

Minutes

Cuyahoga County Board of Control
Monday, December 5, 2016 11:00 A.M.
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:05 a.m.

Attending:

County Executive Armond Budish, Chairman
Michael Dever, Director Public Works
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director Office of Procurement & Diversity
Trevor McAleer, County Council (alternate for Dan Brady)
Councilman Dale Miller

II – REVIEW MINUTES – 11/28/16

Armond Budish motioned to approve the minutes from the November 28, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2016-898

Department of Public Works, recommending an award on RQ38086 to Rush Truck Centers of Ohio, Inc. in the amount of \$162,228.90 for the purchase of (1) International 7600 SFA 6 X 4 Truck with Dump Body. Funding Source: Sanitary Sewer Fund

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-898 was unanimously approved.

BC2016-899

Department of Development, recommending an award on RQ37406 and enter into a contract with National Council For Community Development, Inc. dba National Development Council in the amount of \$156,000.00 for technical assistance services for economic development projects for the period 06/01/2016 - 05/31/2018. Funding Source: General Fund

Bob Flauto and Mike May, Department of Development, presented. Trevor McAleer asked if the vendor will submit itemized invoices for services rendered. He also asked if the communities have utilized the

services, and whether there is a monthly limit on frequency of usage. Dave Greenspan asked for explanation on the increase in contract cost from the prior contract period, and description of the expanded scope of services. Dale Miller asked whether the contract is budgeted, for an explanation on delay of submittal, and the number of projects undertaken prior to contract approval. Dennis Kennedy asked for clarification on services provided pro-bono, and services for which the vendor would receive reimbursement, retroactively. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-899 was unanimously approved.

BC2016-900

Department of Development, recommending an award on RQ37087 and enter into a contract with Empower Gas & Electric LLC in the amount not-to-exceed \$60,000.00 for energy audits for income-eligible Cuyahoga County urban households for the period 5/1/2016 – 12/31/2016. Funding Source: Federal Community Development Block Grant Funds

Mike Foley, Department of Sustainability, and Paul Herdeg, Department of Development, presented. Board members asked questions about the scope of services, and the contract end-date. There were additional questions about whether services had already been provided, prior to Board of Control approval. Armond Budish held the item, pending submittal of additional information about services provided by the vendor to date.

BC2016-901

Department of Development, recommending an award on RQ37448 and enter into a contract with Ernst & Young LLP in the amount not-to-exceed \$180,000.00 for management consultant services for the assessment of the County Loan Portfolio, from date of contract execution through 12/31/17. Funding Source: General Fund

There were a number of questions from the Board regarding scope of services to be provided, and how the proposed contract is distinct from the services being provided by National Development Council (under item BC2016-899), and the LEAN process funded by the LGIF grant from the State of Ohio. There were also questions about the manner in which the contract was budgeted. Dale Miller motioned to approve; Michael Dever seconded. Item BC2016-901 was unanimously approved.

BC2016-902

Department of Information Technology, recommending an award on RQ34314 38314 and enter into a sole source contract with The Rushmore Group, LLC in the amount not-to-exceed \$67,500.00 for maintenance and support of Case Review software for use by Cuyahoga Job and Family Services for the period 11/1/2016 - 10/31/2021. Funding Source: 54% State and Federal reimbursement; 46% Health and Human Services Levy

Patrick Wright, Department of Information Technology, presented. Dale Miller asked how the funding source allocation is calculated. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-902 was unanimously approved.

BC2016-903

Department of Information Technology, recommending an award on RQ38030 and enter into a contract with BIT Direct Inc. in the amount not-to-exceed \$12,457.51 for the purchase of software maintenance

on Novell Zenworks Configuration Management Licenses for the period 7/1/2016 – 6/30/2017. Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Dennis Kennedy commented on the July start date, and asked if services had already been provided, prior to contract approval. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-903 was unanimously approved.

BC2016-904

Department of Information Technology,

- a) submitting an RFP exemption on RQ38852, which will result in a contract with En Pointe Technologies Sales LLC in the amount of \$102,263.20 for Office 365 migration services for the period 12/5/16 – 3/5/17; and
- b) Recommending an award and enter into a contract with En Pointe Technologies Sales LLC in the amount of \$102,263.20 for Office 365 migration services for the period 12/5/16 – 3/5/17.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Trevor McAleer asked if the migration would result in cost savings and improvement in system reliability. Dale Miller asked how change in system would impact the user experience. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-904 was unanimously approved.

BC2016-905

Department of Information Technology,

- a) Submitting an RFP exemption on ~~RQ38777~~ 30291, which will result in an award recommendation to Cherwell Software, LLC in the amount not-to-exceed \$207,000.00 for the purchase (30) User Software Licenses for a Cloud Based IT Service Desk Management Application, for the period 12/31/16 through 12/31/2020.
- b) Recommending an award and on ~~RQ38777~~ 30291 and enter into a contract with Cherwell Software, LLC in the amount not-to-exceed \$207,000.00 for the purchase (30) User Software Licenses for a Cloud Based IT Service Desk Management Application, for the period 12/31/16 through 12/31/2020.

Funding Source: General Fund

Patrick Wright presented. The requisition number was updated. Dale Miller asked if the item is budgeted. Dennis Kennedy asked why the exemption was necessary. Lenora Locket recommended that an exemption was necessary because the vendor name was not included in the RFP's original planholder list. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-905 was unanimously approved.

BC2016-906

Department of Information Technology,

Item withdrawn by Department

a) Submitting an RFP exemption on RQ38777, which will result in a state-term contract with Hyland Software, Inc. in the amount not-to-exceed \$76,525.02 for maintenance services for Onbase software for the period 1/1/17 through 4/30/18.

b) Recommending an award on ~~BC2016-907~~ to a state-term contract with Hyland Software, Inc. in the amount not-to-exceed \$76,525.02 for maintenance services for Onbase software for the period 1/1/17 through 4/30/18.

Item withdrawn by Department

Funding Source: General Fund

BC2016-907

Department of Information Technology,

~~a) Submitting an RFP exemption, which will result in a contract with Hyland Software, Inc. in the amount of \$295,045.01 for upgrade and redesign services to the myPro system.~~

~~b) Entering into a contract with Hyland Software, Inc. in the amount of \$295,045.01 for upgrade and redesign services to the myPro system.~~

Funding Source: General Fund

Department of Information Technology,

- a) Submitting an RFP exemption on RQ38756, which will result in a contract with Hyland Software, Inc. in the amount not-to-exceed \$371,570.03 for OnBase maintenance and professional services on system upgrade and process improvement projects for the period 1/1/17 – 4/30/18.
- b) Entering into a contract with Hyland Software, Inc. in the amount not-to-exceed \$371,570.03 for OnBase maintenance and professional services on system upgrade and process improvement projects for the period 1/1/17 – 4/30/18.

Funding Source: General Fund

Scot Rourke, Chief Transformation Officer, presented. Trevor McAleer asked which Department budget is funding the project. He further inquired whether the upgrade would provide the County with internal capacity to make changes to the system going forward. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-907 was unanimously approved.

BC2016-908

Department of Information Technology,

- a) Submitting an RFP exemption on RQ38821, which will result in a contract with OneCleveland dba OneCommunity in the amount of \$370,975.00 ~~in connection with Contract Nos. CE0800381 and CE1300252 for various Wide Area Network expansion, enhancement and replacement services for use by various County Departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 – 12/31/2014 for transition services rendered through 05/01/15, as a result of RFP 27440 for WAN/Communication services.~~
- b) Submitting a contract with OneCleveland dba OneCommunity in the amount of \$370,975.00 ~~in connection with Contract Nos. CE0800381 and CE1300252 for various Wide Area Network expansion, enhancement and replacement services for use by various County Departments and~~

~~Cuyahoga Regional Information System Agencies for the period 5/1/2008 – 12/31/2014~~ for transition services rendered through 05/01/15, as a result of RFP 27440 for WAN/Communication services.

Funding Source: General Fund

Emily McNeely, Information Technology, presented. Dale Miller asked for explanation on the time delay in submittal to the Board. He also asked whether OneCommunity has agreed to the proposed amount and if negotiations occurred. Trevor McAleer asked the original amount of the contract, and inquired whether the amount of the payment was in line with the rates charged under the original contract. Dave Greenspan asked if a contract was in place during service provision, and if not, whether the County was legally obligated to make payment without a contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-908 was unanimously approved.

BC2016-909

Department of Law and Fiscal Department,

1) Recommending revenue generating awards on RQ36879 and enter into agreements with various providers for Collections Special Counsel services:

- a) Douglass & Associates Co., L.P.A. for the period 7/28/2016 - 7/27/2018.
- b) Weltman, Weinberg & Reis Co., L.P.A. for a 2 year period, effective 8/22/2016.

2) Submitting a revenue generating contract with Douglass & Associates Co., L.P.A. in the amount not-to-exceed \$480,000.00 in connection with said services for the period 7/28/2016 - 7/27/2018.

Funding Source: General Fund

Chris Murray, Treasurer, presented. Dale Miller asked if the contract was new to the County, and expressed support for the proposed services. Dave Greenspan asked how the methods used by the proposed vendors would differ from collection methods used by entities that had purchased tax liens in the past. He also asked about the success rate of the vendors. Trevor McAleer asked if the County would be able to recoup fees from the subdivisions, and whether they had considered using the Attorney General's Office. Armond Budish asked what conditions trigger the collection process. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-909 was unanimously approved.

BC2016-910

Sheriff's Department, recommending an award on RQ37506 and enter into a contract with Integrated Precision Systems, Inc. in the amount not-to-exceed \$490,380.71 for maintenance and support of Enterprise Network Security System for the period 07/01/2016 - 06/30/2017. Funding Source: Internal Service Fund

Dave DeGrandis, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-910 was unanimously approved.

BC2016-911

Department of Public Safety and Justice Services, recommending the awards, as indicated, to the following municipalities for provision of Assistance to Firefighters Grants local match, for the period 12/5/16 through 10/31/17:

- a) On RQ38594 to City of Berea in the amount of \$2,264.00
- b) On RQ38593 to City of Brecksville in the amount of \$8,782.00
- c) On RQ38603 to Village of Brooklyn Heights in the amount of \$1,704.00
- d) On RQ38469 to City of Cleveland in the amount of \$41,818.00
- e) On RQ38592 to City of East Cleveland in the amount of \$5,114.00
- f) On RQ38590 to City of Independence in the amount of \$11,006.00
- g) On RQ38696 to City of Lyndhurst in the amount of \$15,428.00
- h) On RQ38610 to City of Maple Heights in the amount of \$7,954.00
- i) On RQ38687 to City of Parma in the amount of \$6,818.00
- j) On RQ38612 to City of Pepper Pike in the amount of \$10,231.00
- k) On RQ38689 to Village of Woodmere in the amount of \$2,391.00

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety, presented. Dave Greenspan asked the balance of budgeted funding for the 2016 AFG Local Match program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-911 was unanimously approved.

BC2016-912

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ37366 and enter into a contract with M2COMSYS (3-22) in the amount not-to-exceed \$60,000.00 for Clinician Dictation and Transcription services for the period 1/1/2017 – 12/31/2018. Funding Source: Health and Human Services Levy

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-912 was unanimously approved.

BC2016-913

Department of Health and Human Services, recommending an award on RQ38541 and enter into a contract with United Way of Greater Cleveland in the amount of \$277,333.22 for Community Resource Navigation and MedRefer services in connection with the 2-1-1 Program for the period 1/1/2017 – 12/31/2017. Funding Source: Health and Human Services Levy Fund

Bob Math, Department of Human Services, presented. Dale Miller commented that he participated in a focus group discussion on the service program, and there are indications that the current funding model is not sustainable. As such, the request for funding from the vendor may increase in the future. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-913 was unanimously approved.

BC2016-914

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1200445-01 with Project Learn, Inc. for adult basic educational services for inmates at the County

Corrections Center for the period 5/1/2012 - 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$100,000.00. Funding Source: Health and Human Services Levy

Mary Kelly, Office of Re-Entry, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-914 was unanimously approved.

BC2016-915

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1500265 with Family Connections of Northeast Ohio for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 9/1/2015 - 8/31/2017 for additional funds in the amount not-to-exceed \$125,043.00. Funding Source: Health and Human Services Levy

Bob Staib, Office of Early Childhood, presented. There were no questions. Dale Miller motioned to approve; Michael Dever seconded. Item BC2016-915 was unanimously approved.

C – Exemptions

BC2016-916

Fiscal Department, submitting an RFP exemption on RQ38460, which will result in a payment to Main Stream Enterprises, Inc. in the amount of \$2,500.00 for preparation and facilitation of an Executive Leadership Retreat held on September 23, 2016. Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. Dave Greenspan noted the late submittal of the payment to the Board. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-916 was unanimously approved.

BC2016-917

Department of Human Resources, submitting an RFP exemption on RQ38183, which will result in an award recommendation to Worxtime, LLC in the amount of \$95,303.00 for Patient Protection and Affordable Care Act Third Party Administrator services for the period 12/12/2016 - 12/31/2017. Funding Source: Self Insurance Fund

Pat Smock, Department of Human Resources, presented. Dale Miller asked about the impact of potential repeal of the Affordable Care Act on the proposed contract, if repeal occurs prior to the expiration of the contract term. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-917 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve the items; Trevor McAleer seconded. Items BC2016-918 through -921 were unanimously approved.

BC2016-918

Department of Information Technology, recommending to declare various office equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

Funding Source: Revenue Generating

BC2016-919

Department of Public Safety and Justice Services, recommending a payment in the amount of \$61,499.69 to Ohio Emergency Management Agency as reimbursement of grant funds for unallowable costs incurred by sub-recipient City of Cleveland, for a Planner Position in connection with the FY2010 Homeland Security Grant Program/Urban Area Security Initiative for the period 8/1/2010 – 7/31/2013.

Funding Source: General Fund, to be reimbursed by City of Cleveland

BC2016-920

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1600087 with Michael Baker International, Inc. for the Hazard Mitigation Planning Project for the period 4/1/2016 - 9/30/2016 to extend the time period to 8/31/2017; no additional funds required.

Funding Source: Federal Emergency Management Agency Grant

BC2016-921

Office of Procurement & Diversity, presenting proposed purchases for the week of 12/5/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>WT-16-38632</i>	<i>Headsets for employees</i>	<i>Cuyahoga Job and Family Services</i>	<i>Bit Direct</i>	<i>\$17,738.44</i>
<i>CT-16-38245</i>	<i>Scaffolding for tower work for Juvenile Justice Center Air Intake Project</i>	<i>Department of Public Works</i>	<i>Saffco Scaffolding & Supply Co.</i>	<i>\$24,853.00</i>
<i>CT-16-38576</i>	<i>ADA Ramp for Old Courthouse</i>	<i>Department of Public Works</i>	<i>Upside Innovations</i>	<i>\$19,470.00</i>
<i>CT-16-38722</i>	<i>Submersible sewage ejection pump with grinder for Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Excel Fluid Group, LLC</i>	<i>\$5,175.00</i>
<i>CT-16-38736</i>	<i>Finishing services for Print Shop</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$1,198.00</i>
<i>CT-16-38763</i>	<i>Pocket folders for Print Shop</i>	<i>Department of Public Works</i>	<i>North Coast Litho</i>	<i>\$844.00</i>
<i>CT-16-38785</i>	<i>Replacement brushes for sweeper</i>	<i>Department of Public Works</i>	<i>Ball Chemical & Equipment Co.</i>	<i>\$1,729.20</i>
<i>CT-16-38807</i>	<i>VHF radio/vehicle antenna for County Airport</i>	<i>Department of Public Works</i>	<i>Edmo Distributors, Inc.</i>	<i>\$580.66</i>
<i>CT-16-38810</i>	<i>Lined record jackets for Print Shop</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$610.14</i>

SA-16-37097	Bed bug supplies	Department of Senior and Adult Services	The Tranzonic Companies dba CCP Industries, Inc.	\$869.00
SA-16-38711	Latex gloves	Department of Senior and Adult Services	S.S. Kemp Company	\$898.42
SH-16-38755	Portable metal detectors for Protective Services	Sheriff's Department	Bob Barker Company Inc.	\$4,694.00
SH-16-38798	Automated external defibrillator charge packs and supplies	Sheriff's Department	Amerisochi, Inc.	\$2,706.00
SH-16-38799	Automated external defibrillator refresh pack with batteries	Sheriff's Department	Amerisochi, Inc.	\$9,000.00
<i>Items already purchased</i>				
Requisition #	Description	Department	Vendor Name	Total
CT-16-38737	Various building supplies	Department of Public Works	Safway Services, Inc.	\$601.00
CT-16-38628	Chiller service at Juvenile Justice Center	Department of Public Works	Daly Refrigeration Company	\$1,869.38
CE-16-38562	Smoke and duct detectors and related parts for Justice Center Jail 1	Department of Public Works	Simplex Grinnell LP	\$4,048.28

V – OTHER BUSINESS

Time-Sensitive/Mission-Critical items:

BC2016-922

Andy Molls from the Prosecutor's Office presented – replacement of data storage disk array at the ICAC unit; \$8,712; vendor – BIT Direct; RQ#38761. Armond Budish motioned to amend the agenda and add the item; Michael Dever seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-922 was unanimously approved.

BC2016-923

Mike Chambers, Department of Public Works presented – RQ#38845; \$21,040; vendor - Rockport ready mix; concrete as part of year-end road and bridge project completions. Armond Budish motioned to amend the agenda and add the item; Dale Miller seconded. The motion was unanimously approved. Dave Greenspan asked if the County would achieve any cost savings as a result of fair weather enabling higher volume of project completion. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-923 was unanimously approved.

BC2016-924

Daphne Kelker, Division of Children and Family Services, presented five (5) items, each in the amount of \$24,999, all for residential treatment for youth in custody; three children placed with service provider Educational Alternatives (RQs - 38823, 38825, and 38507), and two children placed with Artis's Tender Love and Care, Inc. (RQs - 38831, 38829). Armond Budish motioned to amend the agenda and add the

items; Dale Miller seconded. The motion was unanimously approved. Dave Greenspan requested clarification on the funding source. Dale Miller asked for the location of the service providers, and the age limit for youth in the system. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-924 was unanimously approved.

Item No. 1 (non-voted item)

Common Pleas Court/Corrections Planning Board, submitting a grant award from Department of Health and Human Services/Substance Abuse and Mental Health Services Administration in the amount of \$975,000.00 for the FY2016 SAMHSA Treatment Drug Courts Program for the period 9/30 2016 – 9/29/2019.

Funding Source: Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Grant

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:44 PM.