



# CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD (CCESAB) MEETING MINUTES



Date/Time: Wednesday, June 14, 2017 / 1:00 P.M. FY2017 UASI Review  
 Location: Cuyahoga County Board of Health 5550 Ventura Drive, Parma, OH 44130

### Attendees (Voting Board Members)

NAME	PRESENT	VOTE1	VOTE2	ASSOCIATION	ALTERNATE	PRESENT	VOTE1	VOTE2
Chief Kenneth Ledford	X	Y	Yes	Chairman – Fire Chiefs Assoc.				
Cmdr. Harold Pretel	X	Y	Yes	Vice-Chair – City of Cleveland	Ron Kauntz			
Chief Bova				Cuyahoga County	Brandy Carney	X	Y	Yes
Laura Palinkas	X	Y	Yes	City of Cleveland				
Mayor Richard Bain	X	Y	Yes	Mayors & Managers				
Mayor Kathy Mulcahy	X			Mayors & Managers	Nick DiCicco	X	Y	Yes
Mayor Michael Summers				Mayors & Managers	Chief Scott Gilman	X	Y	No
Chief Kevin Nietert	X	Y		Police Chiefs Assoc.				
Lisa Zver				Township Trustee (Olmsted Twp.)	Chief Patrick Kelly	X	Y	Yes
Robert Horwatt	X	Y	Yes	MMRS				
Alex Pellom	X	Y	Yes	City of Cleveland				
Mark Christie	X	Y	Yes	Office of Emergency Management	Bryan Kloss			
Sheriff Clifford Pinkney				Cuyahoga County Sheriff	Richard Peters	X	Y	Yes
Chief John P. Joyce	X	Y	Yes	GCRTA	Sgt. John Medlong			
<b>CHAIR</b>				<b>FUNCTIONAL COMMITTEES</b>	<b>CO-CHAIR</b>			
Robert Kollar				AMS *Non-Voting				
Sharon Nicastro	X	Y	Yes	Citizen Corps	Tom Hartman			
Chief William Shaw				Communications	Steven Greene	X	Y	No
Chief Bruce Elliott	X	Y	No	EMS	Chief Thomas Maund			
Chief Mike Carroll	X	Y	No	Fire	Chief Bryant Galgas			
Beth Gatlin	X	Y	Yes	Health & Medical	Rebecca Hysing			
Chief Jim Repicky	X	Y	Yes	Law Enforcement				
Rob Jamieson				Public Works				

### MINUTES

#### 1. CALL TO ORDER

Chief Kenneth Ledford called the June 14, 2017 meeting of the Cuyahoga County Emergency Services Advisory Board to order. Chief Ledford thanked all in attendance for meeting deadlines with regard to this review.

#### 2. ROLL CALL / QUORUM DETERMINATION

Roll was called and a quorum was in attendance.

#### 3. PUBLIC COMMENT – None

#### 4. APPROVAL OF THE MINUTES (April 13, 2017)

Motion to approve the meeting minutes of April 13, 2017 made by Alex Pellom, seconded by Chief Elliott; 2 abstentions-Mayor Mulcahy, Chief Gilman; majority approved.

CUYAHOGA COUNTY EMERGENCY SERVICES  
ADVISORY BOARD (CCESAB)  
MEETING MINUTES



**5. OFFICE of EMERGENCY MANAGEMENT (OEM) UPDATE**

Mark Christie announced his official appointment as Manager of the Office of Emergency Management.

**6. PUBLIC SAFETY GRANTS**

Larry Tafe thanked participants, applicants, and committees on meeting application deadline on such short notice.

**7. COMMITTEE REPORTS - FY 2017 UASI REQUESTS**

**AMS – No Report**

**Citizen Corps- Sharon Nicastro**

Continuing with projects discussed at last meeting. No funding request.

**Communications - Steven Greene, Chief Scott Gilman**

Requested funding for 232 portable radios, for various communities and Cuyahoga Valley Group.

**EMS - Chief Bruce Elliott**

Requested funding for unified mass casualty triage system sustainment.

**Fire - Chief Mike Carroll, Mark Christie**

Requested funding for chemical detector, sonar scanners, training, and protective equipment.

**OEM:** Credentialing equipment; training to create incident management team.

**Public Works - Mike Dever**

Generator for Harvard Garage: storage for specialty team response trailers and equipment.

**Law Enforcement - Chief Repicky, Alex Pellom, Cmdr. Pretel, Larry Jones II, Nick DiCicco, Rich Peters, Chief Joyce**

Requested funding for Cyber Analyst, video surveillance, mobile camera trailers, license plate readers, dive trailer, RTA CBRNE filters.

**Cleveland Emergency Mgmt.** Secondary EOC buildout, plotter, laptops, printing, conferences.

**Health & Medical - Beth Gatlin, Hugh Shannon**

Requested funding for Functional Needs Planner, hospital responder decontamination equipment, shelving for mass fatality storage.

<b>FY 2017 UASI Award Amount</b>	<b>\$ 2,837,000.00</b>
<b>Management &amp; Administration (5%)</b>	<b>\$ 116,348.50</b>
<b>Funds for Allocation: Award less M&amp;A</b>	<b>\$ 2,720,651.50</b>
<b>Total Amount Requested</b>	<b>\$ 3,249,651.50</b>
<b>Amount over Award</b>	<b>\$ (529,000.00)</b>

**SEE ATTACHED SPREADSHEET FOR FUNDING REQUESTS SUBMITTED.**

**CUYAHOGA COUNTY EMERGENCY SERVICES  
ADVISORY BOARD (CCESAB)  
MEETING MINUTES**



**8. EXECUTIVE SESSION - None.**

**9. ANNOUNCEMENTS / OTHER BUSINESS**

**\*RECESS**

Chief Ledford referenced the CCESAB Bylaws, and task of the Executive Committee to review all requests, prioritize and make a recommendation to the full board for a final vote. Due to the short timeline a meeting of the Executive Committee was not scheduled. Nora Hurley of the County Law Dept. specifically cited Article 3, Section 3.10 - Meetings Regarding Funding.

Issue is timely notice and posting of these meetings per the Ohio Open Meetings Law. While today's main board meeting is adequately noticed, the subsequent Executive Committee meeting and recommendation meeting to the main CCESAB were not noticed. The Board is respectfully asked to consider and vote on the following:

**“After the CCESAB Executive Committee meets and finalizes its recommendation this afternoon, the full body CCESAB will vote to approve or reject the Executive Committee’s recommendation; and, waive any deficiency regarding the notice requirements for its meeting or any failure in the Bylaws for the notice requirements”**

<b>VOTE 1</b>	
<b>Motion to accept and consider the vote proposal made by Nora Hurley made by Mayor Bain; Seconded by Alex Pellom.</b>	<b>Roll Call Vote of all Members Present Yes - Unanimous</b>

Chief Ledford called for a recess so the Executive Committee could meet for funding review.

Full CCESAB was called back to order to vote on the funding recommendations made. Chief Ledford reviewed the reductions. Dept. of Public Safety & Justice Services will allocate \$25K from the Management & Administrative fees into the award allocation.

Chief Ledford requested a compiled list of all past purchases, and encouraged future participation from all committees in order to better plan and eliminate redundancy in future funding requests.

<b>VOTE 2</b>	
<b>Acceptance of the final funding recommendation as presented and discussed by the Cuyahoga County Emergency Services Advisory Board Executive Committee.</b>	<b>Roll Call Vote of all Members Present Yes - 15 No - 4 Recommendation Approved</b>

**Attached spreadsheet shows final recommended allocation from the Executive Committee presented to the full board for a vote.**

**10. ADJOURNMENT**

With no further business the meeting was adjourned.

Next Meeting - August 10, 2017.

Award	FY17 UASI award	\$ 2,837,000.00	\$ 2,837,000.00
M&A 5%	Management & Administration	\$ 116,348.50	\$ 116,348.00
For Projects to allocation	Funds for allocation: award -M&A	\$ 2,720,651.50	\$ 2,720,652.00
<b>Amount Remaining for Allocation:</b>		<b>\$ (529,000.00)</b>	<b>\$ -</b>

Project	Project Brief Description	Request	Allocated
<b>Law Enforcement</b>			
Fusion Cyber Analyst	Supports regional terrorism	\$ 163,000.00	\$ 163,000.00
PISM - Video Surveillance	Brings together disparate video feeds	\$ 400,000.00	\$ 400,000.00
Mobile Camera trailers	Increases regional program capacity	\$ 100,000.00	\$ 100,000.00
LPR - fixed	Adds camera/communities to project	\$ 500,000.00	\$ 500,000.00
Helicopter downlink	Offers air video to CLE ground patrol	\$ 240,000.00	\$ 240,000.00
Sheriff's Dive Trailer	Trailer for Sheriff's dive response	\$ 26,000.00	\$ 26,000.00
RTA CBRNE gas filters	Replacement of expired filters - 10 yr life	\$ 22,000.00	\$ 22,000.00
CLE EM - EOC plotter, conferences, laptops, printing	CLE planning; support of OEC activation events, establish secondary OEC, EM/HS conferences	\$ 100,000.00	\$ 100,000.00

### Communications

Radios - 232 portables	LE-Fire portable radios; 60 for Cuyahoga Valley group approved 60 radios	\$ 464,000.00	\$ 120,000.00
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### EMS

Triage tags	Sustainment of unified Mass Casualty triage system; previous grant project	\$ 24,601.50	\$ 24,602.00
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### Fire

HM - Raman CBRNE detection	Specialized chem detector	\$ 60,000.00	\$ 60,000.00
Water - (2) Sonar scanners	Sonar scanners, east/westside (1 approved)	\$ 100,000.00	\$ 50,000.00
USAR - PPE	USAR helmets, vests, headlamps, etc.	\$ 25,050.00	\$ 25,050.00
USAR - Rescue Struts	USAR collapse shoring equipment	\$ 75,000.00	\$ 75,000.00
Logistics Supplies (cases, pallet cases)	USAR storage cases, pallet cases	\$ 25,000.00	\$ 25,000.00
Training - Rope, Ad. Structural, Confined	USAR team member training	\$ 25,000.00	\$ 25,000.00
CCOEM - Credentialing system upgrade	Sustainment to implement large scale event credentialing system	\$ 40,000.00	\$ 40,000.00
CCOEM - IMT Type 3 training	Training to create Incident management team	\$ 30,000.00	\$ 30,000.00

### Public Works

Generator - Harvard garage, storing 25 response trailers, vehicles	Purchase/install generator at Harvard garage; will house array of specialty team response trailers and vehicles, and offer storage for team equipment	\$ 500,000.00	\$ 500,000.00
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### Health & Medical

OH - Functional Needs Coordinator		\$ 10,000.00	\$ 10,000.00
PAPRs - PPE, Hospitals	Replacement PAPRs for hospital responders	\$ 150,000.00	\$ 75,000.00
PAPRs filters cases (300)	Filters for PAPRs for hospital responders	\$ 72,000.00	\$ 36,000.00
Chemical-grade PPE kits	CBRNE-rated PPE: suits, gloves, boots	\$ 28,000.00	\$ 14,000.00
IDCon-type kits	Decon identification tag system	\$ 20,000.00	\$ 10,000.00
Medical Examiner - Mass fatality surge capacity storage shelves	Shelving for Medical Examiner body storage; addressed Mass Fatality surge	\$ 50,000.00	\$ 50,000.00

<b>Total</b>		<b>\$ 3,249,651.50</b>	<b>\$ 2,720,652.00</b>
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