



**Cuyahoga County Board of Control Agenda  
Monday, November 13, 2017 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II – REVIEW MINUTES – 11/6/17**

**III – PUBLIC COMMENT**

**IV – CONTRACTS AND AWARDS**

**A – Tabled Items**

**B – New Items for Review**

**BC2017-809**

Department of Public Works, recommending an award on RQ40115 and enter into a contract with Wiss, Janney, Elstner Associates, Inc. (61-11) in the amount not-to-exceed \$200,000.00 for general architectural engineering services for the period 11/28/2017 – 11/27/2020.

Funding Source: General Fund

**BC2017-810**

Department of Public Works,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1700093 with Central Business Equipment dba Patterson-Pope Inc. for the purchase of Spacesaver archive shelving, storage units and installation services for the Cuyahoga County Archives located in the Halle Brothers Warehouse, 1858 East 40<sup>th</sup> Street, Cleveland for the period 5/2/2017 – 9/31/2017 to extend the time period to 4/1/2018 and for additional funds in the amount not-to-exceed \$119, 894.00.

b) Submitting an amendment to Contract No. CE1700093 with Central Business Equipment dba Patterson-Pope Inc. for the purchase of Spacesaver archive shelving, storage units and installation services for the Cuyahoga County Archives located in the Halle Brothers Warehouse, 1858 East 40<sup>th</sup> Street, Cleveland for the period 5/2/2017 – 9/31/2017 to extend the time period to 4/1/2018 and for additional funds in the amount not-to-exceed \$119, 894.00.

Funding Source: Capital Project Fund

**BC2017-811**

Department of Public Works, recommending to amend Board of Control Approval No. BC2016-140, dated February 22, 2016, which authorized an alternative procurement process, and resulted in award recommendations to Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 - 3/23/2018, by extending the time period to 3/23/2020 and to change the not-to-exceed amount from \$450,000.00 to \$900,000.00.

Funding Sources: Road & Bridge Fund, Sanitary Sewer Fund, Airport Operation Fund and Internal Service Fund

**BC2017-812**

Department of Public Works,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1000183 with Diocese of Cleveland Facilities Services Corporation for lease of office space located at Fatima Family Center, 6600 Lexington Avenue, Cleveland, for use by Division of Children and Family Services for the period 1/1/2010 – 12/31/2015 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$43,440.00.

b) Submitting an amendment to Contract No. CE1000183 with Diocese of Cleveland Facilities Services Corporation for lease of office space located at Fatima Family Center, 6600 Lexington Avenue, Cleveland, for use by Division of Children and Family Services for the period 1/1/2010 - 12/31/2015 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$43,440.00.

Funding Source: Health and Human Services Levy Fund

**BC2017-813**

Department of Information Technology, on behalf of Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1500321 with Five Points Technology Group for placement tracking and matching system services for the period 11/18/2015 - 11/18/2017 to extend the time period to 11/18/2019 and for additional funds in the amount not-to-exceed \$163,800.00.

Funding Sources: 54% Federal/State Reimbursement and 46% HHS Levy

**BC2017-814**

Department of Information Technology, submitting an amendment to Contract No. CE1400246 with PeerPlace Networks, LLC for an off-the-shelf, cloud-based comprehensive case management system for the period 8/4/2014 – 7/31/2019, to expand the scope of services, effective 11/13/2017 and for additional funds in the amount not-to-exceed \$140,280.00.

Funding Source: 46% Health and Human Services Levy Fund; 54% Federal

**BC2017-815**

Department of Human Resources,

a) Submitting an RFP exemption, (due to lateness), which will result in an amendment to Contract No. CE1700148 with Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers for drug toxicology screening and occupational health service evaluation for the period 8/15/2017 – 8/14/2020, for additional funds in the amount not to exceed \$26,700.00, effective 11/1/2017.

b) Submitting an amendment to Contract No. CE1700148 with Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers for drug toxicology screening and occupational health service evaluation for the period 8/15/2017 – 8/14/2020, for additional funds in the amount not to exceed \$26,700.00, effective 11/1/2017.

Funding Source: General Fund

**BC2017-816**

Fiscal Office, recommending an award on RQ40233 and enter into a contract with GPI Enterprises Inc. in the amount not-to-exceed \$488,200.00 for sourcing and staffing services for temporary employees in connection with the 2018 Sexennial Re-Appraisal Project for the period 11/15/2017- 08/31/2018.

Funding Source: Real Estate Assessment Fund

**BC2017-817**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40509 and enter into an agreement with City of Highland Heights in the amount not-to-exceed \$4,800.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

**BC2017-818**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40538 and enter into an agreement with City of Parma in the amount not-to-exceed \$24,000.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

**BC2017-819**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40540 and enter into an agreement with City of Pepper Pike in the amount not-to-exceed \$2,400.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

**BC2017-820**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40543 and enter into an agreement with City of Shaker Heights in the amount not-to-exceed \$12,000.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

**BC2017-821**

Department of Public Safety and Justice Services, recommending an award on RQ39525 to VASU Communications, Inc. (12-3) in the amount of \$412,000.00 for the purchase of (220) Project-25 700/800 MHz portable radios for various public safety agencies in Cuyahoga County.

Funding Source: FY2016 Urban Area Security Initiative Grant

**BC2017-822**

Department of Health and Human Services, Cuyahoga Job and Family Services,

a) Submitting an RFP exemption on RQ40962, which will result in an award recommendation to The Center for Community Solutions in the amount not-to-exceed \$300,000.00 for fiscal agent services for the AIDS funding collaborative for the period 1/1/2018 - 12/31/2019.

b) Recommending an award on RQ40962 and enter into a contract with The Center for Community Solutions in the amount not-to-exceed \$300,000.00 for fiscal agent services for the AIDS funding collaborative for the period 1/1/2018 - 12/31/2019.

Funding Source: Health and Human Services Levy

**BC2017-823**

Department of Health and Human Services/Cuyahoga Job and Family Services,

a) Submitting an RFP exemption on RQ40961, which will result in an award recommendation to The Cleveland Hearing and Speech Center in the amount not-to-exceed \$208,000.00 for Audiology Patient Assistance Program services for the period 1/1/2018 - 12/31/2019.

b) Recommending an award on RQ40961 and enter into a contract with The Cleveland Hearing and Speech Center in the amount not-to-exceed \$208,000.00 for Audiology Patient Assistance Program services for the period 1/1/2018 - 12/31/2019.

Funding Source: Health and Human Services Levy

**BC2017-824**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Submitting an RFP exemption, due to lateness, which will result in amendments to contracts and agreements with various providers for Universal Pre-Kindergarten 1.0 services for the period 8/1/2015 - 7/31/2018 for additional funds in the total amount not-to-exceed \$443,244.25, effective 8/1/2017.

b) Submitting amendments to contracts and agreements with various providers for Universal Pre-Kindergarten 1.0 services for the period 8/1/2015 - 7/31/2018 for additional funds in the total amount not-to-exceed \$443,244.25, effective 8/1/2017.

Contract No. CE1500192 with Cleveland Children's Daycare Academy in the amount not-to-exceed \$15,159.21

Contract No. CE1500198 with Kiddie City Child Care Community, Inc. in the amount not-to-exceed \$108,631.94

Contract No. CE1500217 with The Cleveland Music School Settlement in the amount not-to-exceed \$96,261.86.

Contract No. CE1500226 with The Centers for Families and Children - McMillan Early Learning Center in the amount not-to-exceed \$40,813.82.

Contract No. CE1500223 with The Centers for Families and Children - Bingham Early Learning Center in the amount not-to-exceed \$11,193.52.

Contract No. CE1500218 with The Centers for Families and Children - Gordon Square Early Learning Center in the amount not-to-exceed \$17,907.30.

Contract No. CE1500224 with The Centers for Families and Children - Debra Ann November in the amount not-to-exceed \$1,930.25.

Contract No. CE1500206 No. with Sandy's Darlin' Munchkins Family Child Care and Universal Pre-Kindergarten in the amount not-to-exceed \$5,944.74.

Contract No. CE1500207 with JoAnna Adams in the amount not-to-exceed \$9,413.67.

Contract No. CE1500197 with Horizon Education Centers in the amount not-to-exceed \$74,650.67.

Contract No. CE1500193 with Early Childhood Enrichment Center, Inc. in the amount not-to-exceed \$158,364.43.

Contract No. CE1500199 with The Merrick House for a decrease in the amount of (\$44,548.14).

Contract No. CE1500191 with Council for Economic Opportunities in Greater Cleveland - Louis Stokes Head Start Center for a decrease in the amount of (\$100,000.00).

Agreement No. AG1500091 with Brooklyn City School District in the amount not-to-exceed \$39,185.27

Agreement No. AG1500094 with Cleveland Municipal School District - Tremont Montessori School in the amount not-to-exceed \$8,335.71.

Funding Source: Health and Human Services Levy

**BC2017-825**

Department of Sustainability,

a) Submitting an RFP exemption on RQ40979, which will result in an award recommendation to Solar United Neighbors Corporation in the amount not-to-exceed \$25,000.00 for implementation and coordination of (2) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 11/13/2017 – 10/30/2018.

b) Recommending an award on RQ40979 to Solar United Neighbors Corporation in the amount not-to-exceed \$25,000.00 for implementation and coordination of (2) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 11/13/2017 – 10/30/2018.

Funding Source: General Fund

**C – Consent Agenda**

**BC2017-826**

Department of Public Works,

a) Submitting an amendment (Subsidiary No. 4) to Contract No. CE1400018 with Karvo Paving, Co. for reconfiguration of the Warrensville Center Road/Van Aken Boulevard/Chagrin Boulevard/Northfield Road Intersection in the City of Shaker Heights and Village of Highland Hills for a decrease in the amount of (\$138,360.55).

b) Recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 65% Federal Funds/6% City of Shaker Hts. and Village of Highland Hills/5% Cuyahoga County Vehicle License Tax Fund and 24% from the Ohio Public Works Commission (Issue 1)

**BC2017-827**

Department of Information Technology, submitting an amendment to Master Services Contract No. CE1600276 with Infor Public Sector, Inc. for software licenses, maintenance and support for Enterprise Resource Planning software for the period 10/1/2016 – 9/30/2026 to expand the scope of services, effective 11/13/2017 and to make budget item revisions; no additional funds required.

Original Funding Source: Capital Fund

**BC2017-828**

Department of Information Technology, recommending to declare excess County computers and IT equipment as surplus County-owned property, no longer needed for public use; requesting to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org) for a fee in the amount of \$1.00.

Funding Source: Revenue Generating

**BC2017-829**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

**BC2017-830**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 11/13/2017

<b>Direct Open Market Purchases (purchases between \$500 - \$25,000)</b>					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-17-40955	Legal notice: Lake County HazMat Team Detection Equipment	Department of Public Safety and Justice Services	Advance Ohio Media	\$800.00	FY2016 State Homeland Security Grant
JA-17-41171	Legal notice: Regional Tactical Response – Bomb Robot Upgrade	Department of Public Safety and Justice Services	Advance Ohio Media	Not-to-exceed \$800.00	FY2016 Urban Area Security Initiative Grant
CE-17-41017	Legal Notice: West 41 <sup>st</sup> Street Bridge Construction Project	Department of Public Works	Plain Dealer	Not-to-exceed \$2,000.00	Road and Bridge Fund
CT-17-40433	Grass seed	Department of Public Works	Siteone Landscape Supply	\$24,000.00	Sanitary Sewer Fund
CT-17-40965	BRASS Culvert Maintenance subscription	Department of Public Works	Wyoming Department of Transportation Bridge Program	\$550.00	Road and Bridge Fund
CT-17-40998	Dog license easels	Department of Public Works	Classic Laminations, Inc.	\$888.75	Internal Service Fund
CT-17-41003	Various building supplies for Cleveland Police Headquarters Building Project	Department of Public Works	Cleveland Lumber	\$24,500.00	Capital Projects
CT-17-41008	Various plumbing supplies for Cleveland Police Headquarters Building Project	Department of Public Works	Lakeside Supply	\$24,500.00	Capital Projects
CT-17-41034	Automatic door openers for Men's Shelter	Department of Public Works	Cleveland Door Controls	\$4,075.00	Men's Shelter Reconstruction Capital Project Fund
CT-17-41037	Generator Connection Box for Men's Shelter	Department of Public Works	Graybar	\$4,932.52	Men's Shelter Reconstruction Capital Project Fund
CT-17-41083	Ready mix concrete – Road and Bridge	Department of Public Works	Rockport Construction & Materials, Inc. dba Rockport Ready Mix	\$24,500.00	Road and Bridge Fund



CT-17-41097	Manila record jackets for Cuyahoga Job and Family Services	Department of Public Works	Walker Group, LLC	\$1,310.00	Public Assistance Funds
CT-17-41098	Solar yellow record jackets for Cuyahoga Job and Family Services	Department of Public Works	OEM Acquisition LLC dba Ohio Envelope Manufacturing Company	\$1,324.75	Public Assistance Funds
CT-17-41138	Swing gate repair to Truck 3-36	Department of Public Works	Judco Truck Equipment	\$7,800.00	Road and Bridge Fund
CT-17-41181	Scissor lift rental for Cleveland Police Headquarters Building Project	Department of Public Works	Sunbelt Rentals	\$984.30	City Police Headquarters Build-Out Capital Project Fund
CT-17-41185	Various door & hardware equipment for Cleveland Police Headquarters Building Project	Department of Public Works	Doors and Hardware, Inc.	\$24,500.00	Capital Project Fund
CT-17-41194	Return address envelopes for Cuyahoga Support Enforcement Agency	Department of Public Works	Husky Envelope	\$695.85	Internal Service Fund
CT-17-41201	Bulk wire for upgrades at Men's Shelter	Department of Public Works	Leff Electric	\$4,050.00	Men's Shelter Reconstruction Capital Project Fund
CT-17-41218	Gas meters for Sanitary Engineer	Department of Public Works	HPM Business Systems Inc.	\$4,547.77	Sanitary Sewer Fund
CT-17-41239	Steel for Cleveland Police Headquarters Building Project	Department of Public Works	Aztec Steel	\$724.00	City Police Headquarters Build-Out Capital Project Fund
CT-17-41240	Repair parts for Truck S-419	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$2,877.34	Sanitary Sewer Fund
CT-17-41241	Ready mix concrete for Sanitary Engineer	Department of Public Works	Rockport Construction & Materials, Inc. dba Rockport Ready Mix	\$24,500.00	Sanitary Sewer Fund
CT-17-41253	Offset paper for Print Shop inventory	Department of Public Works	Millcraft Paper Company	\$7,861.50	Internal Service Fund

CT-17-41257	Return address envelopes for Cuyahoga Job and Family Services	Department of Public Works	The Envelope Printery of Ohio Inc.	\$750.00	Internal Service Fund
CT-17-41266	2018 Pre-numbered payment vouchers for Print Shop	Department of Public Works	North Coast Litho	\$995.00	Internal Service Fund
CT-17-41271	Metal halide ballast for electrical repairs	Department of Public Works	Leff Electric Co. Inc.	\$530.64	Internal Service Fund
AU-17-40976	W-2 Envelopes	Fiscal Office	OEM Acquisition LLC, dba Ohio Envelope Manufacturing Company	\$1,401.60	General Fund
AU-17-41260	"M" Warrants for replacement, damaged or stolen payroll checks.	Fiscal Office	RR Donnelley	\$1,880.00	General Fund
CR-17-41161	Elisa Assays for Toxicology	Medical Examiner's Office	Alere San Diego dba Immunalysis	\$2,020.00	Medical Examiner's Office Lab Fund

**Items already purchased:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-17-40612	Legal notice: Public Safety Technology Consultant	Department of Public Safety and Justice Services	Advance Ohio Media	\$632.32	General Fund

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Department of Public Works, submitting agreements of cooperation for the replacement of box beams on various Bridges:

- a) Abbey Road Bridge No. 02.35 over Baldwin Creek in the City of North Royalton.
- b) Chagrin River Road Bridge No. 03.00 over Wiley Creek in the Village of Moreland Hills

Funding Source: Road and Bridge Funds

#### **Item No. 2**

Department of Public works, submitting a permit with Everstream Communications for right-of-entry to construct, maintain and operate a 2” inch utility fiber conduit and a vault with all underground installations, attachments and appurtenances that encroach the Public right-of-way on John Road in Olmsted Township.

Funding Source: N/A

#### **Item No. 3**

Department of Public Safety and Justice Services, submitting a grant award from State of Ohio, Office of the Attorney General/Crime Victims Assistant and Prevention Section in the amount of \$15,030.00 for the Juvenile Court Advocacy Project in connection with the Victims of Crime Act and State Victims Assistance Act Grant Program for the period 10/1/2017 – 9/30/2018.

Funding Source: Victims of Crime Act and State Victims Assistance Act Grant Program

#### **Item No. 4**

Department of Public Safety and Justice Services, submitting a grant award from State of Ohio, Office of the Attorney General in the amount of \$240,000.00 for the FY2018 Victims of Crime Act Defending Childhood Initiative Intake and Assessment Program for the period 10/1/2017 - 9/30/2018.

Funding Source: FY2018 Victims of Crime Act Defending Childhood Initiative Intake and Assessment Grant

**Item No. 5**

Department of Public Safety and Justice Services/Witness Victim, submitting a grant award in the amount of \$177,454.40 from State of Ohio, Office of the Attorney General for the Victims of Crime Act Felony Coordinator Program in connection with the FY2018 Crime Victims Assistance Grant Program for the period 10/1/2017 – 9/30/2018.

Funding Source: Victims of Crime Act Felony Coordinator Program Grant 80% and 20% Health and Human Services Levy

**VI – PUBLIC COMMENT****VII – ADJOURNMENT**

## Minutes

Cuyahoga County Board of Control  
Monday, November 6, 2017 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:04 a.m.

#### Attending:

Armond Budish, Chairperson  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Michael Dever, Director, Department of Public Works  
Dennis Kennedy, Fiscal Officer  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 10/30/17

Armond Budish motioned to approve the minutes from the October 30, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

#### A – Tabled Items

#### B – New Items for Review

Items BC2017-794 through -796 were presented collectively and approved concurrently:

#### BC2017-794

Department of Public Works, requesting approval of an alternate procurement process on RQ41008, which will result in an award recommendation to Lakeside Supply Company in the amount not-to-exceed \$200,000.00 for the purchase of various plumbing supplies in connection with the Cleveland Police Headquarters Building and Bedford Jail for the period 11/6/2017 – 11/5/2019.

Funding Source: Capital Projects

#### BC2017-795

Department of Public Works, requesting approval of an alternate procurement process on RQ41003, which will result in an award recommendation to Cleveland Lumber in the amount not-to-exceed \$200,000.00 for the purchase of various general building supplies in connection with the Cleveland Police Headquarters Building and Bedford Jail for the period 11/6/2017 – 11/5/2019.

Funding Source: Capital Projects

BC2017-796

Department of Public Works, requesting approval of an alternate procurement process on RQ41185, which will result in an award recommendation to Doors and Hardware, Inc. in the amount not-to-exceed \$200,000.00 for the purchase of various doors and related hardware in connection with the Cleveland Police Headquarters Building and Bedford Jail for the period 11/6/2017 – 11/5/2019.

Funding Source: Capital Projects

Matt Rymer, Department of Public Works, presented the items collectively. Dale Miller asked for clarification on the bidding process utilized; on the solicitation time period; and the number of responses received. Dale also inquired about why there were only 3 responsive bidders when multiple efforts were made to competitively bid out the services for each item. Dale asked if a cost savings could be achieved if the County reduced the number of required items submitted by the bidders. Nan Baker asked for clarification on why the purchase price for each categorized item is in the not-to-exceed amount of \$200,000.00; and asked if the projects are expected to come in under budget. Nan also asked if plumbing supplies exceeded the budgeted amount and general building supplies came in under budget, could a portion of the funding be reallocated among the 2 categories to cover the expenses. Lenora Lockett commented that Doors and Hardware, Inc. is not listed on the County Inspector General's Ethics Registration list. Armond Budish motioned to approve the items concurrently; Nan Baker seconded. Item BC2017-794 through -796 were unanimously approved.

BC2017-797

Department of Development, recommending awards and enter into agreements with various municipalities in the total amount not-to-exceed \$191,948.00 for various Storefront Renovation Program Projects in connection with the FY2017 Community Development Block Grant for the period 4/1/2017 – 12/31/2017:

- a) City of Berea in the amount not-to-exceed \$41,948.00 for the Berea Commons Storefront Renovation Project located in Berea.
- b) City of Fairview Park in the amount not-to-exceed \$50,000.00 for the Commercial Property Reinvestment Project located at 20690 Lorain Road.
- c) City of Lyndhurst in the amount not-to-exceed \$50,000.00 for the Marshall Power Equipment Storefront Renovation Project located at 5151 Mayfield Road.
- d) City of Shaker Heights in the amount not-to-exceed \$50,000.00 for the Lee Road Storefront Renovation Project located at 3558; 3592; 3649 and 3706 Lee Road.

Funding Source: Community Development Block Grant

Sara Jackson, Department of Development, presented. Dennis Kennedy asked for clarification on whether Municipalities provide their portion of funding in the form of a grant or loan to the property owners. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-797 was unanimously approved.

BC2017-798

Department of Information Technology,

- a) Submitting an RFP exemption on RQ40821, which will result in an award recommendation to Lighttower Fiber Networks, II LLC in the amount of \$18,000.00 for the purchase of (1) high-speed internet circuit and bandwidth to support web-based applications.

This item was amended to reflect the dollar amount as \$18,000.00.

- b) Recommending an award on RQ40821 to Lighttower Fiber Networks, II LLC in the amount of ~~\$15,2500.00~~ **\$18,000.00** for the purchase of (1) high-speed internet circuit and bandwidth.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Nan Baker asked for clarification on whether funding for this project is covered under the Enterprise Resource Planning Project contract. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-798 was unanimously approved.

BC2017-799

Department of Information Technology,

- a) Submitting an RFP exemption on RQ40929, which will result in an award recommendation to Sound Com Corporation in the amount not-to-exceed \$8,750.00 for preventative maintenance and repair of communication equipment located at the County Administration Building for the period 11/6/2017 - 12/31/2018.

- b) Recommending an award on RQ40929 and enter into a contract with Sound Com Corporation in the amount not-to-exceed \$8,750.00 for preventative maintenance and repair of communication equipment located at the County Administration Building for the period 11/6/2017 - 12/31/2018.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dennis Kennedy asked if payments for these services were committed, as it relates to information listed in the briefing materials that state the prior contract expired on July 31, 2017. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-799 was unanimously approved.

BC2017-800

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1500317 with Lutheran Metropolitan Ministry for the Chopping for Change Women's Re-entry Program in connection with the Northeast Reintegration Center for the period 11/1/2015 - 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$185,000.00.

Funding Source: Health and Human Services Levy

Fred Bolotin, Office of Re-entry, presented. Dale Miller commented that he and Councilwoman Baker had the opportunity to visit the Program and is encouraged by the achievements made thus far. Dale conveyed best wishes and hopes the program will be a great success. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-800 was unanimously approved.

BC2017-801

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting an amendment to Contract No. CE1600273 with The Effective Leadership Academy for Leadership and Life Skills Training and services for the period 12/1/2016 – 12/31/2017 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$70,000.00.

Funding Source: Health and Human Services Levy Fund

Fred Bolotin, and Vicky Pope, Office of Re-entry, presented. Nan Baker asked for clarification on the anticipated time-line of when the 86 students will complete the program, as it relates to 146 participants enrolled in the program, of which 60 have already completed training within a year. Trevor McAleer asked for clarification on whether Juvenile Court was engaged in the selection process of the Youth enrolled in the Leadership Academy or if this is a separate program. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-801 was unanimously approved.

BC2017-802

Department of Health and Human Services/Cuyahoga Job and Family Services/Division of Child Support Enforcement,

a) Submitting an RFP exemption on RQ40762, which will result in an award recommendation to The Progressive Baptist Association in the amount not-to-exceed \$100,000.00 for outreach, enrollment and management services for the Protect Our Babies Project for the period 7/1/2017 – 12/31/2018.

b) Recommending an award on RQ40762 and enter into a contract with The Progressive Baptist Association in the amount not-to-exceed \$100,000.00 for outreach, enrollment and management services for the Protect Our Babies Project for the period 7/1/2017 – 12/31/2018.

Funding Source: Ohio Department of Medicaid Grant

Al Grimes, Division of Child Support Enforcement, presented. Nan Baker asked for clarification on whether the County is working with Case Western Reserve, as it relates to the receipt and expenditure of funding for the project. Armond Budish commented 2-years ago County Council approved appropriations in the amount of \$1.5 million for Infant Mortality efforts through First Year Cleveland, that amount was matched by City of Cleveland and the funds were used to leverage state funding, which covers and this expense. Dale Miller expressed his support for the program and stated similar efforts need to be utilized for the Opiate Crises. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-802 was unanimously approved.

C – Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve items BC2017-803 through -805, Dale Miller seconded, the consent agenda items were unanimously approved.

BC2017-803

Department of Information Technology, on behalf of the Sheriff's Department, recommending to declare excess County computers and IT equipment as surplus County-owned property, no longer needed for public use; requesting to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org) for a fee in the amount of \$1.00.

Funding Source: Revenue Generating



BC2017-804

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Department of Development, recommending to amend Board of Control Approval No. BC2016-892 dated 11/28/2016, which approved an alternate procurement process and exemption from aggregation on various requisitions, and resulted in award recommendations to various providers in the total amount not-to-exceed \$4,500,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017, to extend the time period to 12/31/2019.

Funding Source: HHS Levy, PA, or other eligible HHS funding (funding source depends on eligibility of employee-in-training)

BC2017-805

Office of Procurement & Diversity, presenting proposed purchases for the week of 11/6/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
IS-17-40857	(2) Cisco 8821 Wireless IP Phones	Department of Information Technology	1 Point Procurement Solutions, LLC	\$690.90	General Fund
IS-17-40441	(30) - Apple iPads with keyboards and cases for Division of Senior and Adult Services	Department of Information Technology	Zones, Inc.	\$14,859.90	54% - Federal 46% - Health and Human Services Levy Fund
IS-17-40970	(2) – HP ProBook 650 G2 Notebooks with docking stations and related accessories for Court of Common Pleas	Department of Information Technology	Diltex Inc.	\$2,277.06	FY2017 Adult Drug Court Project Grant
IS-17-41224	(3) - security cameras for Animal Shelter	Department of Information Technology	Integrated Precision Systems, Inc.	\$2,958.39	Dog & Kennel – Operations
CT-17-39314	Manhole risers for sanitary sewer for Sanitary Engineer	Department of Public Works	American Highway Products	\$9,500.00	Sanitary Sewer Fund
CT-17-40926	Cement mortar and sewer brick	Department of Public Works	The Chas. E. Phipps Company	\$24,500.00	Road and Bridge Fund
CT-17-40984	(5) - 27" Zowie RL2755 eSports computer monitors for County Archives	Department of Public Works	Zones, Inc.	\$1,192.45	Capital Projects Fund
CT-17-40990	Rim clamp tire machine for Fleet Services	Department of Public Works	Northcoast Equipment Specialist	\$6,195.00	Internal Service Fund
CT-17-41029	Body repair to vehicle 18-84	Department of Public Works	Premier Auto Body & Collision Center, LLC	\$754.00	Internal Service Fund
AU-17-40974	W-2 Forms	Fiscal Office	RR Donnelley	\$752.76	General Fund
AU-17-41133	20 boxes – F-Warrants to process payables through 2017	Fiscal Office	RR Donnelley	\$1,562.00	General Fund
CR-17-40453	Power Plex Fusion Systems for DNA and Parentage/ID Departments	Medical Examiner	Promega Corporation	\$20,014.50	DNA Backlog Grant
CR-17-40885	Cassettes, storage boxes, hematoxylin and eosin for Histology	Medical Examiner	Leica Biosystems	\$931.86	Medical Examiner's Office Lab Fund

CR-17-40886	Fume absorber filter for Histology	Medical Examiner	Fisher Scientific	\$761.72	Medical Examiner's Office Crime Lab Fund
CR-17-40895	Participant lunches for Death Scene Investigation Training	Medical Examiner	Italian Creations	\$999.00	Funded by training participants and deposited to General Fund
CR-17-40980	Mid-cycle accreditation for ABFT Laboratory Accreditation Program	Medical Examiner	ANSI - ASQ	\$4,500.00	General Fund
CR-17-41073	Solvents, tubes and lab coats for Toxicology and Drug Chemistry	Medical Examiner	VWR International	\$1,392.07	Medical Examiner's Office Lab Fund
CR-17-41094	Saw repairs for Autopsy	Medical Examiner	Summit Medical Specialties	\$2,140.00	General Fund
CR-17-41155	Mass spectrometer columns, filaments, caps and vials for Drug Chemistry	Medical Examiner	NETA Scientific	\$2,377.84	Medical Examiner's Office Lab Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
LL001-17-40864	2017-2018 Directory of Corporate Counsel – 2 volume set	Law Library	CCH/ Wolters Kluwer	\$1,591.00	Law Library Resources Fund
CR-17-41222	Toxicology services	Medical Examiner	National Medical Services dba NMS Labs	\$11,973.00	Medical Examiner's Office Lab Fund
CF-17-40888	Legal Notice: Community-Based Services for At-Risk Children and Families RFP	Office of Procurement and Diversity	Plain Dealer	\$515.84	Health and Human Services Levy Fund
EC-17-40683	Legal Notice: Faith-Based Outreach Program RFP	Office of Procurement and Diversity	Plain Dealer	\$549.12	Health and Human Services Levy Fund
FC-17-40438	Legal Notice: Youth Advocacy and Leadership Coalition RFP	Office of Procurement and Diversity	Plain Dealer	\$507.52	Health and Human Services Levy Fund
RE-17-40686	Legal Notice: Open Door Transitional Housing Program RFP	Office of Procurement and Diversity	Plain Dealer	\$507.52	Health and Human Services Levy Fund
TR-17-40833	Tax lien production and mailing	Treasurer's Office	Midwest Presort Mailing Services, Inc. dba Midwest Direct	\$1,494.09	Special Revenue Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
JC-17-40846	Bread – November	Juvenile Court	Schwebel Baking Company	\$2,752.50	General Fund
JC-17-40847	Milk – November	Juvenile Court	Borden Dairy Company	\$5,768.76	General Fund
JC-17-40848	Peaches – November	Juvenile Court	V&J Services	\$2,226.49	General Fund
JC-17-40849	Pork and beans - November	Juvenile Court	V&J Services	\$725.12	General Fund
JC-17-40849	Pork and beans - November	Juvenile Court	Benjamin Foods	\$490.80	General Fund
JC-17-40850	Lima Beans – November	Juvenile Court	Benjamin Foods	\$3,013.74	General Fund
JC-17-40851	Dairy – November	Juvenile Court	Benjamin Foods	\$267.00	General Fund
JC-17-40852	Lunch meat – November	Juvenile Court	Benjamin Foods	\$206.00	General Fund
JC-17-40853	Meat – November	Juvenile Court	Benjamin Foods	\$4,795.56	General Fund
JC-17-40854	Bananas – November	Juvenile Court	The Sanson Company	\$4,607.75	General Fund

V – OTHER BUSINESS

BC2017-806

Office of the Medical Examiner

CR-17-41155	Mass spectrometer columns, filaments, caps and vials for Drug Chemistry	Medical Examiner	VWR International	\$2,537.37	Medical Examiner's Office Lab Fund
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Andria Richardson, Office of Procurement & Diversity, presented the item on behalf of the Office of the Medical Examiner. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-806 was unanimously approved.

Time-sensitive/mission critical Items

BC2017-807

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ41267 with Lighthouse Youth Services in the amount not-to-exceed \$24,999.99 for Foster Care and Adoption services for the period 8/24//2017 – 12/31/2017.

Funding Source: 67% Levy 33% Title IV-E

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Dale Miller asked for clarification on the per diem costs. Nan Baker asked if the amount not-to-exceed is a capped. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-807 was unanimously approved.

BC2017-808

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ40700 with ENA Inc. (NECCO) in the amount not-to-exceed \$24,999.99 for Foster Care and Adoption services for the period 6/30//2017 – 12/31/2017.

Funding Source: 67% Levy 33% Title IV-E

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-808 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Grant Agreement and Funding Application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2018 RECLAIM Ohio Grant for the period 7/1/2017 – 6/30/2019 to make budget revisions and expand the scope of services.

Funding Source: Grant – Felony Delinquency Care and Custody

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:50 a.m.

## Item Details

### IV. Contracts and Awards

#### A. Tabled Items

#### B. – New Items

##### **BC2017-809**

Department of Public Works requesting award and approval of a contract with Wiss, Janney, Elstner Associates, Inc. for the not-to-exceed cost of \$200,000.00. The anticipated start completion dates are when the contract is executed and run for 3 years.

The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address “peaks” in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these “peaks” in staging needs, this office has instituted the use of a consulting engineering firm to provide General Architectural-Engineering Services, on a task bases.

Various Locations

Various Districts

#### Procurement

Identify the original procurement method on the contract/purchase:

RFQ

The RFQ was closed on July 12, 2017.

There were 11 statements of qualifications submitted for review, 2 proposals were approved.

There was 15% SBT, 10% MBE, and 5% WBE on this RFQ.

One of the contracts was a SBE set-aside.

#### Contractor Information

The Consultant:

Wiss, Janney, Elstner Associates, Inc.

19655 Sweet Valley Drive, Suite 3

Cleveland, Ohio 44125

Council District (06)

The consultant board president is William Nugent

#### Funding

The funding for the contract was appropriated in the current budget.

The schedule of payments is monthly by invoicing.

**BC2017-810**

The Department of Public Works is requesting an RFP exemption and contract amendment to purchase 5<sup>th</sup> floor Archive Shelving and Storage Units as manufactured by Spacesaver Corporation, as represented by Central Business Equipment Co., dba Patterson Pope, for the Halle Warehouse Archive Storage project utilizing The NJPA (National Joint Powers Alliance) a joint Government Cooperative Purchase.

**Scope of Work Summary:**

1. To acquire needed standard sized storage shelving and for the Cuyahoga County Archives collection at the anticipated cost of \$119,894.00 and extend the contract to a completion date of 3/1/2017. While this action is a planned procurement within the project budget, DPW waited until we were certain the procurement wouldn't impact the budget having experienced other construction challenges.

**Procurement:**

Alternative procedures, products and vendors were reviewed and evaluated through the project's designer of record resulting in the recommendation shelving procurement through the proposed joint purchasing program. Performing this action as a contract amendment on or before November 13<sup>th</sup>, 2017 will allow the County to take advantage of an NJPA & Spacesaver volume discount of approximately \$10,000, reflected in the pricing.

The procurement method for this project is approved to use a joint purchasing program:

a. NJPA (National Joint Powers Alliance), Contract # 031715-KII, expiration: 04/09/2019.

**Contractor and Project Information**

The address is:

Central Business Equipment

Dbas Patterson-Pope

5755 Granger Rd

Cleveland, Ohio 44131

The principal owner is Dennis W. Hammack, Jr.

The location of the project is:

Halle Building Warehouse

1890 E. 40<sup>th</sup> St

Cleveland, Ohio 44103

The project is in Council District 7.

**Project Status & Planning**

This action is a supporting procurement for an in-progress capital project within Public Works.

This project is on a critical path in order to maintain the County Archives relocation schedule.

**Funding**

Required funds are appropriated and available under Public Works Capital project for the Halle Warehouse, project CC768242, sub object 720.



**BC2017-811**

The Department of Public Works

Is requesting to amend bc2016-140 to add two years’ time (03/24/2018 - 03/23/2020) and additional funds in the amount not-to-exceed \$450,000.00. We received previous approval of the Alternate Procurement Process and seeks approval to amend for time and additional funds. The Dept of Public Works is requesting an additional two-year exemption from competitive bidding for vehicle and equipment repairs, parts, and services by using the closest and best “Factory Authorized” dealer that is registered and approved by the County that meets the needs of the Department for the period of March 24, 2018 through March 23, 2020.

Prior Board Approval – BC2013-104 and BC2014-61

The funding will come from the following funding sources:

Road & Bridge Fund

Sanitary Sewer Fund

Airport Operation Fund

Internal Service Fund

The Dept of Public Works cannot determine the amount for any one fund until the time of the required purchase.

Section 4.4(b) 15 and 4.4 (d) provides for the exemption from competitive bidding when approved by the Board. In order to maintain a safe and reliable fleet and equipment, as well as safe and reliable building equipment, the Dept of Public Works uses “Factory Authorized” dealers for parts, services, and repairs. This ensures compliance with equipment and vehicle warranties. This exemption will allow repairs, parts, and services to be procured timely and efficiently. Vehicles and/or equipment will be placed back into service more quickly and this will decrease vehicle and equipment downtime and increase productivity for the departments. Billable hours and productivity will increase and result in more revenue to the department and quicker response to building problems. Additionally, costly and timely diagnostic quotes will be avoided. It has been our experience on many occasions, repairs, parts, and services require the dealer to diagnose the problem before a quote can be generated. Current guidelines require three quotes, and this requires a downed vehicle or piece of equipment to be moved to three different dealers for quotes, which delays the repairs and increases the cost of the repair. This Exemption will allow the Department to take the vehicle or piece of equipment to the nearest “Factory Authorized” dealer that meets the department’s needs for the repair, parts, or services.

**BC2017-812**

Department of Public Works

The primary goals of the project are to allow space to accommodate county staff for use by Children and Family Services.

Procurement

The procurement method for this project was RQ#16583.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Diocese of Cleveland Facilities Services Corporation

1404 East Ninth Street, 3<sup>rd</sup> Floor

Cleveland, Ohio 44114

Carolyn Schuemann 696-6525 x.1503

Lawrence E. Murtaugh, Pres, Diocese of Cleveland Facilities Service Corp.

(fka)

The Catholic Charities Facilities Corporation  
7911 Detroit Ave.  
Cleveland, Ohio 44102

Brian D. Heskamp  
Associate General Counsel  
Diocese of Cleveland  
1404 E. 9<sup>th</sup> Street, Suite 701  
Cleveland, Ohio 44114  
(216) 696-6525 x.4370  
[bheskamp@dioceseofcleveland.org](mailto:bheskamp@dioceseofcleveland.org)

The owner for the contractor/vendor is: Diocese of Cleveland Facilities Services Corporation

The address or location of the project is:

Fatima Family Center  
6600 Lexington Ave.  
Cleveland, Ohio 44103

Project Status and Planning

This project is for a five (5) year renewal.

This project has only one (1) phase which runs from 1/1/2016 – 12/31/2020.

This project is on a critical action path so as to ensure no disruption in services to the public served by Children and Family Services.

The project term is 1/1/2016 – 12/31/2020.

#### Funding

The project is funded 100% by HHS Levy, Index code: CF135509 and Object code: 0385. funding source is estimated at 29% federal and 71% HHS.

The schedule of payments is according to the contract terms.

This project is a Third Amendment to a contract for lease of office space.

This amendment changes the total contract amount by adding funds in the amount not exceed \$43,440.00 for the period of 01/01/2016 – 12/31/2020.

Annual	Monthly	
Year 2 \$8,220.00	\$685.00	2012 rate same
Year 3 \$8220.00	\$685.00	2013 rate same

#### Second Amendment

Diocese of Cleveland Facilities Services Corporation

1/1/2014 – 12/31/2015 \$16,800.00

Annual	Monthly	
Year 4 \$8,400.00	\$700.00	2014 +2.1897%
Year 5 \$8,400.00	\$700.00	2015 rate same

#### Third Amendment

PWD-0730 (LA-LAW) IG-12-0766 12/31/19 W-9 34-1754839

Diocese of Cleveland Facilities Services Corporation

1/1/2016 – 12/31/2020 total not-to-exceed \$43,440.00

	Annual	Monthly	
Year 6	\$8,400.00	\$700.00	2016 rate same
Year 7	\$8,400.00	\$700.00	2017 rate same
Year 8	\$8,820.00	\$735.00	2018 +5.0%
Year 9	\$8,820.00	\$735.00	2019 rate same
Year10	\$9,000.00	\$750.00	2020 +2.0408%

<u>Term:</u>	<u>Increase/decrease</u>	<u>Annual</u>
1/1/2010 – 12/31/2013 \$685.00 monthly		\$16,380.00
1/1/2014 – 12/31/2017 \$700.00 monthly	2.1897% increase	\$16,440.00
1/1/2018 – 12/31/2019 \$735.00 monthly	5.0000% increase	\$16,800.00
1/1/2020 – 12/31/2020 \$750.00 monthly	2.0408% increase	<u>\$43,440.00</u>
		\$93,060.00 total annual

**BC2017-813**

Department of Information Technology on behalf of Department of Health & Human Services/Division of Children & Family Services requesting approval of an amendment with Five Points Technology Group for the anticipated cost of \$163,800.00 for licensing and maintenance services. The anticipated start-completion dates are 11/19/2017 – 11/18/2019.

The primary goals of the project are to provide an automated process for handling placements of children in foster care, and to improve the matching process to provide the best outcome for the children placed in care.

**Procurement**

The procurement method for this project is a contract amendment to an RFP. The original total value of the RFP was \$148,541.37.

The RFP was closed on 10/21/2014. There was an SBE goal of 15%.

There were two proposals pulled from OPD, two proposals submitted for review, one proposal was approved.

**Contractor and Project Information**

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Five Points Technology Group, Inc.  
5971 Cattleridge Blvd., Ste 201  
Sarasota, FL 34232

Council District (n/a)

The Chief Executive Officer for the contractor/vendor is Elizabeth VanAcker

**Project Status and Planning**

The project is perpetual and annual maintenance is required.

The project’s development phase has been completed and the system is in production. The contract amendment is being expedited to ensure there is no lapse in coverage when the contract expires on 11/18/2017.

**Funding**

The project is funded 54% Federal/State Reimbursement and 46% HHS Levy.

The schedule of payments is monthly.

**BC2017-814**

Department of Information Technology

Is amending contract to include the development of a case management solution for FCFC. Maintenance due one year after go-live. The ability to efficiently and effectively manage and track complex child programs and services for the families they manage. The solution will track the support details for the service providers for each case. The case management system will allow FCFC to automate it's manual business process and improve coordination with its contracted service providers. Promotes improved service delivery and better outcomes for the citizens served by this program. Leveraging an existing platform to gain efficiencies by using a common solution. The Workview module for OnBase was also considered, but did not meet the business needs as well.

**BC2017-815**

Department of Human Resources

This increase is due to a mathematical error made when processing the original contract. Six month amounts for Juvenile Court and the Prosecutor's Office were mistakenly entered as 12month totals. This amendment will correct the error. The adjusted totals for these entities now match their requested amounts, as well as their usage under the previous drug toxicology contract.

**BC2017-816**

Fiscal Office requesting approval of a contract for Sourcing and Staffing Services. RFP closed September 19, 2017. See attached list. Not to exceed \$499,200. The anticipated start-completion dates are 11/15/2017-08/31/2018.

The primary goal of the project is to complete the 2018 Sexennial Appraisal

The project is mandated by O.R.C. 5715.33.

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$499,200.

The (above procurement method) was closed on 09/19/2017. There is an SBE or DBE participation/goal of 0%.

There were 6 responses submitted for review.

Contractor and Project Information Contract list with scores under E.3. The contract is needed for the data entry of all values in Cuyahoga County.

Project Status and Planning

The project reoccurs every three years as an update and every six years as an appraisal.

Funding

1. The project is funded 100% Real Estate Assessment (REA) Fund pursuant to O.R.C.

2. The schedule of payments is by invoice.

3. The following is the list of bids received with scores.

- GPI Enterprises 87
- Ajilon 78
- All About People 58
- Staffing Solutions 57
- Quick Employment, LLC 50
- Morningsong Management Non-Compliant

**BC2017-817**

Juvenile Court

The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents. This will provide diversion services for those youth residing in the City of Highland Heights. This program will assist the Court in diverting youth away from official Court involvement. Being able to keep youth in their own communities is not only more beneficial to them, but also saves the Court money. All communities within the County are welcome to participate in this program.

**BC2017-818**

Juvenile Court

The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents. This will provide diversion services for those youth residing in the City of Parma. This program will assist the Court in diverting youth away from official Court involvement. Being able to keep youth in their own communities is not only more beneficial to them, but also saves the Court money. All communities within the County are welcome to participate in this program.

**BC2017-819**

Juvenile Court

The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents. This will provide diversion services for those youth residing in the City of Pepper Pike. This program will assist the Court in diverting youth away from official Court involvement. Being able to keep youth in their own communities is not only more beneficial to them, but also saves the Court money. All communities within the County are welcome to participate in this program.

**BC2017-820**

Juvenile Court

The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents. This will provide diversion services for those youth residing in the City of Shaker Heights. This program will assist the Court in diverting youth away from official Court involvement. Being able to keep youth in their own communities is not only more beneficial to them, but also saves the Court money. All communities within the County are welcome to participate in this program.

**BC2017-821**

Department of Public Safety and Justice Services

Purchasing portable radios for Cuyahoga Valley-area public safety departments (Law Enforcement, Fire). These communities are partnering with the City of Cleveland's radio system which requires new compatible portable and mobile radios. Portable radios for everyday use by public safety responders will benefit residence in these communities. Homeland Security Grant funds will support this purchase. This project was approved by Cuyahoga County Emergency Services Advisory Board (CCESAB) and FEMA for use of these funds. No other solution was considered. These will be used in Cities of Independence, Cuyahoga Heights, Newburgh Heights, Brecksville, Brooklyn Heights, Valley View, and Richmond Heights.

**BC2017-822**

Cuyahoga Job and Family Services

The Center for Community Solutions is the fiscal sponsor of the AIDS Funding Collaborative (AFC). The AFC provides coordination of and dissemination of public/private funds to fill service gaps in HIV prevention and care in Cuyahoga County. Support of the AIDS Funding Collaborative serves to meet the maintenance of effort requirement of the U.S. Dept. of Health and Human Services Ryan White Part A HIV/AIDS Emergency Services grant.

The Center for Community Solutions distributes and accounts for AIDS Funding Collaborative partner funds. The Center for Community Solutions is the fiscal sponsor for the AIDS Funding Collaborative (AFC). The AFC is the only established public-private partnership that addresses issues regarding service and funding gaps of people living with HIV/AIDS in this region. This is a public-private partnership that was created to address gaps in services for people living with HIV/AIDS in a collaborative manner. Cuyahoga County was one of the founding partners. RFP Exemption due to the nature of the services. The vendor is the only provider that offers these unique services.

**BC2017-823**

DHHS is requesting approval of a contract with The Cleveland Hearing and Speech Center for The Audiology Patient Assistance Program in the amount of \$208,000. The term of the contract is January 1, 2018 to December 31, 2019.

The primary goal of the project is: The Audiology Patient Assistance Program is administered by the Department of Audiology at The Cleveland Hearing and Speech Center. This program provides hearing aids, assistive listening devices (ALD) and hearing aid repairs to low-income, qualified individuals at a reduced cost.

Describe the services that will be provided: The program provides the professional audiology services that accompany a hearing aid/ ALD fitting including a diagnostic hearing evaluation (when needed) the dispensing of product, subjective and objective verification of proper fit and on-going follow up visits throughout the warranty period (typically 3 years). These services are provided to the patient on a sliding fee scale. The average patient contribution is \$125 for one hearing aid or \$175 for 2 hearing aids. The actual product (hearing aid/ ALD) is provided at no charge to the patient. County support of the program pays for a portion of the professional services and the purchase of the hearing aid, ALD or repair not covered through warranty

Procurement

This contract will provide audiology services and assistive listening devices and hearing aid repairs to low-income, qualified individuals at a reduced cost to residents in Cuyahoga County.

DHHS Division of Contract Administration and Performance is requesting to recommend award and submit contract for The Cleveland Hearing and Speech Center. The Cleveland Hearing and Speech Center is the oldest self-standing speech center in the United States and remains Northeast Ohio's only non-profit agency dedicated to helping individuals to communicate with others and live more independently. County Council supported the Audiology Patient Assistance Program under Resolution No. R2014-0108 in 2015. The support was added to the HHS base budget for 2016-17. Continued support is requested for 2018-19.

The procurement method for this project was through an RFP Exemption. The total value of the exemption is \$208,000

#### Contractor Information

The Cleveland Hearing and Speech Center  
11635 Euclid Ave.  
Cleveland, Ohio 44106

#### Project Status

The project's term is January 1, 2018 to December 31, 2019 and it reoccurs annually.

#### Funding

The project is funded by 100% of HHS Levy Funds.  
The schedule of payment is a one-time invoice.

Briefly describe the proposed procurement method.

RFP Exemption due to the nature of the services. The vendor is the only provider that offers these unique services.

Were other vendors evaluated? If not, explain.

Vendor is the only provider that offers these unique services. The Cleveland Hearing and Speech Center is the oldest self-standing speech center in the United States and remains Northeast Ohio's only non-profit agency dedicated to helping individuals to communicate with others and live more independently

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

**BC2017-824**

Office of Early Childhood submitting amendments to UPK 1.0 contracts. Fiscal projections showed that the program dollars for several UPK 1.0 providers will begin (or have already begun to run low) for the 2017-2018 contract year. The amendments will seek to increase the funds available to these providers by lowering the total contract dollars available from other providers who have shown (through fiscal analysis) that they will not have spent their available money by the end of the 2017-2018 contract year.

Providers whose funds will be running out or running low by the end of 2018 will have enough money to continue to provide the high level of quality through UPK.

The providers who receive an increase in funds will continue to be able to provide a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities.

Through fiscal analysis we were able to see which providers would be running out of (or running low) funds by the end of the 2017-2018 contract year. Through the fiscal analysis and projection and pattern of spending we also saw that there are a few providers who will not have spent their allotted UPK dollars by the end of the 2017-2018 contract year. So, by lowering their contract dollars, they will be able to spend the money available to them more efficiently while the other providers (whose contracts we will be increasing) will continue to have funds to purchase what they need. This was the main solution that was considered.

**BC2017-825**

Department of Sustainability

The Solar United Neighbors is a national nonprofit (formerly known as the community power network) with a local organization called Solar United Neighbors - OH that coordinates educates residents across the state on how solar works and how they can partake in the benefits of solar generation for their home/business. The group then coordinates a buying club where many residents and orgs/businesses can buy panels at a discounted price. This group helps organize group buying for residential solar panels. Renewable energy like solar helps reduce our greenhouse gas emissions as a county and state, and emissions cause climate change which is arguably the biggest threat our society faces.

This a local solution for a global problem. By having more solar education and generation in OH, we are doing our part to lower emissions and sustain life as we know it on this planet. The group will work all over our county and residents across the county will be able to self-select to be a part of the education and co-op purchasing of panels for their respective homes.

The competitive process was not used because we've worked with this group before and there is not another group that could provide the same services. We were happy with the work they did last year and based on evaluating it, we decided we wanted them to complete more of the same work.



## C. – Consent Agenda

### **BC2017-826**

Public Works is submitting the final amended agreement (Subsidiary No. 4) to Contract CE1400018 with Karvo Company, Inc. for the reconfiguration of the Warrensville Center Road/Van Aken Boulevard/Chagrin Boulevard/Northfield Road intersection in the City of Shaker Heights and the Village of Highland Hills for a decreased amount of (\$138,360.55).

Is recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

The primary goal is to close-out the project.  
Intersection is located in Council District 9.

The plan quantity adjustments are based on final field measurements and calculations. The force accounts were necessary to meet existing field conditions and complete construction per plan intent.

This project is staffed with following employees of the Department of Public Works:

Michael Tworzydlo, P.E., Chief Section Engineer  
Mark Rinderman, Project Supervisor

#### Procurement

Identify the original procurement method on the contract/purchase:  
RFB

#### Contractor Information

Karvo Paving, Co., 4524 Hudson Drive, Stow, Ohio 44224, (Council District N/A).

#### Project Status

Construction is complete per plans and specifications.

#### Funding

Was funding for the contract or purchase appropriated in the current budget? If not, what is the source of funding? Yes.

65% Federal Funds/6% City of Shaker Hts. and Village of Highland Hills/5% Cuyahoga County Vehicle License Tax Fund and 24% from the Ohio Public Works Commission (Issue 1)

Contractor has been paid monthly estimates

### **BC2017-827**

Department of Information Technology

The objectives of the pilot will be to

Increase understanding of the platform's capabilities, for informing future projects' scope

Replace one or more existing contact mgmt. solutions that are "stand alone" with basic contact mgmt. functionality

Deploy capabilities into one or more units where no automated CRM exists today.

Provide drill down "root cause" analysis data reporting for management to determine various types of customer inquiries and complaints, identify specific location of centers that generate the customer

contacts and specific staff driving complaint concerns as currently provided through CJFS Customer Relations Unit Encounter Database System [CRU Database flowchart is available upon request]. Cuyahoga County service delivery activities and performance metrics are inadequate to meeting customer needs and the goals of the agencies that serve to meet them. Service providers have limited time to consistently do the follow-up work necessary to effectively keep up with the customer needs and active agency engagement points. The county desires to change perception from inattentiveness, to cultivating responsiveness and developing relationships as partnerships. The intent is to generate service delivery that result in meeting and exceeding the county's strategic goals and customer expectations.

SECTION 1: INSTALLATION, CONFIGURATION, SET UP (initial configuration of the CRM platform)

SECTION 2: CITIZEN-CENTRIC PILOT DETAILS (Infor to provide an estimate of professional services, software, and/or other expenses related to the following functional specifications.) HHS Pilot & Functionality: Infor to provide estimate for working with three (3) HHS departments to design and implement up to three (3) standard "dashboards" of the UI of the platform. These may be by user role (e.g., basic case worker view vs manager view), or subject matter (e.g., by program) or some combination. Resulting functionality should cover:

SECTION 3: BUSINESS-CENTRIC CRM REQUIREMENTS ED Pilot & Functional specifications: Infor to provide estimate for working with Economic development personnel to design and implement up to three (3) standard "dashboards" of the UI of the platform. These may be by user role (e.g., basic case worker view vs manager view), or subject matter (e.g., by program) or some combination. Resulting functionality should cover:

SECTION 4: PORTAL Infor to provide an estimate of professional services, software, and/or other expenses related to the following functional specifications.  
ERP already has CRM component

**BC2017-828**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:  
RET3 Job Corp.  
1814 E. 40th Street  
Cleveland, Ohio 44103  
Ken Kovatch – Director  
Patrick Burnham

**BC2017-829**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

The primary goals of the project are to sell said property via internet auction, to the highest bidder through GovDeals. The auction surplus list (Exhibit "A") is attached.

The project is mandated by the Ohio Revised Code, Section 307.12(E).

Procurement:

There is not a procurement method for this project. This is a revenue generating project.

The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

Contractor and Project Information:

Project Status and Planning:

The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.

The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

There is no cost for this process. The project is a revenue generating project.

List of Items: (See attached Exhibit A for complete details)

Facility Center & the Adult Activity Center Redesign Items

List of Items: (See attached Exhibit A for complete details)

Disposal Items:

4	Wood Desks
8	Blue Cabinets with wheels
6	2 drawer blue file cabinets w/ wheels
2	Metal bookcase
1	2 drawer lateral file cabinet with bookshelf top
4	Stainless kitchen shelves
6	Staff lounge chairs
1	Brake drum dolly
1	Wheel bearing Grease Packing Tool
1	Transmission jack #2
1	Pneumatic floor jack
1	Kodak slide projector B-2
3	Welding tables
7	Nut and bolts bins
2	Life Fitness 9100 elliptical
1	life Fitness 93x elliptical
1	EC 860 recumbent bike
1	Metal 2 drawer lateral cabinet
1	2 door mobile storage cabinet
8	Rubbermaid back storage units
1	Wood loveseat w/ vinyl cushion
1	Wood chair w/ vinyl cushions
2	2 drawer file cabinet
1	2 drawer lateral file cabinet
2	4 drawer lateral file cabinets
2	3 drawer lateral file cabinet
1	Wood coffee table

2	Wood end tables
1	White 2 door cabinet tall
1	TV
1	Red 8 open storage cube cabinet
6	Large gray metal shelving unit
1	Mini fridge
12	Pink chairs
25	Miscellaneous chairs
1	Wood top metal leg table
2	Beige 2/3 shelf units
1	2 door Sandusky cabinet putty
1	2 door small gray welding equipment cabinet
1	black small metal mail cabinet
3	Wood TV stand
1	Light wood credenza
1	Printer stand light grey
1	Adjustable height table white
1	2 door metal Tennsco storage cabinet beige
24	Plastic chair mats

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

The Public Works Department requesting approval of agreement for the replacement of box beams on **Abbey Road Bridge No. 02.35 over Baldwin Creek in the City of North Royalton**. The anticipated cost of the project is \$1,320,000 the project is to be funded 100% with County Road and Bridge Funds. The anticipated start date for construction is 2018.

The primary goal of this request is approval of agreement. The primary goal of the project itself is to properly maintain the County’s infrastructure.

Contractor and Project Information

The location of the project is Abbey Road Bridge No. 02.35 in the City of North Royalton.

The project is located in Council District 5

Project Status and Planning

This project is new to the County.

Funding

The project is to be funded 100% \$1,320,000 with County Road and Bridge Funds.

The Public Works Department requesting approval of agreement for the replacement of box beams on **Chagrin River Road Bridge No. 03.00 over Wiley Creek in the Village of Moreland Hills**. The anticipated cost of the project is \$1,320,000 the project is to be funded 100% with County Road and Bridge Funds. The anticipated start date for construction is 2018.

The location of the project is Chagrin River Road Bridge No. 03.00 in the Village of Moreland Hills

The project is located in Council District 6

Project Status and Planning

This project is new to the County.

Funding

The project is to be funded 100% \$1,320,000 with County Road and Bridge Funds.

**Item No. 2**

The Department of Public Works

The permittee has requested permission to construct, maintain and operate a two-inch utility fiber conduit and a vault at a depth of minimum 48 inches, together with all underground installations, attachments and appurtenances that encroach the public right-of-way on John road in Olmsted Township, Ohio.

**Item No. 3**

Department of Public Safety and Justice Services

This award provides a portion of salary for the Witness Victim Service Center advocate at Juvenile Court working directly with victims to assure their needs and voices are heard within the criminal justice system.

**Item No. 4**

Department of Public Safety and Justice Services, submitting a grant award from State of Ohio, Office of the Attorney General in the amount of \$240,000.00 for the FY2018 Victims of Crime Act Defending Childhood Initiative Intake and Assessment Program for the period 10/1/2017 - 9/30/2018.

**Item No. 5**

Department of Public Safety and Justice Services/ Witness Victim, submitting a grant award in the amount of \$177,454.40 from State of Ohio, Office of the Attorney General for the Victims of Crime Act Felony Coordinator Program in connection with the Crime Victims Assistance Grant Program for the period 10/1/2017 – 9/30/2018.