

## Minutes

Cuyahoga County Board of Control

Monday, June 12, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4<sup>th</sup> Floor

Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson

Councilwoman Nan Baker

Councilman Dale Miller

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Chambers, Department of Public Works (Alternate for Michael Dever)

Angie Rich, Deputy Fiscal Officer, (Alternate for Dennis Kennedy)

Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 6/5/17

Armond Budish motioned to approve the minutes from the June 5, 2017 meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

#### B – New Items for Review

##### BC2017-438

Department of Development, submitting an agreement with City of Cleveland Heights in the amount not-to-exceed \$299,566.00 for allocation of FY2014 – 2015 HOME funds for various HOME activities for the period 12/1/2016 – 11/30/2018.

Funding Source: Federal HOME Funds

Sara Jackson, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-438 was unanimously approved.

##### BC2017-439

Department of Information Technology,

a) Submitting an RFP exemption on RQ39833, which will result in an award recommendation to Diversatec Resources Incorporated in the amount of \$73,604.30 for the purchase of (1) server license and (28) Tableau Desktop Software licenses for use by various County Departments.

b) Recommending an award on RQ39833 to Diversatec Resources Incorporated in the amount of \$73,604.30 for the purchase of (1) server license and (28) Tableau Desktop Software licenses for use by various County Departments.

Funding Sources:

Department of Development - \$2,580.25 - General Fund

Department of Health and Human Services - \$49,499.11 – Public Assistance Fund

County Prosecutor's Office - \$8,003.54 – General Fund

Department of Information Technology - \$13,521.40 – General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-439 was unanimously approved.

BC2017-440

Department of Information Technology, recommending an award on RQ39796 to Logicalis, Inc. in the amount of \$28,317.67 for the purchase of (1) shelf; (24) storage drives and software.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-440 was unanimously approved.

BC2017-441

County Executive's Office,

a) Submitting an RFP exemption on RQ39968, which will result in an award recommendation to Cleveland Leadership Center in the amount not-to-exceed \$1,200.00 for payment of registration fees in connection with the Cleveland Summer Program for (7) interns participating in the Cuyahoga County Public Policy Summer Fellowship Program.

b) Recommending an award on RQ39968 to Cleveland Leadership Center in the amount not-to-exceed \$1,200.00 for payment of registration fees in connection with the Cleveland Summer Program for (7) interns participating in the Cuyahoga County Public Policy Summer Fellowship Program.

Funding Source: General Fund

Karlton Laster, Executive's Office, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-441 was unanimously approved.

The following item was amended to add the RFP exemption.

BC2017-442

**a) Medical Examiner's Office, submitting an RFP exemption on RQ39395, which will result in an award recommendation to Douglas Rohde in the amount not-to-exceed \$30,300.00 for forensic toxicology services for the period 6/12/2017 – 12/31/2017.**

b) Medical Examiner's Office, recommending an award on RQ39395 and enter into a contract with Douglas Rohde in the amount not-to-exceed \$30,300.00 for forensic toxicology services for the period 6/12/2017 – 12/31/2017.

Funding Source: Crime Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. Armond Budish motioned to amend the agenda to consider the RFP exemption. Trevor McAleer seconded. There were no questions. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2017-442 was unanimously approved.

#### BC2017-443

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ39843 and enter into a contract with The Salvation Army in the amount not-to-exceed \$232,453.00 for supportive services for homeless men in the PASS Transitional Housing Program for the period 6/1/2017 – 5/31/2018.

Funding Source: Health and Human Services Levy Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-443 was unanimously approved.

The following item was amended to reflect the State Comprehensive Case Management and Employment Program as 50% of the funding source.

#### BC2017-444

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Department of Workforce Development, recommending to amend Board Approval No. BC2017-39 dated 1/17/2017, which authorized an alternate procurement process on RQ39007, which will result in an award recommendation to PAN for technical and soft skill assessment services for operation of various programs, by changing the amount not-to-exceed from \$200,000.00 to \$400,000.00, and by changing the time period from 1/1/2017 - 12/31/2017 to 6/1/2017 - 12/31/2019.

Funding Sources: 50% Propel Cuyahoga, 50% State Comprehensive Case Management and Employment Program

David Feinerman, Department of Workforce Development, presented. Armond asked for clarification on the funding source. Trevor McAleer asked if any services were utilized during the period of 1/1/2017 – 6/1/2017; and asked why the time period is being extended for an additional 2 years. Trevor inquired about the number of individuals being served under the not-to-exceed amount and asked if the number is based on a per user cost. Trevor also asked for additional clarification on the State Comprehensive Case Management and Employment Program portion of the funding source. Nan Baker asked for clarification on the 4 specific programs that will provide a variety of technical and soft skill assessments for individuals. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-444 was unanimously approved.

#### BC2017-445

Department of Sustainability,

a) Requesting approval of to apply for grant funds from the Cleveland Foundation in the amount of \$50,000.00 for the Cleveland Foundation Public Service Fellowship Program for the period 9/1/2017 – 9/1/2018.

b) Submitting a grant award from the Cleveland Foundation in the amount of \$50,000.00 for the Cleveland Foundation Public Service Fellowship Program for the period 9/1/2017 – 9/1/2018. Funding Source: Cleveland Foundation

Mike Foley, Department of Sustainability, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-445 was unanimously approved.

#### C – Exemptions

##### BC2017-446

Department of Development, recommending an alternate procurement process, which will result in a large scale leverage incentive grant agreement to ABB, Inc. in the amount not-to-exceed \$250,000.00 for the construction of an Industrial Automation Service and Technology Center located at the Southeast corner of Green Road and Harvard Road, Permanent Parcel No. 751-02-018 in the Village of Highland Hills for the period 6/1/2017 – 5/31/2020.

Funding Source: Cuyahoga County Job Creation Fund

Mike May, Department of Development, presented. Trevor McAleer asked for clarification on why an alternate procurement process is needed for this item. Lenora Lockett, Office of Procurement & Diversity replied that if the grant results in an award recommendation an alternate procurement process is used as a standard way to document contracts that will be submitted for consideration and approval. Trevor suggested the item move forward without the exemption. After further discussion, Armond recommended the item be considered as an alternate procurement process and requested the Law Department work with Council on how to proceed with the contracts once they are submitted.

Dale Miller voiced his support for the item and asked about the policy going forward as it relates to using grants as opposed to loans. Armond commented the County is currently researching ways to provide grants on a sustainable basis. Armond stated a few suggestions would be to collaborate with cities to work out a deal where municipalities would agree to share some of the costs of income taxes that would be created as a result of the agreement. Another proposition is to determine if payments can be made in lieu of taxes to protect the property tax.

Dale asked for clarification as it relates to 400 jobs being relocated from Lake County to the Village of Highland Hills. Dale asked if it is anticipated that existing employees will commute to the new location and if not, will this create new jobs for Cuyahoga County residents. Armond asked for clarification on existing positions and additional jobs being created. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-446 was unanimously approved.

##### BC2017-447

Department of Development, recommending an alternate procurement process, which will result in a large scale leverage incentive grant agreement to Hyland Software, Inc. in the amount not-to-exceed \$150,000.00 for the development, construction and expansion of an existing Research and Development Center located at 28105 Clemens Road in the City of Westlake for the period 6/1/2017 – 5/31/2020.

Funding Source: Cuyahoga County Job Creation Fund

Mike May, Department of Development, presented. Nan Baker voiced her support for this project and commented she appreciates the consideration and support for District 1. Armond thanked the Department of Development for their work on both projects. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-447 was unanimously approved.

BC2017-448

Department of Development, submitting an RFP exemption (due to lateness), which will result in an amendment to Contract No. CE1600284 with Pandey Environmental, LLC for Phase I Environmental Site Assessment, Asbestos Survey and Lead Paint Inspection services for property located at 10640 St. Clair Avenue, Cleveland for the period 11/14/2016 – 5/13/2017, to expand the scope of services, effective 2/23/2017 and for additional funds in the amount not-to-exceed \$1,200.00.

Funding Source: Brownfield Development Revolving Loan Fund

Jan Bayne, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-448 was unanimously approved.

BC2017-449

This item was amended to reflect the funding source as Real Estate Assessment Fund

Fiscal Office, submitting an RFP exemption on RQ39524, which will result in an award recommendation to Manatron, Inc. in the amount not-to-exceed \$110,069.95 for the purchase of Marshall & Swift Rate Tables Data Licenses for the period 1/1/2017 – 12/31/2017.

Funding Source: ~~General Fund~~ **Real Estate Assessment**

Lisa Rocco, Fiscal Office, presented. There were no questions. Armond Budish motioned to approve the item as amended; Trevor McAleer seconded. Item BC2017-449 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Item BC2017-450 was unanimously approved.

BC2017-450

Office of Procurement & Diversity, presenting proposed purchases for the week of 6/12/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CT-17-40107</i>	<i>Aircraft Rescue and Fire Fighting items for Airport</i>	<i>Department of Public Works</i>	<i>Warren Fire Equipment, Inc.</i>	<i>\$1,666.00</i>	<i>Airport Enterprise Fund</i>
<i>CT-17-40122</i>	<i>Boiler supplies for Justice Center</i>	<i>Department of Public Works</i>	<i>Lakeside Supply Company</i>	<i>\$11,852.73</i>	<i>Capital Projects</i>
<i>CT-17-40126</i>	<i>Carpet materials for Jane Edna Hunter Building</i>	<i>Department of Public Works</i>	<i>Northern Flooring Specialists</i>	<i>\$1,538.49</i>	<i>General Fund/Internal Service Fund</i>
<i>CT-17-40127</i>	<i>Parts for Bush Hog Mower repair</i>	<i>Department of Public Works</i>	<i>Baker Vehicle Systems</i>	<i>\$857.23</i>	<i>Airport Enterprise Fund</i>
<i>CT-17-40130</i>	<i>Kan't Kopy Void Blue Security Paper for Print Shop</i>	<i>Department of Public Works</i>	<i>Xpedx</i>	<i>\$714.80</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>

CT-17-40133	Parts and repair of floor scrubber for Juvenile Justice Center	Department of Public Works	Astro Supply	\$870.60	General Fund/Internal Service Fund
JC-17-39963	ScanPro microfilm scanner	Juvenile Court	World Micrographics, Inc.	\$11,500.00	Special Revenue – Legal Research
CR-17-40114	Repair MiniPrep 75 for Toxicology Lab	Medical Examiner	Immunoanalysis Corporation	\$900.00	Medical Examiner's Office Crime Lab

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-17-39787	Advertising services on RTA buses for Fraud Awareness Campaign	Division of Children and Family Services	Lamar Advertising Company	\$2,000.00	Health and Human Services Levy Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

**Items of Note (non-voted)**

**Item No. 1**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) submitting a Master grant award from U. S. Department of Housing and Urban Development in the total amount of \$13,183,669.00 for rental assistance for FY2016 HEARTH Act Homeless Assistance Grant in connection with the for the Continuum of Care Program for the period 1/1/2017 – 12/31/2018.

b) submitting an amendment to the Master grant agreement with U. S. Department of Housing and Urban Development in the total amount of \$13,183,669.00, by transferring the grant award to Emerald Development and Economic Network, Inc. for the FY2016 HEARTH Act Homeless Assistance Grant in connection with the for the Continuum of Care Program for the period 1/1/2017 – 12/31/2018:

1) For provision of rental subsidies for homeless persons with severe disabilities for the following grant awards:

Grant No. OH0060L5E021609 -Renewal Rental assistance for chronically homeless persons - \$10,658,692

Grant No. OH0278L5E021608 Renewal Rental Assistance for chronically homeless persons - \$1,443,480

Grant No. OH0370L5E021602 Renewal Rental Assistance for Chronically Homeless persons - \$110,235.00

Grant No. OH0426L5E021605 Renewal rental Assistance for Chronically homeless persons - \$971,262.00

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:48 p.m.