



**Cuyahoga County Board of Control Agenda
Monday, January 22, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 1/16/18

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2018-42

Department of Public Works,

a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1600306 with C.A. Agresta Construction Co. for the 2016 Operations Resurfacing Program for resurfacing of Noble Road from the Cleveland Heights North Corporation Line to Mayfield Road in the City of Cleveland Heights for additional funds in the amount not-to-exceed \$27,064.05.

b) Recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Sources: 69% (\$146,541.72) - \$5.00 Vehicle License Tax Fund
31% (\$65,837.58) - Issue 1 Ohio Public Works Commission Fund

BC2018-43

Department of Information Technology, submitting an amendment to Contract No. CE1700056 with Telerik, Inc. for software licenses, support and maintenance services on the Sitefinity Web Content and Case Management System for the period 3/31/2017 – 3/30/2019 to extend the time period to 4/30/2019, to expand the scope of services, effective 5/1/2018 and for additional funds in the amount not-to-exceed \$37,930.82.

Funding Source: General Fund

BC2018-44

Department of Human Resources, submitting an amendment to Contract No. CE1700151 with Quick Employment, LLC for sourcing and staffing of temporary employees and interns for the period 8/8/2017 – 2/10/2018 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$135,956.64.

Funding Sources:

Human Resources General Fund – 23% (\$31,076.54)

Department of Information Technology - Enterprise Resource Planning – 54% (\$73,416.00)

Department of Public Works – Road and Bridge Fund 23% (\$31,464.00)

BC2018-45

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ41324, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$32,500.00 for evaluation services for the Juvenile Delinquency Drug Court Program for the period 1/1/2018 – 9/30/2018.

b) Recommending an award on RQ41324 and enter into a contract with Case Western Reserve University in the amount not-to-exceed \$32,500.00 for evaluation services for the Juvenile Delinquency Drug Court Program for the period 1/1/2018 – 9/30/2018.

Funding Source: Substance Abuse and Mental Health Services Administration Grant Fund

BC2018-46

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an amendment to Master Contract No. CE1600007 with various providers for family-centered supportive services for the period 2/1/2016 – 1/31/2018 to extend the time period to 12/31/2018 and for additional funds in the total amount not-to-exceed \$200,000.00.

- a) Beech Brook
- b) Bellefaire Jewish Children’s Bureau
- c) Catholic Charities Corporation
- d) Mental Health Services for Homeless Persons, Inc – dba FrontLine
- e) OhioGuidestone
- f) Ohio Mentor, Inc.
- g) Specialized Alternatives for Families and Youth of Ohio, Inc.
- h) The Bair Foundation
- i) The Cleveland Christian Home Incorporated

Funding Source: Health and Human Services Levy Fund

C – Exemptions

BC2018-47

Department of Development, recommending an alternate procurement process for allocation of Federal Home Investments Partnership Program (HOME) funds to Cuyahoga HOME consortium members, which will result in award recommendations to various municipalities for eligible HOME Program activities and administration:

- a) City of Euclid
- b) City of Cleveland Heights
- c) City of Lakewood
- d) City of Parma

Funding Source: HOME Funds

D – Consent Agenda

BC2018-48

Department of Public Works, submitting an amendment to Contract No. CE1500105 with DiGioia-Suburban Excavating, LLC for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township for a decrease in the amount of (\$39,905.39).

Funding Source: 80% Federal Funds, 20% Cuyahoga County using the \$5.00 Vehicle License Tax Fund.

BC2018-49

Department of Information Technology, on behalf of the Department of Health and Human Services, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@RET3.org in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2018-50

Office of procurement & Diversity,

Recommending to amend Board Approval No. BC2018-41, dated January 16, 2018 listed under Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity), which authorized an award on Requisition No. 41445 to Benjamin Foods for the purchase of Potatoes and Oats for the period January – March, by changing the amount not-to-exceed from \$16,194.18 to \$12,594.00:

SH-18-41445	Potatoes/Oats January – March	Sheriff's Department	Benjamin Foods	\$16,194.18	General Fund
SH-18-41445	Potatoes/Oats January – March	Sheriff's Department	Benjamin Foods	\$12,594.00	General Fund

BC2018-51

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/22/2018

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-18-41583	Various gloves for Facilities	Department of Public Works	Fastenal Company	\$24,500.00	Internal Service Fund
AU-17-40632	Direct thermal labels for Recording/Conveyance Department	Fiscal Office	RR Donnelley	\$2,390.00	General Fund
JC-17-40462	(9) Mini laptops – HP Stream 11 pro G3 11.6 LCD Notebook	Juvenile Court	MNJ Technologies Direct, Inc.	\$2,880.00	Special Revenue
CR-18-41303	Lunches for Death Scene Investigation training participants for March – April, 2018	Medical Examiner	Italian Creations	\$2,162.00	Funded by training participants and deposited into General Fund
CR-18-41734	Annual Accreditation of Residency Training Program	Medical Examiner	Accreditation Council for Graduate Medical Education	\$4,700.00	General Fund
CR-18-41735	Wonder wax, carbon filter slides and optic mount for Histology	Medical Examiner	Mercedes Medical	\$2,601.00	Medical Examiner's Office Lab Fund
CR-18-41741	Power Plex Fusion and IQ Casework for DNA Lab	Medical Examiner	Promega	\$23,766.48	Medical Examiner's Office Crime Lab Fund
CR-18-41748	CareStream x-ray cassettes for Autopsy Lab	Medical Examiner	Centura X-Ray, Inc.	\$2,000.58	Medical Examiner's Office Lab Fund
CR-18-41749	Autopsy scale for lab	Medical Examiner	Fisher Scientific	\$1,260.24	Medical Examiner's Office Lab Fund
CR-18-41756	Death Investigator Certification Fees for 3 staff	Medical Examiner	American Board of Medicolegal Death Investigators	\$1,050.00	General Fund
SH-18-41549	Legal notice: Delinquent Land Sale #121	Sheriff's Department	Legal News Publishing	\$18,570.00	General Fund
SH-18-41567	Motorola lithium ION radio batteries	Sheriff's Department	Amerisochi Inc.	\$8,045.00	Internal Service Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None.					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None.					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, submitting a grant award from the Ohio Department of Youth Services in the amount of \$10,000.00 for the FY2017 Title II Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Community Planning Grant Program for the period 1/1/2018 – 12/31/2018.

Funding Source: FY2017 Title II Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Community Planning Grant Program

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Tuesday, January 16, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Dennis Kennedy, Chairperson (Alternate for Armond Budish)
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Angela Rich, Deputy Fiscal Officer (Alternate for Dennis Kennedy)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 1/8/18

Dennis Kennedy motioned to approve the minutes from the January 8, 2018 meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

A – Tabled Items

B – New Items for Review

BC2018-25

Department of Public Works, recommending an award on RQ41633 and enter into an agreement with the Greater Cleveland Regional Transit Authority in the amount not-to-exceed \$400,000.00 for the purchase of supplementary fuel for the period 10/1/2017 – 9/30/2019.

Funding Source: Internal Service Fund

Michael Chambers, Department of Public Works, presented. There were no questions. Dennis Kennedy motioned to approve the item; Nan Baker seconded. Item BC2018-25 was unanimously approved.

BC2018-26

Department of Workforce Development, submitting an amendment to Contract No. CE1600242 with United Labor Agency, Inc. for operation of the Workforce Service Center, Job seekers and employer services, and management of the On-the-Job Training Program for the period 7/1/2016 – 6/30/2018 for additional funds in the amount not-to-exceed \$110,003.00.

Funding Source: Wage Pathways Program Subgrant

Frank Brickner, Department of Workforce Development, presented. Nan Baker asked if the United Labor Agency is located in the Ohio Means Job Center on Bolivar Avenue, Cleveland; and asked if Ohio Means

Jobs is the only agency that incorporates United Labor Agency services in addition to the services they are providing to employers. Nan also asked how many employees are housed at the Bolivar facility. Dale Miller asked for clarification that only additional funds are being requested and the existing time period will not change. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-26 was unanimously approved.

BC2018-27

Department of Information Technology,

a) Submitting an RFP exemption on RQ41429, which will result in an award recommendation to Carahsoft Technology Corporation in the amount not-to-exceed \$24,999.96 for the purchase of Distributed Denial of Service Web Application protector services for the period 1/1/2018 – 12/31/2018.

b) Recommending an award on RQ41429 to Carahsoft Technology Corporation in the amount not-to-exceed \$24,999.96 for the purchase of Distributed Denial of Service Web Application protector services for the period 1/1/2018 – 12/31/2018.

Funding Source: General Fund

Dennis Sullivan and Emily McNeeley, Department of Information Technology, presented. Nan Baker asked if this is a new service; if the services are compatible with the Enterprise Resource Planning Platform (ERP); and asked if the transition to the ERP System will be seamless once it launches this summer. Dale Miller asked if the County's Information Technology infrastructure has been impacted or shut down due to malicious malware or suspicious activity. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-27 was unanimously approved.

The following item was amended to reflect the time period as 1/19/2018 – 12/31/2018.

BC2018-28

Fiscal Department/Board of Revision,

a) Submitting an RFP exemption on RQ41080, which will result in an award recommendation to Sadler Ne-Camp Financial Services, Inc. dba Proware in the amount not-to-exceed \$12,600.00 for modification of the CCJIS electronic filing system for the period ~~12/1/2017~~ **1/19/2018** – 12/31/2018.

b) Recommending an award on RQ41080 and enter into a contract with Sadler Ne-Camp Financial Services, Inc. dba Proware in the amount not-to-exceed \$12,600.00 for modification of the CCJIS electronic filing system for the period ~~12/1/2017~~ **1/19/2018** – 12/31/2018.

Funding Source: Real Estate Assessment Fund

Shelley Davis, Board of Revision, and Emily McNeeley, Department of Information Technology, presented. Trevor McAleer asked if the not-to-exceed amount is based per filing. Nan Baker asked for clarification on access restrictions. Dennis Kennedy asked for clarification on the start date of the project; and asked if there is need for the effective date of the contract to reflect December 1, 2017 if services have not begun. After further discussion, Emily McNeeley requested the item be amended to reflect the start date as January 19, 2018. Mike Chambers asked for clarification on whether the modification is a one-time cost, as it relates to amending the item to change the start date. Lenora Lockett asked if the first year of maintenance services associated with the modification begins January 1, 2018; and asked if the end date needs to be amended. Trevor McAleer inquired about the annual maintenance costs. Trevor McAleer

motioned to amend the item to reflect the time period as 1/19/2018 – 12/31/2018; Dennis Kennedy seconded. Dennis Kennedy motioned to approve the item as amended; Dale Miller seconded. Item BC2018-28 was unanimously approved.

BC2018-29

Office of the Treasurer,

a) Submitting an RFP exemption on RQ41612, which will result in an award recommendation to Pacer Service Center in the amount not-to-exceed \$1,666.40 for Electronic Public Access subscription services for the period 4/1/2017 – 6/30/2017.

b) Recommending an award on RQ41612 to Pacer Service Center in the amount not-to-exceed \$1,666.40 for Electronic Public Access subscription services for the period 4/1/2017 – 6/30/2017.

Funding Source: General Fund

Jennifer Boyd, Treasurer's Office, presented. Dennis Kennedy asked for clarification on the time period and the charges to access subscription services to retrieve back-up information for bankruptcy filings. Dennis also asked if a Procurement Card could be utilized to pay for the services as he believes payments can only be made via credit cards. Dennis also inquired about the completion date of the project. Trevor McAleer asked for clarification on whether payments will be made on an as needed basis going forward; and asked if the pay as you go amount the County will be invoiced for is less than \$500.00. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-29 was unanimously approved.

BC2018-30

Court of Common Pleas/Corrections Planning Board,

a) Submitting an RFP exemption on RQ41615, which will result in an award recommendation to Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$90,500.00 for Specialized Programming for Non-Support Offenders for the period 7/1/2017 - 6/30/2019.

b) Recommending an award on RQ41615 and enter into a contract with Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$90,500.00 for Specialized Programming for Non-Support Offenders for the period 7/1/2017 - 6/30/2019.

Funding Source: FY2018/2019 Community Corrections Act 407 NON-SUPPORT Grant

Martin Murphy, Corrections Planning Board, presented. Dennis Kennedy asked for clarification on the start date of the contract. Nan Baker asked for clarification on whether the programming is for Child Support obligations only. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-30 was unanimously approved.

BC2018-31

Office of Internal Audit,

a) Submitting an RFP exemption on RQ41340, which will result in an award recommendation to Audimation Services, Inc. in the amount not-to-exceed \$13,205.00 for licenses, maintenance, support and training on CaseWare Idea Data Audit Analytics software for the period 11/1/2017 – 10/31/2018.

b) Recommending an award on RQ41340 and enter into a contract with Audimation Services, Inc. in the amount not-to-exceed \$13,205.00 for licenses, maintenance, support and training on CaseWare Idea Data Audit Analytics System software for the period 11/1/2017 – 10/31/2018.

Funding Source: General Fund – 50% and Inspector General Special Revenue Fund - 50%

Cory Swaisgood, Office of Internal Audit, presented. Trevor McAleer asked if the Department experienced technical difficulties accessing the OnBase System; and asked for additional information as to why review and approval by the Technical Advisory Committee (TAC) was delayed for 30 days. Trevor also asked if the reason for the delay was due to deadline issues vs review issues on TAC's part. Dennis Kennedy asked if the contract will be renewed before the end of October; and asked if the renewal term will be for a 2 or 3-year period. Dale Miller commended the Department for using Special Revenue funds to cover 50% of the cost as it reduces the impact on the General fund. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-31 was unanimously approved.

BC2018-32

Agency of the Inspector General, submitting an amendment to Contract No. CE1500113 with WingSwept, LLC for maintenance and support of the Case Management System for the period 4/23/2015 - 4/23/2018 to extend the time period to 4/23/2020 and for additional funds in the amount not-to-exceed \$29,595.76.

Funding Source: General Fund

Mark Griffin, Agency of the Inspector General, presented. Dale Miller asked for clarification on how the vendor can provide services at a reduced rate compared to the rates quoted by other companies. Nan Baker asked why a portion of the costs were not covered by the Office of Internal Audit and; asked why Special Revenue Funds were not being used to cover part of the expenses. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-32 was unanimously approved.

BC2018-33

Office of Procurement & Diversity,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1500276 with Dunbar Armored, Inc. for armed guard and armored truck services for various County departments and agencies for the period 10/1/2015 - 9/30/2018, to expand the scope of services, effective 1/1/2018 and for additional funds in the amount not-to-exceed \$1,250.00.

b) Submitting an amendment to Contract No. CE1500276 with Dunbar Armored, Inc. for armed guard and armored truck services for various County departments and agencies for the period 10/1/2015 - 9/30/2018, to expand the scope of services, effective 1/1/2018 and for additional funds in the amount not-to-exceed \$1,250.00.

Funding Source: Kennel Fund

Lenora Lockett, Office of Procurement & Diversity, presented. Nan Baker asked for clarification on whether there is a substantial amount of money being transferred to warrant the use of armed guard and armored truck services. Dennis Kennedy commented that the amount seems extremely small for the vendor to provide services for 2 locations. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2018-33 was unanimously approved.

BC2018-34

Department of Public Safety and Justice Services/Witness Victim, submitting an amendment to Contract No. CE1600002 with Domestic Violence & Child Advocacy Center for implementation of a High-Risk Team for the Domestic Violence Homicide Prevention Demonstration Initiative for the period 1/1/2016 - 9/30/2018 to extend the time period to 9/30/2019 and for additional funds in the amount not-to-exceed \$488,351.78.

Funding Source: U.S. Department of Justice - Domestic Violence Homicide Prevention Demonstration Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked if tracking data is available that measures the success in reaching the objectives of the program. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2018-34 was unanimously approved.

BC2018-35

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1600216 with Youth Opportunities Unlimited for Youth Employment/Internship Program management services for the period 9/1/2016 – 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$205,000.00.

b) Submitting an amendment to Contract No. CE1600216 with Youth Opportunities Unlimited for Youth Employment/Internship Program management services for the period 9/1/2016 – 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$205,000.00.

Funding Source: Health and Human Services Levy Fund

Robin Martin, Family and Children First Council, presented. Dale Miller asked how many young adults will be serviced under the not-to-exceed amount. Dennis Kennedy asked for clarification on whether funding was exhausted at the end of Calendar year 2017. Dennis Kennedy motioned to approve the item; Nan Baker seconded. Item BC2018-35 was unanimously approved.

C – Exemptions

BC2018-36

Department of Development, recommending an alternate procurement process on RQ41531 to seek a qualified Historic Preservation consultant approved by the State of Ohio to assist the Department with the completion of historic reviews.

Funding Source: Federal Funds

Sara Jackson, Department of Development, presented. Trevor McAleer asked for clarification on why the County will not incorporate the state certification requirement as part of the informal RFP process to conduct historic reviews as opposed to submitting an alternate procurement. Nan Baker asked for clarification on what structures the Ohio State Historic Preservation office targets; and asked if issues such as asbestos is covered under the review process for homes 50 years or older. Dennis Kennedy inquired about the use of contractors listed on the State schedule to provide the services. Dennis Kennedy motioned to approve the item; Nan Baker seconded. Item BC2018-36 was unanimously approved.

D – Consent Agenda

Trevor McAleer referred to item BC2018-40 and asked if Departments were experiencing technical issues submitting items into OnBase as it relates to the number of award recommendations listed under proposed purchases. Nan Baker referred to item BC2018-39 and asked if the providers are being replaced; and are there adequate places for the victims to be housed.

There were no further questions on the consent agenda items. Dennis Kennedy motioned to approve items BC2018-37 through -40; Dale Miller seconded, the consent agenda items were unanimously approved.

BC2018-37

Department of Public Works,

a) Submitting an amendment to Contract No. CE1600218 with Schirmer Construction, LLC for rehabilitation of Cedar Road Bridge No. 229 over Doan Brook in the City of Cleveland for a decrease in the amount of (\$91,088.17).

b) Recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Federal Funds and 20% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund

BC2018-38

Fiscal Office, recommending to rescind RQ41400 listed under Board Approval No. BC2018-24 dated January 8, 2018, which authorized a Direct Open Market Purchase:

AU-17-41400	Single-line laser scanner for returned notices from 2018 Sexennial Reappraisal	Fiscal Office	Zones, Inc.	\$905.92	General Fund
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BC2018-39

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Master Contract No. CE1700098 with various providers for Safe Space Housing services for Minor Victims of Sex Trafficking for the period 7/1/2017 – 9/30/2018 for a decrease in the total amount of (\$33,371.10).

- a) Lutheran Metropolitan Ministry
- b) The Village Network

Funding Source: Victims of Crime Act

BC2018-40

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/16/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CT-18-41686</i>	<i>Medical care for County Kennel</i>	<i>Department of Public Works</i>	<i>Butler Animal Health Supply, LLC dba Henry Schein Animal Health</i>	<i>\$4,476.44</i>	<i>Dick Goddard's Best Friend Fund</i>
<i>CT-18-41596</i>	<i>Runway deicing fluid for Airport</i>	<i>Department of Public Works</i>	<i>Nachurs Alpine Solutions, LLC</i>	<i>\$17,680.00</i>	<i>Airport Operation Fund</i>
<i>CR-18-41713</i>	<i>Zebra printer labels and ink rollers for various labs</i>	<i>Medical Examiner's Office</i>	<i>Buckeye Business</i>	<i>\$2,164.52</i>	<i>General Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None.</i>					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None.</i>					

V – OTHER BUSINESS

BC2018-41

Office of procurement & Diversity,

Recommending to amend various requisitions for awards to various providers for Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity) for the period January – March, listed under Board Approval No. BC2017-980 dated December 18, 2017, by:

a) On RQ41445 by changing the award amount to Benjamin Foods from \$9,570.18 to \$16,194.18

SH-18-41445	Potatoes/Oats January – March	Sheriff's Department	Benjamin Foods	\$9,570.18	General Fund
SH-18-41445	Potatoes/Oats January – March	Sheriff's Department	Benjamin Foods	\$16,194.18	General Fund

b) On RQ41466 by rescinding the award to JNS in the amount of \$8,717.52:

SH-18-41466	Waffles January – March	Sheriff's Department	JNS Foods, LLC	\$8,717.52	General Fund
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c) On RQ41466 by recommending an award to Benjamin Foods in the amount of \$12,080.00:

SH-18-41466	Waffles/Egg Patties January – March	Sheriff's Department	Benjamin Foods	\$12,080.00	General Fund
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d) On RQ41471 by changing the amount for Benjamin Foods from \$8,250.00 to \$7,000.00:

SH-18-41471	Cake Mix January – March	Sheriff's Department	Benjamin Foods	\$8,250.00	General Fund
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SH-18-41471	Cake Mix January – March	Sheriff's Department	Benjamin Foods	\$7,000.00	General Fund
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e) on RQ41471 by recommending an award to Rainmaker in the amount of \$1,462.50:

SH-18-41471	Cake Mix January – March	Sheriff's Department	Rainmaker	\$1,462.50	General Fund
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f) On RQ41475 by changing the award amount to Benjamin Foods from \$7,674.80 to \$7,672.00:

SH-18-41475	Cookies January – March	Sheriff's Department	Benjamin Foods	\$7,674.80	General Fund
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SH-18-41475	Cookies January – March	Sheriff's Department	Benjamin Foods	\$7,672.000	General Fund
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Lenora Lockett, Office of Procurement & Diversity, presented. Dennis Kennedy motioned to amend the agenda to consider the item; Dale Miller seconded. Trevor McAleer asked for clarification on whether there was an issue on how the food purchases were procured; asked if the vendor was unable to meet the price they quoted; or if issues are due to the use of the Reverse Auction itself, as it relates to the need to make various corrections to the authorized awards. Trevor also inquired about bidders not being able to meet bond requirements. Dale Miller, asked for clarification on the increased amount for the purchase of Potatoes and Oats. Dennis Kennedy asked for clarification on the per unit price for the various consumables being purchased. Mike Chambers asked if the County is saving money by utilizing the Reverse Auction.

Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2018-41 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an amendment to an agreement of Cooperation with the City of Westlake in connection with the replacement of Bradley Road Culvert C-05.44 over Walker Ditch, by arrange for the preparation of construction plans and specifications, including necessary engineering reports for improvement, under current Cuyahoga County standards for construction of County roads and bridges.

Funding Sources: 60% with Road and Bridge Fund, 40% City of Westlake for design, 80% Road and Bridge Fund, 20% City of Westlake for construction.

Item No. 2

Department of Public Works, submitting an agreement of Cooperation with the City of Broadview Heights in connection with the replacement of box beams on Harris Bridge No. 01.61 over Chippewa Creek.

Funding Source: County Road and Bridge Funds

Item No. 3

Department of Workforce Development, submitting a data sharing and confidentiality agreement with Ohio Department of Job and Family Services/Ohio Means Jobs/Local Area 3 to assess participants served through the local area Workforce Development system to provide wage record information and Unemployment Insurance (UI) Claimant data for the period 1/16/2018 – 6/30/2019.

Funding Source: N/A

Item No. 4

Department of Workforce Development, submitting a Memorandum of Understanding with Local Area 3 to define the terms, roles responsibilities, and funding commitments the parties have negotiated and mutually agreed upon for the operation and funding of the local area Workforce Development system and the OhioMeansJobs Centers in Local Area 3 for the period 7/1/2017 – 6/30/2019.

Funding Source/N/A

Item No. 5

Department of Public Safety and Justice Services, recommending to terminate an Agreement No. AG 1700049 with Court of common Pleas/Juvenile Court Division in the amount not-to-exceed \$32,500.00 for intervention services to address Disproportionate Minority Contact in connection with the FY2015 & FY2016 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 9/1/2017 – 9/30/2018, effective December 21, 2017.

Funding Source: \$5,000.00 – FY15 U.S. Office of Juvenile Justice & Delinquency Prevention/ Ohio Department of Youth; \$27,500.00 - FY16 Juvenile Justice & Delinquency Prevention

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:03 p.m.

Item Details

IV. Contracts and Awards

A. Tabled Items

B. – New Items

BC2018-42

Public Works is submitting the final amended agreement (Subsidiary No. 2) to Contract CE1600306 with C.A. Agresta Construction Co. for the 2016 Operations Resurfacing Program Group: Noble Road from Cleveland Heights North Corporation to Mayfield Road in the City of Cleveland Heights for an amount not-to-exceed \$27,064.05.

Is recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

The plan quantity adjustments included on this amendment are based on final field measurements and calculations.

Explanation New Items of Work:

Ref 118: CWD REPAIR / PAVEMENT RESTORATION: Just 48 hours prior to the final surface course paving, Cleveland City Water Department made multiple repairs to an existing leaking 12" water main located along the western curb line. As part of this project Contractor was directed to return on Saturday to properly backfill (LSM) and compact cavity of water main repairs(s), as well as perform a full depth concrete repair and restoration. This work directed as to not delay the surface course paving that had already scheduled.

Ref 119: 104.02 D PRICE ADJUSTMENTS: Price adjustments that either increased or decreased by greater than 25%, and as calculated by table as per section 104 of general provisions portion of the contract.

Ref 120: SUPPLY AND INSTALL PULL BOX FOR LOOP: After demolition of an existing structure (by other) located on the NW corner of Mayfield / Noble Roads, it became necessary to install a new traffic pull box to protect epoxy splice kit / traffic loop wire for said intersection.

Ref 121: PULL BOX ADJUSTED TO GRADE: Plan omission, this item was created to make grade adjustments to the existing traffic pull boxes that were located / relocated in conjunction with placement of new ADA Ramps / Walks.

The roadway is located in Council District 10.

Procurement

RFB

Contractor Information

C.A. Agresta Construction Co., 4186 Greenvale Road, South Euclid, Ohio 44121
Council District 11.

Project Status

Construction is complete per plans and specifications.

Funding

69% (\$146,541.72) Cuyahoga County using Funds from the \$5.00 Vehicle License Tax Fund and 31% (\$65,837.58) Issue 1 Ohio Public Works Commission.

BC2018-43

Department of Information Technology

This is for annual support and maintenance for the Sitefinity Content Management Software, as per our contract the vendor.

BC2018-44

Department of Human Resources

requesting approval of an amendment with Quick Employment L.L.C. for the anticipated cost not-to-exceed \$135,956.64. The anticipated start-completion dates are 02/09/2018-12/31/2018.

The primary goals of the project are sourcing and staffing of temporary assistance.

Procurement

The procurement method for this contract was RFP. The original value of the RFP is \$100,817.60. With this amendment, the value will be \$236,774.24

The RFP was closed on December 6, 2016

Quick Employment, L.L.C. is a registered SBE, MBE and WBE.

There were five proposals submitted for review, one proposal recommended.

Contractor and Project Information

The address of the vendor is:
2800 Euclid Avenue, Suite 310
Cleveland OH 44115
Council District 7

The President and CEO is Sherall Hardy.

Project Status and Planning

The original term was for the period 8/8/2017-2/10/2018. This amendment will extend through 12/31/2018.

Funding

Human Resources General Fund - \$31,076.54

Department of Information Technology - Enterprise Resource Planning - \$73,416.00

Department of Public Works – Road and Bridge Fund \$31,464.00

The schedule of payments is weekly by invoice

BC2018-45

Juvenile Court

This vendor will be providing Evaluation Services for services within the Court's SAMHSA Grant.

This will meet the State's evaluation requirements for the grant that the Court received.

This will provide the Court with an evaluation so that we can better evaluate the effectiveness of our Drug Court Program.

Evaluation Services are a requirement under the SAMHSA Grant.

The vendor was written into the SAMHSA Grant.

The vendor will be evaluating any services connected with the Court's Drug Court Program.

BC2018-46

Division of Children and Family Services

DCAP is requesting approval of an amendment with the following 9 providers listed below for targeted family focused and community based services in the amount of \$200,000.00. The term of the amendment is February 1, 2018 to December 31, 2018.

The primary goal of the project is: Prevention of physical and emotional abuse and other forms of maltreatment including neglect and dependent matters.

Describe the services that will be provided: Targeted areas of family focused, and community based services include; (1) child and family focus/family preservation, 2) evidence based programming, 3) supported visits, and 4) nurturing parenting. The services are designed to enhance family functioning, thereby reducing safety threats to children and the risk of child abuse and neglect.

Is the contract included in the current budget? Yes

Procurement

Identify the procurement type used:

Contract Amendment

Contractors

1. Beech Brook
2. Bellefaire Jewish Children's Bureau
3. Catholic Charities Corporation

4. The Cleveland Christian Home Incorporated
5. Mental Health Services for Homeless Persons, Inc. dba FrontLine Service
6. OhioGuidestone
7. Ohio Mentor, Inc.
8. The Bair Foundation
9. Specialized Alternatives for Families and Youth of Ohio, Inc.

Project Status

The project’s term is February 1, 2018 to December 31, 2018.

Does the project reoccur annually? Yes

Funding

Contract total value is \$2,741,600.00 with 78.8% HHS Levy and 21.2% Federal TANF funding.

a. Original Contract	2/1/16 to 1/31/18:	\$2,541,600.00	(24 months)
b. Proposed Amend #1	2/1/18 to 12/31/18:	\$200,00.00	(11 months)
Total:		\$2,741,600.00	

Will the vendor be paid by invoice? Yes, by monthly invoice.

Briefly describe the proposed procurement method.

A formal RFP (RFP# 34374) was issued on August 6, 2015. There were 11 proposals received and 9 were recommended for a contract. We are currently seeking to amend the original contract.

Why is this method preferred over the standard, competitive procedure?

N/A

Were other vendors evaluated? If not, explain.

Yes

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

C – Exemptions

BC2018-47

Department of Development

The need for the alternate procurement process is to allow the Department of Development to enter into contracts with the HOME Consortium members (City of Euclid, City of Cleveland Heights, City of Lakewood and City of Parma) for the administration of their allocation of the HOME funds.

To solicit proposals from developers to receive funding for assistance with the development or rehabilitation of affordable housing units.

Federal HOME (Home Investment Partnership Program) funds are a formula grant allocated to Cuyahoga County on an annual basis, subject to approval of the federal budget. Cuyahoga County serves as the administrator of the funding which is allocated to the HOME Consortium. Consortium members are Cuyahoga County and the cities of Cleveland Heights, Euclid, Lakewood and Parma.

HOME funding can only be used by HOME Consortium members for the purpose of affordable housing activities including but not limited to funding agreements with the HOME Consortium cities for their allocation of the funds and for the development of affordable housing projects within the Cuyahoga Urban county.

D. – Consent Agenda

BC2018-48

Public Works is submitting an amended agreement (Subsidiary No. 1) to Contract CE1500105 with DiGioia-Suburban Excavating, LLC for the Stearns Road Grade Crossing Elimination with Norfolk Southern Railroad in the Olmsted Township for a decreased of (\$39,905.39).

The plan quantity adjustments are based on final field measurements and calculations.

The new items of work were necessary to meet the existing field conditions (see attachment for a detailed explanation).

The roadway is located in Council District 5.

Procurement
RFB

Contractor Information
DiGioia-Suburban Excavating, LLC, 11293 Royalton Road, North Royalton, Ohio 44133

Council District 5

Project Status
Construction is complete per plans and specifications with exception of some landscaping that will be completed in the Spring, 2018.

Funding
80% Federal Funds, 20% Cuyahoga County using the \$5.00 Vehicle License Tax Fund.
Contractor was paid monthly estimates based on completed work.

BC2018-49

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Sale of property to:

Info@Ret3.org
1814 E. 40th Street
Cleveland, Ohio 44103
Kenny Kovach-Director
Patrick Burnham

BC2018-50

Office of procurement & Diversity
This item being submitted to amend a calculation error.

BC2018-51

(See related items for proposed purchases for the week of 1/22/2018 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services

The funds awarded through this grant will be used to cover the costs associated with the administration of funds awarded to Cuyahoga County Oublis Safety and Justice Services as the pass-through entity for the 2017 grant award of Title II Formula Grant Funds to reduce disproportionate minority contact through the Juvenile Justice Delinquency and Prevention Act.

The funds will be used to pay a portion of the salaries of one Program Officer 3 and one Budget Officer 3. Project administration will begin in January 2018 and will entail program oversight, creation and execution of contracts entered into with various community agencies that have been awarded funds. Quarterly reports are submitted to ODYS to request reimbursement of funds used to cover payroll expenses of the above stated positions which will be processed by the Budget Officer. Throughout the grant project period, monitoring visits from the Program Officer will occur at least every quarter and those agencies funded will be required to submit monthly programmatic reports to be reviewed.