

Minutes

Cuyahoga County Board of Control
Monday, January 23, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:10 a.m.

Attending:

Armond Budish, Chairperson
Councilwoman Nan Baker
Michael Dever, Director Department of Public Works
Dennis Kennedy, Fiscal Officer
Mike King, County Council (Alternate for Dan Brady)
Lenora Lockett, Director Office of Procurement & Diversity
Councilman Dale Miller

II – REVIEW MINUTES – 1/17/17

Armond Budish motioned to approve the minutes from the January 17, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2017-53

Department of Public Works, submitting an amendment to Contract No. CE1400158-01 with Burton Scot Contractors, LLC for the 2014 Operations Resurfacing Program Group 1 for additional funds in the amount not-to-exceed \$124,810.64; recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63: a) resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills; and b) resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills. Funding Source: \$7.50 Vehicle License Tax Fund.

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-53 was unanimously approved.

BC2017-54

Department of Public Works, submitting a revenue generating agreement with United States Marshals Service, Northern District of Ohio in the estimated amount of \$10,000.00 for vehicle maintenance and fuel purchases for the period 1/1/2017 – 12/31/2018. Funding Source: Revenue Generating

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-54 was unanimously approved.

BC2017-55

Department of Public Works, a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1600101 with GEM ENERGY, LLC for the purchase of a replacement condenser water pump at the Virgil E. Brown Building the period 5/2/2016 – 8/2/2016 to extend the time period to 5/2/2017; no additional funds required; and b) Submitting an amendment to Contract No. CE1600101 with GEM ENERGY, LLC for the purchase of a replacement condenser water pump at the Virgil E. Brown Building the period 5/2/2016 – 8/2/2016 to extend the time period to 5/2/2017; no additional funds required. Funding Source: Capital Project Fund

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-55 was unanimously approved.

BC2017-56

Department of Public Works: a) Submitting an RFP exemption on RQ39052, which will result in a sublease agreement with Ohio Department of Public Safety - Bureau of Motor Vehicles in the amount not-to-exceed \$50,000.00 for lease of space located at 14000 Broadway Avenue, Garfield Heights for use by the Fiscal Office/Auto Title Department for the period 2/1/2017– 6/30/2017; and b) Submitting a sublease agreement on RQ39052 with Ohio Department of Public Safety - Bureau of Motor Vehicles in the amount not-to-exceed \$50,000.00 for lease of space located at 14000 Broadway Avenue, Garfield Heights for use by the Fiscal Office/Auto Title Department for the period 2/1/2017– 6/30/2017. Funding Source: Certificate of Title Administration

John Myers, Department of Public Works, presented. Mike King asked the timeframe on achieving co-location of the County and the State in a single office. Dale Miller asked the status of the location at Southgate. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-56 was unanimously approved.

BC2017-57

Department of Development, recommending an award on RQ38489 and enter into a contract with Bookman Associates, Inc. (1-17) in the amount not-to-exceed \$33,500.00 for Broadway Avenue retail market analysis and consulting services for the period 1/17/2017 – 5/31/2017. Funding Sources: Federal Community Development Block Grant (\$32,000); General Fund (\$1,500)

Sara Parks-Jackson presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-57 was unanimously approved.

BC2017-58

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ38671 and enter into an agreement with Department of Health and Human Services/Division of Children and Family Services/Cuyahoga Tapestry System of Care in the amount not-to-exceed \$250,000.00 for System of Care

services for Juvenile Court youth and families in the Tapestry System of Care Program for the period 1/1/2017 - 12/31/2017. Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-58 was unanimously approved.

BC2017-59

Department of Public Safety and Justice Services/Witness Victim: a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1600002 with Domestic Violence & Child Advocacy Center for implementation of a High Risk Team for the Domestic Violence Homicide Prevention Demonstration Initiative for the period 1/1/2016 - 9/30/2016 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$409,383.00; and b) Submitting an amendment to Contract No. CE1600002 with Domestic Violence & Child Advocacy Center for implementation of a High Risk Team for the Domestic Violence Homicide Prevention Demonstration Initiative for the period 1/1/2016 - 9/30/2016 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$409,383.00. Funding Source: U.S. Department of Justice - Domestic Violence Homicide Prevention Demonstration Grant

Mary Beth Vaughn, Department of Public Safety, presented. Mike King asked the original amount of the grant agreement. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-59 was unanimously approved.

C – Exemptions

BC2017-60

Medical Examiner's Office, submitting an RFP exemption on RQ38987, which will result in an award recommendation to Oxford Instruments America, Inc. in the amount of \$12,600.00 for maintenance on Oxford Aztec Mics/x-stream2/X-max 50 energy dispersive x-ray detector for the period 3/14/2017 – 3/13/2020. Funding Source: Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-60 was unanimously approved.

BC2017-61

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ38093, which will result in award recommendations to various providers in the total amount not-to-exceed \$26,351.20: a) CDW Government in the amount of \$25,880.24 for the purchase of (4) HP Enterprise ProLiant Blade Servers; and b) BIT Direct in the amount of \$470.96 for the purchase of (8) HP Enterprise hard drives. Funding Source: Other – Special Revenue – Legal Computerization

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-61 was unanimously approved.

BC2017-62

Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in amendments to various contracts for the FY2015 Title II Juvenile Justice and Delinquency Prevention Block

Grant Program for the period 10/1/2015 – 12/31/2016 to extend the time period to 9/30/2017; no additional funds required: a) Contract No. CE1600110 with Golden Ciphers; and b) Contract No. CE1600109 with Bellefaire Jewish Children’s Bureau; and c) Contract No. CE1600112 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service. Funding Source: FY2015 Title II Juvenile Justice and Delinquency Prevention Block Grant Program

Mary Beth Vaughn, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-62 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve items BC2017-63 & -64; Dale Miller seconded. The Consent Agenda items were unanimously approved.

BC2017-63

Department of Public Works, recommending a payment in the amount not-to-exceed \$15,495.90 to W.R. Campbell for additional relocation services in association with Parcel No. 19-1WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township. Funding Source: ODOT USING FEDERAL FUNDS – 80% Road and Bridge Funds 20%

BC2017-64

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/23/2017

<i>Direct Open Market Purchases (Purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>AU-17-39038</i>	<i>2017 large seals for inspected pumps and scales</i>	<i>Department of Consumer Affairs</i>	<i>Echographics</i>	<i>\$675.00</i>	<i>General Fund</i>
<i>AU-17-39039</i>	<i>2017 small seals for inspected pumps and scales</i>	<i>Department of Consumer Affairs</i>	<i>Echographics</i>	<i>\$810.00</i>	<i>General Fund</i>
<i>IS-17-38858</i>	<i>Video production equipment</i>	<i>Department of Information Technology</i>	<i>Adorama Inc.</i>	<i>\$2,353.48</i>	<i>General Fund</i>
<i>JA-17-38995</i>	<i>Radiation detection equipment</i>	<i>Department of Public Safety and Justice Services</i>	<i>Ludlum Measurements Inc.</i>	<i>\$12,738.00</i>	<i>FY 2015 – Law Enforcement – State Homeland Security Grant Program</i>
<i>CE-16-38806</i>	<i>Subscription services for MicroStation, FlowMaster, STAAD.PRO, Storm CAD and Sewer CAD programs</i>	<i>Department of Public Works</i>	<i>Bentley Systems, Inc.</i>	<i>\$6,795.00</i>	<i>65% Road and Bridge Fund; 35% Sanitary Sewer Fund</i>
<i>CT-17-38724</i>	<i>25-ton Tag Along Trailer</i>	<i>Department of Public Works</i>	<i>Kraftsman, Inc.</i>	<i>\$21,990.00</i>	<i>Sanitary Sewer Fund</i>

CT-17-39031	Offset paper for Print Shop	Department of Public Works	Millcraft Paper Company	\$13,175.00	General Fund – Internal Service Fund
CT-17-39033	Mailing services for Print Shop	Department of Public Works	Weekleys Mailing Service	\$798.00	Print/Fast Copy Services
CT-17-39089	Mailing services for Print Shop	Department of Public Works	Weekleys Mailing Service	\$590.00	General Fund – Internal Service Fund
ST-17-39105	Legal notice: Sanitary Sewer Cleaning and Televising Project	Department of Public Works	Plain Dealer	Not-to-exceed \$1,200.00	Sanitary Sewer Fund
LL001-17-39009	2017 Law Journal Press for research	Law Library	Alm Media, LLC dba Law Journal Press	\$613.90	Cuyahoga County Law Library Resources Board Fund
CR-17-38839	Solvents, acids for labs	Medical Examiner	Fisher Scientific Company, LLC	\$2,677.58	MEO Crime Lab
SH-17-38968	Bic razors for inmates	Sheriff's Department	Bob Barker Company Inc.	\$3,675.00	General Fund
SH-17-39021	Chess and checker pieces for inmate recreation	Sheriff's Department	Bob Barker Company Inc.	\$1,500.00	General Fund
SH-17-39029	Shipping tags for identification purposes for inmate clothing	Sheriff's Department	Independence Business Supply	\$1,005.50	General Fund
SH-17-39053	Bleach for jail laundry	Sheriff's Department	Alco Chemical	\$688.00	General Fund
SH-17-39053	Anti-bacterial hand soap	Sheriff's Department	W.B. Mason Company, Inc.	\$2,486.00	General Fund
<i>Items already purchased</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CE-17-39064	Sodium chloride (rock salt)	Department of Public Works	Cargill, Inc.	\$4,982.61	Road and Bridge Fund
CT-17-38985	Repair and supplies for fuel tanks at Juvenile Justice Center	Department of Public Works	Service Station Equipment Company	\$995.00	Internal Services Fund/General Fund
AU-16-37946	Legal Notice: 2017 Local Government Fund	Fiscal Office	Northeast Ohio Media Group	\$968.06	General Fund

V – OTHER BUSINESS

BC2017-65

The Department of Public Works presented a time-sensitive/mission-critical item: purchase of a replacement sump-pump for the Juvenile Justice Center; RQ#39130; vendor – Gerow Pumps; amount - \$1,202.00. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. The motion was unanimously approved. Armond Budish asked if the failed equipment is covered under

warranty. Nan Baker asked if there is a backup for this type of equipment, and whether the temporary fix put in place will hold up until the new pump arrives and is installed. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

VI – PUBLIC COMMENT

There was no further public comment unrelated to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:28 a.m.