

Minutes

Cuyahoga County Board of Control
Monday, December 4, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Angela Rich, Deputy Fiscal Officer (Alternate for Dennis Kennedy)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 11/27/17

Armond Budish motioned to approve the minutes from the November 27, 2017 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

A – Tabled Items

B – New Items for Review

BC2017-874

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1600095 with Burton Scot Contractors, LLC for the County Airport Runway 6/24 Safety Area Improvement Project No. 2, for additional funds in the amount not-to-exceed \$246,689.98.
Funding Source: General Fund - 90% Reimbursable from FAA Grants

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-874 was unanimously approved.

BC2017-875

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1500016 with Schirmer Construction LLC in the amount not-to-exceed \$37,220.15 for design build services in connection with the replacement of various Roads and Culverts; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63:

a) Akins Road Culvert No. 01.12 over a creek to the East Branch of the Rocky River in the City of North Royalton.

b) Eastland Road Culvert No. 00.53 over an unnamed stream in the City of Middleburg Heights.
Funding Source: \$7.50 Vehicle License Tax Fund

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2017-875 was unanimously approved.

BC2017-876

Department of Public Works, submitting a revenue generating agreement with CJC Business Enterprises LLC, dba The Cleveland Jet Center in the estimated amount of \$5,454.00 for Airport Ramp Area snow removal services for the period 11/1/2017 – 4/30/2018.

Funding Source: Revenue Generating

Nichole English, Department of Public Works, presented. Dale Miller asked for clarification on whether the contract is for a fixed amount for the season or is the rate based on an as needed basis. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2017-876 was unanimously approved.

BC2017-877

Department of Public Works,

a) Submitting an RFP exemption on RQ41398, which will result in an award recommendation to Plain Dealer in the amount not-to-exceed \$1,200.00 for legal notification advertisement services for the Towpath Trail, Stage 1 construction project for the period 11/15/2017.

b) Recommending an award on RQ41398 to Plain Dealer in the amount not-to-exceed \$1,200.00 for legal notification advertisement services for the Towpath Trail, Stage 1 construction project for the period 11/15/2017.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-877 was unanimously approved.

BC2017-878

Department of Information Technology,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1600178 with Hyland Software, Inc. for OnBase software maintenance and professional services for the period 1/1/2017 – 4/30/2018 to extend the time period to 12/31/2018, to expand the scope of services, effective 9/1/2017, and for additional funds in the amount not-to-exceed \$243,261.86.

b) Submitting an amendment to Contract No. CE1600178 with Hyland Software, Inc. for OnBase software maintenance and professional services for the period 1/1/2017 – 4/30/2018 to extend the time period to 12/31/2018, to expand the scope of services, effective 9/1/2017 and for additional funds in the amount not-to-exceed \$243,261.86.

Funding Source: General Fund - \$83,874.27 and Federal /Health and Human Services Levy - \$159,387.59

James Hay, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-878 was unanimously approved.

BC2017-879

Department of Information Technology,

a) Submitting an RFP exemption on RQ40933, which will result in an award recommendation to Oarnet/ The Ohio State University in the amount not-to-exceed \$182,462.54 for upgrades, support and maintenance on VmWare software.

b) Recommending an award on RQ40933 to Oarnet/ The Ohio State University in the amount not-to-exceed \$182,462.54 for upgrades, support and maintenance on VmWare software.

Funding Source: General Fund

James Hay, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-879 was unanimously approved.

BC2017-880

Department of Information Technology,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1500322 with Environmental Systems Research Institute, Inc. for maintenance on ArcGIS software for the period 1/1/2016 - 12/31/2017 to extend the time period to 12/31/2020, to expand the scope of services, effective 12/1/2017 and for additional funds in the amount not-to-exceed \$177,081.00.

b) Submitting an amendment to Contract No. CE1500322 with Environmental Systems Research Institute, Inc. for maintenance on ArcGIS software for the period 1/1/2016 - 12/31/2017 to extend the time period to 12/31/2020, to expand the scope of services, effective 12/1/2017 and for additional funds in the amount not-to-exceed \$177,081.00.

Funding Source: Real Estate Assessment Fund

James Hay, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-880 was unanimously approved.

BC2017-881

Department of Information Technology, recommending a sole source award on RQ41312 and enter into a contract with Environmental Systems Research Institute, Inc. for enterprise Geographic Information System Health Check and support services in the amount not-to-exceed \$19,300.00 for the period 12/1/2017 - 12/31/2018.

Funding Source: Real Estate Assessment Fund

James Hay, Department of Information Technology, presented. Nan Baker asked for clarification on whether there is any engagement between the Geographic Information System and the Enterprise Resource Planning System; and asked if there are any incompatibility issues with the System. Trevor McAleer asked for information regarding the use of sole source; and asked for clarification on the services being provided by the vendor. Trevor also asked if there is a potential conflict of interest as it relates to the vendor evaluating their own software. Armond Budish stated the vendor will evaluate how the County utilizes the GIS System. The assessment will determine if the software is being used efficiently. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-881 was unanimously approved.

BC2017-882

Department of Information Technology, recommending an award on RQ40814 and enter into a contract with The Sidwell Company in the amount not-to-exceed \$70,000.00 for maintenance on the Geographical Information System for the period 12/1/2017 – 12/31/2018.

Funding Source: Real Estate Assessment Fund

James Hay, Department of Information Technology, presented. Lenora Lockett commented that The Sidwell Company is not listed on the County Inspector General's Ethics Registration list. Armond Budish stated the approval of this item is contingent upon the vendor's completion of the Ethics registration process. Trevor McAleer inquired about the number of bids sent out and the number of responses received under the request for proposals for maintenance services. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2017-882 was unanimously approved.

BC2017-883

Department of Information Technology,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1700055 with Svanaco, Inc. dba American Eagle.Com for implementation of the Sitefinity Web Content Case Management System for the period 3/31/2017 – 3/30/2019, to expand the scope of services, effective 12/1/2017 and for additional funds in the amount not-to-exceed \$119,750.00.

b) Submitting an amendment to Contract No. CE1700055 with Svanaco, Inc. dba American Eagle.Com for implementation of the Sitefinity Web Content Case Management System for the period 3/31/2017 – 3/30/2019, to expand the scope of services, effective 12/1/2017 and for additional funds in the amount not-to-exceed \$119,750.00.

Funding Source: General Fund

James Hay, Department of Information Technology, presented. Nan Baker asked for clarification on whether there is any engagement between the Sitefinity Web Content Case Management System and the Enterprise Resource Planning System (ERP). Armond Budish asked once the work is completed on the Case

Management Platform will it tie-into the ERP Platform. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2017-883 was unanimously approved.

BC2017-884

Department of Information Technology, on behalf of the Department of Development and the Department of Health and Humans Services,

a) Submitting an RFP exemption on RQ41041, which will result in an amendment to Master Services Contract No. CE1600276 with Infor Public Sector, Inc., by adding testing, training and production deployment services for Phase II of the Infor Customer Relationship Management Platform Project in the amount not-to-exceed \$77,000.00 for the period 11/30/2017 – 9/30/2021.

b) Submitting an amendment to Master Services Contract No. CE1600276 with Infor Public Sector, Inc., by adding testing, training and production deployment services for Phase II of the Infor Customer Relationship Management Platform Project in the amount not-to-exceed \$77,000.00 for the period 11/30/2017 – 9/30/2021.

Funding Source: Health and Human Services Levy

James Hay, Department of Information Technology, presented. Dale Miller asked for clarification on whether Infor Public Sector, Inc. is an Enterprise Resource Planning vendor, and if the services provided are associated with the ERP Project or if this is a separate contract unrelated to ERP. Armond Budish asked for clarification that ERP funding is not being utilized for these services. Trevor McAleer asked for clarification on why an amendment is needed for the Master services contract if this item is considered a separate contract. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-884 was unanimously approved.

BC2017-885

Department of Information Technology,

a) Submitting an RFP exemption on RQ40532, which will result in an award recommendation to AT&T Corp. in the amount not-to-exceed \$36,097.87 for E-mail disc space storage and AirWatch server services for the period 10/18/2017 - 11/30/2017.

b) Recommending an award on RQ40532 to AT&T Corp. in the amount not-to-exceed \$36,097.87 for E-mail disc space storage and AirWatch server services for the period 10/18/2017 - 11/30/2017.

Funding Source: General Fund

James Hay, Department of Information Technology, presented. Trevor McAleer asked if the AirWatch services are associated with the AirWatch software that will be installed on mobile devices; and asked for clarification on the time period covering the services. Nan Baker asked for clarification on the Company AT&T subcontracted the e-mail hosting services to under the previous contract. Nan also asked if AirWatch server services will be used in lieu of e-mail hosting services, as it relates to the County's decision not to renew or extend the prior contract due to the poor service provided by the subcontractor. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-885 was unanimously approved.

BC2017-886

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1700032 with IntelliNet Corporation for virtual hosting and maintenance services for the period 11/1/2016 – 10/31/2019 to expand the scope of services, effective 10/1/2017 and for additional funds in the amount not-to-exceed \$24,840.00.

b) Submitting an amendment to Contract No. CE1700032 with IntelliNet Corporation for virtual hosting and maintenance services for the period 11/1/2016 – 10/31/2019 to expand the scope of services, effective 10/1/2017 and for additional funds in the amount not-to-exceed \$24,840.00.

Funding Source: General Fund

James Hay, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-886 was unanimously approved.

BC2017-887

Department of Information Technology,

a) Submitting an RFP exemption on RQ40785, which will result in an award recommendation to Hawk Search, Inc. in the amount not-to-exceed \$16,200.00 for Web Search Tool services for the period 11/27/2017 – 11/28/2018.

b) Recommending an award on RQ40785 and enter into a contract with Hawk Search, Inc. in the amount not-to-exceed \$16,200.00 for Web Search Tool services for the period 11/27/2017 – 11/28/2018.

Funding Source: General Fund

James Hay, Department of Information Technology, presented. Nan Baker asked if the Web Search Tool is compatible with the Enterprise Resource Planning System. Trevor McAleer asked for a brief description of the differences users will notice when utilizing the new search engine. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-887 was unanimously approved.

BC2017-888

Department of Information Technology,

a) Submitting an RFP exemption on RQ41361, which will result in an award recommendation to VeDiscovery LLC, dba Heureka Software in the amount of \$8,100.00 for maintenance on Heureka Intelligence Platform eDiscovery Software.

b) Recommending an award on RQ41361 to VeDiscovery LLC, dba Heureka Software in the amount of \$8,100.00 for maintenance on Heureka Intelligence Platform eDiscovery Software.

Funding Source: General Fund

James Hay, Department of Information Technology, presented. Nan Baker asked for clarification on why maintenance services are only covered for 1 month under this award recommendation. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-888 was unanimously approved.

BC2017-889

Department of Human Resources, recommending an award on RQ40037 and enter into a contract with Surency Life & Health Insurance Company (11-7) in the amount not-to-exceed \$180,000.00 for flexible spending account administration services for the period 12/5/2017 – 12/31/2020.

Funding Source: Hospitalization Self-Insurance Fund/Benefits Administration

Holly Woods, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2017-889 was unanimously approved.

BC2017-890

Department of Human Resources,

a) Submitting an RFP exemption on RQ38607, due to lateness, which will result in an amendment to Master Agreement No. AG1700002-05, 06 with MetroHealth System for various services for various Departments, by adding Biometric Screening services and Flu Clinic Services in the amount not-to-exceed \$80,000.00 for the period 8/31/2017 – 12/31/2017.

b) Submitting an amendment to Master Agreement No. AG1700002-05, 06 with MetroHealth System for various services for various Departments, by adding Biometric Screening services and Flu Clinic Services in the amount not-to-exceed \$80,000.00 for the period 8/31/2017 – 12/31/2017.

Funding Source: Self Insurance Fund

Holly Woods, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2017-890 was unanimously approved.

BC2017-891

Court of Common Pleas/Juvenile Court Division, recommending awards on RQ39565 and enter into contracts with various providers in the total amount not-to-exceed \$357,500.00 for Diagnostic Clinic Psychologist and Psychometrist services for the period 1/1/2018 – 12/31/2018:

- a) Randall S. Baenen
- b) Edward A Becker
- c) Thomas M. Evans
- d) John Joseph Konieczny
- e) Kathryn M. Koslowski
- f) Robert Kurtz
- g) Steven M. Neuhaus
- h) Terry B. Pinsoneault
- i) LaKisha L. Sharp
- j) Douglas E. Waltman

Funding Source: Health and Human Services Levy

Sarah Baker, Juvenile Court Division, presented. Dale Miller asked for clarification on whether specific services were reduced or eliminated to achieve a cost savings of \$150,000.00, or is the cost savings a result of services being provided in-house. Lenora Lockett commented that various vendors are not listed on the County Inspector General's Ethics Registration list. Lenora stated if the Board takes action, approval of this item should be contingent upon the vendor's completion of the Ethics registration process.

Sarah replied, in the past vendors received an exemption from the Inspector General's Office for these services. Sarah stated she will contact the Inspector General's office to reconfirm the exemption status, if the guidelines have changed she will ensure vendors comply by completing the Ethics registration process. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2017-891 was unanimously approved.

Items BC2017-892 through -898 were presented collectively and approved concurrently:

BC2017-892

Department of Public Safety and Justice Services, recommending an award on RQ41141 and enter into an agreement with the City of East Cleveland in the amount not-to-exceed \$1,979.00 for the provision of local non-federal matching funds for implementation of the Operations and Safety Program in connection with the FY2016 Assistance to Firefighters Grant for the period for the period 12/1/2017 – 10/31/2018.
Funding Source: General Fund

BC2017-893

Department of Public Safety and Justice Services, recommending an award on RQ41142 and enter into an agreement with the City of Garfield Heights in the amount not-to-exceed \$12,313.00 for the provision of local non-federal matching funds for implementation of the Operations and Safety Program in connection with the FY2016 Assistance to Firefighters Grant for the period for the period 12/1/2017 – 10/31/2018.
Funding Source: General Fund

BC2017-894

Department of Public Safety and Justice Services, recommending an award on RQ41143 and enter into an agreement with the City of Maple Heights in the amount not-to-exceed \$5,299.00 for the provision of local non-federal matching funds for implementation of the Operations and Safety Program in connection with the FY2016 Assistance to Firefighters Grant for the period for the period 12/1/2017 – 10/31/2018.
Funding Source: General Fund

BC2017-895

Department of Public Safety and Justice Services, recommending an award on RQ41144 and enter into an agreement with the City of Mayfield Heights in the amount not-to-exceed \$2,306.00 for the provision of local non-federal matching funds for implementation of the Operations and Safety Program in connection with the FY2016 Assistance to Firefighters Grant for the period for the period 12/1/2017 – 10/31/2018.
Funding Source: General Fund

BC2017-896

Department of Public Safety and Justice Services, recommending an award on RQ41145 and enter into an agreement with the City of Middleburg Heights in the amount not-to-exceed \$1,482.00 for the provision of local non-federal matching funds for implementation of the Operations and Safety Program in connection with the FY2016 Assistance to Firefighters Grant for the period for the period 12/1/2017 – 10/31/2018.
Funding Source: General Fund

BC2017-897

Department of Public Safety and Justice Services, recommending an award on RQ41151 and enter into an agreement with Olmsted Township in the amount not-to-exceed \$5,207.00 for the provision of local non-federal matching funds for implementation of the Operations and Safety Program in connection with the FY2016 Assistance to Firefighters Grant for the period for the period 12/1/2017 – 10/31/2018.

Funding Source: General Fund

BC2017-898

Department of Public Safety and Justice Services, recommending an award on RQ41153 and enter into an agreement with the City of Richmond Heights in the amount not-to-exceed \$3,809.00 for the provision of local non-federal matching funds for implementation of the Operations and Safety Program in connection with the FY2016 Assistance to Firefighters Grant for the period for the period 12/1/2017 – 10/31/2018.

Funding Source: General Fund

Mary Beth Vaughn, Public Safety and Justice Services, presented the items collectively. Nan Baker asked for clarification on whether Federal funding is utilized to cover a portion of the expenses for this program. Armond Budish motioned to approve the items concurrently; Dale Miller seconded. Items BC2017-892-through -898 were unanimously approved.

BC2017-899

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1600261 with Emerald Development and Economic Network, Inc. for implementation of a Rapid Re-Housing program for homeless single adults and youth in connection with the Cuyahoga County Continuum of Care Program for the period 9/1/2016 – 8/30/2017 to extend the time period to 10/31/2017; no additional funds required.

b) Submitting an amendment to Contract No. CE1600261 with Emerald Development and Economic Network, Inc. for implementation of a Rapid Re-Housing program for homeless single adults and youth in connection with the Cuyahoga County Continuum of Care Program for the period 9/1/2016 – 8/30/2017 to extend the time period to 10/31/2017; no additional funds required.

Funding Source: Original contract - U.S. Department of Housing and Urban Development - FY2015 Homeless Assistance Grant

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-899 was unanimously approved.

BC2017-900

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Department of Development,

a) Submitting an RFP exemption on RQ41365, which will result in an award recommendation to Cleveland SHRM in the amount not-to-exceed \$2,075.00 for rental of an exhibit booth and related expenses in connection with the 2018 Northern Ohio Human Resources Conference for the period 3/22/2018 – 3/23/2018.

b) Recommending an award on RQ41365 to Cleveland SHRM in the amount not-to-exceed \$2,075.00 for rental of an exhibit booth and related expenses in connection with the 2018 Northern Ohio Human Resources Conference for the period 3/22/2018 – 3/23/2018.

Funding Source: Health and Human Services Levy Fund

David Feinerman, Department of Development, presented. Nan Baker inquired about the location of the conference. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2017-900 was unanimously approved.

BC2017-901

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1500341 with Critical Signal Technologies, Inc. for emergency response services for the Cuyahoga County OPTIONS for Independent Living program for the period 1/1/2016 - 12/31/2017 for additional funds in the amount not-to-exceed \$5,000.00, effective 11/20/2017.

b) Submitting an amendment to Contract No. CE1500341 with Critical Signal Technologies, Inc. for emergency response services for the Cuyahoga County OPTIONS for Independent Living program for the period 1/1/2016 - 12/31/2017 for additional funds in the amount not-to-exceed \$5,000.00, effective 11/20/2017.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-901 was unanimously approved.

BC2017-902

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1600115 with Mitchell & McCormick, Inc. for a Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018, to expand the scope of services, effective 11/1/2017 and for additional funds in the amount not-to-exceed \$3,000.00.

b) Submitting an amendment to Contract No. CE1600115 with Mitchell & McCormick, Inc. for a Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018, to expand the scope of services, effective 11/1/2017 and for additional funds in the amount not-to-exceed \$3,000.00.

Funding Source: HHS Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. Nan Baker asked for clarification on the time period of the services being provided. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-902 was unanimously approved.

BC2017-903

County Prosecutor's Office,

a) Submitting an RFP exemption on RQ41358, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$226,321.00 for the purchase of (4) HP Proliant rack servers, (99) HP ProBook 650 LCD Notebooks, computer hardware, software and maintenance support.

a) Recommending an award on RQ41358 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$226,321.00 for the purchase (4) HP Proliant rack servers, (99) HP ProBook 650 LCD Notebooks, computer hardware, software and maintenance support.

Funding Source: General Fund

Pete Szigeti, Prosecutor's Office, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2017-903 was unanimously approved.

BC2017-904

County Prosecutor's Office,

a) Submitting an RFP exemption on RQ41347, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$37,076.00 for the purchase of (10) HP ProBook Notebooks, (20) Viewsonic LED/LCD Monitors, (27) HP Elite Desk 800 G3 Desktop computers and accessories for use by the Delinquent Real Estate Tax Department.

b) Recommending an award on RQ41347 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$37,076.00 for the purchase of (10) HP ProBook Notebooks, (20) Viewsonic LED/LCD Monitors, (27) HP Elite Desk 800 G3 Desktop computers and accessories for use by the Delinquent Real Estate Tax Department.

Funding Source: Delinquent Real Estate Tax Department Fund

Pete Szigeti, Prosecutor's Office, presented. Trevor McAleer asked for clarification on why the Department utilized RFP exemptions as a procurement process for items BC2017-903 through -906; and asked if the services for these items were bid out. Nan Baker asked for confirmation that the purchases are to replace end of life hardware. Nan also inquired about the disposal of the old equipment. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2017-904 was unanimously approved.

BC2017-905

County Prosecutor's Office,

a) Submitting an RFP exemption on RQ40908, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$8,244.00 for the purchase of (2) HP Elite 800 G3 Desktop Workstations, (4) HP Business LED/LCD Monitors, and accessories for use by the Internet Crimes Against Children Taskforce.

b) Recommending an award on RQ40908 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$8,244.00 for the purchase of (2) HP Elite Desktop 800 G3 computers, (4) HP Business LED/LCD Monitors, and accessories for use by the Internet Crimes Against Children Taskforce.

Funding Source: Internet Crimes Against Children Taskforce Grant Fund

Pete Szigeti, Prosecutor's Office, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2017-905 was unanimously approved.

BC2017-906

County Prosecutor's Office,

a) Submitting an RFP exemption on RQ41346, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$4,475.25 for the purchase of (50) Microsoft Office 365 E-mail Licenses.

b) Recommending an award on RQ41346 to SHI International Corp. in the amount not-to-exceed \$4,475.25 for the purchase of (50) Microsoft Office 365 E-mail Licenses.

Funding Source: General Fund

Pete Szigeti, Prosecutor's Office, presented. Nan Baker asked if the license upgrades for this purchase will be completed by March 30, 2018. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2017-906 was unanimously approved.

C – Exemptions

This exemption was withdrawn at the request of Jeanne Schomtzer, Clerk of Council, as it was introduced for first reading at the November 28, Council Meeting in connection with the subsequent award recommendations which total an amount not-to-exceed \$43,000,000.00.

~~BC2017-907~~

~~Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ39540, which will result in an award recommendation to various providers in the total amount not-to-exceed \$1,149,661.00 for Out-of-Home Care for Children in the Custody of the Division of Children and Family Services for the period 1/1/2018 – 12/31/2018:~~

~~a) Adelphoi, Village, Inc. Incorporated Development Group, LLC~~

~~b) Detroit Behavioral Institute, LLC dba Capstone Academy~~

~~c) Reach Counseling Services~~

~~Funding Source: Health and Human Services Levy~~

D – Consent Agenda

Nan Baker asked for clarification on the following items as it relates to BC2017-910 listed under proposed purchases:

Item No. WT-17-40404 – How is funding utilized for the Skill Up Training Learn and Earn Program.

Item No. CT-17-41333 - What type of promotional products and event supplies are needed for the County Dog Kennel. Nan also inquired about the proceeds associated with these items.

Trevor McAleer asked if Juvenile court is interested in participating in the Reverse Auction as it relates to Item No. BC2017-910 for various items associated with the purchase of food listed under Open Market Purchases (over \$25,000.00 requiring assistance from the Office of Procurement & Diversity:

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2017-908 through -910; Dale Miller seconded, the consent agenda items were unanimously approved.

BC2017-908

Department of Public Works, submitting settlement agreements for acquiring necessary Right-of-Way in connection with the reconstruction with additional turning lanes of Royalton Road from West 130th Street to York Road in the City of North Royalton:

Parcel 16/18 SH, SW, T (Standard Highway Easement & Temporary Easement)

Property Owners: Abraxus Salt, LLC

Recommended Offer of Settlement: \$18,950.00

Fair Market Value Estimate: \$21,000.00

Parcel 19 SW, T (Standard Highway Easement & Temporary Easement)

Property Owner: Shirley L. Boyer

Recommended Offer of Settlement: \$2,450.00

Fair Market Value Estimate: \$2,450.00

Parcel 24/27 SH, T (Standard Highway Easement & Temporary Easement)

Property Owner: JAG Land Holdings LLC

Recommended Offer of Settlement: \$53,300.00

Fair Market Value Estimate: \$93,100.00

Parcel 38/40 SH, T (Standard Highway Easement & Temporary Easement)

Property Owner: 10583/10655 Royalton Road LLC

Recommended Offer of Settlement: \$20,400

Fair Market Value Estimate: \$20,400

Parcel 56 T (Temporary Easement)

Property Owner: Edward J. Rocheck & Karen A. Rocheck
Recommended Offer of Settlement: \$1,350.00
Fair Market Value Estimate: \$1,350.00

Parcel 58 T (Temporary Easement)
Property Owner: Carina A. Shiffer
Recommended Offer of Settlement: \$3,800.00
Fair Market Value Estimate: \$4,150.00

Parcel 60 SH, T (Temporary Easement)
Property Owner: Carina A. Shiffer
Recommended Offer of Settlement: \$4,985.00
Fair Market Value Estimate: \$5,335.00

Funding Source: County Road and Bridge Funds

BC2017-909
Department of Information Technology,

a) recommending to rescind RQ40860 listed under Board Approval No. BC2017-750 dated October 16, 2017, which authorized a Direct Open Market Purchase:

IS-17-40860	Devcraft license renewal for development of website applications	Department of Information Technology	Telerik Inc.	\$7,257.81	General Fund
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BC2017-910

Office of Procurement & Diversity, presenting proposed purchases for the week of 12/4/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
DC-17-40727	Media training	Communications Department	Dix & Eaton	\$8,000.00	General Fund
TR-17-40911	Production and printing of Easy Pay Coupons and ACH debit letters	County Treasurer	Midwest Presort Mailing Services, Inc. dba Midwest Direct	\$13,385.00	General Fund
WT-17-40404	Skill Up training for the Learn and Earn Program	Cuyahoga Job and Family Services	DMD Management	\$20,550.00	Health and Human Services Levy Fund
CT-17-40236	Repair of Variable Frequency Drives at Juvenile Justice Center	Department of Public Works	Direct Air Systems	\$2,635.00	General Fund – Internal Service Fund
CT-17-41195	Combustion analysis on County Kennel boilers	Department of Public Works	Johnson Controls	\$4,370.00	Internal Service Fund
CT-17-41333	Promotional products and event supplies for Animal Shelter	Department of Public Works	Universal North Inc.	\$14,950.00	County Dog Kennel Fund
CT-17-41338	Window washing services	Department of Public Works	Euclid Industrial Maintenance & Cleaning Contractors, Inc.	\$17,878.00	General Fund
CT-17-41409	Construction Management Software Licenses	Department of Public Works	Info Tech	\$3,300.00	Road and Bridge Fund
CT-17-41432	Repairs to Vehicle S-413	Department of Public Works	Valley Freightliner	\$925.80	Internal Services Fund / General Fund
ST-17-39193	CAT repair parts for Sanitary Engineer	Department of Public Works	Ohio CAT	\$1,084.41	Sanitary Sewer Fund
IS-17-41291	On Demand Suite Subscription for American Disabilities Act (ADA) 508 and Web Content Accessibility Guidelines (WCAG) Website Compliance	Department of Information Technology	Power Mapper Software Limited	\$1,475.10	General Fund
**IS-17-41428	(6) Devcraft license renewals for development of website applications	Department of Information Technology	Zones, Inc.	\$7,620.84	General Fund
AU-17-41372	Purchase L-Warrants to process payments	Fiscal Office	RR Donnelley	\$5,483.52	General Fund
AU-17-41374	Purchase F-Warrants to process payments	Fiscal Office	RR Donnelley	\$4,526.24	General Fund
CR-17-41326	Laboratory waste disposal for Histology and Autopsy Labs	Medical Examiner	Chemtron Corporation	\$948.00	Medical Examiner's Office Lab Fund

CR-17-41396	DNA IQ System for DNA Lab	Medical Examiner	Promega Corporation	\$742.60	Medical Examiner's Office Crime Lab Fund
CR-18-41279	Electron multiplier for Toxicology	Medical Examiner	NETA Scientific	\$1,094.15	Medical Examiner's Office Crime Lab Fund
CR-18-41283	Seven cord thread and antibacterial soap for Autopsy Lab	Medical Examiner	The Dodge Company	\$648.15	Medical Examiner's Office Lab Fund
CR-18-41316	Scalpel blades, Decal II, Coverslips for Autopsy and Histology Labs	Medical Examiner	Fisher Scientific	\$2,391.36	Medical Examiner's Office Lab Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CR-17-41349	Toxicology testing	Medical Examiner	University Hospitals	\$713.93	Medical Examiner's Office Lab Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-17-41225	Bread – December	Juvenile Court	Schwebel Baking Company	\$2,748.00	General Fund
JC-17-41226	Milk – December	Juvenile Court	Borden Dairy Company of Ohio	\$5,768.76	General Fund
JC-17-41227	Peaches – December	Juvenile Court	V&J Services	\$2,340.31	General Fund
JC-17-41228	Pork and beans – December	Juvenile Court	Gordon Food Service	\$645.08	General Fund
JC-17-41228	Pork and beans – December	Juvenile Court	V&J Services	\$695.03	General Fund
JC-17-41229	Lima beans – December	Juvenile Court	Gordon Food Service	\$3,770.42	General Fund
JC-17-41230	Dairy – December	Juvenile Court	Gordon Food Service	\$301.37	General Fund
JC-17-41231	Lunch meat – December	Juvenile Court	Gordon Food Service	\$209.20	General Fund
JC-17-41232	Meat – December	Juvenile Court	Gordon Food Service	\$3,770.52	General Fund
JC-17-41233	Bananas – December	Juvenile Court	The Sanson Company	\$4,345.75	General Fund

V – OTHER BUSINESS

BC2017-911

Treasurer's Office, recommending an award on RQ41255 with Mid-West Presort Mailing Services, Inc. for Pre-Sort Mailing Services in the amount not-to-exceed \$58,597.00 for printing and mailing of first and last half 2017 real property and delinquent collection tax bills.

Jeannette Wright, Treasurer's Office, presented. Dale Miller motioned to amend the agenda to consider the item; Trevor McAleer seconded.

Dale Miller asked for clarification on the award amount; asked for a breakdown of the expenses; and asked if Mid-West provided services for Calendar year 2016. Nan Baker asked if the expense was anticipated, as it relates to the late submission of the award recommendation. Trevor McAleer inquired about the number of responsive bidders; and asked how this amount compares to the prior awarded amount.

Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-911 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Sheriff's Department, submitting a grant agreement with the City of Cleveland, in the amount not-to-exceed \$100,000.00 for support of the Body Worn Camera Program in connection with FY2016 Edward Byrne Memorial Justice Assistance Grant for the period 10/1/2015 – 9/30/2019.

Funding Source: U.S. Department of Justice/Office of Justice Programs/Bureau of Justice Assistance

Item No. 2

Department of Public Safety and Justice Services, submitting a grant award from Ohio Emergency Management Agency in the amount of \$307,257.00 for support of 6 mission areas of homeland security to prevent, protect against, mitigate, respond to and recover from acts of terrorism and align with the U.S. Department of Homeland Security's National Priorities in connection with the FY2017 Law Enforcement State Homeland Security Grant Program for the period 9/1/2017 – 3/31/2020.

Funding Source: FY2017 State Homeland Security Law Enforcement Grant Program

Item No. 3

Department of Public Safety and Justice Services, submitting a grant award from Ohio Emergency Management Agency in the amount of \$717,036.71 to support regional first responders in the preparation to prevent, protect, mitigate, respond, and recover from man-made, terrorist events for

FY2017 State Homeland Security Grant Program for the period 9/1/2017 – 3/31/2020.

Item No. 4

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from U. S. Department of Housing and Urban Development in the amount of

\$716,955.00 for rental assistance and supportive services for the Rapid RE-Housing for Single Adults and Youth Project for the FY2016 HEARTH Act Homeless Assistance Grant in connection with the Continuum of Care Program for the period 11/1/2017 – 10/31/2018.

Funding Source: FY2016 U. S. Department of Housing and Urban Development

Item No. 5

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount of \$20,104.77 for the HOME Energy Assistance Program for the period 9/1/2017 – 8/31/2018.

Funding Source: FY2018 Western Reserve Area Agency on Aging

VI – PUBLIC COMMENT

There was no public comment related to the agenda

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 12:08 p.m.