

Minutes

Cuyahoga County Board of Control
Tuesday, February 21, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, Chairperson

Councilwoman Nan Baker

Michael Chambers, Department of Public Works (Alternate for Michael Dever)

Richard Opre, Office of Procurement & Diversity (Alternate for Lenora Lockett)

Trevor McAleer, County Council (Alternate for Dan Brady)

Mike King, County Council (Alternate for Dale Miller)

Dennis Kennedy, Fiscal Officer

II – REVIEW MINUTES – 2/13/17

Armond Budish motioned to approve the minutes from the February 13, 2017 meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2017-135

Department of Public Works, recommending an award on RQ38158 and enter into a contract with various providers (11-36) in the total amount not-to-exceed \$490,000.00 for general architectural engineering services, effective on the date of signing for a 3 year period.

a) Kevin C. Robinette Architects, LLC in the amount not-to-exceed \$245,000.00

b) Makovich & Pusti Architects, Inc. in the amount not-to-exceed \$245,000.00

Funding Source: General Fund

Mike Chambers, Department of Public Works, presented. Trevor McAleer asked for clarification of the SBE goal for both vendors. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-135 was unanimously approved.

BC2017-136

Department of Public Works, recommending an award on RQ37171 and enter into a contract with various providers (10-24) in the total amount not-to-exceed \$400,000.00 for general engineering services effective, on the date of signing for a 3 year period.

- a) Brown and Caldwell in the amount not-to-exceed \$200,000.00
- b) Stantec Consulting Services Inc. in the amount not-to-exceed \$200,000.00

Funding Source: Sanitary Engineering

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Mike King seconded. Item BC2017-136 was unanimously approved.

BC2017-137

Department of Public Works, recommending to amend Board Approval No. BC2017-53 dated 1/23/2017, which authorized an amendment (Subsidiary No. 2) to Contract No. CE1400158-01 with Burton Scot Contractors, LLC for the 2014 Operations Resurfacing Program Group 1 for additional funds in the amount not-to-exceed \$124,810.64:

- a) resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills
- b) resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills;

by removing the recommendation to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63

Funding Source: \$7.50 Vehicle License Tax Fund.

Mike Chambers, Department of Public Works, presented. Armond Budish asked for clarification of the amendment amount. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-137 was unanimously approved.

BC2017-138

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1400158 with Burton Scot Contractors, LLC for the 2014 Operations Resurfacing Program Group 1 for additional funds in the amount of \$4,000.00; recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63:

- a) for resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills.
- b) for resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills.

Funding Source: \$7.50 License Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-138 was unanimously approved.

BC2017-139

Department of Development, recommending an award on RQ38296 and enter into a contract with Community Housing Solutions (15-1) in the amount not-to-exceed \$50,000.00 for emergency furnace repair services for the period 12/1/2016 – 11/30/2017. Funding Source: Federal - Community Development Block Grant Project Plan

Sara Parks, Department of Development, presented. Trevor McAleer asked if there is a cap per household for utilization of the services; and if there are geographical restrictions on the use of Community Development Block Grant funds for these services. Dennis Kennedy asked if a report is available which details completed emergency repair services. Armond Budish motioned to approve; Mike King seconded. Item BC2017-139 was unanimously approved.

BC2017-140

Department of Development, recommending a payment in the amount of \$130,000.00 to Downtown Cleveland Alliance for support of clean and safe, marketing and economic development initiatives for the period 1/1/2017 - 12/31/2017. Funding Source: General Fund

Sara Parks, Department of Development, presented. Mike King requested a summary of the benefits the County will receive in exchange for operational support. Nan Baker asked the Department for more details on the marketing, economic development and clean and safe portion of the initiative. The County Executive asked for copy of the plan. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-140 was unanimously approved.

BC2017-141

Department of Information Technology, submitting an amendment to Contract No. CE1600086 with Latitude Geographics Group Ltd. for maintenance and support on Geocortex Essentials software for the period 3/1/2016 - ~~2/29/2017~~ 2/28/2017 to extend the time period to 2/28/2019 and for additional funds in the amount of \$7,400.00. Funding Source: General Fund

Patrick Weaver, Department of Information Technology, presented. Nan Baker asked for clarification on the use of the software. Rich Opre asked that the term be corrected to reflect the end date as 2/28/2017. Dennis Kennedy asked if Real Estate Assessment Funds could be used in lieu of General Funds. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-141 was unanimously approved.

BC2017-142

Office of Procurement & Diversity, on behalf of the Department of Public Works, recommending an award on RQ38745 to Bob Gillingham Ford, Inc. (16-4) in the amount of \$59,313.00 for the purchase of (2) 2017 Ford Transit 350 Vans. Funding Source: Internal Service Fund – Maintenance Garage

Rich Opre, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve; Mike King seconded. Item BC2017-142 was unanimously approved.

BC2017-143

Office of Procurement & Diversity, on behalf of the Department of Public Works, recommending an award on RQ38738 to Bob Gillingham Ford, Inc. (12 - 3) in the amount of \$28,470.50 for the purchase of (1) 2017 Ford AWD Utility Police Interceptor. Funding Source: Internal Service Fund – Maintenance Garage

Rich Opre, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-143 was unanimously approved.

BC2017-144

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ38093 to CDW Government in the amount of \$27,384.80 for the purchase of (8) HP Enterprise Hard Drives and (4) HP Enterprise ProLiant Blade Servers. Funding Source: Other – Special Revenue – Legal Computerization

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-144 was unanimously approved.

BC2017-145

Communications Department, recommending an award on RQ37476 and enter into a contract with Precision Media and Public Relations, LLC in the amount not-to-exceed \$18,750.00 for branding and messaging guidelines and design consultation services for the period 10/1/2016 – 8/1/2017. Funding Source: General Fund

Armond Budish, County Executive and Eliza Wing, Communications Department presented. Nan Baker asked for additional information on the scope of work being provided as it relates to messaging, branding and consultation guidelines; and if free Public Service Announcements and on-air Public Access Channels are being considered to aid in and public awareness. Dennis Kennedy asked for clarification on the start and completion dates.

Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-145 was unanimously approved.

BC2017-146

Sheriff's Department, submitting an amendment to Contract No. CE1500073 with Black Creek Integrated Systems Corp. for maintenance and support of multi-component security systems located at the Juvenile Justice Center for the period 1/1/2015 - 12/31/2017 for additional funds in the amount not-to-exceed \$30,000.00. Funding Source: Internal Service Fund

Lylia Lathan, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-146 was unanimously approved.

BC2017-147

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ38998 and enter into an agreement with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$250,000.00 for staffing for the Attachment and Bio-behavioral Catch-up (ABC) Program for the period 1/1/2017 – 12/31/2017. Funding Source: Health and Human Services Levy Fund

Marcos Cortez, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-147 was unanimously approved.

BC2017-148

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. CE1600255 with Case Western Reserve University on

behalf of The Begun Center for Violence Prevention Research and Education for evaluation services for the period 8/1/2016 – 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$280,000.00. Funding Source: Health and Human Services Fund

Robin Martin, Family and Children First Council, presented. Mike King asked if the additional fund amount is the same rate amount awarded in 2016. Trevor McAleer requested a summary of the 6 programs covered under the evaluation services be provided to Council. Armond asked Council to review the cost of the programs being evaluated. Armond Budish motioned to approve; Mike King seconded. Item BC2017-148 was unanimously approved.

BC2017-149

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ38147 and enter into a contract with Cleveland Housing Network, Inc. (9-2) in the amount not-to-exceed \$205,536.00 for utility assistance and financial counseling services for TANF eligible residents for the period 4/1/2017 – 3/31/2018. Funding Source: Temporary Assistance for Needy Families

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-149 was unanimously approved.

BC2017- 150

County Law Library, on behalf of the Cuyahoga County Law Library Resources Board, submitting an amendment to Agreement No. AG1200049-01 with Board of Trustees of the Cleveland Public Library for on-line access to the CLEVNET System for the period 2/1/2012 - 1/31/2017 to extend the time period to 1/31/2018 and for additional funds in the amount not to exceed \$19,134.84. Funding Source: Cuyahoga County Law Library Resource

Kathleen Dugan, County Law Library, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-150 was unanimously approved.

C – Exemptions

BC2017-151

Department of Information Technology, submitting an RFP exemption on RQ38833, which will result in an award recommendation to IVideo Technologies, LLC in the amount not-to-exceed \$11,200.00 for Audio Visual maintenance and support for the period 1/1/2017 – 12/31/2017. Funding Source: General Fund

Patrick Weaver, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-151 was unanimously approved.

BC2017-152

Department of Information Technology, submitting an RFP exemption on RQ38847, which will result in an award recommendation to Better Direct in the amount not-to-exceed \$3,192.40 for the purchase of a Winsock Secure File Transfer Protocol software subscription. Funding Source: General Fund

Patrick Weaver, Department of Information Technology, presented. Trevor McAleer asked if the cost was based on per user fee. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-152 was unanimously approved.

BC2017-153

Department of Public Safety and Justice Services, recommending an alternate procurement process to solicit proposals from vendors of specialty training classes in the amount of \$155,500.00 for training classes for first responder specialty teams throughout Cuyahoga, Lorain, Lake, Geauga and Ashtabula Counties for the period 3/1/2017 – 2/28/2019. Funding Sources: \$77,000.00 – FY2015 State Homeland Security Grant Program; \$36,000.00 – FY2016 Urban Area Security Initiative Grant Program; \$42,500.00 – FY2016 Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Mike King asked for clarification of the regions where classes will take place. Trevor McAleer asked if training is dedicated to the Counties or the Cities within the Counties; are training announcements sent out to the 59 Communities within Cuyahoga County. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-153 was unanimously approved.

BC2017-154

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ30688, which will result in an amendment to Contract No. CE1500007 with Applewood Centers, Inc. for Therapeutic Day Reporting Program services for the period 1/1/2015 - 12/31/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$241,920.00. Funding Source: ~~State Child Protective Allocation~~ 70% Health and Human Services Levy and 30% Title IV-E

Bob Math, Cuyahoga Job and Family Services, presented. The funding source was changed to reflect 70% Health and Human Services Levy and 30% Title IV-E funding. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-154 was unanimously approved.

BC2017-155

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an RFP exemption, which will result in an amendment to Agreement No. AG1500125 with Educational Service Center of Cuyahoga County for fiscal agent services for Families and Schools Together and Parent Services Programs for the period 10/1/2015 – 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount of \$415,000.00. Funding Source: HHS Levy Fund

Robin Martin, Family and Children First Council, presented. Dennis Kennedy asked if the services for these programs will be bid out in the future. Trevor McAleer asked if an exemption is required if the procurement method used was a formal Request for Proposal, as the language on the use of the exemption is confusing; Armond asked if verbage could be incorporated in the future to clarify the use of and RFP exemption when the term of the contract has already begun. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-155 was unanimously approved.

D – Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve the items; Nan Baker seconded. Items BC2017-156 through -162 were unanimously approved.

BC2017-161

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/21/2017

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-17-39156	Evacuation chair for disabled individual for use in emergency situation	Cuyahoga Job and Family Services	Bob Barker Company, Inc.	\$1,506.95	State
CT-17-39241	Materials for service counter at Jane Edna Hunter Building	Department of Public Works	Cleveland Lumber Co.	\$9,419.42	General Fund – Internal Service Fund
JC-17-39127	2016 Edition Ohio Juvenile Law Books	Juvenile Court	West, A Thomson Reuters Business	\$5,798.40	General Fund
CR-17-39146	Solvents for Drug Chemistry, Toxicology and Firearms	Medical Examiner	Fisher Scientific Company, LLC	\$3,468.64	Medical Examiner's Office Crime Lab Fund
CR-17-39146	Solvents for Drug Chemistry, Toxicology and Firearms	Medical Examiner	Jade Scientific, Inc.	\$948.87 \$984.87	Medical Examiner's Office Crime Lab Fund
CR-17-39152	Swabs, scissors, masks, caps, gowns, aprons and shoe covers for Autopsy	Medical Examiner	VWR International	\$3,570.04	Medical Examiner's Office Crime Lab Fund
CR-17-39152	Swabs, scissors, masks, caps, gowns, aprons and shoe covers for Autopsy	Medical Examiner	Fisher Scientific Company, LLC	\$12,413.81	Medical Examiner's Office Crime Lab Fund
CR-17-39212	Pads, lab coats, caps, stain, tips and boxes for DNA	Medical Examiner	VWR International	\$3,910.16	Medical Examiner's Office Crime Lab Fund
CR-17-39212	Pads, labcoats, caps, stain, tips and boxes for DNA	Medical Examiner	Amerisochi, Inc.	\$445.00	Medical Examiner's Office Crime Lab Fund
CR-17-39222	Consumables for DNA	Medical Examiner	Life Technologies	\$21,091.86	99.4% Backlog Grant and 0.6%

					Medical Examiner's Office Crime Lab Fund
CR-17-39225	Eppendorf tubes for DNA	Medical Examiner	VWR International	\$590.89	Medical Examiner's Office Crime Lab Fund
CR-17-39229	Pipette tips for DNA	Medical Examiner	Rainin Instrument LLC	\$2,877.42	DNA Back Log Grant
CR-17-39231	Weights, rods, punch sets, manuals, wire, lap sets, polish, brushes, and sandpaper for Firearms	Medical Examiner	Brownells Inc.	\$730.34	Medical Examiner's Office Crime Lab Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-17-39312	2003 F450 repair	Department of Public Works	John Lance Ford	\$2,028.91	Road & Bridge Fund
CR-17-39283	Toxicology testing	Medical Examiner	State of Ohio Highway Patrol	\$576.00	Medical Examiner's Office Lab Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

BC2017-162

Department of Development – Rehabilitation Home Loan

Borrower	Loan Amount	Purpose: Home Repairs	Real Property Tax Status	Source of Funds
Gallego, Carol	\$13,150.00	Roof, Electrical and Masonry	Current	Federal CDBG Program
Total Loans	\$13,150.00			

V – OTHER BUSINESS

BC2017-163

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE0600382-01 with K & Z Mutual Realty, LLC as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for use by Department of Health and Human Services/Job and Family Services for the period 10/1/2006 - 9/30/2016 to extend the time period to 9/30/2021 and for additional funds in the amount not-to-exceed \$2,402,495.60.

Funding Source: Public Assistance Funds

Mike Chambers and John Meyers, Department of Public Works, presented.

Armond Budish made a motion to amend the agenda to consider the item. Trevor McAleer seconded.

Nan Baker asked for the amount per square footage; clarification on the term of the contract; the rate amount for the additional services being provided; and what are the Department's future plans going forward regarding leasing options. Trevor McAleer asked how payments were made on the expired contract; and proposed a discussion with the Landlord as it relates to a 1 year out termination clause. Mike King asked if past payments were made under the new rates or the existing rates; and if the additional funds are budgeted. Armond asked if other locations were considered; was this increase anticipated under the original 5-year contract; who pays for the build-out costs under this lease; and does this amendment include a provision for a 30 or 60 day termination clause. Dennis Kennedy asked if there is a provision in the contract that states funding is subject to appropriations; and can this language be included in the Resolution approved by Council.

Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-163 was unanimously approved.

Items of Note (non-voted)**Item No. 1**

Department of Public Works, submitting a utility permit with City of Broadview Heights for installation and maintenance of sewer pipes and appurtenances on the County-owned Avery Road Bridge 01.16 over Chippewa Creek in the City of Broadview Heights.

Item No. 2

Common Pleas Court/Corrections Planning Board, submitting a grant award from the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration in the amount of \$975,000.00 for the Treatment Drug Courts Grant Program for the period 9/30/2016 – 9/29/2019.

Funding Source: Federal – Department of Health and Human Services/Substance Abuse and Mental Health Services Administration

V – OTHER BUSINESS

No other business was presented.

VI – PUBLIC COMMENT

Loh gave an updated public comment on the recent request for proposal released by the County for provision of supportive services at the women's shelter on Payne Avenue. She expressed continued concerns over the poor quality of services provided by the current vendor.

Nathan Manthy gave public comment as it relates to the women's shelter on Payne Avenue and expressed his gratitude to members of the Board for providing a fair and equitable RFP process for service providers.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Nan Baker seconded. The motion to adjourn was unanimously approved at 11:57 a.m.