



# CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD (CCESAB) MEETING MINUTES



Date/Time: Thursday, December 14, 2017 / 2:00 P.M.

Location: Northeast Ohio Regional Sewer District (NEORS), 4747 East 49<sup>th</sup> Street, Cuyahoga Hts., OH 44125

### Attendees (Voting Board Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief Kenneth Ledford		<b>Chairman – Fire Chiefs Assoc.</b>		
Cmdr. Harold Pretel		<b>Vice-Chair – City of Cleveland</b>	Ron Kauntz	<b>X</b>
Brandy Carney		<b>Cuyahoga County</b>	Melinda Burt	<b>X</b>
Laura Palinkas		<b>City of Cleveland</b>	Alex Pellom	<b>X</b>
Mayor Richard Bain	<b>X</b>	<b>Mayors &amp; Managers</b>		
Mayor Kathy Mulcahy		<b>Mayors &amp; Managers</b>	Chief Bob Wilson	<b>X</b>
Mayor Michael Summers		<b>Mayors &amp; Managers</b>	Chief Scott Gilman	<b>X</b>
Chief Kevin Nietert	<b>X</b>	<b>Police Chiefs Assoc.</b>		
Lisa Zver		<b>Township Trustee (Olmsted Twp.)</b>	Chief Matthew Vanyo	
Robert Horwatt	<b>X</b>	<b>MMRS</b>		
Alex Pellom		<b>City of Cleveland</b>		
Mark Christie	<b>X</b>	<b>Office of Emergency Management</b>	Bryan Kloss	
Sheriff Clifford Pinkney		<b>Cuyahoga County Sheriff</b>	Richard Peters	<b>X</b>
Chief John P. Joyce		<b>GCRTA</b>	Sgt. John Medlong	<b>X</b>
<b>CHAIR</b>		<b>FUNCTIONAL COMMITTEES</b>	<b>CO-CHAIR</b>	
Robert Kollar		<b>AMS *Non-Voting</b>		
Sharon Nicasro	<b>X</b>	<b>Citizen Corps</b>	Tom Hartman	
Chief William Shaw	<b>X</b>	<b>Communications</b>	Steven Greene	
Chief Bruce Elliott	<b>X-Late</b>	<b>EMS</b>	Chief Thomas Maund	
Chief Mike Carroll		<b>Fire</b>	Chief Briant Galgas	
Beth Gatlin		<b>Health &amp; Medical</b>	Rebecca Hysing	<b>X</b>
Chief Jim Repicky		<b>Law Enforcement</b>	Chief Michael Cannon	<b>X</b>
Michael Dever	<b>X</b>	<b>Public Works</b>		

### MINUTES

#### 1. CALL TO ORDER

Mayor Richard Bain called the December 14, 2017 meeting of the Cuyahoga County Emergency Services Advisory Board to order, in absence of Chief Kenneth Ledford, Chairman.

#### 2. ROLL CALL / QUORUM DETERMINATION

Roll was called and a quorum was in attendance.

#### 3. PUBLIC COMMENT – None.

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**4. APPROVAL OF THE MINUTES (Nov. 17, 2017)**

Motion to approve the meeting minutes of November 17, 2017 made by Chief Kevin Nietert, seconded by Melinda Burt; all in favor; none opposed; one abstention; minutes approved.

**5. OFFICE of EMERGENCY MANAGEMENT (OEM) UPDATE**

Mark Christie reported on THIRA update and submission to FEMA. Discussion on CCESAB Bylaws revision and review, noted upcoming workshops and trainings.

**6. PUBLIC SAFETY GRANTS**

Larry Tafe reviewed the Ohio EMA FY2015 supplemental award specifications, and application process. FY2017 SHSGP and UASI applications are due to the state by Dec. 29, 2017. Jeff Harraman reported FY2016 UASI will have reallocation funds available-\$205,900.00. Information will be sent to committee chairs regarding application process and review at the Feb. 2018 meeting. Noted inventory of past equipment purchases will be forthcoming.

**7. COMMITTEE REPORTS / FY2015 Supplemental Requests**

**AMS** - No Report

**Citizen Corps**

Sharon Nicastro gave an update on Community Organizations Active in Disaster (COAD), noting Sub-committee plans for 2018 including animal sheltering, volunteer registration, faith-based organizations and human services.

**Communications**

Chief Shaw presented new supplemental funds request for 72 portable radios for MetroHealth Hospital PD and University Circle PD for \$144,000.00 - first priority. Second request is for \$100,000.00 for 50 radios for West Shore Enforcement Bureau and Southwest Emergency Response Team.

Late request received from East Cleveland PD for 39 radios, not vetted through the Communications Committee, presented to CCESAB for consideration. Discussion was had by the board on previous radio requests, and fulfillment priorities.

It was noted that these portable radio funding items presented by Chief Shaw were not specifically listed on the Agenda and questions ensued whether the board could consider the request. Upon discussion and review, because item 6 of the Agenda lists Public Safety Grants, and these portable radio requests fall under that item, coupled with the fact that these portable radio requests had been previously discussed by the full body at prior board and committee meetings, the requests were allowed for consideration by the board.

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**EMS**

Chief Elliott noted the committee will meet January 8, 2018. No request.

**Fire**

Chief Carroll gave an update on body armor procurement.

**Health & Medical** - Rebecca Hysing - no report.

**Law Enforcement** - Chief Michael Cannon - no report.

**Public Works**

Mark Christie introduced Michael Dever, Director, Cuyahoga County Public Works Dept., as the interim Chair for PW Committee. Mr. Dever gave an update on the RTA Harvard garage facility being purchased by the county, and generator requested from FY2017 UASI funding.

**8. EXECUTIVE COMMITTEE**

Mayor Bain called for a motion to adjourn for the Executive Committee to meet to discuss funding issues as presented under Agenda item 6. Ron Kauntz moved; Alex Pellom seconded; all in favor; none opposed.

**Full Board CCESAB Meeting adjourned at 2:49 p.m.**

**CCESAB Executive Committee Meeting commenced at 2:50 p.m.**

**CCESAB Executive Committee Meeting adjourned at 2:51 p.m.**

**Full Board CCESAB Meeting resumed 2:51 p.m.**

Alex Pellom presented the Executive Committee's recommendation to approve the additional requests presented by the Communications Committee for radios: \$144,000.00 for MetroHealth Hospital PD and University Hospital PD; and the second request for \$100,000.00 for radios for West Shore Enforcement Bureau and Southwest Emergency Response Team. Decision made not to move forward with East Cleveland request as the application was incomplete.

Mayor Bain called for a motion to accept the recommendation of the CCESAB Executive Committee; Chief Carroll moved; Bob Horwatt seconded; all in favor; none opposed; motion passed.

**9. ANNOUNCEMENTS / OTHER BUSINESS**

Kevin Friis, Office of Emergency Management, gave an overview the Emergency Operations Plan annexes that were updated and presented for approval; Severe Weather; Sheltering Strategy and Utility Disruption.

Kevin Friis also discussed the handout noting issues for the CCESAB Bylaws review. The board discussed some bylaws issues and appointments/alternates. A redline version with proposed changes will be presented to board for a first read prior to the Feb. 2018 meeting.

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➤ **2018 CCESAB Meeting Schedule**

Feb. 8 - Organizational Meeting

April 12

June 14

Aug 9

Oct 11

Dec 13

**10. ADJOURNMENT**

With no further business to discuss the meeting was adjourned.