

## Minutes

Cuyahoga County Board of Control

Monday, July 31, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4<sup>th</sup> Floor

Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Edward Kraus, Chairperson (Alternate for Armond Budish)

Councilman Dale Miller

Councilwoman Nan Baker

Joseph Nanni, County Council (Alternate for Dan Brady)

Angela Rich, Assistant Fiscal Officer (Alternate for Dennis Kennedy)

Rich Opre, Purchasing Administrator (Alternate for Lenora Lockett)

### II – REVIEW MINUTES – 7/24/17

Edward Kraus motioned to approve the minutes from the July 24, 2017 meeting, as written; Joe Nanni seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

#### B – New Items for Review

##### BC2017-557

Department of Public Works, submitting an amendment to Contract No. CE1500069 with HNTB Ohio, Inc. for general engineering services for the period 4/6/2015 – 4/5/2018 to extend the time period to 12/31/2018, to expand the scope of services, effective 7/17/2017 and for additional funds in the amount not-to-exceed \$75,000.00.

Funding Source: Road and Bridge Fund

Michael Chambers, Department of Public Works, presented. There were no questions. Edward Kraus motioned to approve; Nan Baker seconded. Item BC2017-557 was unanimously approved.

##### BC2017-558

Department of Public Works, submitting an amendment to an agreement with Nautica Entertainment, LLC fka Jacobs Investments Management Co., Inc. for County-owned properties located in the Flats beneath the Main Avenue Bridge, Cleveland, Permanent Parcel Nos. 003-16-030 and 003-17-004 for the period 4/1/2011 - 3/31/2016 to extend the time period to 3/31/2021 for additional revenue in the amount of \$2,000.00 per annum.

Funding Source: Revenue Generating

Michael Chambers, Department of Public Works, presented. Dale Miller asked about pricing; and asked if there was a cost reduction or increase. Edward Kraus motioned to approve; Dale Miller seconded. Item BC2017-558 was unanimously approved.

BC2017-559  
Fiscal Office,

a) Submitting an RFP Exemption on RQ40527, which will result in an award recommendation to Stifel, Nicolaus & Company Incorporated in the amount not-to-exceed \$290,000.00 for financial advisory services for the period 8/1/2017 - 7/31/2018.

b) Recommending an award on RQ40527 and enter into a contract with Stifel, Nicolaus & Company Incorporated in the amount not-to-exceed \$290,000.00 for financial advisory services for the period 8/1/2017 - 7/31/2018.

Funding Source: General Fund

Matt Carroll, County Executive's Office, presented. Dale Miller acknowledged the credentials of Tim Offtermatt and his team and praised their expertise in the development of major construction projects and the structuring of finances associated with those projects. Dale also expressed concern that there may be other companies better suited to provide guidance and offer recommendations related to the County's financial capability to handle various debt levels and finance programs, as both these distinct services are part of the provision of financial advisory services. Mr. Miller deferred to the County Executive's recommendation on the selection of Stifel, Nicolaus & Company Incorporated. Edward Kraus motioned to approve; Joe Nanni seconded. Item BC2017-559 was unanimously approved.

BC2017-560

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40165 and enter into a contract with Rite of Passage, Inc. in the amount not-to-exceed \$452,600.00 for residential treatment services for the period 7/1/2017 – 6/30/2018.

Funding Source: Targeted Reclaim Funds

Sarah Baker, Juvenile Court Division, presented. Dale Miller asked what would a successful and unsuccessful outcome for residential treatment services consist of; and asked if the Court had concerns about the 50% success rate of the program. Dale also asked if unspent funds associated with this program could be reallocated to other programs or is the funding specifically earmarked for these services. Nan Baker asked how Juvenile Court determines which Youth will be transferred to the Ohio Department of Youth Services (ODYS); and asked if the Court could provide the Board with data on the success rate of (ODYS). Edward Kraus motioned to approve; Nan Baker seconded. Item BC2017-560 was unanimously approved.

BC2017-561

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1600252 with Applewood Centers, Inc. for Multi-Systemic Therapy-Problem Sexual Behavior Program services for the period 7/1/2016 – 6/30/2017 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$400,000.00.

Funding Source: Targeted RECLAIM Ohio Grant Funds

Sarah Baker, Juvenile Court Division, presented. Dale Miller asked about the different systems involved with Multi-Systemic Therapy; and asked if the Department can provide the Board with outcome data associated with this in-home program. Nan Baker asked if the not-to-exceed amount is typically exhausted for this program. Edward Kraus motioned to approve; Dale Miller seconded. Item BC2017-561 was unanimously approved.

#### BC2017-562

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, recommending an award on RQ40262 and enter into a contract with Great Lakes Science Center in the amount not-to-exceed \$2,000.00 for the Family Fun Night Event being held on August 2, 2017. Funding Source: Fund 6 Discretionary Funds

Bob Math, Cuyahoga Job and Family Services, presented. Dale Miller asked about the expenses covered under the not-to-exceed amount. Joe Nanni asked for clarification on the funding source used to cover the expenses. Edward Kraus motioned to approve; Dale Miller seconded. Item BC2017-562 was unanimously approved.

#### C – Exemptions

#### BC2017-563

Department of Development, submitting an RFP exemption, (due to lateness), which will result in an amendment to Contract No. CE1600279 with Hull & Associates. Inc. for Phase II Environmental Site Assessment services and Remedial Action, Operation and Maintenance Plans for property located at 8001 Franklin Blvd., Cleveland for the period 11/14/2016 – 5/13/2017 to extend the time period to 6/30/2017; no additional funds required.

Original Funding Source: Brownfield Development Revolving Loan Fund

Jan Bayne, Department of Development, presented. Joe Nanni asked how long the property has been vacant. Edward Kraus motioned to approve; Dale Miller seconded. Item BC2017-563 was unanimously approved.

#### BC2017-564

Department of Information Technology, submitting an RFP exemption on RQ40308, which will result in an award recommendation to CDW Government, Inc. in the amount of \$99,527.13 for the purchase of (8) Cisco network switches for the Halle Warehouse Archive Storage Project for the Department of Public Works.

Funding Source: Archives/Storage Building Capital Project

Patrick Wright, Department of Information Technology, presented. There were no questions. Edward Kraus motioned to approve; Dale Miller seconded. Item BC2017-564 was unanimously approved.

#### BC2017- 565

Court of Common Pleas/Corrections Planning Board, submitting an RFP exemption, (due to lateness), which will result in an amendment to Contract No. CE1200542 with Microgenics Corporation for on-site drug detection services for the period 7/1/2012 – 6/30/2017 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$575,712.00.

Funding Source: Smart Ohio Grant Fund \$210,000.00 and General Fund \$365,712.00.

Kathy Utt, Corrections Planning Board, presented. Nan Baker asked for clarification on the time line of the contract and asked if the additional funding is being used to cover the 2-year extension. Nan asked if the amount spent for the past 5 years is proportionate with what is being spent for the final 2 years. Nan also asked if Smart Ohio Grant funds were used for the original contract. Dale Miller asked who gets tested under this program and for what purpose. Dale also asked if someone on probation tests positive what are the consequences. Edward Kraus motioned to approve; Dale Miller seconded. Item BC2017-565 was unanimously approved.

#### BC2017-566

Court of Common Pleas/Corrections Planning Board, submitting an RFP exemption, (due to lateness), which will result in an amendment to Agreement No. AG1500004 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for residential substance abuse treatment services for the Adult Probation Substance Abuse Residential Treatment Program for the period 1/1/2015 - 12/31/2017, to change the terms effective 8/1/2016 and for additional funds in the amount not-to-exceed \$387,762.50.

Funding Source: General Fund

Kathy Utt, Corrections Planning Board, presented. Dale Miller asked for clarification on the change in terms of the contract; and asked why the amendment is being submitted late. After further discussion, Ms. Utt stated this is the second amendment for this program and specified the Department is currently working on the third amendment. Joe Nanni asked about the additional amount for amendment number 3; and asked if the time period will reflect the end date of 12/31/2017. Joe also asked for additional clarification that the not-to-exceed amount is associated with additional services needed and to update the payment rate schedule. Edward Kraus motioned to approve; Dale Miller seconded. Item BC2017-566 was unanimously approved.

#### BC2017- 567

Department of Public Safety and Justice Services, submitting an RFP exemption on RQ39942, which will result in an award recommendation to Meltwater News U.S., Inc. in the amount not-to-exceed \$30,000.00 for database subscription services for the period 9/15/2017 - 9/14/2019.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Joe Nanni inquired about how the Fusion Center uses the information collected. Nan Baker asked if another funding source could cover the cost of expenses in lieu of the general fund. Edward Kraus motioned to approve; Nan Baker seconded. Item BC2017-567 was unanimously approved.

#### BC2017-568

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ40337, which will result in an award recommendation to Pascal Learning Inc. dba Ready Rosie in the amount not-to-exceed \$28,400.00 for the purchase of web-based subscription services for customized child development videos for the period 9/1/2017 – 8/31/2018.

Funding Source: Health and Human Services Levy Fund – UPK 2.0

Marcos Cortez, Office of Early Childhood, presented. Nan Baker asked if the child development training videos produced by the vendor are used on television or computers; and asked if issues have been

reported by clients who did not have the capability to access the videos since they are distributed via e-mail. Edward Kraus motioned to approve; Nan Baker seconded. Item BC2017-568 was unanimously approved.

#### D – Consent Agenda

Joe Nanni asked if children in foster care are the recipients of Kindle Fire Tablets, as it relates to Item No. BC2017-573, requisition No. IS-17-40113 listed under Direct Open Market Purchases (between \$500 - \$2500,00).

Rich Opre, Office of Procurement & Diversity stated the kindle tablets are for young adults in foster care who are graduating from High School. In the past graduating students received laptops.

There were no further questions on the consent agenda items. Ed Kraus motioned to approve items BC2017-569 through -573, Joe Nanni seconded, the consent agenda items were unanimously approved.

BC2017-569

Fiscal Office,

a) Recommending to amend Board Approval No. BC2017-544, dated July 24, 2017, which authorized an RFP exemption on RQ40190 and payment to Costar Realty Information, Inc. for Property and Comp Professional subscriptions in the amount of \$1,038.00, by changing the time period from 8/8/2016 – 7/30/2017 to 8/8/2016 – 6/30/2017.

Funding Source: Real Estate Assessment Fund

BC2017-570

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc.

Funding Source: Revenue Generating

BC2017-571

Common Pleas Court/Corrections Planning Board, submitting an amendment to Agreement No. AG1400106 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the Smart Ohio Model Pilot Program for treatment and ancillary "soft" services in connection with the Ohio Department of Rehabilitation and Correction Grant Program for the period 7/1/2014 - 6/30/2016 to extend the time period to 3/30/2018; no additional funds required.

Funding Source: Ohio Department Rehabilitation and Correction Grant

BC2017-572

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700100 with Cornell Abraxas Group, Inc. for Trauma Informed Treatment services for Minor Victims of Sex Trafficking for the period 7/1/2017 – 9/30/2017 for a decrease in the amount of (\$81,436.36).

Funding Source: Victims of Crime Act

BC2017-573

Office of Procurement & Diversity, presenting proposed purchases for the week of 7/31/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>IS-17-40113</i>	<i>100 Kindle Fires for high school graduates for Division of Children and Family Services</i>	<i>Department of Information Technology</i>	<i>Educational Assistive Technology, LLC</i>	<i>\$7,000.00</i>	<i>Health and Human Services Levy Fund</i>
<i>CT-17-40317</i>	<i>Synthetic turf for Animal Shelter</i>	<i>Department of Public Works</i>	<i>Keepers Turf</i>	<i>\$23,782.00</i>	<i>Dog Kennel Operations Fund</i>
<i>CT-17-40392</i>	<i>Swinging door operator and parts</i>	<i>Department of Public Works</i>	<i>Cleveland Door Controls, Inc.</i>	<i>\$2,890.00</i>	<i>Internal Service Fund – Trade Services</i>
<i>CT-17-40446</i>	<i>No. 9 business reply envelopes</i>	<i>Department of Public Works</i>	<i>Mac Paper Converters</i>	<i>\$1,681.47</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-40449</i>	<i>File folder labels for Print Shop</i>	<i>Department of Public Works</i>	<i>Walker Group, LLC</i>	<i>\$1,230.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-40456</i>	<i>Tri-fold mailers for Print Shop</i>	<i>Department of Public Works</i>	<i>RR Donnelley</i>	<i>\$638.80</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-40473</i>	<i>Portable toilet rental for event</i>	<i>Department of Public Works</i>	<i>Superior Speedie</i>	<i>\$650.00</i>	<i>Internal Service Fund – Administrative Services</i>
<i>CT-17-40475</i>	<i>Purchase general press wash for Print Shop</i>	<i>Department of Public Works</i>	<i>Dick Frawley and Associates, Inc.</i>	<i>\$563.75</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-40476</i>	<i>Mailing services for Print Shop</i>	<i>Department of Public Works</i>	<i>Weekleys Mailing Service</i>	<i>\$611.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CF-17-40286</i>	<i>Purchase parenting literature for clients</i>	<i>Division of Children and Family Services</i>	<i>Channing L. Bete Company, Inc.</i>	<i>\$2,782.77</i>	<i>67% - Health and Human Services Levy Fund 33% - Title IV-E</i>
<i>CR-17-40406</i>	<i>Solvents for Histology, Trace Evidence and Toxicology</i>	<i>Medical Examiner</i>	<i>Fisher Scientific Company, LLC</i>	<i>\$1,366.55</i>	<i>Medical Examiner's Office Lab Fund</i>

CR-17-40407	Swabs, pipettes, paper, sharps, containers for Drug Chemistry	Medical Examiner	Fisher Scientific Company, LLC	\$747.83	Medical Examiner's Office Crime Lab Fund
SH-17-39679	Purchase safety boots for Chemical, Biological, Radiation, Nuclear and Explosive/HAZMAT situations for SWAT Team	Sheriff's Department	Safeware, Inc.	\$1,256.80	General Fund
SH-17-40332	Purchase, install and test (1) Mobile Data Terminal Docking Station into vehicle and remove (1) existing Mobile Data Terminal Docking Station and reinstall into another vehicle, wire and test	Sheriff's Department	Hall Public Safety Co.	\$2,753.87	State Homeland Security Program – Law Enforcement Grant
SH-17-40339	Purchase Chemical, Biological, Radiation, Nuclear and Explosive protective suits for SWAT Team	Sheriff's Department	Pro-Tech Sales	\$22,500.00	State Homeland Security Program – Law Enforcement Grant
SH-17-40421	MK-4 pepper foam spray for Corrections Officers	Sheriff's Department	Vance Outdoors, Inc.	\$1,393.50	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-17-40442	Post Adoption Special Services Subsidy: Residential treatment	Division of Children and Family Services	Cleveland Christian Home, Inc.	\$7,523.40	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-40444	Post Adoption Special Services Subsidy: therapy	Division of Children and Family Services	Mershona Parshall	\$1,953.00	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-40470	Post Adoption Special Services Subsidy: therapy	Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$6,767.73	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-40471	Post Adoption Special Services Subsidy: Residential treatment	Division of Children and Family Services	New Directions	\$3,510.00	67% - Health and Human Services Levy Fund 33% - Title IV-E



<i>FC-17-40425</i>	<i>Family Centered Services and Supports: Safety and adaptive equipment</i>	<i>Family and Children First Council</i>	<i>North East Ohio Network</i>	<i>\$7,839.11</i>	<i>State</i>
<i>CR-17-40454</i>	<i>Disposal of lab waste for Histology</i>	<i>Medical Examiner's Office</i>	<i>Chemtron</i>	<i>\$944.25</i>	<i>Medical Examiner's Office Lab Fund</i>

*Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)*

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an LPA agreement with State of Ohio, Department of Transportation in connection with the Towpath Trail Stage 1 Project in the Village of Cuyahoga Heights and City of Cleveland.

Funding Source: Federal Earmark funds and Federal CMAQ funds

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting a grant award from U.S. Department of Housing & Urban Development in the amount of \$488,328.00 for the Rapid Rehousing Project for the period 6/01/2017 - 5/31/2018.

Funding Source: FY2016 U.S. Department of Housing and Urban Development Continuum of Care Homeless Grant

Item No. 3

County Executive's Office, submitting a grant award from Cleveland Foundation in the amount of \$5,000.00 for the Your Voice Matters Youth Summit Project for the period 7/1/2017 – 12/31/2017.

Funding Source: Cleveland Foundation

Item No. 4

Common Pleas Court/Corrections Planning Board, submitting a grant award from the Ohio Department of Rehabilitation and Corrections in the amount of \$5,842,253.00 for FY2017 407 Community Based Corrections Programs/Non-Residential Felony for the period 7/1/2017 - 6/30/2019.

Funding Source: Department of Rehabilitation and Corrections Bureau of Community Sanctions Grant

Item No. 5

Common Pleas Court/Corrections Planning Board, submitting a grant award from the Ohio Department of Rehabilitation and Corrections in the amount of \$2,454,558.00 for FY2017 408 Community Based Corrections Programs/Non-Residential Misdemeanant for the period 7/1/2017 - 6/30/2019.

Funding Source: Department of Rehabilitation and Corrections Bureau of Community Sanctions Grant

#### VI – PUBLIC COMMENT

Loh gave public comment on the recent request for proposals released by the County for provision of supportive services at the women's shelter on Payne Avenue. Lou expressed concern over the continuation of the poor quality of services provided by the current vendor.

#### VII – ADJOURNMENT

Edward Kraus motioned to adjourn; Joe Nanni seconded. The motion to adjourn was unanimously approved at 11:43 a.m.