

Minutes

Cuyahoga County Board of Control
Monday, March 26, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 3/19/2018

Armond Budish motioned to approve the minutes from the March 19, 2018 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2018-182

Department of Public Works, submitting an agreement with Cuyahoga Soil and Water Conservation District in the total amount not-to-exceed \$14,000.00 for technical assistance with various activities in connection with the implementation of soil and water conservation measures in accordance with Ohio Revised Code Chapter 940 for the period 3/27/2018 – 3/26/2019:

a) for Storm Water Pollution activities in the amount not-to-exceed \$8,500.00 associated with National Pollutant Discharge Elimination System (NPEDS) covered construction activities.

b) for Public Involvement and Public Education Program activities in the amount of not-to-exceed \$5,500.00.

Funding Source: \$8,500.00 - Road and Bridge Fund and \$5,500.00 - Sanitary Sewer Fund

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-182 was unanimously approved.

BC2018-183

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300351 with Service Express, Inc., for server maintenance services county-wide for the period of 3/1/2013 - 2/28/2018 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$58,701.00.

b) Submitting an amendment to Contract No. CE1300351 with Service Express, Inc., for server maintenance services county wide for the period of 3/1/2013 - 2/28/2018 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$58,701.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-183 was unanimously approved.

BC2018-184

Department Information Technology, submitting and amendment to Contract No. CE1500135 with Unitronix Data Systems, Inc. for license, support and maintenance on the Unitronix ABACUS application for the period 4/1/2015 - 3/31/2018 to extend the time period to 3/31/2019 and for additional funds in the amount not-to-exceed \$5,714.11.

Funding Source: Health and Human Services Levy

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-184 was unanimously approved.

BC2018-185

Fiscal Department,

a) Submitting an RFP exemption on RQ42221, which will result in an award recommendation to John G. Cleminshaw, Inc. in the amount not-to-exceed \$280,000.00 for Real Estate Appraisal services for the period 3/19/2018 – 6/30/2018.

b) Recommending an award on RQ42221 and enter into a contract with John G. Cleminshaw, Inc. in the amount not-to-exceed \$280,000.00 for Real Estate Appraisal services for the period 3/19/2018 – 6/30/2018.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Department, presented. Dale Miller asked how the recommended award amount compares with the cost that would have occurred if the previous commercial appraiser was able to

continue providing services. Nan Baker asked why 8 additional appraisers are needed to assist with the backlog of work, due to the absence of 1 commercial appraiser at a cost of \$280,000.00, when there are 8 existing appraisers currently providing services. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-185 was unanimously approved.

BC2018-186

Office of the Medical Examiner,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1700110 with Douglas Rohde for forensic toxicology services for the period 6/12/2017 – 12/31/2017 to extend the time period to 12/31/2018 and for a decrease in funds in the amount of (\$4,460.00).

b) Submitting an amendment to Contract No. CE1700110 with Douglas Rohde for forensic toxicology services for the period 6/12/2017 – 12/31/2017 to extend the time period to 12/31/2018 and for a decrease in funds in the amount of (\$4,460.00).

Funding Source: The original Contract - General Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-186 was unanimously approved.

The following item was amended to reflect the funding source as Health and Human Services Levy – **21%** and **State Allocation Funds - 79%**.

BC2018-187

Department of Health and Human Services/Division of Children and Family Services, recommending awards on RQ41444 and enter into a Master contract with various providers (51-5) in the total amount not-to-exceed \$475,000.00 for emergency assistance services for the period 5/1/2018 - 4/30/2019.

a) A-Z Furniture Co. Inc. in the amount not-to-exceed \$118,750.00.

b) Dave's Supermarket in the amount not-to-exceed \$118,750.00.

c) National Mattress & Furniture Warehouse Inc. in the amount not-to-exceed \$118,750.00.

d) West 25th Furnishings and Appliances, Inc. in the amount not-to-exceed \$118,750.00.

Funding Source: Health and Human Services Levy – **21%** and **State Allocation Funds - 79%**

Bob Math, Division of Children and Family Services, presented. Trevor McAleer asked if there was a maximum dollar amount for emergency assistance services per family; and asked if this was in addition to Prevention, Retention and Contingency funding available to families. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-187 was unanimously approved.

The following item was amended to reflect the funding source as FY2015 State Homeland Security Grant Program – Water Rescue Sustainment.

BC2018-188

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ39306, which will result in an award recommendation to Cuyahoga Community College District- Fire Training Academy in the amount not-to-exceed \$21,000.00 for Ohio Swift Water Operations and Technician Training in connection with the FY2015 State Homeland Security Grant Program for the period 4/10/2017 – 6/30/2017.

b) Recommending an award on RQ39306 and enter into an agreement Cuyahoga Community College District- Fire Training Academy in the amount not-to-exceed \$21,000.00 for Ohio Swift Water Operations and Technician Training in connection with the FY2015 State Homeland Security Grant Program for the period 4/10/2017 – 6/30/2017.

Funding Source: ~~Health and Human Services Levy Fund~~ **FY2015 State Homeland Security Grant Program – Water Rescue Sustainment**

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked how payments were made to water rescue team participants that completed the training in June, as it relates to the late submission of this request. Ms. Baker also asked if the remaining participants are expecting payments to be processed once this item is approved by the Board. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-188 was unanimously approved.

BC2018-189

Department of Sustainability, recommending a payment in the amount of \$1,000.00 for sponsorship of The Race, Food and Justice Conference for the period 4/19/2018 – 4/21/2018.

Funding Source: General Fund

Mike Foley, Department of Sustainability, presented. Dale Miller asked about the total cost of the conference. Mr. Miller presumed that the County's sponsorship was relatively small in comparison to the overall cost of the conference. Nan Baker inquired about the location of the event; asked if the conference occurs annually; asked if the County participated last year; asked about the prior history of the conference and asked why the County did not sponsor the event in 2017. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-189 was unanimously approved.

C – Consent Agenda

Nan Baker referred to item BC2018-192 and inquired about Requisition Nos. CT-18-42224 through -42239 which are associated with the purchase of various building supplies for the Cleveland Police Department Headquarters and asked if the spreadsheet of expenditures provided to the Board was a complete list of items purchased; asked if the items presented on the current agenda were included in the total amount listed on that spreadsheet; asked if the department is close to the expenditure cap and asked if the department expects to submit final purchases in the next round of requests. Ms. Baker also asked if a scope of work and cost estimate can be provided on the Justice Center Project.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-190 through -192 Dale Miller seconded. The consent agenda items were unanimously approved.

BC2018-190

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc.

Funding Source: Revenue Generating

BC2018-191

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1600222 with the City of Cleveland for the provision of local non-federal matching funds for implementation of the Operations and Safety Program in connection with the FY2015 Assistance to Firefighters Grant for the period for the period 12/5/2016 - 10/31/2017 to extend the time period to 12/31/2018; no additional funds required.

Original Contract – General Fund

BC2018-192

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/26/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CT-18-42082</i>	<i>Lift and equipment rentals for various County buildings</i>	<i>Department of Public Works</i>	<i>Sunbelt Rentals</i>	<i>\$24,500.00</i>	<i>Internal Service Fund</i>
<i>CT-18-42156</i>	<i>Pocket folder printing and finishing for Division of Senior and Adult Services</i>	<i>Department of Public Works</i>	<i>Foote Printing</i>	<i>\$2,999.00</i>	<i>Internal Service Fund</i>
<i>CT-18-42157</i>	<i>First-class, return-address envelopes for Cuyahoga Job & Family Services</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$1,066.50</i>	<i>Internal Service Fund</i>
<i>CT-18-42158</i>	<i>Business reply envelopes for Cuyahoga Support Enforcement Agency</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$1,220.00</i>	<i>Internal Service Fund</i>
<i>CT-18-42176</i>	<i>Steam valves and related components for various County buildings</i>	<i>Department of Public Works</i>	<i>Lakeside Supply</i>	<i>\$24,500.00</i>	<i>Internal Service Fund</i>
<i>CT-18-42224</i>	<i>HVAC and related supplies for the Cleveland Police Department Headquarters Building</i>	<i>Department of Public Works</i>	<i>Cleveland Hermetic Supply, Inc.</i>	<i>\$24,500.00</i>	<i>Capital Projects</i>
<i>CT-18-42230</i>	<i>HVAC and related supplies for the Cleveland Police Department Headquarters Building</i>	<i>Department of Public Works</i>	<i>Cleveland Hermetic Supply, Inc.</i>	<i>\$24,500.00</i>	<i>Capital Projects</i>
<i>CT-18-42231</i>	<i>HVAC and related supplies for the Cleveland Police Department Headquarters Building</i>	<i>Department of Public Works</i>	<i>Cleveland Hermetic Supply, Inc.</i>	<i>\$1,500.00</i>	<i>Capital Projects</i>
<i>CT-18-42232</i>	<i>Various electrical supplies for the Cleveland Police Department Headquarters Building</i>	<i>Department of Public Works</i>	<i>H. Leff Electric Company</i>	<i>\$24,500.00</i>	<i>Capital Projects</i>
<i>CT-18-42234</i>	<i>Various electrical supplies for the Cleveland Police Department Headquarters Building</i>	<i>Department of Public Works</i>	<i>H. Leff Electric Company</i>	<i>\$24,500.00</i>	<i>Capital Projects</i>
<i>CT-18-42238</i>	<i>Various electrical supplies for the Cleveland Police</i>	<i>Department of Public Works</i>	<i>H. Leff Electric Company</i>	<i>\$24,500.00</i>	<i>Capital Projects</i>

	<i>Department Headquarters Building</i>				
<i>CT-18-42239</i>	<i>Various electrical supplies for the Cleveland Police Department Headquarters Building</i>	<i>Department of Public Works</i>	<i>H. Leff Electric Company</i>	<i>\$4,000.00</i>	<i>Capital Projects</i>
<i>CT-18-42241</i>	<i>Envelopes for Board of Elections</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$991.88</i>	<i>Internal Service Fund</i>
<i>CT-18-42297</i>	<i>Pads with rivets for inspection camera chains for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Pipe Tool Specialties</i>	<i>\$9,025.00</i>	<i>Sanitary Sewer Fund</i>
<i>FC-18-42252</i>	<i>Family Centered Services and Supports: Therapeutic riding services</i>	<i>Family and Children First Council</i>	<i>Fieldstone Farm Therapeutic Riding Center</i>	<i>\$694.00</i>	<i>State</i>
<i>FC-18-42265</i>	<i>Family Centered Services and Supports: Summer camp</i>	<i>Family and Children First Council</i>	<i>City of Solon</i>	<i>\$1,150.00</i>	<i>State</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>WT-18-42309</i>	<i>Skill up training for the Learn and Earn Program</i>	<i>Cuyahoga Job and Family Services</i>	<i>DMD Management dba Legacy Health Services</i>	<i>\$6,000.00</i>	<i>Health and Human Services Levy Fund</i>
<i>CF-18-42263</i>	<i>Post Adoption Special Services Subsidy: Attachment therapy, neurofeedback and assessment services</i>	<i>Division of Children and Family Services</i>	<i>Adoption & Attachment Partners LLC</i>	<i>\$5,843.25</i>	<i>67% - Health and Human Services Levy Fund 33% - Title IV-E</i>
<i>CF-18-42276</i>	<i>Post Adoption Special Services Subsidy: Attachment and bonding therapy</i>	<i>Division of Children and Family Services</i>	<i>Strongsville Psychological Services</i>	<i>\$593.75</i>	<i>67% - Health and Human Services Levy Fund 33% - Title IV-E</i>

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>SH-18-41934</i>	<i>Potatoes/Oats – April – June</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$3,220.20</i>	<i>General Fund</i>
<i>SH-18-41934</i>	<i>Potatoes/oats – April – June</i>	<i>Sheriff's Department</i>	<i>JNS Foods, LLC</i>	<i>\$4,032.00</i>	<i>General Fund</i>
<i>SH-18-41934</i>	<i>Potatoes/oats – April – June</i>	<i>Sheriff's Department</i>	<i>National Food Group, Inc.</i>	<i>\$8,865.00</i>	<i>General Fund</i>

SH-18-41935	Sugar/Flour – April – June	Sheriff's Department	Benjamin Foods	\$4,240.85	General Fund
SH-18-41935	Sugar/flour– April – June	Sheriff's Department	JNS Foods, LLC	\$8,619.60	General Fund
SH-18-41936	Pasta– April – June	Sheriff's Department	New England Food Brokerage, Inc.	\$18,720.00	General Fund
SH-18-41937	Milk – April – June	Sheriff's Department	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$47,937.60	General Fund
SH-18-41938	Canned fruit – April – June	Sheriff's Department	Benjamin Foods	\$21,500.00	General Fund
SH-18-41939	Franks – April – June	Sheriff's Department	Benjamin Foods	\$5,824.80	General Fund
SH-18-41940	Bread – April – June	Sheriff's Department	Portland Foods	\$27,865.44	General Fund
SH-18-41941	Cheese sauce – April – June	Sheriff's Department	Benjamin Foods	\$19,176.00	General Fund
SH-18-41942	Spices – April – June	Sheriff's Department	Majestic International Spice Corp.	\$3,819.12	General Fund
SH-18-41943	Beans – April – June	Sheriff's Department	Benjamin Foods	\$16,649.80	General Fund
SH-18-41944	Frozen vegetables – April – June	Sheriff's Department	Benjamin Foods	\$22,020.90	General Fund
SH-18-41944	Frozen vegetables – April – June	Sheriff's Department	National Food Group, Inc.	\$7,440.00	General Fund
SH-18-41945	Sauce & dressings – April – June	Sheriff's Department	JNS Foods, LLC	\$13,078.20	General Fund
SH-18-41948	Bagels– April – June	Sheriff's Department	JNS Foods, LLC	\$4,680.00	General Fund
SH-18-41949	Fresh vegetables – April – June	Sheriff's Department	The Sanson Company	\$52,935.00	General Fund
SH-18-41950	Turkey – April – June	Sheriff's Department	National Food Group, Inc.	\$9,600.00	General Fund
SH-18-41951	Bulk cereal – April – June	Sheriff's Department	National Food Group, Inc.	\$6,552.00	General Fund
SH-18-41952	Turkey ham – April – June	Sheriff's Department	JNS Foods, LLC	\$32,102.00	General Fund

SH-18-41953	Jelly/syrup – April – June	Sheriff's Department	Benjamin Foods	\$7,683.75	General Fund
SH-18-41954	Dairy – April – June	Sheriff's Department	Benjamin Foods	\$25,199.40	General Fund
SH-18-41955	Waffles – April – June	Sheriff's Department	Benjamin Foods	\$9,547.20	General Fund
SH-18-41955	Waffles – April – June	Sheriff's Department	National Food Group, Inc.	\$5,414.40	General Fund
SH-18-41956	Sausage – April – June	Sheriff's Department	National Food Group, Inc.	\$19,860.00	General Fund
SH-18-41957	Fresh fruit – April – June	Sheriff's Department	The Sanson Company	\$64,800.00	General Fund
SH-18-41958	Drink mix – April – June	Sheriff's Department	National Food Group, Inc.	\$10,990.00	General Fund
SH-18-41959	Chicken – April – June	Sheriff's Department	National Food Group, Inc.	\$30,200.00	General Fund
SH-18-41960	Cake mix – April – June	Sheriff's Department	Benjamin Foods	\$7,372.24	General Fund
SH-18-41960	Cake mix – April – June	Sheriff's Department	JNS Foods, LLC	\$11,050.00	General Fund
SH-18-41961	Crackers/chips – April – June	Sheriff's Department	Benjamin Foods	\$11,951.25	General Fund
SH-18-41962	Sauces – April – June	Sheriff's Department	Benjamin Foods	\$3,867.00	General Fund
SH-18-41962	Sauces – April – June	Sheriff's Department	JNS Foods, LLC	\$6,066.00	General Fund
SH-18-41963	Soup – April – June	Sheriff's Department	JNS Foods, LLC	\$12,448.50	General Fund
SH-18-41964	Cookies – April – June	Sheriff's Department	Benjamin Foods	\$6,682.50	General Fund
SH-18-41965	Donuts – April – June	Sheriff's Department	Rainmaker, Inc.	\$11,622.00	General Fund
SH-18-41966	Nutri-Cal drink mix – April – June	Sheriff's Department	National Food Group, Inc.	\$8,000.00	General Fund
SH-18-42198	Beef patties – April – June	Sheriff's Department	National Food Group, Inc.	\$21,240.00	General Fund

V – OTHER BUSINESS

BC2018-193

Sherriff's Department, recommending an award on RQ42308 to Fisher Scientific Co. in the amount not-to-exceed \$20,689.20 for the purchase of (9) Spectroscopic Personal Radiation Detectors.

Funding Sources: 98% by the FY15 SHSP-LE grant and 2% by General Funds.

Laura Simms, Sheriff's Department, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-193 was unanimously approved.

Time Sensitive/Mission Critical Item

BC2018-194

Department of Public Works, recommending an award on RQ41852 to Allied Glass Services dba Prism in the amount of \$15,450 for furnishing and installation of glass at the Juvenile Justice Center located at 9300 Quincy Avenue, Cleveland.

Funding Source: Capital Project Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked how the damage to the glass occurred; asked whether the County is susceptible to this occurring again; and asked about the total cost the County incurred for the damage that resulted from the incident that took place at the Juvenile Justice Center in January. Nan Baker asked if insurance could cover a portion of the costs. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-194 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Broadview Heights in connection with the resurfacing of Wallings Road from Broadview Road to Broadview Heights East Corporation Line.

Funding Sources: ODOT shall provide to the LPA 80% of the Federal NOACA (4T47) funds 10% County Road and Bridge and 10% City of Broadview Heights

Item No. 2

Department of Public Works, submitting an agreement of cooperation with City of Independence in connection with the replacement of Stone Road Bridge No. 00.98 over Hemlock Creek.

Funding Source: 100% County Road and Bridge Funds

Item No. 3

Department of Public Works, submitting an agreement of cooperation with the City of Parma in connection with the replacement of Pleasant Valley Road from State Road to Broadview Road.

Funding Sources: \$3,955,200 Federal Funds, \$494,400.00 with County Road and Bridge Funds and \$494,400.00 from the City of Parma

Item No. 4

Department of Public Works, submitting an agreement of cooperation with City of Brooklyn in connection with the replacement of Memphis Road Bridge No. 00.62 over CSXT Railroad.

Funding Sources: \$1,355,000 with County Road and Bridge Fund, \$2,420,000 Federal Funds anticipated cost \$3,775,000

Item No. 5

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a subgrant agreement with Ohio Department of Job and Family Services for reimbursement of Title IV-E eligible expenses for foster care placement and maintenance of Youth in residential facilities, by allowing court access to the Medicaid Information Technology System (MITS) to view Medicaid and Managed Care Plan coverage for children placed in the Court's care for the period 7/1/2017 - 6/30/2019; no additional funds required.

Item No. 6

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant agreement with Western Reserve Area Agency on Aging for the Medicare Improvements for Patients and Providers Act (MIPPA) Medicare Savings Programs, Low-income Subsidy and Prescription Drug Assistance through the Aging Network, State Health Insurance Program and Aging and Disability Resource Centers for the period 9/30/2014 – 9/29/2018 for additional funds in the amount of \$3,000.00.

Funding Source: WRAAA through the federal Medicare Improvements for Patients and Providers Act (MIPPA)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:29 a.m.