



## Board of Revision

**Cuyahoga County Administrative Headquarters  
2079 East Ninth Street, Cleveland, Ohio 44115  
216.443.7195 | Ohio Relay Service 711 | 216.443.8282 (fax)**

### Minutes

#### **Special Meeting of the Statutory Members of the Cuyahoga County Board of Revision (BOR) November 14, 2016 at 9:30 AM**

Required legal notices were provided and posted. The special meeting pursuant to Ohio Revised Code section 5715.09 was held at Cuyahoga County Administrative Headquarters, 2079 East Ninth Street, Cleveland, OH 44115. The meeting was called to order at 9:35 AM by **Dan Harbaugh.**, Assistant Administrator of the Board of Revision. The roll was called. Present were:

- **Dave Greenspan**, Councilmember, designee of Council President, Dan Brady
- **Dennis G. Kennedy**, Cuyahoga County Fiscal Officer

Harbaugh asked for any public comment. Alex Morton, Esq. submitted a written statement of his public comment regarding the BOR's decision on Complaint 684-31-044-2015. Additionally, Attorney Morton submitted a Memorandum to the Fiscal Officer regarding Cuyahoga County's Computer Assisted Mass Appraisal (CAMA) and requested a meeting with the Fiscal Officer.

A Motion to approve the Minutes from the meeting held on October 27, 2016 was made by **Kennedy** and **Greenspan** seconded the Motion. The Minutes were approved as presented.

Harbaugh asked for any new business. No new business was discussed.

Harbaugh opened a discussion of other business, notifying Members of a potential staffing change in the BOR due to the illness of a current Hearing Officer. Harbaugh made a request for approval to automatically recall two (2) Hearing Officers who were previously laid off into the exempt, unclassified, part-time position of Hearing Officer, with a 40 hour work week, an annual salary of \$65,650, for 120 days, with an option to extend. The salary is supported by the annual operating Real Estate Assessment Fund. Part-time Hearing Officers will be entitled to use a maximum 10 days of unpaid Administrative Leave.

Discussion ensued and it was determined that an approval made during the October 27, 2016 meeting, to hire a full-time Hearing Officer in the event of a vacancy within a Hearing Board should be repealed.

A Motion to repeal the October 27, 2016 approval was made by **Greenspan** and **Kennedy** seconded the Motion.

A Motion to approve the request to automatically recall two (2) part-time Hearing Officers who were previously laid off as requested was made by **Kennedy** and **Greenspan** seconded the Motion.

Harbaugh discussed the need to maintain three (3) full-time Hearing Boards and requested approval to re-hire Frank Bratko and James McMullen, who were previously laid off, into the exempt, unclassified part-time position of Hearing Officer with a 40 hour work week, an annual salary of \$65,650 for 120 days with an option to extend. The salary is supported by the annual operating Real Estate Assessment Fund. Part-time Hearing Officers will be entitled to use a maximum 10 days of unpaid Administrative Leave.

A Motion to approve the request to re-hire Frank Bratko and James McMullen as sated was made by **Kennedy** and **Greenspan** seconded the Motion.

The meeting was adjourned at 9:47 AM.

**Minutes Recorded by: Bonnie Inniss**