



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

Communications Committee Meeting Minutes

Date/Time: Wednesday, October 12, 2016

Location: Independence Fire Station
6305 Selig Road
Independence, Ohio 44131

Attendees (Voting Committee Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief William Shaw	X	Chairman		
Steven Greene	X	Vice Chair – (Law Enforcement)	Craig Bollinger	
Randy Kimbro		Brook Park	Lt. Tom Cramer	
Brad Handke	X	City of Cleveland Rep.	Courtney Newman	
Laura Palinkas	X	City of Cleveland Rep.	Jack McCarthy	
Debra Cavett		City of Cleveland Rep.	Lt. Reynaldo Oritz	
Supervisor Shawn Smith	X	CECOMS	Supervisor Jackie Costa	
Brandy Carney		Cuyahoga County	Nancy Kolcan	
Pete Greene		Cuyahoga County		
Chief Scott Gilman		Fire	Chief Rega	X
Chief Chris Lyons		Fire	Chief Turner	
Kevin Friis		Hospitals	Beth Gatlin	
Nick DiCicco		Law Enforcement	Carol Haddon	X
Chief Bruce Elliott		MARCS	Chief Tom Robinson	
Jim Heath		MARCS	Chief Freeman	X
		Law Enforcement		
George Balasko	X	PARMA	Capt. Ronald Heffern	
Mike Lasky		PARMA	T.J. Martin	
Rob Jamieson		Public Works	Bob Girardi	
Tim Clapp	X	Regional Dispatch	Jack McCarthy	
Ron Barlow		Regional Dispatch	Kristina Eich	X

Others in Attendance: J. Hofmann, L. Raffurty, J. Branich, J. Jarvis, B. Kloss, B. Adkins, A. Griffith, D. Waina, L. Tafe, M. Flynn, R. Flaherty, M. Wodarczyk, C. Bollinger, J. McCarthy,

AGENDA ITEMS

- 1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION**
 - Called to order by Shaw at 9:34 AM.
 - Roll Call conducted, 13 voting members, quorum met.

- 2. PUBLIC COMMENT**
 - None

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3. APPROVAL OF MARCH MINUTES

- Handke request change intercept bridge to inner belt bridge under RNC Re-Cap
- Balasko motioned to approve the August 10th minutes, second by McCarthy.
- Approved by 13 ayes.

4. THREAT AND HAZARD IDENTIFICATION AND RISK ASSESSMENT (THIRA)

- Bryan Kloss, Macklin Flynn and Adam Griffith from CCOEM in attendance to discuss THIRA and receive feedback from CCESAB.
- On the scenario; Subcommittee decided to leave the scenario as is.
- Impacts; Subcommittee wanted to add, transportation will be affected, power/utilities will be affected, debris management/removal will be affected and sanitation services will be affected.
- Desired Outcomes; Subcommittee agreed that these would remain the same.
- Establish Capability Targets; Subcommittee agreed that 24 hrs. to complete the Damage Assessment process is an adequate target. However, to complete the Restoration process 24 hrs. is way too short. Also, they wanted to amend part of the 2014 Target to state that “Within 24 hours of incident, complete communications damage assessment and establish interoperable communications in affected areas by restoring damaged communications towers or deploying mobile equipment to fill coverage gaps.
- Resource Requirements: Subcommittee suggest to add WPS/GETS to the list and add Amateur Radio (ARES) to the list as well.
- Macklin Flynn will send Chief Shaw an email with the changes to disseminate to CCESAB members for any input. CCOEM will need the information back by the end of October.

5. COUNTYWIDE FIRE NOTIFICATION SYSTEM

- Shaw stated that the equipment for the notification system has been received and programming is in the process.

6. EXERCISES/DRILLS FOR COM-L PARTICIPATION

- Palinkas stated that the Cleveland EOC will be activated for ALCS. Contact Alex Pllum @ 216-857-7521 if interested.
- Chief Rega stated that Independence is having an active shooter drill November 4th and 5th. CECOMS is participating.

7. NPSPAC RADIO SYSTEM

- This was Peter Greene’s item for discussion. Pete wasn’t in attendance for the meeting.
- Shawn Smith asked the committee for input on what will be the impact if NPSPAC is disconnected and with 700/800 system, is it necessary?
- Shaw says the system is viable as long as it’s maintained properly.
- Handke says the system wasn’t designed properly initially. The system needs to be a voted system.
- NPSPAC item discussions will be tabled until the November meeting.

8. ANNOUNCEMENTS / OTHER BUSINESS

- Jarvis reports the new version of NIFOG has been shipped.
- Kloss asked the subcommittee if ARES should be utilized more in the County. Chief Shaw suggests OEM get a list of capabilities. Handke suggests ARES do a presentation to CCESAB.

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- Kloss states OEM is working on IRIS and Knowledge Center. Resource information from IRIS will be entered into KC.

9. EXECUTIVE SESSION

- No executive session conducted.

10. NEXT MEETING

- Shawn Smith suggests to have the next meeting in November instead of December to have a final discussion on NPSPAC.
- Next meeting will be held on Wednesday November 9, 2016 @09:30a. Location is Independence Fire Department.

11. ADJOURNMENT

- Motion to adjourn by Bollinger, second by Rigga.
- Adjourned at 11:03 AM