

Minutes

Cuyahoga County Board of Control
Monday, May 14, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Chambers, Department of Public Works (Alternate for Michael Dever)
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 5/7/2018

Armond Budish motioned to approve the minutes from the May 7, 2018 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B. – New Items for Review

BC2018-289

Department of Public Works, recommending an award on RQ41927 to Bob Gillingham Ford (14-4) in the amount of \$152,068.00 for the purchase of (5) 2018 Ford All Wheel Drive Interceptors for use by various County departments.

Funding Source: Internal Service Fund – Maintenance Garage

Thomas Pavich, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Michael Chambers seconded. Item BC2018-289 was unanimously approved.

BC2018-290

Department of Public Works, recommending an award on RQ42114 to Donnell Ford (14-3) in the amount of \$48,652.02 for the purchase of (1) 2018 Ford E-450 Box Van.

Funding Source: Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Nan Baker asked for clarification on the reason for replacing the vehicles and asked if they will be reused. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-290 was unanimously approved.

BC2018-291

Department of Public Works, recommending an award on RQ42032 to Bob Gillingham Ford (14-3) in the amount of \$43,694.50 for the purchase of (1) 2018 Ford Transit 350 Medium Roof Van.

Funding Source: Road and Bridge Fund – Special Revenue Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-291 was unanimously approved.

BC2018-292

Department of Workforce Development, submitting amendments to Contracts with various providers for various services in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 – 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the total amount not-to-exceed \$175,000.00:

a) Contract No. CE1600240 with Vantage Aging, Inc. fka Mature Services, Incorporated for mature job seeker services and implementation of the ENCORE Program in the amount not-to-exceed \$100,000.00.

b) Contract No. CE1600241 with Towards Employment, Inc. for job seeker services to applicants with felony backgrounds in the amount not-to-exceed \$75,000.00.

Funding Source: Workforce Innovation and Opportunity Act Federal Funds

Frank Brickner, Department of Workforce Development, presented. Trevor McAleer asked for an estimate of how many people are served each year under these contracts. Nan Baker asked for clarification on the contract amount for Vantage Aging, Inc.; and asked how many participants secure jobs under this program, and whether it is results driven. Ms. Baker also requested the Department provide a breakdown of the program participation results when they issue the next request for proposals (RFP). Dennis Kennedy asked for clarification on how the County is invoiced for the services provided; and asked for confirmation that an RFP will be issued once these amendments expire. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-292 was unanimously approved.

BC2018-293

Department of Human Resources,

a) Submitting an RFP exemption on RQ42509, which will result in an award recommendation to Employers Resource Council Services, Inc. in the amount of \$2,758.00 for Effective Workplace Investigation Training held on 2/28/2018.

b) Recommending an award on RQ42509 to Employers Resource Council Services, Inc. in the amount of \$2,758.00 for Effective Workplace Investigation Training held on 2/28/2018.

Funding Source: Internal Service Fund – Worker’s Compensation

Patrick Smock, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-293 was unanimously approved.

BC2018-294

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ42538 and enter into an agreement with Ohio Attorney General c/o Treasurer, State of Ohio/Bureau of Criminal Identification and Investigation in the amount not-to-exceed \$450,000.00 for National Webcheck Program services and equipment for criminal background checks on childcare provider applicants for the period 1/1/2018 - 12/31/2020.

Funding Source: STATE Fund

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-294 was unanimously approved.

BC2018-295

Department of Health and Human Services, Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ42676, which will result in an award recommendation to Dr. Lori Stevic-Rust in the amount not-to-exceed \$1,000.00 for speaker services for the Annual Senior Center Forum being held on May 16, 2018.

b) Recommending an award on RQ42676 and enter into a contract with Dr. Lori Stevic-Rust in the amount not-to-exceed \$1,000.00 for speaker services for the Annual Senior Center Forum being held on May 16, 2018.

Funding Source: Health & Human Services Levy funds

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-295 was unanimously approved.

C – Exemptions

BC2018-296

Department of Public Works, recommending to amend Board Approval No. BC2017-795, dated November 6, 2017, which authorized an alternate procurement process on RQ41003, which will result in an award recommendation to Cleveland Lumber for the purchase of various general building supplies in connection with the Cleveland Police Headquarters Building and Bedford Jail for the period 11/6/2017 – 11/5/2019, by reducing the amount not-to-exceed from \$200,000.00 to \$100,000.00.

Funding Source: General Fund - Capital Projects

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-296 was unanimously approved.

BC2018-297

Department of Public Works, recommending to amend Board Approval No. BC2017-~~795~~ **796**, dated November 6, 2017, which authorized an alternate procurement process on RQ41185, which will result in an award recommendation to Doors and Hardware, Inc. for the purchase of various doors and related hardware in connection with the Cleveland Police Headquarters Building and Bedford Jail for the period 11/6/2017 – 11/5/2019, by increasing the amount not-to-exceed from \$200,000.00 to \$275,000.00.

Funding Source: General Fund - Capital Projects

Matt Rymer, Department of Public Works, presented. Dale Miller asked if more funding was needed than originally anticipated. Trevor McAleer asked for confirmation that between this Item and item BC2018-296, the department's expenditures will be below the anticipated budget. Dennis Kennedy asked if the additional funding amount has been exhausted. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-297 was unanimously approved.

D – Consent Agenda

There were no questions on the consent agenda item. Armond Budish motioned to approve item BC2017-298 Dale Miller seconded, the consent agenda item was unanimously approved.

BC2018-298

Office of Procurement & Diversity, presenting proposed purchases for the week of 5/14/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
JA-18-42636	<i>Legal notice: Lorain County Radio Reprogramming Project Request for Proposals</i>	<i>Department of Public Safety and Justice Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>FY16 State Homeland Security Grant</i>
CT-18-42167	<i>Repair to Backhoe 4-57 for Road and Bridge</i>	<i>Department of Public Works</i>	<i>Ohio CAT</i>	<i>\$14,403.46</i>	<i>Road and Bridge Fund</i>
CT-18-42543	<i>Boiler #2 repair at Animal Shelter</i>	<i>Department of Public Works</i>	<i>Boiler Specialists Inc.</i>	<i>\$1,213.91</i>	<i>Internal Service Fund</i>
CT-18-42582	<i>Sewer cleaner/street sweeper rental for Road and Bridge</i>	<i>Department of Public Works</i>	<i>Jack Doheny Companies, Inc.</i>	<i>\$12,000.00</i>	<i>Road and Bridge Fund</i>
CT-18-42583	<i>Purchase portable light tower for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>United Rentals</i>	<i>\$9,638.13</i>	<i>Enterprise Fund</i>
CT-18-42587	<i>Sewer cleaner rental for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Jack Doheny Companies, Inc.</i>	<i>\$12,000.00</i>	<i>Enterprise Fund</i>
CT-18-42597	<i>Building supplies for Cleveland Police Headquarters Project</i>	<i>Department of Public Works</i>	<i>FBM Wholesale Builders Supply</i>	<i>\$24,500.00</i>	<i>General Fund – Capital Project</i>
CT-18-42616	<i>Degreaser for Animal Shelter</i>	<i>Department of Public Works</i>	<i>Joshen Paper & Packaging</i>	<i>\$846.30</i>	<i>Internal Service Fund</i>
CT-18-42621	<i>Fencing for various jobs at Bridge Garage</i>	<i>Department of Public Works</i>	<i>Kalinich Fence Company</i>	<i>\$1,012.50</i>	<i>Road and Bridge Fund</i>
CT-18-42637	<i>Ready mix concrete for various Road and Bridge Projects</i>	<i>Department of Public Works</i>	<i>Carr Bros.</i>	<i>\$24,500.00</i>	<i>Road and Bridge Fund</i>
CT-18-42648	<i>Business reply envelopes for Treasurer’s Office</i>	<i>Department of Public Works</i>	<i>The Envelope Printery of Ohio Inc.</i>	<i>\$589.60</i>	<i>Internal Service Fund</i>
CT-18-42649	<i>Table throws for Cuyahoga Support Enforcement Agency</i>	<i>Department of Public Works</i>	<i>Bernard R. Doyle Inc. dba Fastsigns</i>	<i>\$509.98</i>	<i>Internal Service Fund</i>
CF-18-42436	<i>Steel tables for Records Room at Jane Enda Hunter Building</i>	<i>Division of Children and Family Services</i>	<i>Uline, Inc.</i>	<i>\$1,033.09</i>	<i>Health and Human Services Levy Fund</i>
JC-18-42480	<i>Purchase (3) Print to Mail Accessories for HP printers, installation and training</i>	<i>Juvenile Court Division</i>	<i>PTM Document Systems</i>	<i>\$9,972.00</i>	<i>Legal Computerization Fund</i>

CR-18-42558	Ammunition for testing for Firearms Lab	Medical Examiner's Office	Ammo Inc.	\$676.27	Medical Examiner's Office Crime Lab Fund
CR-18-42634	Drug standards for various labs	Medical Examiner's Office	Cayman Chemical	\$2,965.00	Medical Examiner's Office Crime Lab Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CC002-18-42530	Legal notice: Direct Primary Care Provider Request for Proposals	Department of Human Resources	Plain Dealer	\$507.52	Self-Insurance Fund - Benefits Administration
JA-18-42016	Legal notice: Commodity Flow Study Request for Proposals	Department of Public Safety and Justice Services	Plain Dealer	\$800.00	FY16 Hazardous Materials Emergency Preparedness Grant
CF-18-42608	Post Adoption Special Services Subsidy: Attachment therapy and neurofeedback supervision	Division of Children and Family Services	Adoption and Attachment Therapy Partners LLC	\$5,643.50	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-18-42611	Post Adoption Special Services Subsidy: Residential treatment	Division of Children and Family Services	Bellefaire JCB	\$11,659.66	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-18-42612	Post Adoption Special Services Subsidy: Physical therapy	Division of Children and Family Services	Cleveland Clinic Children's Hospital for Rehabilitation	\$745.20	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-18-42643	Post Adoption Special Services Subsidy: Adoption - Special	Division of Children and Family Services	Kelly Moore	\$890.95	67% - Health and Human Services Levy Fund 33% - Title IV-E
FC-18-42473	Family Centered Services and Supports: Summer camp	Family and Children First Council	City of Bedford	\$500.00	State
CR-18-42629	Certification of continuing education for Medicolegal Death Scene Investigation attendees	Medical Examiner's Office	Case Western Reserve University	\$1,500.00	General Fund
CR-18-42639	Toxicology testing	Medical Examiner's Office	Axis Forensic Toxicology	\$715.00	Medical Examiner's Office Lab Fund
CR-18-42644	Surveillance visit fee for accreditation	Medical Examiner's Office	ANSI-ASQ National	\$5,550.00	General Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive Mission Critical Items

The following item was held at the request of Council representative Trevor McAleer.

BC2018-299

Sheriff's Department, recommending an award on RQ42684 to Alliance Healthcare Solutions, LLC in the amount not-to-exceed \$24,988.00 for staffing of temporary Nurses at the Bedford Heights Jail facility for the period 5/10/2018 – 12/31/2018.

Funding Source: General Fund

Ken Mills and Donna Kaleal, Sheriff's Department, presented. Dale Miller asked if the existing contract with MetroHealth for Healthcare Services for the County Jail provide nursing services and staffing. Trevor McAleer asked how many nurses will be staffed under this contract; why is the contract term through 12/31/2018 if services are for a 2 to 3-week time period to bridge the gap until permanent nurses are in place; asked if the services were bid out; and asked if conversations took place with MetroHealth to see if they could provide nurses on a temporary basis.

Mr. Miller also asked if it turns out services are needed for only 2 weeks will the cost be considerably less than the not-to-exceed amount; and asked what the estimated costs would be under that scenario. Mr. McAleer asked if there are any union related issues associated with this item. Nan Baker asked if the General Fund would typically be utilized to cover this expense.

Mr. McAleer asked if the Board could hold this item for 1 week in order to brief additional Council members before this item is approved. Mr. Budish asked for confirmation that the nurses were already in place at the Jail facility. Lenora Lockett explained the time sensitive mission critical process, as it relates to the commitment already made by the Department. Nan Baker asked what happens if the Board decides not to support this item. After further discussion, this item was held by the Board.

BC2018-300

Department of Public Works, recommending an award on RQ42552 to Quality Truck Body & Equipment in the amount not-to-exceed \$2,800.00 for a replacement Pick-up Truck bed.

Funding Source: General Fund

Michael Chambers, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2018-300 was unanimously approved.

BC2018-301

Department of Public Works, recommending an award on RQ42362 to Service Master Restore (Disaster Recon) in the amount not-to-exceed \$4,958.24 for emergency deodorization and dehumidification services due to a fire at the Juvenile Justice Center.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Trevor McAleer seconded. Dale Miller asked what caused the fire. Nan Baker inquired about insurance coverage. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2018-301 was unanimously approved.

BC2018-302

Department of Public Works, recommending an award on RQ42710 to Plain Dealer in the estimated amount not-to-exceed \$1,500.00 to publish a legal notice for formal construction bids in the Plain Dealer.

Funding Source: Road and Bridge Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Trevor McAleer asked if bids come in higher than the engineer's estimate does the item have to be re-bid. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2018-302 was unanimously approved.

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:36 a.m.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B. – New Items for Review