



Board of Revision

**Cuyahoga County Administrative Headquarters
2079 East Ninth Street, Cleveland, Ohio 44115
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Minutes

Organization Meeting of the Statutory Members of the Cuyahoga County Board of Revision (BOR) January 11, 2016 at 9:30 AM

Required legal notices were provided and posted. The statutory meeting pursuant to Ohio Revised Code section 5715.09 was held at Cuyahoga County Administrative Headquarters, 2079 East Ninth Street, Cleveland, OH 44115. The meeting was called to order 9:33 AM by **Matt Carroll, Esq.**, representing Cuyahoga County Executive, Armond Budish, and Board Chairman. The roll was called. Present were:

- **Matt Carroll**, designee of the County Executive, Armond Budish
- **Dennis G. Kennedy**, Cuyahoga County Fiscal Officer
- **Dave Greenspan**, Councilmember, designee of Council President, Dan Brady

Carroll asked for any public comment. No public comments were made.

A Motion to approve the Minutes of the November 12, 2015 meeting was made by **Greenspan**, **Kennedy** seconded the Motion. The Minutes were approved as presented.

Carroll asked for any new business and opened the discussion to appointing statutory members. Acknowledgement of Dave Greenspan as County Council President's Appointee was received in writing from Council President, Dan Brady, dated December 16, 2015.

Kennedy made a Motion to nominate and adopt County Executive, Armond Budish as Board Chairman. **Carroll** seconded the Motion.

Acknowledgement of **Kennedy** as the County Executive's Appointee was received in writing by **Budish**.

Adoption of Board of Revision Administrator was received in writing, signed by **Budish**, **Greenspan**, and **Kennedy**. Therefore, Davis continues as Administrator.

Acknowledgement of **Carroll** as designee of County Executive, **Budish** was received in writing. Carroll will serve as delegate in Budish's absence.

Carroll asked for any other business and a discussion of personnel issues ensued. Davis requested approval to re-hire David Harmon into the unclassified position of full-time Hearing Officer, effective February 1, 2016, with an annual salary of \$65,650.

On a Motion made by **Greenspan** and seconded by **Kennedy**, it was agreed.

Davis discussed the need to hire for up to six (6) 120 day part time Hearing Officers, with an option to extend part time employment up to 120 additional days as needed.

On a Motion made by **Kennedy** and seconded by **Greenspan**, it was agreed.

Davis discussed the need to hire up to four (4) 90 day part time clerks as needed to comply with statutory time constraint and deadlines, which the Board of Revision's annual operating Real Estate Assessment Fund supports.

On a Motion made by **Kennedy** and seconded by **Greenspan**, it was agreed.

Davis discussed the reasoning and recommended the temporary reassignment of employee Kresimir Tomljenovic to Fiscal's Appraisal Division as a Commercial/Industrial Appraiser. The effective date will be determined by Davis and Kennedy, the Fiscal Officer.

On a Motion made by **Greenspan** and seconded by **Kennedy**, it was agreed.

Davis discussed how activities during the Republic National Convention will affect hearings scheduled at that time and proposed that no hearings should be scheduled during that time. Options suggested to remedy the issue included the use of public libraries and portable monitors. Davis will explore these options.

Davis requested a voluntary furlough option with the effective opt-in date of January 15, 2016 through the last pay period for fiscal year 2016, applicable to the Board of Revision Administrator and full time, unclassified Hearing Officers. Hearing Officers opting to participate in the option shall choose increments of either 40 or 80 furlough hours. The Board of Revision Administrator shall choose increments of 40, 80, or 120 furlough hours.

On a Motion made by **Kennedy** and seconded by **Carroll**, it was agreed.

Davis discussed the reasoning and use of telephonic hearings, and requested that the Board of Revision be allowed to schedule telephonic hearings with complainants.

On a Motion made by **Kennedy** and seconded by **Greenspan**, it was agreed.

The meeting was moved to an Executive Session at 10:07 AM. The meeting was adjourned at 10:22 AM.

Minutes Recorded by: Bonnie Inniss