

Minutes

Cuyahoga County Board of Control
Monday, February 27, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Councilwoman Nan Baker
Michael Dever, Director, Department of Public Works
Lenora Lockett, Director, Office of Procurement & Diversity
Joseph Nanni, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Dennis Kennedy, Fiscal Officer

II – REVIEW MINUTES – 2/21/17

Armond Budish motioned to approve the minutes from the February 21, 2017 meeting, as written; Nan Baker seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2017-120

Department of Human Resources, recommending an alternate procurement process on RQ37574, which will result in an award recommendation to Human Resource Systems Group, LTD in the amount not-to-exceed \$22,250.00 for Competency-Based Talent Management software for the period 2/1/2017 – 1/31/2020. Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-120 was unanimously approved.

B – New Items for Review

BC2017-164

Department of Public Works, submitting an award on RQ38720 to MDW Motors, Inc., dba Deacon's Chrysler Dodge Jeep Ram in the amount of \$115,015.00 for the purchase of (5) 2017 Dodge Grand Caravans for use by various County Departments. Funding Source: Internal Service Fund – Maintenance Garage

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-164 was unanimously approved.

BC2017-165

Department of Information Technology, recommending an award on RQ39046 to Toshiba Business Solutions in the amount not-to-exceed \$81,450.00 for the purchase of (15) Fujitsu Scanners and Capture Pro Software. Funding Source: Real Estate Assessment Fund

Patrick Weaver, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-165 was unanimously approved.

BC2017-166

Department of Consumer Affairs, recommending an award on RQ38865 and enter into a sole source contract with Nover Englestein & Associates, Inc. in the amount not-to-exceed \$4,860.00 for support and maintenance on the WinWam software system for the period 2/1/2017 – 1/31/2018. Funding Source: General Fund

Sheryl Harris, Department of Consumer Affairs, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-166 was unanimously approved.

BC2017-167

Department of Human Resources, recommending an award on RQ37574 to Human Resource Systems Group, LTD in the amount not-to-exceed \$22,250.00 for Competency-Based Talent Management software for the period 2/1/2017 – 1/31/2020. Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-167 was unanimously approved.

BC2017-168

Office of Procurement & Diversity, on behalf of the Department of Public Works, recommending an award on RQ37942 to Ohio Machinery Co. (16-1) in the amount of \$47,210.00 for the purchase of (1) diesel generator and (2) transfer switches. Funding Source: Capital Project Fund

Lenora Lockett, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-168 was unanimously approved.

BC2017-169

Common Pleas Court/Juvenile Court Division, recommending an award on RQ39001 and enter into an agreement with Cuyahoga County Department of Public Safety and Justice Services, Office of Mediation in the amount not-to-exceed \$434,520.00 for the Juvenile Court Custody Mediation Project for the period 2/1/2017 – 1/31/2018. Funding Source: 92% General Fund – 8% Alternative Dispute Special Revenue Fund

Karen Lippman, Juvenile Court Division, presented. Dale Miller asked for clarification on how Alternative Dispute Special Revenue is funded; why only 8% of the fund is being utilized; and how much currently exists in the fund. Armond asked if the Court could use a larger percentage of the Special Revenue to cover the cost of the Project. Dale asked for clarification on the specific use of the funds. Armond asked if the Court has a Computer Fund that would cover computer related purchases.

Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-169 was unanimously approved.

BC2017-170

Common Pleas Court/Juvenile Court Division, recommending an award on RQ38830 and enter into a contract with Kronos Incorporated in the amount not-to-exceed \$41,656.36 for maintenance and support of the Comprehensive Human Resources Management System for the period 4/1/2017 – 3/31/2018.

Funding Source: General Fund

Karen Lippman, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-170 was unanimously approved.

BC2017-171

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$203,948.50 for fiscal agent services in connection with FY2017 Family Centered Services and Supports funding for Community-Based Wrap-around services for the period 7/1/2016 – 6/30/2017.

Funding Source: State - Behavioral Health

Robin Martin, Family and Children First Council, presented. Joe Nanni asked for clarification on referrals as it relates to Community-Based Wrap-around services. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-171 was unanimously approved.

Joe Nanni asked if there was a waiting list for the PASSPORT Program as it relates to Item No. BC2017-175 listed on the consent agenda. Dale Miller asked for clarification on the distinction between the Passport and Options Programs Armond Budish motioned to approve the items; Dale Miller seconded. Items BC2017-172 through -176 were unanimously approved.

C – Consent Agenda

BC2017-172

Department of Public Works, submitting an amendment to an LPA agreement with Ohio Department of Transportation in connection with design engineering services for Highland Road Bridges Nos. 156, 157, 158 and 226 over Euclid Creek in the City of Euclid, to change the terms, effective 2/27/2017.

Funding Source: Total estimated construction costs - \$14,734,500; Federal NOACA (4TA7) - \$7,828,480
County/Issue 1 - \$6,906,020

BC2017-173

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Master Contract No. CE1300570 with various providers, by adding additional providers; no additional funds required:

For the period 6/1/2016 – 12/31/2016 for placement services:

- a) Contract No. CE1300570-19 Advantage Family Outreach and Foster Care
- b) Contract No. CE1300570-20 Detroit Behavioral Institute, Inc.
- c) Contract No. CE1300570-21 Options Treatment Center Acquisition Corporation
- d) Contract No. CE1300570-22 Pomegranate Health Systems of Central Ohio

For the period 10/12/2016 - 12/31/2016 for placement and foster care services:

- e) Contract No. CE1300570-23 Reach Counseling Services

Funding Source: Original Contract - 29% Federal (CDFA 93.658); 71% Health & Human Services Levy

BC2017-174

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Master Contract No. CE1300570-24 for placement services, for the period 10/27/2016 – 12/31/2016; by assigning the interest from Pomegranate Health Systems of Central Ohio to Sequel Pomegranate Health Systems, LLC; no additional funds required.

Funding Source: Original Contract - 29% Federal (CDFA 93.658); 71% Health & Human Services Levy

BC2017-175

Department of Health and Human services/Division of Senior and Adult Services, submitting an amendment to a revenue generating agreement with Western Reserve Area Agency on Aging for the PASSPORT Program for the period 7/1/2016 – 6/30/2018 to change the terms, effective 1/1/2017.

Funding Source: Revenue Generating

BC2017-176

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/27/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-17-39224</i>	<i>Continuous-feed computer paper</i>	<i>Department of Information Technology</i>	<i>Walker Group LLC</i>	<i>\$19,033.20</i>	<i>General Fund</i>
<i>CE-17-39006</i>	<i>2008 Ford F450 Unit 3-287 Repair</i>	<i>Department of Public Works</i>	<i>John Lance Ford</i>	<i>\$840.55</i>	<i>Road & Bridge Fund</i>
<i>CE-17-39322</i>	<i>Legal notice: Operations resurfacing of Hathaway Road in Garfield Heights</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$1,800.00</i>	<i>Road and Bridge Fund</i>
<i>CT-17-39240</i>	<i>Chiller service at Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Johnson Controls, Inc.</i>	<i>\$3,934.00</i>	<i>General Fund/Internal Services Fund</i>
<i>CT-17-39278</i>	<i>Portable pump and components for Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Gerow Equipment Company</i>	<i>\$2,055.00</i>	<i>Capital Projects</i>
<i>CT-17-39293</i>	<i>Custom file folders for Print Shop</i>	<i>Department of Public Works</i>	<i>Tab Products Co. LLC</i>	<i>\$3,600.00</i>	<i>General Fund/Internal</i>

					<i>Services Fund – Print/Copy Services</i>
<i>CT-17-39309</i>	<i>Chiller service at Virgil E. Brown Building</i>	<i>Department of Public Works</i>	<i>Daikin Applied Americas Inc.</i>	<i>\$4,854.00</i>	<i>General Fund/Internal Services Fund</i>
<i>CT-17-39324</i>	<i>Legal notice: Airport Runway 6/24 Safety Improvements Project 3 and 4</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$1,800.00</i>	<i>Airport Enterprise Fund</i>
<i>CT-17-39327</i>	<i>Color paper for Print Shop</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$696.00</i>	<i>General Fund/Internal Services Fund – Print/Copy Services</i>
<i>CT-17-39328</i>	<i>Posters for Print Shop</i>	<i>Department of Public Works</i>	<i>Classic Laminations, Inc.</i>	<i>\$928.00</i>	<i>General Fund/Internal Services Fund – Print/Copy Services</i>
<i>CT-17-39338</i>	<i>Educational items for Board of Health clients – Print Shop</i>	<i>Department of Public Works</i>	<i>Classic Laminations, Inc.</i>	<i>\$588.00</i>	<i>General Fund/Internal Services Fund – Print/Copy Services</i>
<i>CT-17-39340</i>	<i>Pocket folders for Print Shop</i>	<i>Department of Public Works</i>	<i>Zippityprint LLC</i>	<i>\$1,145.00</i>	<i>General Fund/Internal Services Fund – Print/Copy Services</i>
<i>CT-17-39341</i>	<i>Parts for front end loader repair for Airport</i>	<i>Department of Public Works</i>	<i>Southeastern Equipment Co., Inc.</i>	<i>\$560.63</i>	<i>Airport Enterprise Fund</i>
<i>CT-17-39342</i>	<i>Pocket folders for Print Shop</i>	<i>Department of Public Works</i>	<i>North Coast Litho Inc.</i>	<i>\$998.00</i>	<i>General Fund/Internal Services Fund – Print/Copy Services</i>
<i>CT-17-39353</i>	<i>Record jackets for Print Shop</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$2,763.00</i>	<i>General Fund/Internal Services Fund – Print/Copy Services</i>
<i>SA-17-38950</i>	<i>Medical publications for Home Support Unit</i>	<i>Department of Senior and Adult Services</i>	<i>Premier Medical Supplies, Inc.</i>	<i>\$877.88</i>	<i>Health and Human Services Levy Fund</i>

JC-17-39236	Ohio law books for use by Court staff and jurists.	Juvenile Court	Completebook	\$4,730.24	General Fund
LL001-17-39214	On-line legal research databases	Law Library	CCH Inc.	\$18,813.00	Law Library Resources Board Fund
CR-17-39140	Drug standards for use as Calibrators and Controls in Toxicology Lab	Medical Examiner	Lipomed Inc.	\$2,500.00	Medical Examiner's Office Crime Lab Fund
CR-17-39140	Drug standards for use as Calibrators and Controls in Toxicology Lab	Medical Examiner	Cerilliant	\$2,522.70	Medical Examiner's Office Crime Lab Fund
CR-17-39184	Kraft and poly products for Trace Evidence and Firearms Lab	Medical Examiner	Uline, Inc.	\$913.00	Medical Examiner's Office Crime Lab Fund
CR-17-39210	Vials, inserts, seals, caps, tubing, balance, tips, syringes pipets for Toxicology	Medical Examiner	VWR International	\$2,037.29	Medical Examiner's Office Crime Lab Fund
CR-17-39210	Vials, inserts, seals, caps, tubing, balance, tips, syringes pipets for Toxicology	Medical Examiner	Government Scientific Source	\$7,444.64	Medical Examiner's Office Crime Lab Fund
CR-17-39210	Vials, inserts, seals, caps, tubing, balance, tips, syringes pipets for Toxicology	Medical Examiner	Fisher Scientific Company, L.L.C.	\$9,644.34	Medical Examiner's Office Crime Lab Fund
CR-17-39210	Vials, inserts, seals, caps, tubing, balance, tips, syringes pipets for Toxicology	Medical Examiner	Daigger Scientific	\$1,870.47	Medical Examiner's Office Crime Lab Fund
CR-17-39289	Drill bit set, bench vise, reciprocating saw, air compressor, parts washer for Firearms Lab	Medical Examiner	The Home Depot	\$861.87	Medical Examiner's Office Crime Lab Fund
CR-17-39332	Buffer, Pop-4, Capillary for Parentage/ID Lab	Medical Examiner	Fisher Scientific Company	\$912.48	Medical Examiner's Office Crime Lab Fund

CR-17-39344	Eppendorf refill trays for Toxicology	Medical Examiner	Fisher Scientific Company	\$580.91	Medical Examiner's Office Crime Lab Fund
CR-17-39349	Buffer phosphate and enzymes for Toxicology	Medical Examiner	UCT, LLC	\$894.00	Medical Examiner's Office Crime Lab Fund
CR-17-39375	Lunches for Death Scene Investigation Training participants	Medical Examiner	Italian Creations	\$996.00	General Fund
SH-17-39145	Ammunition for Law Enforcement and Protective Service Officers	Sheriff's Department	Vance Outdoors, Inc.	\$24,530.00	General Fund
SH-17-39188	Tasers for Law Enforcement	Sheriff's Department	Vance Outdoors, Inc.	\$3,725.80	General Fund
SH-17-39190	Protective training helmets for Law Enforcement	Sheriff's Department	EMS Innovations, Inc.	\$1,878.24	General Fund
SH-17-39192	Automated external defibrillator equipment replacement in Court Towers	Sheriff's Department	Amerisochi, Inc.	\$2,004.00	General Fund
SH-17-39218	Stove maintenance	Sheriff's Department	DMO Food Equipment Services, Inc.	\$805.16	General Fund
SH-17-39279	2017 Ford Explorers X3 vehicle build outs	Sheriff's Department	Hall Public Safety Co.	\$13,882.71	General Fund

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-17-39313	2007 Ford F450 repair	Department of Public Works	John Lance Ford	\$1,468.38	Road & Bridge Fund
CT-17-39316	Fuel injector repair parts for Truck 3-257	Department of Public Works	Valley Ford Truck Inc.	\$1,524.11	Road and Bridge Fund
CT-17-39317	Fuel pump parts for Unit 3-282 repair	Department of Public Works	Valley Ford Truck Inc.	\$1,880.91	Road & Bridge Fund
CT-17-39333	Veeder root calibration at various locations	Department of Public Works	Collins Equipment Corporation	\$1,980.00	Internal Services Fund – Maintenance Garage

CT-17-39343	Compactor repair at Virgil E. Brown Building	Department of Public Works	Precision Compaction Services	\$3,728.80	General Fund/Internal Services Fund
CT-17-39356	Air handler and condenser unit for Airport	Department of Public Works	Robertson Heating Supply	\$11,907.35	Capital Project
CR-17-39238	Toxicology testing	Medical Examiner	National Medical Services dba NMS Labs	\$11,191.00	Medical Examiner's Office Lab Fund
SH-17-39086	Halal/Kosher meals for inmates	Sheriff's Department	My Own Meals, Inc.	\$3,991.20	General Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
FC-17-39287	FCSS: Safety and adaptive equipment	Family and Children First Council	Stay at Home Modifications Inc.	\$6,105.00	State
JC-17-39054	Bread – March	Juvenile Court	Schwebel Baking Company	\$1,828.20	General Fund
JC-17-39055	Milk – March	Juvenile Court	Borden Dairy Company of Ohio, LLC	\$6,057.56	General Fund
JC-17-39056	Peaches – March	Juvenile Court	Benjamin Foods LLC	\$2,862.80	General Fund
JC-17-39057	Pork and beans – March	Juvenile Court	Benjamin Foods LLC	\$1,427.52	General Fund
JC-17-39058	Lima beans – March	Juvenile Court	Benjamin Foods LLC	\$2,994.10	General Fund
JC-17-39059	Dairy – March	Juvenile Court	Benjamin Foods LLC	\$234.40	General Fund
JC-17-39060	Lunch meat – March	Juvenile Court	Benjamin Foods LLC	\$195.00	General Fund
JC-17-39061	Meats – March	Juvenile Court	Shaker Valley Foods, Inc.	\$1,597.60	General Fund
JC-17-39061	Meats – March	Juvenile Court	Benjamin Foods LLC	\$2,136.60	General Fund
JC-17-39062	Bananas – March	Juvenile Court	Benjamin Foods LLC	\$3,532.00	General Fund

V – OTHER BUSINESS

Medical Examiner's Office, submitting a payment on RQ39385, in the amount not-to-exceed \$12,860.00 to Thermo Electron North America, LLC for emergency repair of the Fourier Transform Infrared Spectroscopy for use by the Drug Chemistry Unit. Funding Source ~~General Fund~~ Medical Examiner's Lab Fund

Hugh Shannon, Office the Medical Examiner, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Dale Miller asked if there is a general budgeted amount in place to cover emergency repairs; and how much is in the Medical Examiner's Lab Fund. Armond Budish asked if repairs could be covered under the Department's budget or if a budget increase is necessary. Hugh asked that the funding source be changed to reflect the Medical Lab Fund

Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-177 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Division of Senior and Adult Services, submitting an Agency Partnership Agreement with Greater Cleveland Food Bank, Inc. for the operation of a Food Pantry Program.

Funding Source: N/A

VI – PUBLIC COMMENT

Loh gave an updated public comment as it relates to the recent request for proposals released by the County for provision of supportive services at the women's shelter on Payne Avenue. She expressed continued concerns over the poor quality of services provided by the current vendor, as well as recent protests; safety issues; medical emergencies and funding.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Nan Baker seconded. The motion to adjourn was unanimously approved at 11:24 a.m.