



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

Communications Committee Meeting Minutes

Date/Time: Wednesday, May 9, 2018

**Location: Northeast Ohio Regional Sewer District
4747 East 49th Street
Cuyahoga Heights, Ohio**

Attendees (Voting Committee Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Steven Greene	X	Chairman	N/A	
Steve Rega	X	Vice Chair	VACANT	
Randy Kimbro		Southwest Radio COG	Lt. Tom Cramer	X
Brad Handke	X	City of Cleveland	Courtney Newman	
Laura Palinkas	X	City of Cleveland	John O'Flaherty	
Debra Cavett	X	City of Cleveland	Lt. Reynaldo Oritz	
Lisa Raffurty	X	CECOMS	Supervisor Shawn Smith	
Melinda Burt		Cuyahoga County EMA	Nancy Kolcan	X
Pete Greene	X	Cuyahoga County EMA	Adam Griffith	
Chief Scott Gilman	X	Fire	Chief Schepp	
VACANT		Fire	VACANT	
William Telfer		Center for Health Affairs	Beth Gatlin	
James Foster		Law Enforcement – Muni	VACANT	
Chief Bruce Elliott	X	MARCS User Group	Chief Tom Robinson	
Jim Heath	X	MARCS User Group	Chief Freeman	
Jeff Scott		Law Enforcement – Non-Muni	David Leff	X
George Balasko		PARMA	Walter Samijlenko	X
T. J. Martin		PARMA	Mike Lasky	
VACANT		Regional Dispatch – East	VACANT	
Ron Barlow	X	Regional Dispatch - West	Kristina Eich	
Mike Devert		Public Works	VACANT	

Others in Attendance: C. Haddon, N. Dicicco, A. Griffith, K. Schabitzer, S. Tolley, J. Corn, B. Kaminski, M. Wodarczyk, L. Tafe, G. Rowe, C. Bollinger, E. Schepp, R. Katona

AGENDA ITEMS

1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION

- Called to order by Steven Greene at 9:39 AM.
- Roll Call conducted, 15 voting members, quorum met.

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2. PUBLIC COMMENT

- None

3. APPROVAL OF March 14, 2018 MINUTES

- Peter Greene motioned for the minutes to be accepted and Tom Cramer seconded. Voice vote: all yeas, no nays. Motions passed.

4. FIRSTNET PRESENTATION

- Doug Brooks from AT&T presented and left business cards.

5. VOTING MEMBERSHIP

- With Rega being voted in as vice-chair, this creates an opening for Fire. Per the By-Laws, the Fire Chief's Association needs to appoint a representative and an alternate named.
- There are also openings in Muni Law Enforcement alternate, Regional Dispatch East, and Public Works Alternate.

6. BYLAWS

- CCESAB is revising their By-laws so a review of this committee's By-laws may be needed.

7. AD-HOC COMMITTEES

A. APPLICATION EVALUATION COMMITTEE

- Jim Heath motioned to accept the application form as presented, Craig Bollinger seconded. All yeas, no nays. Motion passed.
- Motion made by Craig Bollinger, seconded by Steve Greene to form sub-committee. All yeas, no nays. Motion passed
- Steve Greene asked for volunteers for the committee.
 - Barlow for PSAPS
 - Gillman for Fire
 - Raffurty for CECOMS
 - Steve Greene for LE
 - Adam Griffith for EMA
 - Schepp for Fire
 - Peter Greene for COML

B. COML

- Committee met on May 7 at Independence Fire. Nine different items were identified as needed to be done including what to place in the Go-Notebook.
- Meetings with various teams and Chief's Associations need to happen.
- COML FAQ was created by Griffith and Pete Greene

8. COML/T TRAINING & EXERCISE

- Peter Greene reported out that the April 25, 2018 SIEC meeting at the State EMA recognized Randy Kimbro as a COML.
- Peter Greene attended the May 17, 2018 COML Sub-Committee of the SIEC. A list of all COML's & COMT's will be ready for the next SIEC meeting to be held on July 25, 2018.
- Pete Greene asked for help from the sub-committee with Go-Notebook ideas.
- Cleveland Hopkins Drill is September 14, 2018.
- VA NDMS exercise is August 14-15, 2018

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9. ANNOUNCEMENTS / OTHER BUSINESS

- Brad Handke mentioned that zones 60X and 64 are only granted as requested. Zones 61, 63, and 64 are free zones. The issues is that medics on SWAT Teams do not have radios with 60X in them.
- Brad would like to see a second back-up plan using the County wide template so if the Cleveland system were to ever go down, then where would a user go? Brad made a motion to set an ad-hoc committee to establish a back-up to the back-up radio response. Seconded by Steve Greene. Members will be Gillman, Handke, Pete Greene, Barlow, Heath, Griffith, Smith, DiCicco.
- Ken Schabitzer reported the many issues that the Metroparks is having with MARCS and asked for any help from others.

10. EXECUTIVE SESSION

- No executive session conducted.

11. NEXT MEETING

- Next meeting will be held on Wednesday, July 11, 2018 @09:30a. Location is the Northeast Ohio Regional Sewer District on East 49th Street.

12. ADJOURNMENT

- Motion to adjourn by Steve Greene, seconded by all.
- Adjourned at 11:27 AM.