

Minutes

Cuyahoga County Board of Control
Monday, December 18, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Joseph Nanni, County Council (Alternate for Dan Brady)
Dennis Kennedy, Fiscal Officer
Richard Opre, Purchasing Manager, Office of Procurement & Diversity (Alternate for Lenora Lockett)

II – REVIEW MINUTES – 12/11/17

Armond Budish motioned to approve the minutes from the December 11, 2017 meeting, as written; Nan Baker seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

A – Tabled Items

BC2017-933
Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ41043, which will result in an award recommendation to Allied Associates International, Inc. in the amount of \$27,996.00 for the purchase of open source intelligence collection and link analysis software.

b) Recommending an award on RQ41043 to Allied Associates International, Inc. in the amount of \$27,996.00 for the purchase of open source intelligence collection and link analysis software.
Funding Source: General Fund (Fusion \$20,997 & ~~IT \$6,999~~)

Mary Beth Vaughn, Public Safety and Justice Services, stated Jeremy Mio, was unavailable to attend the meeting to address questions posed by Board members during the December 11th Board of Control meeting. Mary Beth read a brief synopsis of the response Mr. Mio provided via e-mail. Joe Nanni voiced his concerns regarding the Department of Information Technologies' (DOIT) specific need to purchase software licenses and stated that based on the information provided he did not feel comfortable approving the (DOIT) component at this time, and requested the item be excluded from the award recommendation. Joe stated that Mr. Mio could contact him to expound the software purchase and discuss the issues of concern.

Joe recommended the Fusion Center component move forward for approval. Armond Budish motioned to amend the item to approve the Fusion Center component only; Joe Nanni seconded. Armond motioned to approve the item as amended; Joe Nanni seconded. Item BC2017-933 was unanimously approved.

B – New Items for Review

BC2017-941

Department of Public Works,

a) Submitting an RFP exemption, which will result in an amendment to an agreement with AVI Foodsystems, Inc. for food service operations at the Cuyahoga County Justice Center Cafeteria for the period 7/1/2012 - 6/30/2017 to extend the time period to 6/30/2022 and for additional revenue in the estimated amount of \$445,000.00.

b) Submitting an amendment to an agreement with AVI Foodsystems, Inc. for food service operations at the Cuyahoga County Justice Center Cafeteria for the period 7/1/2012 - 6/30/2017 to extend the time period to 6/30/2022 and for additional revenue in the estimated amount of \$445,000.00.

Funding Source: revenue generating

Thomas Pavich, Department of Public Works, presented. Armond Budish asked for clarification on the name of the vendor providing the services; the expiration date of the contract; why the services were not bid out; and asked if the vendor continued to provide services after the contract expired. Joe Nanni asked for clarification on why the café market is closing; and asked who is responsible for covering the maintenance on the equipment. Nan Baker asked for clarification on whether the estimated revenue amount covers space and utility expenses, or will a portion of the revenue be deducted to cover those specific costs. Nan also requested additional data on utility costs associated with the cafeteria services. Dale Miller asked for confirmation the additional revenue is an estimated amount; and asked if the Department can provide him with additional information that reflects an estimate of the net amount generated from vending machine sales. Dennis Kennedy asked if the Department plans to bid out the services before the contract extension expires. Armond asked if the Board tabled this item for consideration at the January 8th Board of Control meeting would it present a problem; and asked if the contract included the standard County termination clause. Armond motioned to amend this item to reflect that approval of this amendment is contingent upon the existence of an out clause; Dennis Kennedy seconded; Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2017-941 was conditionally approved by unanimous vote.

During the latter portion of the meeting Thomas Pavich updated the Board by confirming the early termination clause is included in the contract.

BC2017-942

Department of Public Works, recommending an award on RQ40729 to Bob Gillingham Ford, Inc. (13-4) in the amount of \$29,640.50 for the purchase of (1) 2017 Ford AWD Utility Police Interceptor.

Funding Source: Internal Service Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2017-942 was unanimously approved.

BC2017-943

Department of Public Works,

a) Submitting an RFP exemption on RQ41521, which will result in an award recommendation to Pitney Bowes Inc. in the amount not-to-exceed \$193,429.44 for lease of equipment, maintenance and support services of mailing equipment at various locations for the period 12/1/2017 – 11/30/2020.

b) Recommending an award on RQ41521 and enter into a contract with Pitney Bowes Inc. in the amount not-to-exceed \$193,429.44 for lease of equipment, maintenance and support services of mailing equipment at various locations for the period 12/1/2017 – 11/30/2020.

Funding Source: Internal Service Fund – Mailroom

Thomas Pavich, Department of Public Works, presented. Dale Miller asked how close is the County to acquiring electronic technology to address and support mail metering services. Armond Budish asked for clarification on how the equipment processes and stamps the mail; and asked if postage fees are separate. Armond also asked for an estimate of how many pieces of mail are processed. Joe Nanni commented that the County also tracks the amount of mail by using index codes submitting by the requesting Departments. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-943 was unanimously approved.

BC2017-944

Department of Public Works,

a) Recommending an alternate procurement process on RQ41505, which will result in an award recommendation to Plain Dealer in the amount not-to-exceed \$1,200.00 for legal notification advertisement services for the Royalton Road Construction Project for the period 11/29/2017.

b) Recommending an award on RQ41505 to Plain Dealer in the amount not-to-exceed \$1,200.00 for legal notification advertisement services for the Royalton Road Construction Project for the period 11/29/2017.

Funding Source: Road and Bridge

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-944 was unanimously approved.

BC2017-945

Department of Public Works,

a) Recommending an alternate procurement process on RQ41562, which will result in an award recommendation to Plain Dealer in the amount not-to-exceed \$1,200.00 for legal notification advertisement services for Design Build Services for the Maintenance Yard Consolidation Project for the period 12/20/2017.

b) Recommending an award on RQ41562 to Plain Dealer in the amount not-to-exceed \$1,200.00 for legal notification advertisement services for Design Build Services for the Maintenance Yard Consolidation Project for the period 12/20/2017.

Funding Source: Road and Bridge

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2017-945 was unanimously approved.

BC2017-946

Department of Development,

a) Submitting an RFP exemption, which will result in an amendment to Agreement No. AG1400107 with the City of Cleveland for funding assistance for the Cleveland Small Business Association Small Business Loan Initiative Program for the period 8/1/2014 – 7/30/2016 to extend the time period to 9/30/2019 and for additional funds in the amount not-to-exceed \$250,000.00.

b) Submitting an amendment to Agreement No. AG1400107 with the City of Cleveland for funding assistance for the Cleveland Small Business Association Small Business Loan Initiative Program for the period 8/1/2014 – 7/30/2016 to extend the time period to 9/30/2019 and for additional funds in the amount not-to-exceed \$250,000.00.

Funding Source: Economic Development/Western Reserve Fund

Michael May, Department of Development, Robin Brown and Kevin Schmotzer, City of Cleveland, presented. Dale Miller asked for clarification on how County funding is utilized. Nan Baker asked if the businesses that receive the loans are high risk; and asked for background information on the businesses and the success rate of the program. Nan also inquired about the Pilot Program for Calendar Year 2014; and asked if the County receives quarterly reports on a regular basis. Armond Budish commented on the recent expansion of the Program. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2017-946 was unanimously approved.

BC2017-947

Department of Development, recommending a payment in the amount of \$5,000.00 to Urban Age Institute for sponsorship of the 2017 Meeting of the Minds Conference held during the period 10/23/2017 – 10/25/2017.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Armond Budish asked for clarification on why the item is being submitted late. Nan Baker asked for Clarification on the conference; and inquired about the benefits the County received. Armond Budish commented on the purpose of the Conference and provided additional information. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-947 was unanimously approved.

BC2017-948

Department of Development,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1300059 with Philadelphia Industrial Development Corporation for licenses, maintenance and support, training on Portfol Management Software and technical assistance on the Enterprise Resource Planning data base as needed for the period 1/1/2013 - 12/31/2018 to expand the scope of services, effective 12/1/2017 and for additional funds in the amount not-to-exceed \$3,000.00.

b) Submitting an amendment to Contract No. CE1300059 with Philadelphia Industrial Development Corporation for licenses, maintenance and support, training on Portfol Management Software and technical assistance on the Enterprise Resource Planning data base as needed for the period 1/1/2013 - 12/31/2018 to expand the scope of services, effective 12/1/2017 and for additional funds in the amount not-to-exceed \$3,000.00.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Joe Nanni asked if this upgrade increases the number of licenses for Department staff; and asked for clarification on whether there a limit on the number of loans serviced in the system, or has that past issue been resolved. Dale Miller asked why the general fund is being utilized to cover the expenses in lieu of Enterprise Resources Planning (ERP) funding, as it relates to the provision of technical assistance on the ERP database on and as needed basis. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-948 was unanimously approved.

BC2017-949

Fiscal Office, submitting an amendment to Contract No. CE1700117 with Manatron, Inc. for the purchase of Marshall & Swift Rate Tables Data Licenses for the period 1/1/2017 – 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$113,440.60.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Office, presented. Dale Miller asked if new on-line developments are sufficient and will they enable the Sexennial Appraisal to provide the County with additional tax revenue. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-949 was unanimously approved.

BC2017-950

Fiscal Office, submitting an amendment to Contract No. CE1700242 with Plante & Moran, LLC for cost allocation plan, indirect cost rate and management consulting services for the period 10/15/2017 – 12/31/2018 for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: Enterprise Resource Project Fund

Angie Rich, Fiscal Office, presented. Dale Miller asked if this amendment is associated with allocation costs to determine how Departmental expenses such as space maintenance and indirect administration costs will be paid; and asked for clarification on the management consulting services being provided; Armond Budish referenced the Plain Dealer article regarding the accounting discrepancies between the County's financial records and bank account. Armond stated the discrepancies have continued for a decade or more and need to be resolved before the County moves forward with the implementation of the Enterprise Resource Planning platform. Armond also commented that Plante & Moran will provide best practices on how to resolve these issues. Dennis Kennedy provided more information on the scope

of services and commented on past reconciliation efforts and Systems utilized by the County. Nan Baker asked if the vendor is confident they can provide better solutions on how to improve and resolve the reconciliation issues within the County's targeted 6-month deadline; and asked if the not-to-exceed amount is sufficient to cover the costs. Nan asked if discussions took place during the initial phase of the contract referenced ERP funding and the vendor partnering with the County to resolve discrepancy issues. Dale Miller inquired about the anticipated date of the launch of the Enterprise Resource Platform. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-950 was unanimously approved.

BC2017-951

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40023 and enter into a contract with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$150,000.00 for a supervised visitation center for the period 1/1/2018 – 12/31/2019.
Funding Source: Title IV-E

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2017-951 was unanimously approved.

BC2017-952

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ41403 and enter into an agreement with Department of Health and Human Services/Division of Children and Family Services/Cuyahoga Tapestry System of Care in the amount not-to-exceed \$125,000.00 for System of Care services for Juvenile Court youth and families in the Tapestry System of Care Program for the period 1/1/2018 - 12/31/2018.
Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2017-951 was unanimously approved.

Items BC2017-953 through -958 were presented collectively and approved concurrently:

BC2017-953

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40502 and enter into an agreement with City of Euclid in the amount not-to-exceed \$28,800.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.
Funding Source: General Fund

BC2017-954

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40499 and enter into an agreement with City of Cleveland Heights in the amount not-to-exceed \$16,800.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.
Funding Source: General Fund

BC2017-955

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40505 and enter into an agreement with City of Garfield Heights in the amount not-to-exceed \$16,800.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2017-956

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40542 and enter into an agreement with City of Rocky River in the amount not-to-exceed \$14,400.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2017-957

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40545 and enter into an agreement with City of South Euclid in the amount not-to-exceed \$12,000.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2017-958

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40513 and enter into an agreement with City of Lyndhurst in the amount not-to-exceed \$7,200.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

Sarah Baker, Juvenile Court Division, presented the items collectively. There were no questions. Armond Budish motioned to approve the items concurrently; Dale Miller seconded. Items BC2017-953 through - 958 were unanimously approved.

BC2017-959

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1600038 with Accuscripts Pharmacy LLC for pharmacy services and medical supplies for the Juvenile Court Detention Center for the period 4/1/2016 - 3/31/2018 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$10,000.00.

Funding Source: Health and Human Services Levy

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2017-959 was unanimously approved.

BC2017-960

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1700052 with Mental Health Services for Homeless Persons, Inc. DBA Frontline Service for Central Intake and Assessment services for the Defending Childhood Initiative for the period 12/1/2016 – 9/30/2017 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$240,000.00.

b) Submitting an amendment to Contract No. CE1700052 with Mental Health Services for Homeless Persons, Inc. DBA Frontline Service for Central Intake and Assessment services for the Defending Childhood Initiative for the period 12/1/2016 – 9/30/2017 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$240,000.00.

Funding Source: State of Ohio Attorney General FY2017 Victims of Crime Act (VOCA)

Mary Beth Vaughn, Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2017-960 was unanimously approved.

BC2017-961

Department of Public Safety and Justice Services, recommending an award on RQ40356 to Safeware, Inc. (11-6) in the amount of \$39,626.00 for the purchase of (28) Handheld Chemical/Gas Detection Units for the Lake County Type 1 HazMat Team in connection with the FY2016 State Homeland Security Grant Program.

Funding Source: FY16 STATE HOMELAND SECURITY GRANT PROGRAM

Mary Beth Vaughn, Public Safety and Justice Services, presented. Nan Baker asked if the Cuyahoga County HazMat Team responds to issues in the Chagrin region only. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2017-961 was unanimously approved.

BC2017-962

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1500032 with Pointe Blank Solutions LTD in the amount not-to-exceed \$33,000.00 for software support and maintenance of the InJail System for the period 1/1/2015 - 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$8,000.00.

Funding Source: General Fund

Mary Beth Vaughn, Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-962 was unanimously approved.

BC2017-963

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ41208, which will result in an award recommendation to Amerisochi, Inc. in the amount of \$5,404.00 for the purchase of (7) 49x20 White Steel Courier Prescription Drug Drop Boxes.

b) Recommending an award on RQ41208 to Amerisochi, Inc. in the amount of \$5,404.00 for the purchase of (7) 49x20 White Steel Courier Prescription Drug Drop Boxes.

Funding Source: General Fund

Mary Beth Vaughn, Public Safety and Justice Services, presented. Joe Nanni asked for clarification on the pick-up and disposal process. Dennis Kennedy asked for clarification on the number of drop boxes being purchased. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-963 was unanimously approved.

BC2017-964

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to Agreement No. AG1400118-01 with Cuyahoga County Planning Commission for planning and mapping services for the Cuyahoga County Geographical Information System for the period 8/1/2014 - 12/31/2017 to extend time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$5,000.00.

Funding Source: General Fund

Mary Beth Vaughn, Public Safety and Justice Services, presented. Dale Miller inquired about extending the contract for an additional year. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-964 was unanimously approved.

BC2017-965

Department of Health and Human Services, recommending an award on RQ40960 and enter into a sole source contract with United Way of Greater Cleveland in the amount not-to-exceed \$277,333.00 for community resource navigation and MedRefer services for the period 1/1/2018 - 12/31/2018.

Funding Source: Health and Human Services Levy

Sabrina Roberts, Department of Health and Human Services, presented. Joe Nanni asked if MedRefer services can be reached by dialing the 2-1-1 service. Dale Miller asked about the cost comparison of the prior contract. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-965 was unanimously approved.

BC2017-966

Department of Health and Human Services,

a) Submitting an RFP Exemption on RQ40956, which will result in an award recommendation to Children's Hospital Medical Center in the amount not-to-exceed \$257,400.00 for support of the Drug and Poison Information Center for the period 1/1/2018 - 12/31/2019.

b) Recommending an award on RQ40956 and enter into a contract with Children's Hospital Medical Center in the amount not-to-exceed \$257,400.00 for support of the Drug and Poison Information Center for the period 1/1/2018 - 12/31/2019.

Funding Source: Health and Human Services Levy

Sabrina Roberts, Department of Health and Human Services, presented. Joe Nanni asked if the cost is based on population. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-966 was unanimously approved.

BC2017-967

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division Office of Homeless Services, submitting an amendment to Contract No. CE1700065 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for emergency shelter services for single adults at the Norma Herr Women's Shelter located at 2227 Payne Avenue for the period 5/1/2017 -12/31/2017, to extend the time period to 4/30/2018 and for additional funds in the amount not-to-exceed \$680,000.00.

Funding Source: Health and Human Services Levy

Bob Math, Cuyahoga Job and Family Services, presented. Dale Miller asked for clarification on how the time period of the transition was determined. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-967 was unanimously approved.

BC2017-968

Department of Health and Human Services, Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Office of Homeless services,

a) Submitting an RFP exemption on RQ40102, which will result in an award recommendation to YWCA Greater Cleveland in the amount not-to-exceed \$452,503.00 to cover start-up costs associated with the transitioning management of the Emergency Women's Shelter from Mental Health Services for Homeless Persons, Inc. DBA Frontline Service to YWCA for the period 12/15/2017 – 4/30/2018.

b) Recommending an award on RQ40102 and enter into a contract with YWCA Greater Cleveland in the amount not-to-exceed \$452,503.00 to cover start-up costs associated with the transitioning management of the Emergency Women's Shelter from Mental Health Services for Homeless Persons, Inc. DBA Frontline Service to YWCA for the period 12/15/2017 – 4/30/2018.

Funding Source: Health and Human Services Levy Fund

Bob Math, Cuyahoga Job and Family Services, presented. Dale Miller asked if the County is incurring an additional expense by using multiple vendors to provide services concurrently during the transition period. Dale also asked if the expense was not anticipated what is the estimated cost; and was the expense factored into the FY2018-2019 budget. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-968 was unanimously approved.

BC2017-969

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1300126 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2017 for additional funds in the amount not-to-exceed \$218,125.00, effective 11/1/2017.

b) Submitting an amendment to Contract No. CE1300126 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2017 for additional funds in the amount not-to-exceed \$218,125.00, effective 11/1/2017.

Funding Source: Emergency Solutions Grant

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-969 was unanimously approved.

BC2017-970

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300127-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for implementation of a Coordinated Assessment and Intake System for the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2017 to extend the time period to 1/31/2018 and for additional funds in the amount not-to-exceed \$132,000.00.

b) Submitting an amendment to Contract No. CE1300127-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for implementation of a Coordinated Assessment and Intake System for the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2017 to extend the time period to 1/31/2018 and for additional funds in the amount not-to-exceed \$132,000.00.

Funding Source: Federal - \$83,000.00, Health and Human Services Levy- \$49,000.00

Shari Weir, Office of Homeless Services, presented. Nan Baker asked for clarification on why the County is continuing to use FrontLine to provide services in lieu of YWCA; and asked if the County is satisfied with the front door services provided by FrontLine. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2017-970 was unanimously approved.

BC2017-971

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ41174 and enter into a contract Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$85,005.00 for Veteran Housing Assistance for the period 11/1/2017 – 10/31/2018.

Funding Source: Veterans Service Fund

Shari Weir, Office of Homeless Services, presented. Nan Baker asked if the County is content with the Housing Assistance services provided by the vendor. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2017-971 was unanimously approved.

The following item was amended to reflect that families are being served at the Haven (Elizabeth Baptist Church) located at 6114 Frances Avenue, Cleveland.

BC2017-972

Department of Health and Human Services/Cuyahoga Job and Family Services/on behalf of the Community Initiatives Division /Office of Homeless Services,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1700066 with Lutheran Metropolitan Ministry for emergency shelter services for overflow of families and single adults at the ~~Men's Emergency Shelter located at 2100 Lakeside Avenue~~ **Haven (Elizabeth Baptist Church) located at 6114 Francis Avenue, Cleveland** for the period 5/1/2017 – 12/31/2019 for additional funds in the amount not-to-exceed \$75,000.00, effective 12/1/2017.

b) Submitting an amendment to Contract No. CE1700066 with Lutheran Metropolitan Ministry for emergency shelter services for overflow of families and single adults at the ~~Men's Emergency Shelter located at 2100 Lakeside Avenue,~~ **Haven (Elizabeth Baptist Church) located at 6114 Francis Avenue, Cleveland** for the period 5/1/2017 – 12/31/2019 for additional funds in the amount not-to-exceed \$75,000.00, effective 12/1/2017.

Funding Source: Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. Joe Nanni asked for clarification of the address of the emergency shelter. Dale Miller proposed the item be amended to reflect the location as the **Haven (Elizabeth Baptist Church) located at 6114 Francis Avenue, Cleveland**. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2017-972 was unanimously approved.

BC2017-973

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services/Cuyahoga Job and Family Services/Office of Re-entry, submitting an amendment to Contract No. CE1700089 with Enterprise Community Partners, Inc. for consulting, planning and project management services for the period 6/1/2017 – 5/31/2018, to expand the scope of services, effective 1/1/2018 and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Sources: Department of Housing & Urban Development, FY2015 Homeless Assistance Grant award

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-973 was unanimously approved.

The following item was amended to add an RFP exemption, to change the effective date of the scope of services and to change the not-to-exceed amount.

BC2017-974

Department of Health and Human Services, Cuyahoga Job and Family Services, on behalf of the Office of Re-entry,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1400127 with Towards Employment, Incorporated for the Re-entry Employment and Training Program for the period 1/1/2014 - 12/31/2017 to extend the time period to 12/31/2018, to change the scope of services, effective ~~12/18/2017~~ 10/1/2017 and for additional funds in the amount not-to-exceed ~~\$400,000.00~~. \$450,000.00.

b) Submitting an amendment to Contract No. CE1400127 with Towards Employment, Incorporated for the Re-entry Employment and Training Program for the period 1/1/2014 - 12/31/2017 to extend the time period to 12/31/2018, to change the scope of services, effective ~~12/18/2017~~ 10/1/2017 and for additional funds in the amount not-to-exceed ~~\$400,000.00~~. \$450,000.00.

Funding Source: Health and Human Services Levy Funds

Fred Bolotin, Office of Re-entry, presented. Dale Miller expressed his support and thanked Mr. Bolton for running a wonderful program. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2017-974 was unanimously approved.

BC2017-975

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1500348 with various providers for Home Delivered Meal services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2016 - 12/31/2017; for additional funds in the amount not-to-exceed \$35,000.00, effective 11/20/2017.

b) Submitting an amendment to Contract No. CE1500348 with various providers for Home Delivered Meal services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2016 - 12/31/2017; for additional funds in the amount not-to-exceed \$35,000.00, effective 11/20/2017:

- 1) Casleo Corporation dba Global Meals
- 2) Family & Community Services, Inc. dba Mobile Meals
- 3) Rose Centers for Aging Well, LLC

Funding Source: Health and Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2017-975 was unanimously approved.

BC2017-976

Department of Sustainability,

a) Submitting an RFP exemption on RQ41424, which will result in an award recommendation to Bricker & Eckler, LLP in the amount not-to-exceed \$25,000.00 for legal services in connection with Phase II of the Cleveland Microgrid Project for the period 12/1/2017 – 6/30/2018.

b) Recommending an award on RQ41424 and enter into a contract with Bricker & Eckler, LLP in the amount not-to-exceed \$25,000.00 for legal services in connection with Phase II of the Cleveland Microgrid Project for the period 12/1/2017 – 6/30/2018.

Funding Source: Sustainability Fund

Mike Foley, Department of Sustainability, presented. Dale Miller inquired about Bricker & Eckler, LLP's role in a past lawsuit associated with the Ameritrust Project. Dale asked if the vendor has been absolved of any responsibility. Armond Budish commented that he cannot confirm the status of the case and is not aware of any claim or allegation against the vendor. Joe Nanni commented that Michael King, Special Counsel for County Council may be able to provide Dale with an update regarding the status of the case. Nan Baker asked if there are Microgrid systems in Cuyahoga County. Nan also inquired about the total investment analysis and amount targeted for the downtown region; and asked if a grant is being used to cover the sustainability fund. Armond stated the County is currently at the exploratory stage and the amount of the investment has not been determined. Armond also provided additional information on what expenses are covered by the not-to-exceed amount. Dale Miller asked for clarification on the funding source and asked how much money is currently in the fund. Joe Nanni asked for clarification on whether the general fund is associated with the funding source. Dale Miller motioned to approve the item; Armond Budish seconded. Item BC2017-976 was unanimously approved.

C – Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve items BC2017-977 through -980; Dale Miller seconded, the consent agenda items were unanimously approved.

BC2017-977

Department of Information Technology, submitting an amendment to Contract No. CE1400168 with Logicalis, Inc. for wireless hardware and setup services in connection with Wide Area Network and Telecom services for the period 6/1/2014 - 12/31/2017 to extend the time period to 3/31/2019; to expand the scope of services, effective 12/18/2017 no additional funds required.

Funding Source: N/A

BC2017-978

Department of Information Technology, on behalf of the Public Defender's Office, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2017-979

Sheriff's Department, submitting an amendment to Contract No. CE1400318 with BI Incorporated for GPS electronic monitoring equipment for the period 10/1/2014 – 12/31/2017 to extend the time period to 6/30/2018; no additional funds required.

Funding Source: Original contract - General Fund

BC2017-980

Office of Procurement & Diversity, presenting proposed purchases for the week of 12/18/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>HS-17-41247</i>	<i>Adobe licenses for information sharing with Communications Department</i>	<i>Department of Health and Human Services</i>	<i>Zones Inc.</i>	<i>\$8,417.53</i>	<i>Health and Human Services Levy</i>
<i>JA-18-41285</i>	<i>Detection supplies for 4 County HazMat teams</i>	<i>Department of Public Safety and Justice Services</i>	<i>Safeware Inc.</i>	<i>\$9,596.45</i>	<i>FY2016 State Homeland Security Grant Program</i>
<i>CT-17-41140</i>	<i>Custom cables for camera trailer for Fleet Services</i>	<i>Department of Public Works</i>	<i>The Will-Burt Company</i>	<i>\$3,775.00</i>	<i>Internal Service Fund</i>
<i>CT-17-41290</i>	<i>Repair/adjustment of life safety system equipment at Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>SimplexGrinnell</i>	<i>\$1,484.00</i>	<i>General Fund - Internal Service Fund</i>
<i>CT-18-41519</i>	<i>File folders for divorce case files for Clerk of Courts</i>	<i>Department of Public Works</i>	<i>United Finishing & Die Cutting Inc.</i>	<i>\$2,796.06</i>	<i>Internal Service Fund</i>
<i>CT-18-41526</i>	<i>Onan Generator part for Fleet Services</i>	<i>Department of Public Works</i>	<i>Cummins Bridgeway, LLC</i>	<i>\$2,045.00</i>	<i>Internal Service Fund</i>
<i>CT-18-41543</i>	<i>Phase failure and phase reversal relays for Columbus Road Lift Bridge</i>	<i>Department of Public Works</i>	<i>ESI, Inc.</i>	<i>\$9,255.00</i>	<i>Road and Bridge Fund</i>
<i>CT-18-41547</i>	<i>Boiler repair at County Kennel</i>	<i>Department of Public Works</i>	<i>Johnson Controls</i>	<i>\$1,924.02</i>	<i>Internal Service Fund</i>
<i>CT-18-41555</i>	<i>Paper for divorce case files for Clerk of Courts</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$990.00</i>	<i>Internal Service Fund</i>
<i>CT-18-41558</i>	<i>Fencing material for Jane Edna Hunter Building</i>	<i>Department of Public Works</i>	<i>Great Northern Fence</i>	<i>\$652.60</i>	<i>Capital Project Fund</i>
<i>CT-18-41564</i>	<i>Ivory business reply envelopes for Cuyahoga Support Enforcement Agency</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$910.00</i>	<i>Internal Service Fund</i>
<i>SA-17-41281</i>	<i>Marketing materials for distribution to prospective clients</i>	<i>Division of Senior and Adult Services</i>	<i>4Imprint</i>	<i>\$4,991.50</i>	<i>Health and Human Services Levy Fund</i>
<i>JC-17-41401</i>	<i>(75) Mattresses with built-in pillow for Detention Center</i>	<i>Juvenile Court</i>	<i>Derby Industries</i>	<i>\$9,142.50</i>	<i>General Fund</i>
<i>JC-17-41407</i>	<i>(2) Whirlpool refrigerators and (1) Kitchen Aid dishwasher</i>	<i>Juvenile Court</i>	<i>Mas, Inc.</i>	<i>\$3,530.22</i>	<i>General Fund</i>

	<i>for Metzenbaum Building</i>				
<i>CR-18-41277</i>	<i>2018 Accredited Institutional Membership Fee</i>	<i>Medical Examiner</i>	<i>AABB</i>	<i>\$13,370.00</i>	<i>Medical Examiner's Office Lab Fund</i>
<i>CR-18-41318</i>	<i>Vials, caps, stoppers – combo for Toxicology</i>	<i>Medical Examiner</i>	<i>Shamrock Glass</i>	<i>\$2,124.65</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>CR-18-41493</i>	<i>Gas Chromaticgraph/ Mass Spectrometer filaments, caps and vials</i>	<i>Medical Examiner</i>	<i>Agilent Technologies</i>	<i>\$10,624.95</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
<i>CR-18-41523</i>	<i>Evidence gathering products for Trace Evidence/Fingerprint Lab</i>	<i>Medical Examiner</i>	<i>Sirchie</i>	<i>\$1,192.98</i>	<i>Medical Examiner's Office Crime Lab Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>FC-17-41256</i>	<i>Family Centered Services and Supports: Safety adaptive equipment</i>	<i>Family and Children First Council</i>	<i>Cuyahoga County Board of Developmental Disabilities</i>	<i>\$4,627.84</i>	<i>State</i>
<i>CR-17-40967</i>	<i>Toxicology services</i>	<i>Medical Examiner</i>	<i>NMS Labs</i>	<i>\$2,301.00</i>	<i>Medical Examiner's Office Lab Fund</i>
<i>CR-17-41479</i>	<i>Toxicology services</i>	<i>Medical Examiner</i>	<i>Axis Forensic Toxicology, Inc.</i>	<i>\$1,375.00</i>	<i>Medical Examiner's Office Lab Fund</i>
<i>CR-18-41379</i>	<i>Toxicology services</i>	<i>Medical Examiner</i>	<i>NMS Labs</i>	<i>\$10,406.00</i>	<i>Medical Examiner's Office Lab Fund</i>

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>SH-18-41445</i>	<i>Potatoes/Oats January – March</i>	<i>Sheriff's Department</i>	<i>JNS Foods, LLC</i>	<i>\$3,780.00</i>	<i>General Fund</i>
<i>SH-18-41445</i>	<i>Potatoes/Oats January – March</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$9,570.18</i>	<i>General Fund</i>
<i>SH-18-41447</i>	<i>Sugar, Flour January – March</i>	<i>Sheriff's Department</i>	<i>Hillcrest Food Service</i>	<i>\$1,498.50</i>	<i>General Fund</i>

SH-18-41447	Sugar, Flour January – March	Sheriff's Department	JNS Foods, LLC	\$9,558.00	General Fund
SH-18-41447	Sugar, Flour January – March	Sheriff's Department	Benjamin Foods	\$2,847.00	General Fund
SH-18-41448	Pasta January – March	Sheriff's Department	New England Food Brokerage, Inc	\$19,110.00	General Fund
SH-18-41449	Milk January – March	Sheriff's Department	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$49,981.20	General Fund
SH-18-41450	Canned Fruit January – March	Sheriff's Department	Benjamin Foods	\$22,000.00	General Fund
SH-18-41451	Franks January – March	Sheriff's Department	Benjamin Foods	\$5,904.00	General Fund
SH-18-41453	Cheese Sauce January – March	Sheriff's Department	Benjamin Foods	\$9,000.00	General Fund
SH-18-41454	Spices January – March	Sheriff's Department	Majestic International Spice Corp.	\$5,148.00	General Fund
SH-18-41455	Beans January – March	Sheriff's Department	Benjamin Foods	\$7,000.00	General Fund
SH-18-41455	Beans January – March	Sheriff's Department	JNS Foods, LLC	\$9,200.00	General Fund
SH-18-41456	Frozen Vegetables January – March	Sheriff's Department	Benjamin Foods	\$29,871.50	General Fund
SH-18-41457	Sauce & Dressings January – March	Sheriff's Department	JNS Foods, LLC	\$7,330.50	General Fund
SH-18-41457	Sauce & Dressings January – March	Sheriff's Department	Benjamin Foods	\$3,420.00	General Fund
SH-18-41458	Beef Patties January – March	Sheriff's Department	Benjamin Foods	\$21,600.00	General Fund
SH-18-41459	Bagels January – March	Sheriff's Department	JNS Foods, LLC	\$4,464.00	General Fund
SH-18-41460	Fresh Vegetables January – March	Sheriff's Department	The Sanson Company	\$45,541.03	General Fund
SH-18-41461	Turkey January – March	Sheriff's Department	Benjamin Foods	\$10,000.00	General Fund
SH-18-41462	Bulk Cereal January – March	Sheriff's Department	Benjamin Foods	\$6,747.00	General Fund
SH-18-41463	Turkey Ham January – March	Sheriff's Department	JNS Foods, LLC	\$30,580.00	General Fund
SH-18-41464	Jelly/ Syrup January – March	Sheriff's Department	Benjamin Foods	\$27,325.00	General Fund

SH-18-41465	Dairy January – March	Sheriff's Department	Benjamin Foods	\$23,928.00	General Fund
SH-18-41466	Waffles January – March	Sheriff's Department	Rainmaker, Inc	\$6,038.55	General Fund
SH-18-41466	Waffles January – March	Sheriff's Department	JNS Foods, LLC	\$8,717.52	General Fund
SH-18-41467	Sausage January – March	Sheriff's Department	New England Food Brokerage, Inc.	\$22,830.00	General Fund
SH-18-41468	Fresh Fruit January – March	Sheriff's Department	The Sanson Company	\$49,246.56	General Fund
SH-18-41469	Drink Mix January – March	Sheriff's Department	JNS Foods, LLC	\$11,200.00	General Fund
SH-18-41470	Chicken January – March	Sheriff's Department	New England Food Brokerage, Inc	\$9,900.00	General Fund
SH-18-41470	Chicken January – March	Sheriff's Department	JNS Foods, LLC	\$12,000.00	General Fund
SH-18-41470	Chicken January – March	Sheriff's Department	Benjamin Foods	\$10,500.00	General Fund
SH-18-41471	Cake Mix January – March	Sheriff's Department	JNS Foods, LLC	\$9,580.00	General Fund
SH-18-41471	Cake Mix January – March	Sheriff's Department	Benjamin Foods	\$8,250.00	General Fund
SH-18-41472	Crackers/Chips January – March	Sheriff's Department	Benjamin Foods	\$11,850.00	General Fund
SH-18-41473	Sauces January – March	Sheriff's Department	Benjamin Foods	\$10,263.00	General Fund
SH-18-41474	Soup January – March	Sheriff's Department	JNS Foods, LLC	\$12,645.00	General Fund
SH-18-41475	Cookies January – March	Sheriff's Department	Benjamin Foods	\$7,674.80	General Fund
SH-18-41476	Donuts January – March	Sheriff's Department	Rainmaker, Inc	\$10,920.00	General Fund
SH-18-41477	Nutri-Cal Drink Mix January – March	Sheriff's Department	Benjamin Foods	\$10,000.00	General Fund

V – OTHER BUSINESS

The following item was amended to add a threshold cap in the amount of \$2,500.00 for notices covered under this exemption.

BC2017-981

Office of Procurement & Diversity, recommending to amend Items permanently exempted from competitive procurement requirements under County Code Section 501.22 (Ordinance O2011-46 Section 3.03 (L) (4)) and County Code 501.12 (d), by adding Newspaper Advertisements/Public Notices in publications of general circulation. (see attached revised list in Other Business section on page 48 & 49)

Richard Opre, Office of Procurement & Diversity, presented. Armond Budish asked if there is a cost associated with this item. Dale Miller asked for clarification that in the future these advertising notices will not be competitively bid; asked if this is a blanket exemption; and asked why a competitive bidding processing is not being utilized. Dale also asked if there is a limit on the purchase amount to advertise the services. Joe Nanni asked if the County is required by the Ohio Revised Code to advertise in publications of general circulation. Dale Miller motioned to amend the item to add a threshold cap in the amount of \$2,500.00 for notices covered under this exemption; Armond Budish seconded; Item BC2017-981 was unanimously approved as amended.

BC2017-982

Office of Procurement & Diversity, on behalf of the Sherriff's Department, recommending an award on RQ41625 to Portland Foods in the amount not-to-exceed \$29,097.84 for the purchase of bread for the period of January 1, 2018 through March 31, 2018.

Funding Source: General Fund

Richard Opre, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded; Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2017-982 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, submitting a grant award from Ohio Emergency Management Agency in the amount not-to-exceed \$2,837,000.00 for the FY2017 Urban Area Security Initiative Grant Program for the period 9/1/2017 – 3/31/2020.

Funding Source: Ohio Emergency Management Agency

Item No. 2

Department of Public Safety and Justice Services, submitting a grant award from the U.S. Department of Justice, Office of Justice Programs in the amount of \$37,299.03 for professional and continuing education for forensic staff at the Medical Examiner's Office for the FY2017 Paul Coverdell Forensic Science Improvement Grant Program for the period 1/1/2018 – 12/31/2018.

Funding Source: FY2017 Paul Coverdell Forensic Science Improvement Grant

Item No. 3

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to a grant award from U.S. Department of Housing and Urban Development for the permanent housing rent subsidies for chronically homeless and disabled individuals and families for the period 4/1/2017 – 11/30/2018, by changing the recipient from Cuyahoga County to Emerald Development and Economic Network (EDEN).

Funding Source: the FY2016 U.S. Department of Housing and Urban Development Continuum of Care Homeless Grant

Item No. 4

Department of Workforce Development, submitting a sub-grant award with Ohio Department of Job and Family Services in the amount of \$2,581,213.00 for the Wage Pathway Program for the period 07/01/2017 – 06/30/2019.

Funding Source: Ohio Department of Job and Family Services

The following item was added to the agenda:

Item No. 5

Department of Public Works, submitting an assignment and assumption of lease agreement, by assigning the lease between Cuyahoga County and Downing Memphis LLC, to Envision Cuyahoga, LLC, the new owner, in connection with Contract No. CE600162-01,02 for lease of office space located at 4621 Fulton Parkway, Cleveland for use by Westside Neighborhood Family Service Center for the period 10/1/2006 – 11/7/2022, effective, 12/29/2017.

Funding Source: N/A

Nichole English, Department of Public Works, presented. The Board took no action, as the item does not require a vote.

VI – PUBLIC COMMENT

Andria Richardson, Clerk of the Board of Control announced the next Board of Control meeting is scheduled for Monday, January 8, 2018.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Joe Nanni seconded. The motion to adjourn was unanimously approved at 1:00 p.m.