

## Minutes

Cuyahoga County Board of Control

Monday, April 24, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4<sup>th</sup> Floor

Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

#### Attending:

Armond Budish, Chairperson

Councilman Dale Miller

Councilwoman Nan Baker

Joseph Nanni, County Council (Alternate for Dan Brady)

Michael Dever, Director of the Department of Public Works

Dennis Kennedy, Fiscal Officer

Lenora Lockett, Director of the Office of Procurement & Diversity

### II – REVIEW MINUTES – 4/17/17

Armond Budish motioned to approve the minutes from the April 17, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

There were no tabled items

#### B – New Items for Review

##### BC2017-312

Department of Public Works, recommending an award on RQ39321 and enter into a contract with Chagrin Valley Paving, Inc. (6-4) in the amount not-to-exceed \$470,482.00 for the FY2016 Operations Resurfacing Program for Hathaway Road from the Garfield Heights South Corporation Line to Turney Road in the City of Garfield Heights.

Funding Source: \$7.50 Vehicle License Tax Fund - 47% (\$221,126.54) and Issue 1 Ohio Public Works Commission - 53% (\$249,355.46)

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-312 was unanimously approved.

BC2017-313

Department of Public Works, recommending an award on RQ39546 to The Safety Company dba M Tech Company in the amount not-to-exceed \$44,575.14 for the purchase and installation of (7) truck mounted manhole lifters.

Funding Source: Sanitary Sewer Fund - \$11,143.79, Workers Compensation Safety Grant - \$33,431.35

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-313 was unanimously approved.

BC2017-314

Department of Development, recommending an award and enter into an agreement with the City of Cleveland Heights in the amount not-to-exceed \$347,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 4 of the Cuyahoga County Property Demolition Program for the period 10/1/2016 – 3/30/2018.

Funding Source: Demolition Fund

Ken Surratt, Department of Development, presented. Dale Miller inquired about the remaining balance in the Demolition Fund; asked for clarification on the amount appropriated for next year; and asked for an estimate of the number of applications that will be processed for the remainder of 2017. Nan Baker asked for clarification on the number of structures being demolished; and if they were residential buildings. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-314 was unanimously approved.

BC2017-315

Department of Information Technology,

a) Submitting an RFP exemption on RQ39492, which will result in an award recommendation to Fred F. Lombardo in the amount not-to-exceed \$53,500.50 for consultant services for Enterprise Resource Planning System Asset Management Module implementation for use by the Department of Public Works for the period 2/27/2017 – 3/9/2018.

b) Recommending an award on RQ39492 to Fred F. Lombardo in the amount not-to-exceed \$53,500.50 for consultant services for Enterprise Resource Planning System Asset Management Module implementation for use by the Department of Public Works for the period 2/27/2017 – 3/9/2018.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Nan Baker asked for clarification on how many Phases are associated with this project; if the award amount covers Phase I only; and what is the anticipated cost associated with Phase II and III. Dale Miller inquired about the operational target date for the completion of Phase I. Dennis Kennedy asked for clarification on the hourly rate. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-315 was unanimously approved.

BC2017-316

Department of Information Technology, recommending an award on RQ37886 and enter into a contract with Cellebrite USA, Inc. in the amount not-to-exceed \$1,596.00 for software license and maintenance on Cellebrite mobile device platform software for the period 4/26/2016 - 4/25/2018.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Nan Baker asked for clarification on personal and County issued cellphones; and inquired about the options associated with the services provided. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-316 was unanimously approved.

#### BC2017-317

Court of Common Pleas/Juvenile Court Division, submitting a revenue generating agreement with Positive Education Program in the amount of \$28,700.00 for school-based liaison services for the period 7/1/2017 - 6/30/2018. Funding Source: Revenue Generating

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-317 was unanimously approved.

#### BC2017-318

Department of Public Safety and Justice Services, recommending awards to various providers in the total amount not-to-exceed \$55,000.00 for various programs in connection with the FY2016 Title II Juvenile Justice & Delinquency Prevention grant for the period 10/1/2016 – 9/30/2017:

- a) Golden Ciphers in the amount not-to-exceed \$27,500.00 for SESA Rites of Passage Program
  - b) Lawn Life in the amount not-to-exceed \$27,500.00 for the Lawn Life Pre-Apprenticeship Program
- Funding Source: Ohio Department of Youth Services FY16 TITLE II FORMULA GRANT JUVENILE JUSTICE & DELINQUENCY PREVENTION

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked if the amount earmarked for a third vendor who withdrew from the Program was reallocated to the total amount being awarded to the remaining vendors. Joe Nanni inquired about specific services not received as it relates to the vendor withdrawing from the Program. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-318 was unanimously approved.

#### BC2017-319

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ39441 and enter into a contract with Case Western Reserve University in the amount not-to-exceed \$150,000.00 for evaluation services for the Universal Pre-Kindergarten Pay for Success Feasibility Study for the period 12/30/2016 – 6/30/2019.

Funding Source: Federal - United States Department of Education

Bob Staib, Office of Early Childhood, presented. Dale Miller asked for a description of what the Feasibility Study consists of; and inquired about how costs savings will be measured. Dennis Kennedy asked if the contract was based on an hourly rate. Dale Miller motioned to approve; Nan Baker seconded. Item BC2017-319 was unanimously approved.

#### BC2017-320

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600091 with Verge Inc. for job readiness, search, placement and retention services for Ohio Works First cash assistance and food stamp recipients for the period 7/1/2016 – 6/30/2017 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$308,713.00.

Funding Source: 85% Temporary Assistance to Needy Families (TANF)  
15% Food Assistance Employment and Training (FAET)

Bob Math, Cuyahoga Job and Family Services, presented. Dale Miller asked for clarification on when and how the work requirement for Food Assistance was originated and implemented. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-320 was unanimously approved.

BC2017-321

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1400208 with Enterprise Community Partners, Inc. for the Earned Income Tax Credit, Other Tax Credits and Tax Preparation Assistance to Low and Moderate Income Families Program for the period 7/1/2014 – 6/30/2017 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$325,000.00.

Funding Source: Temporary Assistance to Needy Families Fund

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-321 was unanimously approved.

BC2017-322

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf the Division of Children and Family Services, submitting an amendment to Contract No. CE1500171 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for Secondary Trauma Intervention Specialist/Facilitator services for the period 8/1/2015 - 7/31/2017 to extend the time period to 7/31/2018 and for additional funds in the amount not-to-exceed \$5,000.00. Funding Source: 29.6% Title IV-E-Administration; 70.4% Health and Human Services Levy Funds

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-322 was unanimously approved.

BC2017-323

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ39435 and enter into a contract with KasemPoint Inc. in the amount not-to-exceed \$3,500.00 for speaker services for the 2017 Elder Abuse Awareness Forum to be held on 6/19/2017.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2017-323 was unanimously approved.

C – Exemptions

BC2017-324

Department of Public Works, submitting an RFP exemption on RQ39522, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$284,496.74 for the purchase (86) security cameras, (5) servers and installation of closed circuit televisions and related equipment in connection with the Huntington Park Garage Renovation Project.

Funding Source: General Fund - Capital Project

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-324 was unanimously approved.

BC2017-325

Fiscal Office, submitting an RFP exemption in RQ39521, which will result in an award recommendation to Cogsdale Corporation in the amount not-to-exceed \$104,368.16 for software support and maintenance on the FAMIS Financial Management System for the period 4/1/2017 – 3/31/2018.

Funding Source: General Fund

Dennis Kennedy, Fiscal Office, presented. Dale Miller asked for clarification on how long the FAMIS system will be utilized as a repository for information after the roll out of the new Enterprise Resource Planning system (ERP) has been executed. Nan Baker asked if other ancillary systems will gradually be replaced or consolidated into the ERP system; and inquired about how the Web Content Management system will be impacted by the ERP system. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-325 was unanimously approved.

BC2017-326

Department of Human Resources, submitting an RFP exemption on RQ39729, which will result in an award recommendation to ERI Economic Research Institute, Inc. in the amount of \$2,689.00 for the purchase of a Salary Assessor Cloud-based Software subscription.

Funding Source: General Fund

Patrick Smock, Department of Human Resources presented. Joe Nanni asked if the purchase amount of the subscription is an annual cost. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-326 was unanimously approved.

BC2017-327

Department of Public Safety and Justice Services, submitting an alternate procurement process, which will result in an agreement with the City of Cleveland in the amount not-to-exceed \$486,799.00 for reimbursement of eligible expenses in connection with the FY2016 Urban Area Security Initiative for the period 3/1/2017 – 9/30/2019. Funding Source: FY2016 Urban Area Security Initiative

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dennis Kennedy asked for clarification on the end date of the agreement. This item was corrected to reflect the time period as 3/1/2017 – ~~9/30/2019~~ **6/30/2019**. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-327 was unanimously approved.

BC2017-328

Department of Public Safety and Justice Services, submitting an RFP exemption which will result in an award recommendation to the City of Cleveland in the total amount not-to-exceed \$247,634.69 for victim advocacy services in connection with the FY2016 Office of Criminal Justice Services STOP Violence Against Women Act Grant Program for the period 1/1/2017 – 12/31/2017:

a) (Prosecutor's Office) in the amount not-to-exceed \$133,157.61 for the Cleveland Domestic Violence Project.

b) (Public Safety Department) in the amount not-to-exceed \$79,476.92 for the Cleveland Domestic Violence Project.

c) (Public Safety Department - Law Enforcement) in the amount not-to-exceed \$35,000.00 for a Cleveland Sexual Assault Advocate.

Funding Source: FY2016 Violence Against Women Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-328 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2017-329 through -331 were unanimously approved.

BC2017-329

Department of Health and Human Services/Division of Children and Family Services submitting an amendment to Contract No. CE1400350 with Mental Health Services for Homeless Persons Inc. dba Frontline Services and Cuyahoga PFS, LLC for an intervention program that provides basic needs, housing placement, trauma therapy and family services to children in foster care and homeless families of children in foster care for the period 1/1/2015 - 12/15/2020 to change the scope of services and terms, effective 11/30/2016; no additional funds required.

Funding Source: Original contract – Health and Human Services Levy Fund

BC2017-330

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org). for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2017-331

Office of Procurement & Diversity, presenting proposed purchases for the week of 4/24/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-17-39646</i>	<i>Nitro Pro software assurance renewal</i>	<i>Department of Information Technology</i>	<i>Bit Direct</i>	<i>\$4,658.56</i>	<i>General Fund</i>
<i>IS-17-39717</i>	<i>Cisco IP 8831 conference phones</i>	<i>Department of Information Technology</i>	<i>Globecomp Technologies, Inc.</i>	<i>\$6,244.01</i>	<i>Capital Outlays</i>
<i>CT-17-39045</i>	<i>Ready mix concrete</i>	<i>Department of Public Works</i>	<i>Rockport Construction &amp; Materials, Inc. dba Rockport Ready Mix</i>	<i>\$22,910.00</i>	<i>10% - Road and Bridge Fund 90% - Sanitary Sewer Fund</i>
<i>CT-17-39689</i>	<i>Bureau of Underground Storage Tank</i>	<i>Department of Public Works</i>	<i>Precision Pump, Inc.</i>	<i>\$10,191.70</i>	<i>26% - Airport Enterprise Fund</i>

	<i>Regulations Compliance Repairs</i>				<i>40% - Road and Bridge Fund 34% - Sanitary Sewer Fund</i>
<i>CT-17-39716</i>	<i>Record jackets for Print Shop</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$5,591.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-39719</i>	<i>Street sweepings hauling and disposal</i>	<i>Department of Public Works</i>	<i>Browning Ferris Industries of Ohio Inc.</i>	<i>\$24,000.00</i>	<i>Road and Bridge Fund</i>
<i>CT-17-39751</i>	<i>Legal notice: Old Courthouse Roof Replacement Project</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$1,500.00</i>	<i>General Fund</i>
<i>CT-17-39756</i>	<i>Pocket Folders for Print Shop</i>	<i>Department of Public Works</i>	<i>North Coast Litho</i>	<i>\$784.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-39757</i>	<i>Record jackets for Print Shop</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$638.67</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-39779</i>	<i>Finishing services for Print Shop</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$991.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-39789</i>	<i>Air compressor for Metzenbaum Building</i>	<i>Department of Public Works</i>	<i>APO Pumps and Compressors Incorporated</i>	<i>\$948.00</i>	<i>Internal Service Fund</i>
<i>ST-17-39753</i>	<i>Legal notice: 2017 Sewer Repair Program</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$1,500.00</i>	<i>Sanitary Sewer Fund</i>
<i>LL001-17-39411</i>	<i>Book for research: Law of Bank Deposits, Collections &amp; Credit Cards</i>	<i>Law Library</i>	<i>LexisNexis, A Division of Reed Elsevier, Inc.</i>	<i>\$723.36</i>	<i>Law Library Resources Fund</i>
<i>LL001-17-39769</i>	<i>Book for research: Puerto Rico Tax Reporter on the Internet</i>	<i>Law Library</i>	<i>CCH Inc.</i>	<i>\$1,292.50</i>	<i>Law Library Resources Fund</i>
<i>CR-17-39284</i>	<i>Liquid Chromatograph Tandem Mass Spectrometer software/hardware upgrade for Toxicology</i>	<i>Medical Examiner</i>	<i>Thermo Electron North America LLC</i>	<i>\$9,343.19</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>CR-17-39588</i>	<i>Human Fluid testing cards for DNA</i>	<i>Medical Examiner</i>	<i>Abacus Diagnostics</i>	<i>\$4,043.00</i>	<i>Medical Examiner's Office Crime Lab Fund</i>

SH-17-39623	Corporal and Sergeant Uniforms	Sheriff's Department	Shuttlers Uniform, Inc.	Not-to-exceed \$24,500.00	General Fund
SH-17-39712	Cleaning supplies for Jail	Sheriff's Department	Alco Chemical	\$518.00	General Fund
SH-17-39722	Televisions and accessories for Jail	Sheriff's Department	Northcoast Computer Supplies	\$1,369.70	General Fund
SH-17-39722	Televisions and accessories for Jail	Sheriff's Department	HPM Business Systems Inc.	\$737.77	General Fund
SH-17-39730	Hand-held metal detectors for Protective Services	Sheriff's Department	Clawa Enterprise Inc.	\$1,385.00	Internal Service Fund
SH-17-39763	Nitrile gloves for kitchen staff	Sheriff's Department	Astro Supply	\$16,740.00	General Fund
SH-17-39765	Taser X26P Cartridges for deputy training	Sheriff's Department	Vance Outdoors, Inc.	\$962.64	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-17-39326	Rear leaf springs for Sign Shop truck	Department of Public Works	EAB Truck Service	\$1,789.06	General Fund/Internal Service Fund – Maintenance Garage
CF-17-39784	Post Adoption Special Services Subsidy: Neurofeedback therapy	Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$1,250.00	Health and Human Services Levy Fund
CF-17-39788	Non-reoccurring adoption fees	Division of Children and Family Services	Dean B. Ellis	\$1,000.00	67% - Health and Human Services Levy Fund 33% - Title IV-E
FC-17-39533	Family Centered Services and Supports: Summer camp	Family and Children First Council	The Mandel Jewish Community Center of Cleveland	\$2,088.00	State
FC-17-39694	Family Centered Services and Supports: Family membership	Family and Children First Council	City of Middleburg Heights	\$660.00	State

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
---------------	-------------	------------	-------------	-------	----------------



JC-17-39548	Bread – May	Juvenile Court	Schwebel Baking Company	\$1,828.20	General Fund
JC-17-39549	Milk – May	Juvenile Court	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$5,960.36	General Fund
JC-17-39550	Peaches – May	Juvenile Court	Benjamin Foods	\$2,933.18	General Fund
JC-17-39551	Pork and beans – May	Juvenile Court	Benjamin Foods	\$1,356.39	General Fund
JC-17-39552	Lima beans – May	Juvenile Court	Benjamin Foods	\$2,831.24	General Fund
JC-17-39554	Dairy – May	Juvenile Court	Benjamin Foods	\$245.20	General Fund
JC-17-39555	Lunch meat – May	Juvenile Court	Benjamin Foods	\$202.80	General Fund
JC-17-39556	Meat – May	Juvenile Court	Benjamin Foods	\$3,420.20	General Fund
JC-17-39557	Bananas – May	Juvenile Court	The Sanson Company	\$3,603.00	General Fund

#### V – OTHER BUSINESS

##### Mission Critical Item:

BC2017-332

Medical Examiner, recommending an award on RQ39818 to Life Technologies Corporation in the total amount not-to-exceed \$19,267.65 for the purchase of 10 Quantifiler Duo Kits to be used in DNA.

Funding Sources:

\$19,167.20 - DNA BackLog Grant

\$100.45.00 – Crime Lab Fund

Hugh Shannon, Medical Examiner’s Office, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-332 was unanimously approved.

#### VI – PUBLIC COMMENT

There was not public comment related to the agenda.

#### VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dennis Kennedy seconded. The motion to adjourn was unanimously approved at 11:40 a.m.