

## Minutes

Cuyahoga County Board of Control  
Monday, February 12, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

#### Attending:

Armond Budish, Chairperson  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Michael Chambers, Department of Public Works  
Dennis Kennedy, Fiscal Officer  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 2/5/2018

Armond Budish motioned to approve the minutes from the February 5, 2018 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### **B – New Items for Review**

BC2018-92  
Department of Public Works,

a) Submitting an RFP exemption, which will result in an amendment to Contract No CE1500144 with Great Lakes Petroleum Co. for middle distillates for various County facilities for the period 6/1/2015 – 6/30/2017 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$239,000.00.

b) Submitting an amendment to Contract No CE1500144 with Great Lakes Petroleum Co. for middle distillates for various County facilities for the period 6/1/2015 – 6/30/2017 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$239,000.00.

Funding Sources: Road & Bridge Fund \$39,000.00; Sanitary Sewer Fund \$150,000.00; Internal Service Fund \$10,000.00; Enterprise Fund \$40,000.00

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-92 was unanimously approved.

BC2018-93

Department of Information Technology,

a) Submitting an RFP exemption on RQ41190, which will result in an award recommendation to Dell Marketing, LP in the amount of \$55,911.16 for the purchase of (4) VLA SQL Server Licenses.

b) Recommending an award on RQ41190 to Dell Marketing, LP in the amount of \$55,911.16 for the purchase of (4) VLA SQL Server Licenses.

Funding Source: 46% Health and Human Services Levy and 54% Federal Funds

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-93 was unanimously approved.

BC2018-94

Department of Information Technology,

a) Submitting an RFP exemption on RQ41727, which will result in an award recommendation to Dell Marketing, LP in the amount of \$7,292.56 for the purchase of (2) VLA SQL Server Licenses.

b) Recommending an award on RQ41727 to Dell Marketing, LP in the amount of \$7,292.56 for the purchase of (2) VLA SQL Server Licenses.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Trevor McAleer inquired about the difference in price for the purchase of server licenses for this award recommendation and for the purchase listed in the previous item. Nan Baker asked for clarification on Enterprise Resource Planning (ERP) Capital funding and asked if it's part of the original \$25 million ERP agreement, as it relates to the presenter stating that the funding source is ERP Capital which falls within the General Fund scope. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-94 was unanimously approved.

BC2018-95

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1600159 with Mid-America Consulting Group, Inc. for maintenance and support of the ProviderGateway Long Term Care software application for the period 2/1/2016 - 1/31/2018 to extend the time period to 3/31/2018; no additional funds required.

b) Submitting an amendment to Contract No. CE1600159 with Mid-America Consulting Group, Inc. for maintenance and support of the ProviderGateway Long Term Care software application for the period 2/1/2016 - 1/31/2018 to extend the time period to 3/31/2018; no additional funds required.

Funding Source: Original contract – Health and Human Services Levy

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-95 was unanimously approved.

BC2018-96

Department of Human Resources, recommending an award on RQ39993 and enter into a contract with Findley Davies, Inc. (23-3) in the amount not-to-exceed \$69,995.00 for development and implementation of a performance management system for non-bargaining staff for the period 2/12/2018 – 8/31/2018.

Funding Source: Health and Human Services Levy

Patrick Smock and Kathy Jackson, Department of Human Resources, presented. Dale Miller asked if the Department is developing a separate pay for performance related system; asked for clarification on whether the performance management system will be used to make decisions on promotions, firing, discipline, corrective action by management, or to provide a baseline only; and asked about the expected time-line for completion of the development phase and implementation of the project. Mr. Miller also inquired about the communication process that will be utilized to inform employees about the roll-out of the new System. Trevor McAleer asked if the contract can be amended in the future to add other County agencies. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-96 was unanimously approved.

BC2018-97

Department of Human Resources,

a) Submitting an RFP exemption, due to lateness, which will result in an amendment to Contract No. CE1300032 with Wageworks, Inc. for Consolidated Omnibus Budget Reconciliation Act Administrative Services, for the period 1/1/2013 - 3/31/2019 to expand the scope of services, effective 12/1/2017; no additional funds required.

b) Submitting an amendment to Contract No. CE1300032 with Wageworks, Inc. for Consolidated Omnibus Budget Reconciliation Act Administrative Services, for the period 1/1/2013 - 3/31/2019 to expand the scope of services, effective 12/1/2017; no additional funds required.

Funding Source: Original Contract - Self Insurance Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-97 was unanimously approved.

BC2018-98

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ39490, which will result in an award recommendation to North American Rescue in the amount of \$129,720.16 for the purchase of (114) Ballistic MKII Tactical Responder Vests with Side Armor and kits, (114) Ballistic A3 Battleskin Viper Helmets, and (114) Rescue Task Force Chest Pouch Medical Response Bags for the Rescue Task Force (RTF) Project.

b) Recommending an award on RQ39490 to North American Rescue in the amount of \$129,720.16 for the purchase of (114) Ballistic MKII Tactical Responder Vests with Side Armor and kits, (114) Ballistic A3 Battleskin Viper Helmets, and (114) Rescue Task Force Chest Pouch Medical Response Bags for the Rescue Task Force (RTF) Project.

Funding Source: FY16 URBAN AREA SECURITY INITIATIVE(UASI)

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked about the percentage price difference between the lowest priced bidder and the recommended vendor; and asked for clarification on the 4-point difference in scoring, as it relates to the quality of the vests that were tested. Dennis Kennedy asked for clarification on why an RFP exemption is being requested. Trevor McAleer asked if there was an issue with grant funding covering the amount associated with the recommended vendor's pricing; and inquired about why the remaining 10 communities of the total number of eligible fire departments elected not to participate in the Rescue Task Force Project. Nan Baker asked if any specific events or funding issues resulted in the emergence of the RTF Project at this time. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-98 was unanimously approved.

BC2018-99

Personnel Review Commission, recommending to rescind Board Approval No. BC2017-618 dated 8/21/2017, which authorized an agreement with Greater Cleveland Regional Transit Authority in the amount not-to-exceed \$1,400.00 for consultant services in connection with credit and pre-employment background check services for the period 8/21/2017 – 10/20/2017.

Funding Source: Revenue Generating

Rebecca Kopcienski, Personnel Review Commission, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-99 was unanimously approved.

BC2018-100

Personnel Review Commission, submitting an agreement with Greater Cleveland Regional Transit Authority in the amount not-to-exceed \$1,400.00 for consultant services in connection with credit and pre-employment background check services for the period 2/12/2018 – 2/11/2019.

Funding Source: Revenue Generating

Rebecca Kopcienski, Personnel Review Commission, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-100 was unanimously approved.

BC2018-101

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1500343 with Planned Parenthood of Greater Ohio for the Teen Pregnancy Prevention Program for the period 11/1/2015 - 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$120,000.00.

b) Submitting an amendment to Contract No. CE1500343 with Planned Parenthood of Greater Ohio for the Teen Pregnancy Prevention Program for the period 11/1/2015 - 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$120,000.00.  
Funding Source: Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. Armond Budish asked for confirmation that during 2013 - 2016 teen pregnancy rates across the County have declined; asked if this contract covers the Cleveland Metropolitan School District (CMSD); asked if the content of this program is the same as the program used in the schools; and asked for clarification on the percentage rate in which teen pregnancies declined in the CMSD using the prior curriculum during 2013 – 2016. Dale Miller inquired about the area that saw a significant increase in teen pregnancies. Mr. Budish asked if the City of Bedford participates in this program; and asked if the initial rate of 48.1%, which was reduced to 39.3% was a steady decline. Nan Baker asked for clarification on the type of surveys received and inquired about the percentage of young adults who participated in the training program. Mr. Miller commented that the reduced pregnancy rate is a significant accomplishment, but additional work needs to continue to bring the rates down further. Trevor McAleer asked for clarification on the length of the program and how the curriculum is taught. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-101 was unanimously approved.

BC2018-102

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1700021 with CHN Housing Partners fka Cleveland Housing Network, Inc. for utility assistance and financial counseling services for TANF eligible residents for the period 4/1/2017 – 3/31/2018 to extend the time period to 3/31/2019 and for additional funds in the amount not-to-exceed \$145,000.00.

Funding Source: Temporary Assistance for Needy Families

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish asked for confirmation that 85% of utility services were restored. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-102 was unanimously approved.

BC2018-103

Department of Health and Human Services, Division of Senior and Adult Services,

- a) Submitting an RFP exemption on RQ41840, which will result in an award recommendation to The Center for Community Solutions on behalf of the Council on Older Persons (COOP) in the amount not-to-exceed \$7,500.00 for financial support for administrative staffing for the period 1/1/2018 – 12/31/2018.
- b) Recommending an award on RQ41840 and enter into a contract with The Center for Community Solutions on behalf of the Council on Older Persons (COOP) in the amount not-to-exceed \$7,500.00 for financial support for administrative staffing for the period 1/1/2018 – 12/31/2018.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-103 was unanimously approved.

#### C – Exemptions

BC2018-104

Sheriff's Department, submitting an RFP exemption on RQ41619, which will result in an award recommendation to Alcohol Monitoring Systems, Inc. in the amount not-to-exceed \$2,511,750.00 for Global Position System, alcohol monitoring equipment and related services for the period 3/1/2018 – 12/31/2020.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Armond Budish commented on the cost savings associated with these services, which is estimated to be around \$50,000.00 to \$100,000.00 a year. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-104 was unanimously approved.

BC2018-105

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ41651, which will result in an award recommendation to Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$3,967,986.00 for the Special Needs Child Care Program for the period 1/1/2018 - 12/31/2019.

Funding Source: Health and Human Services Levy

Robert Staib, Office of Early Childhood, presented. Nan Baker inquired about the age that child care assessments begin; asked for clarification on how the County works with other organizations on disability intervention to ensure there is no redundancy in services; asked for confirmation that Starting Point serves as a resource center, and that personnel are engaged with children through 8 other contracted agencies to actually deliver services on the ground. Ms. Baker also asked if there are other organizations that specialize in specific disabilities that could be of assistance; and asked if there is continuous monitoring after referrals are made to determine if additional locations and resources are needed to enhance the child's success going forward. Dale Miller asked if the program is new or a continuation of an existing program; asked if the Cuyahoga County Board of Developmental Disabilities (BODD) plays a role in the program; and asked if they contribute funds to cover a portion of the expenses. Mr. Miller also inquired as to why BODD does not participate at some level to fund the program and commented that a

conversation needs to be initiated between the County and the BODD to discuss funding assistance possibilities. Mr. Budish concurred and made a request to the Department to have the BODD contact him directly. Mr. Miller asked if a competitive process was used to procure the services. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2018-105 was unanimously approved.

#### D – Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve items BC2018-106 through -107; Dale Miller seconded, the consent agenda items were unanimously approved.

#### BC2018-106

Department of Public Works, submitting an amendment (Subsidiary No. 1) to contract No. CE1700006 with Perk Company, Inc. for the resurfacing and rehabilitation of Turney Road from Warner Road to Hathaway Road in the Cities of Cleveland and Garfield Heights, to add increased plan items; no additional funds required.

Funding Source: Original Contract - 49% (\$3,387,534.44) Federal Funds, 6% Ohio Public Works Commission Issue 1 (\$414,800.14) and 45% (\$3,111,001.02) Cuyahoga County using Funds from the \$5.00 Vehicle License Tax Fund

BC2018-107

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/12/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-18-41569</i>	<i>Repair existing Kronos timeclock and install at Bedford Heights Jail Facility</i>	<i>Department of Information Technology</i>	<i>Kronos Incorporated</i>	<i>\$1,500.00</i>	<i>General Fund</i>
<i>IS-18-41723</i>	<i>Know Be4 Security Awareness Training subscription renewal</i>	<i>Department of Information Technology</i>	<i>Advanced Server Management Group, Inc.</i>	<i>\$21,604.32</i>	<i>General Fund</i>
<i>JA-18-41553</i>	<i>Hazardous Materials Regional Teams detection sustainment</i>	<i>Department of Public Safety and Justice Services</i>	<i>Fisher Scientific</i>	<i>\$11,371.60</i>	<i>FY2015 State Homeland Security Program – County Type 1 HM Sustainment</i>
<i>JA-18-41620</i>	<i>Legal notice: Advertise for bids for mobile data terminals</i>	<i>Department of Public Safety and Justice Services</i>	<i>Advance Ohio Media LLC</i>	<i>\$800.00</i>	<i>FY16 Law Enforcement – State Homeland Security Grant Program</i>
<i>CT-18-41496</i>	<i>Parking stops for Huntington Park Garage</i>	<i>Department of Public Works</i>	<i>Pompili Precast Concrete</i>	<i>\$992.00</i>	<i>Capital Project</i>
<i>CT-18-41533</i>	<i>Industrial pumps for County Courthouse</i>	<i>Department of Public Works</i>	<i>The WM Plotz Machine &amp; Forge Co.</i>	<i>\$2,567.40</i>	<i>General Fund/Internal Services Fund</i>
<i>CT-18-41621</i>	<i>Security lighting for outside perimeter of Justice Center</i>	<i>Department of Public Works</i>	<i>Leff Electric</i>	<i>\$13,504.00</i>	<i>Internal Service Fund</i>
<i>CT-18-41623</i>	<i>Transport and disposal of waste from Justice Center and York Yard</i>	<i>Department of Public Works</i>	<i>Chemtron Corporation</i>	<i>\$5,290.00</i>	<i>Internal Service Fund</i>
<i>CT-18-41724</i>	<i>Fire alarm repair at men’s shelter located at 2100 Lakeside Avenue</i>	<i>Department of Public Works</i>	<i>Tri-S Controls</i>	<i>\$3,590.50</i>	<i>Internal Service Fund</i>
<i>CT-18-41815</i>	<i>Repair to tailgate on Truck 03-0036</i>	<i>Department of Public Works</i>	<i>Judco, Inc.</i>	<i>\$2,815.00</i>	<i>Road and Bridge Fund</i>
<i>CT-18-41872</i>	<i>Compactor repairs at Justice Center</i>	<i>Department of Public Works</i>	<i>Reddy Equipment</i>	<i>\$4,995.00</i>	<i>Internal Service Fund</i>
<i>CT-18-41879</i>	<i>Truck parts for Fleet Services (Sanitary Engineer)</i>	<i>Department of Public Works</i>	<i>Fleetwise Truck Parts</i>	<i>Not-to-exceed \$10,000.00</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-41883</i>	<i>Body repairs to Vehicle 493 YYH</i>	<i>Department of Public Works</i>	<i>Premier Auto Body &amp; Collision Center LLC</i>	<i>\$3,921.18</i>	<i>Internal Service Fund</i>
<i>CT-18-41884</i>	<i>Engine repair parts for Truck 3-258</i>	<i>Department of Public Works</i>	<i>Valley Ford Truck Inc.</i>	<i>\$2,132.58</i>	<i>Road and Bridge Fund</i>



CT-18-41885	Door repair at the Juvenile Justice Center	Department of Public Works	Doors and Hardware	\$995.00	Internal Service Fund
CT-18-41886	Cabinets for Cleveland Police Headquarters Project	Department of Public Works	Metal Mouldings, Inc.	\$1,254.68	Capital Project
CT-18-41920	Granite chips for precast benches at Justice Center	Department of Public Works	Garick	\$2,376.06	Capital Project
ST-18-41859	Truck parts for Fleet Services (Road & Bridge)	Department of Public Works	Fleetwise Truck Parts	Not-to-exceed \$6,000.00	Road and Bridge Fund
CR-18-41797	Purchase of (2) - Refrigerators (1 -replacement and 1 - new purchase for training program use)	Medical Examiner	Lowe's Home Centers	\$1,098.00	General Fund
CR-18-41861	DNA kits for various labs	Medical Examiner	Promega	\$23,766.48	2017 DNA Backlog Grant
CR-18-41869	Nalge, HCL, Sodium Hypochlorite, System Solution, Cup, Filer, Dry Block Selector, Mixer Belt for various labs	Medical Examiner	Siemens Healthcare	\$520.77	Medical Examiner's Office Crime Lab
CR-18-41899	Racks for tubes for various labs	Medical Examiner	Fisher Scientific	\$2,787.75	Medical Examiner's Office Crime Lab
CR-41851	Latex gloves for various labs	Medical Examiner	Bob Barker Company, Inc.	\$10,068.10	Medical Examiner's Office Crime Lab

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None.					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-18-41736	Bread – February – April	Juvenile Court	Schwebel Baking Company	\$8,004.00	General Fund

JC-18-41737	Milk – February – April	Juvenile Court	Borden Dairy Company of Ohio	\$16,519.08	General Fund
JC-18-41738	Peaches – February – April	Juvenile Court	Gordon Food Service	\$10,619.43	General Fund
JC-18-41739	Pork and Beans – February – April	Juvenile Court	Gordon Food Service	\$4,742.18	General Fund
JC-18-41740	Lima beans – February – April	Juvenile Court	Gordon Food Service	\$11,326.56	General Fund
JC-18-41742	Dairy – February – April	Juvenile Court	Gordon Food Service	\$1,024.20	General Fund
JC-18-41743	Lunch meat – February – April	Juvenile Court	Gordon Food Service	\$316.00	General Fund
JC-18-41744	Meat – February – April	Juvenile Court	Gordon Food Service	\$2,527.56	General Fund
JC-18-41744	Meat – February – April	Juvenile Court	Shaker Valley Foods, Inc.	\$6,779.40	General Fund
JC-18-41745	Bananas – February – April	Juvenile Court	The Sanson Company	\$14,082.75	General Fund

V – OTHER BUSINESS

TIME-SENSITIVE/MISSION CRITICAL

Mission Critical Item:

BC2018-108

Department of Health and Human Services, Cuyahoga Job and Family Services, recommending an award on RQ41912 with Gracehaven, Inc. in the amount not-to-exceed \$24,999.00 for emergency placement services for the period 11/29/2017 – 2/28/2018.

Funding Source: Health and Human Services Levy

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2018-108 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a grant award from Ohio Department of Transportation, office of Aviation in the amount of \$625,487.00 for Phase III & IV Construction, improvement and rehabilitation of Runway Safety Area 6/24 located at the Cuyahoga County Airport 26300 Curtiss Wright Parkway, Richmond Heights in connection with the FY2018 Ohio Airport Matching Grant Program for the period 2/15/2018 – 12/31/2018.

Funding Source: 90% of the eligible costs up to a maximum of \$12,509,741.00 by FAA, 5 % - \$625,487.00 by ODOT Aviation, and 5 % - \$625,487.00 by General Funds.

Item No. 2

Department of Public Works, submitting a grant award from Ohio Department of Transportation, office of Aviation in the amount of \$39,955.00 for the improvement and rehabilitation of Runway Safety Area 6/24 located at the Cuyahoga County Airport 26300 Curtiss Wright Parkway, Richmond Heights in connection with the FY2018 Ohio Airport Matching Grant Program for the period 2/14/2018 – 6/30/2019.

Funding Source: 90% of the eligible costs up to a maximum of \$799,107.00 by FAA, 5 % - \$39,955.00 by ODOT Aviation, and 5 % - \$39,955.00 by General Funds.

Item No. 3

Sheriff's Department, submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$110,000.00 for the FY2017 Operation Stonegarden Project for the period 9/1/2017 - 4/30/2020.

Funding Source: State Homeland Security Grant Program

Item No. 4

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from U.S. Department of Housing & Urban Development in the amount of \$300,000.00 for the FY2016 Continuum of Care Homeless Grant Program for the period 3/1/2018 – 2/28/2019.

Funding Source: Department of Housing & Urban Development

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:51 a.m.