:
 - (of the AFG grant) are to meet the firefighting and emergency response needs of fire departments to obtain critically needed equipment, protective gear, emergency vehicles, training and other resources needed to protect the public and emergency personnel from fire and related hazards.
 - (of this agreement) is to provide the Match funding to the identified communities for the FY15 Assistance to Firefighters Grant award for training expenses.

B. Procurement

1. The procurement method for this project was Government Purchase (Inter-Agency agreement).
2. OPD approved the processing of these agreements as an Inter-Agency Agreements in myPro on 11/21/16.

C. Contractor and Project Information

Various municipalities

D. Project Status and Planning

1. The AFG project has been funded in the past by the County to meet the local non-federal match requirement for Cuyahoga County municipalities receiving a Federal Assistance to Firefighters Grant Award. FEMA announced its final awards for the current funding cycle 9/30/16.

E. Funding

1. The local match is funded 100% by the General Fund.
2. The schedule of payment(s) to the municipality is by reimbursement upon the receipt of proof of payment documents from the municipality.

BC2016-912

Juvenile Court

Describe the goods or services to be procured.

The primary goal of this service is to provide professional and technical services to conduct clinician dictation and transcription equipment and services for the Juvenile Court Diagnostic Clinic.

Total Cost
\$60,000.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

Project Location(s)
JUVENILE COURT

Project Council District(s)
8

Procurement Type
RFP (FORMAL)

Funding Source
HEALTH AND HUMAN SERVICES LEVY

BC2016-913

Department of Health and Human Services

Describe the goods or services to be procured.

The Provider will maintain the 2-1-1 designation for Cuyahoga County through the Ohio Alliance of Information and Referral Systems (OhioAIRS), pursuant to the Public Utilities Commission of Ohio (PUCO) order (Case No. 93-1799-TP-COI).

Total Cost
\$277,333.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

Contract Start Date
1/1/2017

Contract End Date
12/31/2017

Project Location(s)
1331 EUCLID AVE. CLEVELAND, OH 44115

Project Council District(s)
7

Procurement Type
RFP EXEMPTION

Vendor Name(s)
United Way of Greater Cleveland

Funding Source
HEALTH AND HUMAN SERVICES LEVY

BC2016-914

DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF COMMUNITY INITIATIVES: OFFICE OF RE-ENTRY

Describe the goods or services being procured.
change in dates, additional funds

Total Cost
\$662,000.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

Amendment Reason
change in dates, additional funds

Contract Start Date
1/1/2017

Contract End Date
12/31/2017

BC2016-915

DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF COMMUNITY INITIATIVES: OFFICE OF EARLY CHILDHOOD

Describe the goods or services being procured.

Adding funds from the 2016 Budget allocation in the amount of \$125,043 to the Family Connections of Northeast Ohio for the Supporting Partnerships to Assure Ready Kids (SPARK) program.

Total Cost

\$125,043.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

Adding funds from the 2016 Budget allocation in the amount of \$125,043 to the Family Connections of Northeast Ohio for the Supporting Partnerships to Assure Ready Kids (SPARK) program.

Contract Start Date

7/1/2016

Contract End Date

8/31/2017

C. Exemptions

BC2016-916

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Main Stream enterprises, Inc. assisted in the preparation and facilitation of the Executive's Leadership Retreat held September 2016.

EX016006

Vendor Name(s):

Main Stream Enterprises, Inc.

Estimated Cost:

\$2,500.00

Was the specific project funding included in OBM-approved budget for the current year?

Not specifically, but funding was available in the operating budget.

If applicable, start- and end-dates of the contract amendment.

Start Date: N/A

End Date: N/A

Procurement Type
RFP EXEMPTION

Briefly describe the proposed procurement method.

The company was chosen by the Executive's Office to prepare and facilitate the Leadership Retreat that was held on September 23, 2016. The procurement method is Other Than Full and Open Competition. The work has been completed.

Why is this method preferred over the standard, competitive procedure?

This method was chosen because Main Stream Enterprise facilitated the first retreat. This second retreat continued the work initiated under the first event, and to achieve continuity, the expertise of this vendor was contracted to achieve intended goals.

Were other vendors evaluated? If not, explain.

No. Main Stream provided the expertise needed to prepare and facilitate the Leadership Retreat.

BC2016-917

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Affordable Care Act Third Party Administrator Services including preparation of required reports under Sections 6055 for employers offering minimum essential coverage (MEC) under a self-funded plan; required reports under Section 6056 for "applicable large employers;" required annual employer returns on Forms 1094-C and 1095-C and Qualifying Offer statements.

Vendor Name(s):
Worxtime, L.L.C.

Estimated Cost:
\$95,303.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: 12/6/2016

End Date: 6/30/2017

Procurement Type
RFP EXEMPTION

Briefly describe the proposed procurement method.

Responses were solicited via Informal RFP as the anticipated amount of this contract was under \$25,000. There were 4 responses from qualified vendors, all above \$25,000. A committee reviewed and scored the responses and the highest score is the recommended vendor.

Why is this method preferred over the standard, competitive procedure?

This was the standard competitive process for purchases under \$25,000. However, all bids from qualified vendors were greater than \$25,000 necessitating this request for other than full and open. Although this was an open, competitive process, it was not the standard process for RFPs of this value.

Were other vendors evaluated? If not, explain.

4 vendors responded, were evaluated by a committee and the recommended vendor received the highest score.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

D. Consent Agenda

BC2016-918

Department of Information Technology, recommending to declare various office equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

BC2016-919

Department of Public Safety and Justice Services, recommending a payment in the amount of \$61,499.69 to Ohio Emergency Management Agency as reimbursement of grant funds for unallowable costs incurred by sub-recipient City of Cleveland, for a Planner Position in connection with the FY2010 Homeland Security Grant Program/Urban Area Security Initiative for the period 8/1/2010 – 7/31/2013.

BC2016-920

DEPARTMENT OF PUBLIC SAFETY AND JUSTICE SERVICES

Describe the goods or services being procured.

The Ohio Emergency Management Agency (OEMA) grant that funded this project has been extended thru 9/30/2017. State of Ohio State-Local Grant Agreement Extension attached; along with Consent Item Approval No. CON2016-69. Request to Amend Contract period (4/1/2016 - 9/30/2016) until 8/31/2017; to allow more time to complete the final draft plan and allow for state and federal approvals.

Total Cost

\$36,850.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

The Ohio Emergency Management Agency (OEMA) grant that funded this project has been extended thru 9/30/2017. State of Ohio State-Local Grant Agreement Extension attached; along with Consent Item Approval No. CON2016-69. Request to Amend Contract period (4/1/2016 - 9/30/2016) until 8/31/2017; to allow more time to complete the final draft plan and allow for state and federal approvals.

Contract Start Date

4/1/2016

Contract End Date

8/31/2017

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Common Pleas Court/Corrections Planning Board, submitting a grant award from Department of Health and Human Services/Substance Abuse and Mental Health Services Administration in the amount of \$975,000.00 for the FY2016 SAMHSA Treatment Drug Courts Program for the period 9/30 2016 – 9/29/2019.