

Minutes

Cuyahoga County Board of Control

Monday, May 8, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, Chairperson

Councilman Dale Miller

Councilwoman Nan Baker

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Chambers, Department of Public Works (Alternate for Michael Dever)

Dennis Kennedy Fiscal Officer

Lenora Lockett, Director of the Office of Procurement & Diversity

II – REVIEW MINUTES – 5/1/17

Armond Budish motioned to approve the minutes from the May 1, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items

B – New Items for Review

BC2017-351

Department of Information Technology, recommending an award on RQ39504 to Hewlett Packard Enterprise Company in the amount not-to-exceed \$44,070.00 for the purchase of (39) HP Elite Book 850 G3 Notebook PCs; monitors; docking stations; essential top load cases; licenses and support.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-351 was unanimously approved.

BC2017-352

Department of Human Resources, submitting and amendment to Contract No. CE1300320 with Matrix Claims Management, Inc. for workers' compensation consulting third party administrator services for the

period 6/1/2013 - 5/31/2017 to extend the time period to 9/30/2017 and for additional funds in the amount not-to-exceed \$63,333.34.

Funding Source: Workers' Compensation Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-352 was unanimously approved.

BC2017-353

Office of Procurement and Diversity, on behalf of the Department of Public Works, recommending an award on RQ39013 to Republic Services of Cleveland dba Browning-Ferris Industries of Ohio, Inc. (6-1) in the amount not-to-exceed \$300,000.00 for rubbish removal services for various County buildings for the period 5/1/2017 – 4/30/2020.

Funding Source: Internal Service Fund

Lenora Lockett, Office of Procurement & Diversity, presented. Dale Miller asked about the estimated cost of the services; and inquired about the comparison to past pricing. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-353 was unanimously approved.

BC2017-354

Medical Examiner's Office, recommending an award on RQ39564 to Agilent Technologies in the amount not-to-exceed \$175,896.00 for the purchase of (2) Gas Chromatography/Mass Spectrometry Systems.

Funding Source: Medical Examiner's Office Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-354 was unanimously approved.

BC2017-355

Fiscal Department,

a) Submitting an RFP exemption on RQ39808, which will result in an award recommendation to Robert Graham AAS, LLC in the amount not-to-exceed \$120,000.00 for property tax administration consultant services for the 2018 Sexennial Reappraisal Project for the period 4/15/2017 – 12/31/2018.

b) Recommending an award on RQ39808 and enter into a contract with Robert Graham AAS, LLC in the amount not-to-exceed \$120,000.00 for property tax administration consultant services for the 2018 Sexennial Reappraisal Project for the period 4/15/2017 – 12/31/2018.

Funding Source: Real Estate Assessment Fund

Dennis Kennedy, Fiscal Department, presented. Dale Miller asked for clarification on the different strategy the County used to achieve cost savings by performing a majority of the work in-house in lieu of contracting the services out for the 2012 Sexennial Reappraisal Project; and asked if the assessment of due process was beneficial the last time, and will the County use a similar approach for the 2018 Project. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-355 was unanimously approved.

BC2017-356

Department of Public Safety and Justice Services/Division of Emergency Management, submitting an amendment to Contract No. CE1300441 with Knowledge Center Enterprises, LLC for maintenance on the Crisis Information Management System for the period 7/1/2013 - 6/30/2017 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$62,265.00.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-356 was unanimously approved.

BC2017-357

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Submitting an RFP exemption on RQ39308, which will result in an award recommendation to The Centers for Families and Children – Glenville Early Learning Center in the amount not-to-exceed \$310,000.00 for Universal Pre-Kindergarten 2.0 Program services for the Invest in Children Program for the period 9/4/2016 – 7/31/2017.

b) Recommending an award on RQ39308 and enter into a contract with The Centers for Families and Children – Glenville Early Learning Center in the amount not-to-exceed \$310,000.00 for Universal Pre-Kindergarten 2.0 Program services for the Invest in Children Program for the period 9/4/2016 – 7/31/2017.

Funding Source: Cleveland Browns Foundation grant

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-357 was unanimously approved.

BC2017-358

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ39781, which will result in an award recommendation to Kathryn Lawler in the amount not-to-exceed \$1,300.00 for speaker services for the Senior Center Innovation Forum being held on May 19, 2017.

b) Recommending an award on RQ39781 and enter into a contract with Kathryn Lawler in the amount not-to-exceed \$1,300.00 for speaker services for the Senior Center Innovation Forum being held on May 19, 2017.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-358 was unanimously approved.

BC2017-359

Department of Health and Human Services/ Division of Children and Family Services, submitting an amendment to Contract No. CE1600142 with Amber Donovan Consulting, LLC, for implementation of the Open Table Model for transition age young adults previously in Foster Care for the period 7/1/2016 – 6/30/2017 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$70,000.00.

Funding Source: 29.6% Title IV-E Admin; 70.4% HHS Levy

Jennifer Krohsmann, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-359 was unanimously approved.

C – Exemptions

BC2017-360

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ39787, which will result in an award recommendation to Lamar Advertising Company in the amount not-to-exceed \$2,000.00 for advertising services on RTA buses for the Fraud Awareness Campaign for the period 5/1/2017 – 5/31/2017.

Funding Source: Federal Funds

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-360 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda. Armond Budish motioned to approve the Consent Agenda items; Trevor McAleer seconded. Items BC2017-361 through -364 were unanimously approved.

BC2017-361

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2017-362

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

Funding Source: Revenue Generating

BC2017-363

Office of Procurement & Diversity, presenting proposed purchases for the week of 5/8/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CC002-17-39729	Salary Assessor Could-based Software subscription	Department of Human Resources	ERI Economic Research Institute, Inc.	\$2,689.00	General Fund
IS-17-38940	Video carts for Justice Block/Justice Center	Department of Information Technology	Bit Direct	\$2,999.45	Capital Outlays
IS-17-39425	Apple iPad Air Tablets for Senior and Adult Services	Department of Information Technology	B & H Foto & Electronics Corp.	\$8,565.00	54% - Federal 46% - Health and Human Services Levy Fund
IS-17-39499	HP Probook 250 G5 for high school foster children graduation for Children and Family Services	Department of Information Technology	Bit Direct Inc.	\$24,524.50	54% - Federal 46% - Health and Human Services Levy Fund
IS-17-39502	Printers, carrying cases and miscellaneous equipment for foster children graduation for Children and Family Services	Department of Information Technology	Diltex Inc.	\$2,323.30	54% - Federal 46% - Health and Human Services Levy Fund
IS-17-39659	Microsoft licenses for foster children graduation for Children and Family Services	Department of Information Technology	Globecom Technologies	\$4,126.71	54% - Federal 46% - Health and Human Services Levy Fund
IS-17-39668	LED Display for carts for Justice Block/Justice Center	Department of Information Technology	Diltex Inc.	\$2,925.40	General Fund
CT-17-39691	Chiller equipment repair at Jane Edna Hunter Building	Department of Public Works	Johnson Controls, Inc.	\$9,875.87	General Fund/Internal Service Fund
CT-17-39713	Actuators for Justice Center	Department of Public Works	Johnson Controls, Inc.	\$4,208.90	General Fund
CT-17-39720	Suspension and spring repairs for Fleet Operations	Department of Public Works	EAB Truck Service	\$24,000.00	20% - Road and Bridge Fund 80% - Sanitary Sewer Fund
CT-17-39835	Legal notice: Chillers and boilers replacement for Virgil Brown Building	Department of Public Works	Plain Dealer	Not-to-exceed \$1,900.00	Internal Service Fund
CT-17-39836	Finishing services for Print Shop	Department of Public Works	Direct Digital Graphics	\$988.00	General Fund/Internal

					<i>Service Fund – Print/Copy Services</i>
<i>CT-17-39864</i>	<i>Door and lock hardware for County Kennel</i>	<i>Department of Public Works</i>	<i>Doors and Hardware Inc.</i>	<i>\$5,115.00</i>	<i>Dog Kennel Fund</i>
<i>CT-17-39865</i>	<i>Window replacement at Justice Center</i>	<i>Department of Public Works</i>	<i>Prism Glass & Door Co., Inc.</i>	<i>\$6,400.00</i>	<i>General Fund/Internal Service Fund</i>
<i>CT-17-39867</i>	<i>File folder for Print Shop</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$4,573.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-39916</i>	<i>Door and frame for County Airport</i>	<i>Department of Public Works</i>	<i>Doors and Hardware Inc.</i>	<i>\$675.00</i>	<i>Capital Projects</i>
<i>CT-17-39921</i>	<i>Finishing services for Print Shop</i>	<i>Department of Public Works</i>	<i>Classic Laminations, Inc.</i>	<i>\$900.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-39924</i>	<i>Wheelchair parts for Virgil Brown Building</i>	<i>Department of Public Works</i>	<i>Health Aid of Ohio, Inc.</i>	<i>\$570.00</i>	<i>General Fund/Internal Service Fund</i>
<i>ST-17-39517</i>	<i>Sewer pipe supplies</i>	<i>Department of Public Works</i>	<i>Trumbull Industries</i>	<i>\$24,000.00</i>	<i>Sanitary Sewer Fund</i>
<i>ST-17-39688</i>	<i>Arrow board for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>A&A Safety, Inc.</i>	<i>\$3,600.00</i>	<i>Sanitary Sewer Fund</i>
<i>ST-17-39846</i>	<i>Dry cell batteries for various pump stations for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>HPM Business Systems Inc.</i>	<i>\$1,047.77</i>	<i>Sanitary Sewer Fund</i>
<i>ST-17-39918</i>	<i>Repair parts for Forbes-Grove Pump Station</i>	<i>Department of Public Works</i>	<i>Lakeside Supply Company</i>	<i>\$858.45</i>	<i>Sanitary Sewer Fund</i>
<i>CR-17-39797</i>	<i>Bleach for Autopsy</i>	<i>Medical Examiner</i>	<i>Astro Supply Company</i>	<i>\$2,997.50</i>	<i>Medical Examiner’s Office Lab Fund</i>
<i>CR-17-39857</i>	<i>Pathology containers and lids for Autopsy</i>	<i>Medical Examiner</i>	<i>Centurion Medical Products</i>	<i>\$886.00</i>	<i>Medical Examiner’s Office Lab Fund</i>
<i>SH-17-39814</i>	<i>Personal alarm transmitter units for Correction Officers</i>	<i>Sheriff’s Department</i>	<i>Cleveland Communications, Inc.</i>	<i>\$894.72</i>	<i>General Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CT-17-39242</i>	<i>Engine repair for Unit #117</i>	<i>Department of Public Works</i>	<i>John Lance Ford</i>	<i>\$17,040.72</i>	<i>Sanitary Sewer Fund</i>
<i>ST-17-39401</i>	<i>Dayton Portable Unit for the Miles Pump Station</i>	<i>Department of Public Works</i>	<i>Grainger Industrial Supply</i>	<i>\$787.50</i>	<i>Sanitary Sewer Fund</i>

<i>AU-17-39695</i>	<i>Structured cabling to move computer equipment from Maple Heights Auto Title Bureau to Broadway Avenue</i>	<i>Fiscal Office</i>	<i>Excel Management Systems, Inc.</i>	<i>\$1,899.62</i>	<i>Fiscal Certification of Title Administration</i>
<i>SH-17-39774</i>	<i>Legal Notice: publication of foreclosure and delinquent land sale</i>	<i>Sheriff's Department</i>	<i>The Legal News Publishing Company</i>	<i>\$22,257.75</i>	<i>General Fund</i>

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

BC2017-364

Department of Development – Rehabilitation Home Loans

Borrower	Loan Amount	Purpose: Home Repairs	Real Property Tax Status	Source of Funds
Hackler, Anna	\$15,180.00	Roof, Electrical and Plumbing	Current	Federal CDBG Program
Lucas, Lauren	\$2,900.00	Roofing	Current	Federal CDBG Program
Total Loans	\$18,080.00			

V – OTHER BUSINESS

Dale Miller requested the Administration’s help to rapidly advance the processing of a contract with Metanoia Project Inc. through the workflow so it can be placed on an agenda for consideration and approval by the Board.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an amendment to Contract No. CE0800631-01 with Michael Baker Jr., Inc. to assign the interest to Michael Baker International, Inc. for Stage 3 of the Towpath Trail Extension Project.

Item No. 2

Department of Public Works, submitting an agreement of cooperation with the Village of Valley View for the replacement of Pleasant Valley Road Bridge 09.68 over Cuyahoga River.

Funding Source: 50% with the Road and Bridge Fund, 50% from Federal Funds

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:23 a.m.