



**Cuyahoga County Board of Control Agenda
Monday, July 10, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 7/3/17

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-516

Department of Public Works, submitting an amendment to Contract No. CE CE1400069 with City Architecture Inc. for general architectural engineering services for the period 3/25/2014 - 3/24/2017 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$11,725.00.

Funding Source: General Fund

BC2017-517

Department of Public Works, submitting an amendment to sublease Agreement No. AG1700006 with Ohio Department of Public Safety - Bureau of Motor Vehicles in for lease of space located at 14000 Broadway Avenue, Garfield Heights for use by the Fiscal Office/Auto Title Department for the period 2/1/2017–6/30/2017 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$10,200.00.

Funding Source: Certificate of Title Administration

BC2017-518

Office of Procurement & Diversity, recommending an award on RQ39663 and enter into a contract with Periscope Holdings, Inc., sole source, in the amount not-to-exceed \$67,755.00 for maintenance and support on the BuySpeed Online System for the period 12/1/2017 - 11/30/2019.

Funding Source: General Fund

C – Exemptions

BC2017-519

Department of Public Works, submitting an RFP exemption on RQ40134, which will result in an award recommendation to APG Office Furnishings in the amount not-to-exceed \$26,499.09 for the purchase of Herman Miller office furnishings in connection with the Halle Warehouse Archive Storage Project.

Funding Source: Capital Projects

BC2017-520

Department of Information Technology, submitting an RFP exemption on RQ39877, which will result in an award recommendation to HMB, Inc. in the amount not-to-exceed \$12,135.24 for maintenance and support on the RightFax Enterprise Fax Manager server for use by the Department of Health and Human Services for the period 7/1/2017 – 6/30/2020.

Funding Source: Federal - 54% and Health and Human Services Levy - 46%

BC2017-521

Department of Public Safety and Justice Services, recommending an alternate procurement process, which will result in award recommendations in the total amount not-to-exceed \$500,000.00 to various providers for the FY2017 Stop Violence Against Women Act Block Grant Program for the period 1/1/2018 -12/31/2018.

Funding Source: Violence Against Women Act Block Grant

BC2017-522

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an RFP exemption on RQ40262, which will result in an award recommendation to Great Lakes Science Center in the amount not-to-exceed \$2,000.00 for the Family Fun Night Event being held on August 2, 2017.

Funding Source: Fund 6 Discretionary Funds

D – Consent Agenda

BC2017-523

Department of Public Works, submitting an amendment to Contract No. CE1400218 with Hill International, Inc. for construction management and support services for the period 7/22/2014 - 7/21/2017 to extend the time period to 11/21/2018; no additional funds required.

Funding Source: Original contract – Road and Bridge Fund

BC2017-524

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1600200 with City of Lyndhurst for reimbursement of the purchase of equipment in connection with the implementation of the Mutual Aid Box Alarm System Program for the period 7/1/2016 – 12/31/2016 to extend the time period to 8/15/2017; no additional funds required.

Funding Source: General Fund

BC2017-525

Office of Procurement & Diversity, presenting proposed purchases for the week of 7/10/2017

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-17-39996	Purchase electrical cables to be utilized at various County buildings	Department of Public Works	Paige Electric	\$8,435.00	General Fund
CT-17-40226	Purchase various types of building supplies to be utilized at various County Buildings	Department of Public Works	FBM Wholesale Builders Supply	\$24,500.00	General Fund
CT-17-40267	Purchase Impco fuel system	Department of Public Works	All Lift Service Co. Inc.	\$1,372.42	Sanitary Sewer Fund
CT-17-40097	Furnish and installation of a new door located in the Jane Edna Hunter Building Lobby	Department of Public Works	Prism Glass & Door Co., Inc.	\$12,600.00	General Fund - (Capital Project)
CT-17-40257	Legal Notice: Re-bid of 2017 Sewer Repair Program	Department of Public Works	Plain Dealer	Not-to-exceed \$1,500.00	Sanitary Sewer Fund
CT-17-40330	Printing and Finishing Services	Department of Public Works	Foote Printing	\$820.00	General Fund
CT-17-40227	Purchase hand sanitizer and dispensers to be used as needed at various County buildings	Department of Public Works	Joshen Paper & Packing	\$5,200.00	General Fund
CT-17-40274	Purchase locks and hardware to be ordered as needed for the Juvenile	Department of Public Works	Craftmaster Hardware Company	\$20,000.00	General Fund

	Justice Center and the Justice Center.				
IS-17-40239	Purchase Firewall	Department of Information Technology	TEC Communications, Inc.	\$2,250.00	General Fund
CC010-17-40318	Membership Renewal for Public sector, technical assistance, research and training	Office of Procurement & Diversity	National Institute of Government Purchase	\$830.00	General Fund
SH-17-40132	Purchase of (10) Automated External Defibrillators	Sheriff's Department	Cardiac Science Corporation	\$12,950.00	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

BC2017-526

Department of Development – Rehabilitation Home Loan

Borrower	Loan Amount	Purpose: Home Repairs	Real Property Tax Status	Source of Funds
Clark, Dorothy	\$18,500.00	Roof/HVAC	Current	Federal CDBG Program
Total Loan	\$18,500.00			

V – OTHER BUSINESS

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control

Monday, July 3, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Edward Kraus, Chairperson (Alternate for Armond Budish)

Councilwoman Nan Baker

Michael King, County Council (Alternate for Dale Miller)

Trevor McAleer County Council (Alternate for Dan Brady)

Michael Dever, Director, Department of Public Works

Amy Himmelein, Controller (Alternate for Dennis Kennedy)

Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 6/26/17

Edward Kraus motioned to approve the minutes from the June 26, 2017 meeting, as written; Nan Baker seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-504

Department of Public Works, submitting an agreement with North Coast Regional Council of Park Districts in the amount of \$24,585.00 for the purchase of 149 stream credits from the In-Lieu Fee Mitigation Program in connection with the reconstruction and widening of Royalton Road between West 130th Street and York Road in City of North Royalton.

Funding Sources: Road and Bridge - 10%; Federal - 80% and Municipality – 10%

This item was amended to reflect the funding source as 80% Federal, 10% Road and Bridge and 10% Municipality.

Nichole English, Department of Public Works, presented. There were no questions. Edward Kraus motioned to approve; Trevor McAleer seconded. Item BC2017-504 was unanimously approved.

BC2017- 505

Department of Public Works, submitting an amendment to an agreement with Talal Hamed in the estimated amount of \$20,500.00 for cafeteria services and vending machines at the Jane Edna Hunter Building located at 3955 Euclid Avenue, 3rd Floor, Cleveland, for the period 8/1/2012 - 6/30/2016 to extend the time period to 6/30/2020.

Funding Source: Revenue Generating

Thom Pavich, Department of Public Works, presented. Trevor McAleer asked if the estimated amount of revenue is based on sales. Mike King asked if a competitive process will be used to procure these services in the future. Nan Baker asked for clarification on whether Mr. Hamed is employed by the County; are County funds a source of his revenue or is he self-sustaining. Edward Kraus motioned to approve; Mike Dever seconded. Item BC2017-505 was unanimously approved.

BC2017-506

Fiscal Office, recommending an award on RQ39524 and enter into a contract with Manatron, Inc. in the amount not-to-exceed \$110,069.95 for the purchase of Marshall & Swift Rate Tables Data Licenses for the period 1/1/2017 – 12/31/2017.

Funding Source: Real Estate Assessment Fund

Neil Winans, Fiscal Office, presented. There were no questions. Edward Kraus motioned to approve; Mike Dever seconded. Item BC2017-506 was unanimously approved.

BC2017-507

Office of Procurement and Diversity, on behalf of the Department of Public Works, recommending an award on RQ39233 and enter into a contract with Lakefront Automotive Parts Co. (9-2) in the amount not-to-exceed \$495,000.00 to furnish and deliver automotive replacement parts for the period 5/1/2017 – 4/30/2020.

Funding Sources: 45% - Internal Service Fund; 20% - Road and Bridge Fund and 35% - Sanitary Sewer Fund.

Lenora Lockett, Office of Procurement & Diversity, presented. Nan Baker asked for clarification on why a contract is needed to furnish and deliver replacement parts. Edward Kraus motioned to approve; Trevor McAleer seconded. Item BC2017-507 was unanimously approved.

BC2017-508

Department of Public Safety and Justice Services, requesting authority to apply for grant funds from State of Ohio, Office of the Attorney General in the amount of \$221,818.00 for the Victims of Crime Act Felony Coordinator Program in connection with the Crime Victims Assistance Grant Program for the period 10/1/2017 – 9/30/2018.

Funding Source: 80% Federal grant and 20% Health and Human Services Fund

Melinda Burt, Department of Public Safety and Justice Services, presented. Mike King asked for clarification on whether the Department is seeking authority to expend grant funds in addition to applying for the grant. Edward Kraus motioned to approve; Trevor McAleer seconded. Item BC2017-508 was unanimously approved.

BC2017-509

Cuyahoga Job and Family Services, recommending an award on RQ39561 and enter into an agreement with Ohio Attorney General c/o Treasurer, State of Ohio/Bureau of Criminal Identification and Investigations in the amount not-to-exceed \$375,000.00 for access to the National WebCheck Program for criminal background checks on Ohio Workforce Work Experience participants for the period 6/1/2017 - 5/31/2020.

Funding Source: Public Assistance Fund

Bob Math, Cuyahoga Job and Family Services, presented. Nan Baker asked for confirmation on the cost to perform a background check; and asked for clarification on the access of the National WebCheck Program who performs the services; and provides the results associated with the performance of record checks. Edward Kraus motioned to approve; Mike Dever seconded. Item BC2017-509 was unanimously approved.

BC2017-510

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an amendment to Contract No. CE1500007 with Applewood Centers, Inc. for Therapeutic Day Reporting Program services for the period 1/1/2015 - 6/30/2017 to extend the time period to 10/13/2017 and for additional funds in the amount not-to-exceed \$134,190.00.

Funding Source: State Protection Child Allocation

Bob Math, Cuyahoga Job and Family Services, presented. Trevor McAleer asked if the in-house program that Juvenile Court is currently developing will be cheaper than the services provided by the current vendor under the existing contract; and asked if the in-house program is associated with the cost savings plan. Nan Baker asked if the additional fund amount will cover the extended 3-month time period. Edward Kraus motioned to approve; Mike Dever seconded. Item BC2017-510 was unanimously approved.

BC2017-511

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1500107 with University of South Florida for creation, implementation and maintenance of the Just In Time Foster Parent/Caregiver web-based training program for the period 8/10/2015 - 8/09/2017 to extend the time period to 8/9/2018 and for additional funds in the amount not-to-exceed \$27,235.00.

Funding Source: HHS Levy 70% and Fed IV-E 30%.

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Edward Kraus motioned to approve; Trevor McAleer seconded. Item BC2017-511 was unanimously approved.

C – Exemptions

BC2017-512

Fiscal Office, submitting an RFP exemption on RQ40190, which will result in a payment to Costar Realty Information, Inc. in the amount of ~~\$1,038.00~~ **not-to-exceed \$2,500.00** for Property and Comp Professional subscriptions for the period 8/8/2016 – ~~6/30/2017~~ – **6/30/2018**.

Funding Source: Real Estate Assessment Fund

Neil Winans, Fiscal Office, presented. Trevor McAleer asked for clarification on the time period and why the payment is being submitted late. Trevor asked if the subscription services are used throughout the

year. Trevor inquired as to why the Department did not enter into a contract to cover a longer period of time. After further discussion, Trevor proposed the Board consider amending the item to extend the time period to 6/30/2018 and to change the payment amount from \$1,038.00 to a not-to-exceed amount of \$2,500.00 to enable the Department to enter into a contract.

Trevor McAleer motion to amend the item; Mike Dever seconded. Edward Kraus motioned to approve; Mike Dever seconded. Item BC2017-506 was unanimously approved as amended.

BC2017-513

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1600141 with County Commissioners Association of Ohio Service Corporation/Ohio Child Support Enforcement Agency Director's Association Inc. for CLEAR subscription services for the period 2/1/2016 – 5/31/2017 to extend the time period to 5/31/2019 and for additional funds in the amount not-to-exceed \$4,054.40.

Funding Source: Public Assistance Fund

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Edward Kraus motioned to approve; Mike Dever seconded. Item BC2017-513 was unanimously approved.

D – Consent Agenda

There were no questions on the consent agenda items. Edward Kraus motioned to approve items BC2017-514 through -515, Mike Dever seconded. The consent agenda items were unanimously approved.

BC2017-514

Department of Public Safety and Justice Services/Witness/Victim, submitting an amendment to Contract No. CE1200318-01 with Case Western Reserve University for data analysis and research consultation services for the FY2011 Attorney General's Children Exposed to Violence Demonstration Initiative: Phase 2 Grant Program for the period 11/1/2011 - 6/30/2017 to extend the time period to 6/30/2018; no additional funds required.

Funding Source: Original contract U.S. Department of Justice, Defending Childhood Cooperative Agreement

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Edward Kraus motioned to adjourn; Mike Dever seconded. The motion to adjourn was unanimously approved at 11:29 a.m.

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-17-40124	Legal notice: Mobile Data Terminals for Sheriff's Deputy vehicles	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	State Homeland Security Grant
JA-17-40282	Legal notice: Citizens Corps RFP	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	Urban Area Security Initiative Grant
CT-17-40268	Dryer repair	Department of Public Works	Belenky, Inc.	\$624.03	Internal Service Fund
CT-17-40272	File folders with clip for Print Shop	Department of Public Works	United Finishing and Die Cutting	\$1,225.79	General Fund/ Internal Service Fund – Print/Copy Services
CT-17-40276	All Surface Machine repair	Department of Public Works	Astro Supply	\$873.39	Internal Service Fund
CT-17-40277	Printing and finishing services for Print Shop	Department of Public Works	North Coast Litho	\$784.00	General Fund/ Internal Service Fund – Print/Copy Services
JC-17-40041	Microsoft System Center Standard Core English licenses	Juvenile Court	Bit Direct	\$1,402.44	Special Revenue – Legal Research
JC-17-40222	Mattresses for Detention Center	Juvenile Court	Walter F. Stephens, Jr., Inc.	\$1,371.00	General Fund
CR-17-40147	Tags for Receiving Department	Medical Examiner	South End Printing	\$996.20	Medical Examiner's Office Lab Fund
CR-17-40251	PowerPlex Fusion Kit for DNA	Medical Examiner	Promega Corporation	\$15,789.60	DNA-Backlog Grant
CR-17-40281	Electric stirrer and blade for Photography	Medical Examiner	Fisher Scientific Company, LLC	\$968.50	Medical Examiner's Office Crime Lab Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-17-40285	Skill Up Training for the Learn and Earn Program	Cuyahoga Job and Family Services	Diplomat Healthcare	Not-to-exceed \$3,500.00	Health and Human Services Levy
SA-17-39882	Legal notice: Options for Independent Living RFP	Division of Senior and Adult Services	Plain Dealer	\$507.52	Health and Human Services Levy
CF-17-40255	Post Adoption Special Services Subsidy: Attachment therapy	Family and Children First Council	Adoption & Attachment Therapy Partners LLC	\$1,890.00	67% - Health and Human Services Levy 33% - Title IV-E
CR-17-40261	Refreshments for Advanced Forensic Training Course	Medical Examiner	Dave's Supermarket	\$618.53	General Fund – (all costs covered by attendees)
CR-17-40266	Toxicology testing services	Medical Examiner	National Medical Services dba NMS Labs	\$4,851.00	Medical Examiner's Office Lab Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Item Details

IV. Contracts and Awards

A. Tabled Items

B. New Items

BC2017-516

DEPARTMENT OF PUBLIC WORKS

Describe the goods or services being procured.

City Architecture, Inc. was awarded a contract for General Architectural-Engineering Services. They were tasked with various projects one was the Men's Shelter Improvement Project at the time of their original task assignment the complexity of the project was not known. The amendment is for additional services required to complete the construction engineering services for the improvements. There is no change in scope or contract period. City Architecture are the designer of record and are familiar with the project and it is more cost effective and saves time then to bring someone new on board and get them up to spend on what is happening.

Total Cost

\$11,725.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

City Architecture, Inc. was awarded a contract for General Architectural-Engineering Services. They were tasked with various projects one was the Men's Shelter Improvement Project at the time of their original task assignment the complexity of the project was not known. The amendment is for additional services required to complete the construction engineering services for the improvements. There is no change in scope or contract period. City Architecture are the designer of record and are familiar with the project and it is more cost effective and saves time then to bring someone new on board and get them up to spend on what is happening.

C. Contractor Information

1. The Consultant:

City Architecture Inc.
3636 Euclid Avenue
Suite 300
Cleveland, Ohio 44115
Council District (7)

2. The vendor Principal August L. Fluker

D. Project Status

1. N/A
2. N/A.

E. Funding

1. The funding for the contract was appropriated in the current budget.
1. The schedule of payments is monthly by invoicing.

Contract Start Date

3/25/2014

Contract End Date

12/31/2017

Project Location(s)

Project Council District(s)

Vendor Name(s)

Funding Source

BC2017-517

DEPARTMENT OF PUBLIC WORKS

Describe the goods or services being procured and the Amendment Reason

Addendum No. 1. to the Lease BC2017-57 add Article II: the lease will be extended for an additional term beginning July 1, 2017 through June 30, 2018 - the rent rate will remain at \$850.00 per month not-to-exceed \$ 10,200.00 and add new Article XIII Termination: during the period of this sublease or any renewal hereof, the same may be terminated by Sub lessor or Sublessee by written notice of TERMINATION, mailed to the other party at his last known address at least 30 days prior to the effective date of such termination.

Total Cost

\$10,200.00

Was the specific project funding included in OBM-approved budget for the current year?

no

Contract Start Date

2/1/2017

Contract End Date

6/30/2018

Project Location(s)

Project Council District(s)

Vendor Name(s)

N/A

Funding Source

BC2017-518

Describe the goods or services to be procured.

Office of Procurement & Diversity, recommending approval for a new contract for the annual maintenance agreement for the BuySpeed system.

This is a maintenance contract for an existing system. BuySpeed is a proprietary software system and this purchase is to be made as a sole source. Presently, Cuyahoga County is in need of a contract to transition to the upcoming ERP program. This contract for BSO will be established for a two-year period, starting 12-01-17 to 11-30-19 with additional funds each year \$3,000. for assistance (at an hourly rate of \$210 for time and materials) for software upgrades (only if necessary and approved in advance).

In 2016-17, the cost was \$29,535 and the software company increased the contract in this proposed period to \$30,420 for an increase of \$885.00 and second year is \$31,355 (reflecting a 3% increase).

With the upcoming ERP, we will be able to transition as we have a one month option to terminate written into the contract. The contract is for two years starting 12-01-17 to 11-30-19. This system maintains County requisitions, purchase orders, payment vouchers, and approval mechanisms. This is the central purchasing database maintained by Cuyahoga County's Office of Procurement and Diversity.

The is the only system available in Cuyahoga County at this time to process requisitions, create payment vouchers which are fed to the FAMIS system for check cutting. The following forms are all created via BuySpeed: Purchase orders, Department orders, requisitions, payment vouchers. The Fiscal Officer "certification" of POS is processed on the BuySpeed form.

The BSO system has remained active and viable and Cuyahoga just upgraded to version 13.0 in February. The system is operating as expected. On the horizon is the ERP system which will completely replace the BuySpeed system. Much effort has been made to transition to the ERP and this is the clear path. Cost has remained relatively stable with annual contract cost of \$30,420 and second year is \$31,355 (reflecting a 3% increase). The prior year (2106-17) was \$29,535 and was increased it to \$30,420 for a minimal increase of \$885.00. It is the recommendation of the ERP Committee that BSO be maintained until the ERP is operational.

Cuyahoga County maintains an option to terminate this contract in expectation of the transition to the new ERP system, with one month's notice for termination.

Total Cost

\$67,755.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date

12-01-17

Contract End Date

11-30-19

Project Location(s)

2079 EAST 9TH STREET

Project Council District(s)

1

Procurement Type

SOLE SOURCE

Vendor Name(s)

Periscope Holdings, Inc.

211 East 7th Street, Suite 1100

Austin, Texas 78701

Funding Source

GENERAL FUND

C – Exemptions

BC2017-519

Department of Public Works

Describe the goods or services to be procured. Your description should include a brief explanation of need.

This request is for the purchase of office furnishings off state contract #800182 - Herman Miller products through APG Office Furnishings. The office furnishings are being procured for the Halle Archives Capital Project.

Vendor Name(s):

APG Office Furnishings

3615 Superior Avenue, Bldg. 44, 7th Floor, Suite A

Cleveland, Ohio 44114

Contact - Cary Mathews

216-357-2046

Estimated Cost:

\$26,499.09

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: NA

End Date: NA

Procurement Type

STATE CONTRACT / GOVERNMENT COOPERATIVE / RFP EXEMPTION

Briefly describe the proposed procurement method.

The Department of Public Works is requesting to use an Other Than Full and Open state contract procurement process for purchase of Herman Miller office furnishings to be utilized at the new Halle Archives facility.

Why is this method preferred over the standard, competitive procedure?

The Department of Public Works is requesting to utilize a state contract purchasing method for the procurement of the Halle Archives Building furniture. The office furniture being procured for this project will model the furnishings currently deployed at the County Administration Building. By doing so, these County Buildings will be consistent in product preservation as well as appearance. Furthermore, office furniture design fees for the Halle Building will be reduced by-way-of using the same designs that have been utilized at the Administration Building.

Were other vendors evaluated? If not, explain.

Other vendors were evaluated for individual components of office furnishings for the Halle Archive Building. Selections of vendors were based on original designs that corresponded to specific vendors and specific lines of products.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

Herman Miller

STS 14 Contract# 800182

Start 10/31/11

Expire 10/31/17

BC2017-520

Department of Information and Technology

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Our current RightFax Enterprise Fax Manager is with Open Text, our current Version 10.6.2.2145.

The current Rightfax Environment currently resides on physical server and doesn't allow for easy recovery in case of a server crash. The Rightfax Upgrade will be on virtual host which makes recovery easier. At this time there is not any maintenance or support for our 3300 Health and Human Service Users or the RightFax Server itself.

Currently we have 165 fax lines being used on the Rightfax Server receiving faxes on a daily basis. 3300 HHS users use this application to send faxes from their desktop.

Vendor Name(s):

Harris, Mackessy & Brennan, Incorporated- HMB, Inc.

Estimated Cost:

\$12,135.24

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: N/A

End Date: N/A

Procurement Type

STATE CONTRACT / GOVERNMENT COOPERATIVE / RFP EXEMPTION

Briefly describe the proposed procurement method.

We have past history with this vendor and they have the best services offered. They are a State Term vendor and their identification number is: STS-534407.

Why is this method preferred over the standard, competitive procedure?

Research was done by the IT Department and this vendor had the best services to offer, works with our Northwoods products.

Were other vendors evaluated? If not, explain.

Yes, other vendors were evaluated and we made a determination that this vendor was the best choice for the cost.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

The State Term number is: STS 534407 and contract expiration 2020.

BC2017-521

Describe the goods or services to be procured. Your description should include a brief explanation of need.

THE STOP VAWA BLOCK GRANT PROVIDES FUNDING FOR STARTING AND/OR MAINTAINING PROGRAMS THAT ALLOW FOR NON-PROFIT AND LOCAL GOVERNMENTS TO OFFER ASSISTANCE TO VICTIMS OF DOMESTIC VIOLENCE, STALKING, SEXUAL ASSAULT AND OTHER SEX-RELATED CRIMES. CUYAHOGA COUNTY ACTS AS A PASS-THROUGH FOR THESE AWARDS.

Vendor Name(s):

n/a

Estimated Cost:

\$500,000.00

Was the specific project funding included in OBM-approved budget for the current year?

N

If applicable, start- and end-dates of the contract amendment.

Start Date: 1/1/2018

End Date: 12/31/2018

Procurement Type

ALTERNATIVE PROCUREMENT

Briefly describe the proposed procurement method.

The FY17 STOP Violence Against Women Act (VAWA) Grant process includes the posting of a grant solicitation for applications that agencies reply to. From there the VAWA Allocation committee, comprised of attorneys, law enforcement officials and retired judges review the submitted applications to determine suitability for funding, and the amount to be allocated to each applicant, depending on the category in which they apply.

Why is this method preferred over the standard, competitive procedure?

The process described above is required by the funder (Ohio Criminal Justice Services). Experts in the area of sexual assault and domestic violence advocacy are more adept at diving into the application and assessing an applicant's ability to provide the services as documented.

Were other vendors evaluated? If not, explain.

Several vendors are expected to apply and all will be evaluated using the same process. To spur community interest, the solicitation for applications was sent directly to 116 community agencies in Cuyahoga County. The solicitation is also posted on the Public Safety & Justice Services web-site.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

n/a

BC2017-522

Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services

Describe the goods or services to be procured. Your description should include a brief explanation of need.

The Great Lakes Science Center will be providing children in kinship care and their families from DCFS with admission to the Science Center, reduced rate parking, special program, and a snack.

Vendor Name(s):

Great Lakes Science Center

Estimated Cost:

\$2,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: 08/02/2017

End Date: 08/02/2017

Procurement Type

RFP EXEMPTION

Briefly describe the proposed procurement method.

We are using the Science Center because it is fun, educational, good opportunity for family bonding, and big enough to hold our group along with the supplies & uniforms. Also, it's easy access for public transportation and cost efficient compared to other options.

Why is this method preferred over the standard, competitive procedure?

We are using the Science Center because it is fun, educational, good opportunity for family bonding, and big enough to hold our group along with the supplies & uniforms. Also, it's easy access for public transportation and cost efficient compared to other options.

Were other vendors evaluated? If not, explain.

We tried to work the Children's Museum but their opening was delayed and the Science Center is one of the only other options for interactive family time. Ultimately, we chose the Science Center because it would be the most interactive and most family friendly for kids of all ages and it is centrally located and easy to access from public transportation.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

N/A

D – Consent Agenda

BC2017-523

DEPARTMENT OF PUBLIC WORKS

Describe the goods or services being procured.

PUBLIC WORKS IS SEEKING A TIME EXTENSION ON THE 2014 CONSTRUCTION MANAGEMENT & SUPPORT SERVICES CONTRACT WITH HILL INTERNATIONAL, INC. WHICH STILL HAS A BALANCE OF \$233,405.79 AND IS SET TO EXPIRE ON JULY 21, 2017. DPW IS SEEKING TO EXTEND THE CONTRACT TIME UNTIL NOVEMBER 21, 2018.

Total Cost

\$0.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

PUBLIC WORKS IS SEEKING A TIME EXTENSION ON THE 2014 CONSTRUCTION MANAGEMENT & SUPPORT SERVICES CONTRACT WITH HILL INTERNATIONAL, INC. WHICH STILL HAS A BALANCE OF \$233,405.79 AND IS SET TO EXPIRE ON JULY 21, 2017. DPW IS SEEKING TO EXTEND THE CONTRACT TIME UNTIL NOVEMBER 21, 2018.

Contract Start Date

7/22/2014

Contract End Date

11/21/2018

Project Location(s)

Project Council District(s)

Vendor Name(s)

n/a

Funding Source

BC2017-524

Department of Public Safety and Justice Services

Describe the goods or services to be provided. Your description should include a brief explanation of need.

Project incurred delays in completion due to testing and programming equipment. Request to amend the contract until 8/15/2017. No additional funds, no change in project scope. This is a one time payment, reimbursement to the City of Lyndhurst for the actual cost of the Mutual Aid Box Alarm System (MABAS) equipment as stated in the original contract.

Vendor Name(s):

NA

Estimated Cost:

\$75,000.00

Was the specific project funding included in the OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract or amendment.

Start Date: 7/1/2016

End Date: 8/15/2017

Why is this method preferred over the standard, competitive procedure?

Original agreement is a Government Purchase Inter-Agency Agreement and received exemption by OPD. The County and the City of Lyndhurst are working together to achieve regional notifications public safety emergencies that will allow fire/emergency services to be notified by a single dispatch center and thereby achieve regional notifications of public safety emergencies

Were other vendors evaluated? If not, explain.

No. This is a Government Inter-Agency purchase with a one time reimbursement to the City of Lyndhurst, Ohio. This project MABAS (Mutual Aid Box Alarm System) is an extension of the Cleveland – Cuyahoga County Urban Area Security Initiative (UASI) Region Tactical Interoperable Communications Plan (TICP) for use by first responders and personnel who require additional coordinated resources during an incident or planned event.

If contract amendment term has begun, respond to the following questions:

Why is the contract amendment being submitted late?

What is being done to prevent this from reoccurring?

Delay in testing and programming, and status of project.

Established project timelines and status updates.