



**Cuyahoga County Board of Control Agenda
Monday, June 18, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 6/11/18

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B. – New Items for Review

BC2018-378

Department of Public Works,

a) Submitting an RFP exemption on RQ42798, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$131,984.68 for the purchase of (1) 2018 7500 International Single Axle Dump Truck.

b) Recommending an award on RQ42798 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$131,984.68 for the purchase of (1) 2018 7500 International Single Axle Dump Truck.

Funding Source: Road and Bridge Fund

BC2018-379

Department of Public Works, recommending to amend Board Approval No. BC2018-142, dated 3/5/2018, which authorized an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$320,000.00 for the purchase of Ready Mix concrete to complete various Department Orders, effective 6/18/2018, by adding 2 additional vendors:

a) Rockport Construction & Materials, Inc.

b) Carr Bros., Inc.

c) Osborne Concrete

d) Tech Readymix

Funding Sources: 45% - Road and bridge, 50% - Sanitary Sewer and 5% General Fund

BC2018-380

Department of Public Works, recommending a payment in the amount of \$1,662.50 to the Ohio Environmental Protection Agency for a Permit to Install Application in connection with the construction of a segment of the Towpath Trail Extension Stage 1.

Funding Source: Towpath Trail Ohio Department of Natural Resources Fund

BC2018-381

Department of Information Technology,

a) Submitting an RFP exemption on RQ42834, which will result in an award recommendation to DLT Solutions, LLC in the amount not-to-exceed \$26,693.20 for annual maintenance services for (25) Solar Wind software licenses and an upgrade license for VM64 Virtualization Manager software for the period 7/28/2018 – 7/28/2019.

b) Recommending an award on RQ42834, which will result in an award recommendation to DLT Solutions, LLC in the amount not-to-exceed \$26,693.20 for annual maintenance services for (25) Solar Wind software licenses and an upgrade license for VM64 Virtualization Manager software for the period 7/28/2018 – 7/28/2019.

Funding Source: General Fund

BC2018-382

Department of Information Technology,

a) Submitting an RFP exemption on RQ42804, which will result in an award recommendation to Dell Marketing, LP in the amount not-to-exceed \$1,606.80 for the purchase of (12) VLA Windows Remote Desktop software licenses.

b) Recommending an award on RQ42804 to Dell Marketing, LP in the amount not-to-exceed \$1,606.80 for the purchase of (12) VLA Windows Remote Desktop software licenses.

Funding Source: General Fund

BC2018-383

Department of Public Safety and Justice Services, recommending an award on RQ42002 and enter into an agreement with University of Akron – Training Center for Fire and Hazardous Materials in the amount not-to-exceed \$10,000.00 for Hazardous Materials Technician training services for the period 6/25/2018 – 8/15/2018.

Funding Source: FY2016 Hazardous Material Emergency Preparedness Grant Fund

BC2018-384

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ41916 and enter into a contract with Early Childhood Options of University Circle (9-2) in the amount not-to-exceed \$181,101.18 for child care drop-in services for the period 7/1/2018 - 6/30/2019.

Funding Source: 100% Federal TANF

C – Consent Agenda

BC2018-385

Office of Procurement & Diversity, on behalf of the Department of Public Works, Board of Elections and Board of Developmental Disabilities, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2018-386

Fiscal Office, Presenting Proposed Travel Requests for the week of 6/18/2018

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Human Resources	Douglas Dykes	Leadership Cleveland Class Trip	Leadership Cleveland	5/6-5/8/18	Philadelphia, PA	***Airfare - \$525.60 **Lodging - \$430.54 **Ground Transportation - \$14.00 **Total - \$970.14	General Fund

**Staff reimbursement

***Airfare was booked by the employee directly.

Purpose: - Year End Mandatory Leadership Cleveland class retreat

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Children and Family Services	Donna Scott, Jeneane Vaughn	A meeting entitled “2018 Attachment Biobehavioral Catch-up (ABC) Training”	University of Delaware	06/10/-06/13/18	Newark, DE	**Airfare \$989.90 *Lodging- \$1263.60 *Meals - \$238.00 *Rental Car - \$250.00 Total \$2,741.50	Health and Human Services Levy (67%); Title IV-E (33%)

*Staff reimbursement

Airfare will be covered by a contract with the County’s Travel Vendor – **(\$989.90)

Purpose:

Attachment Biobehavioral Catch-up (ABC) is an evidence-based parenting intervention for caregivers of infants and toddlers who have experienced early adversity. The program is endorsed by the MIECHV-Home Visiting Coalition, the California Evidence-Based Clearing House for Child Welfare, and SAMHSA’s National Registry of Evidence-based Programs and Practices. The ABC intervention is available for infants between 6 and 24 months of age (ABC-Infant), and for toddlers between 24 and 48 months (ABC – Toddler).

BC2018-387

Office of Procurement & Diversity, presenting proposed purchases for the week of 6/18/2018

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
IS-18-42723	Purchase (1) Essential Objects EO.PDF Developer License for MyPlace website management	Department of Information Technology	Zones Inc.	\$799.00	General Fund
IS-18-42741	Purchase and installation of (1) Audio-Visual Studio Black Out Curtain/Draperly and Track for Audio Visual Control Center	Department of Information Technology	Tiffin Scenic Studios, Inc.	\$4,016.00	General Fund
JA-18-42789	Legal notice: Children Who Witness Violence Request for Proposals	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	Health and Human Services Levy
CT-18-42906	Finishing services for door hangars for Animal Shelter	Department of Public Works	Classic Laminations, Inc.	\$960.00	General Fund – Internal Service Fund
CT-18-42869	Portable generator for various projects	Department of Public Works	Sill’s Motor Sales	\$919.00	General Fund – Internal Service Fund
CT-18-42624	Adoptapet/Petfinder Auto Uploader Software for Animal Shelter	Department of Public Works	Pethealth Services	\$1,200.00	Special Revenue Fund
CT-18-42853	Client record jackets for Division of Children and Family Services	Department of Public Works	Western States Envelope and Label	\$2,993.76	General Fund – Internal Service Fund
CT-18-42566	Legal Notice: General Architectural Engineering Services	Department of Public Works	Plain Dealer	Not-to-exceed \$800.00	General Fund – Internal Service Fund
CT-18-42572	Legal Notice: General Mechanical - Electrical-Plumbing Architectural-Engineering Services	Department of Public Works	Plain Dealer	Not-to-exceed \$800.00	General Fund – Internal Service Fund

CR-18-42828	Re-application and laboratory inspection fees	Medical Examiner's Office	ANSI-ASQ National Accreditation Board	\$4,500.00	Medical Examiner's Office Crime Lab Fund
CR-18-42827	Gas Chromatograph/mass spectrometer vials, syringes, inlet septa and liners and caps	Medical Examiner's Office	Agilent Technologies	\$6,348.29	Medical Examiner's Office Crime Lab Fund
CR-18-42645	Legal guide size record jackets for archiving	Medical Examiner's Office	Franklin Mills Company	\$1,630.00	General Fund
SH-18-42814	Alarm system monitoring and maintenance services for various County buildings (2 nd quarter)	Sheriff's Department	Guardian Alarm Company	\$1,036.63	General Fund
SH-18-42851	Legal notice: SWAT Marine Training Request for Proposals	Sheriff's Department	Plain Dealer	Not-to-exceed \$1,000.00	General Fund

Items/Services Received and Invoiced But Not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-18-42840	Post Adoption Special Services Subsidy: Non-recurring legal adoption fees*	Division of Children & Family Services	Law Offices of Karen Siegel	\$2,580.50	67% Health and Human Services Levy Funds 33% Title IV-E
FC-18-42797	Family Centered Services and Supports: Respite services**	Family and Children First Council	Elhan Nevzadi	\$2,000.00	State
FC-18-42812	Family Centered Services and Supports: Family membership **	Family and Children First Council	KMO LLC Gymboree Play & Music	\$870.00	State

*** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

****Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.**

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an assignment and assumption of lease in connection with Contract No. CE30539 for lease of approximately 3, 192 sq./ft of office space and the use of thirty (30) parking spaces located at 27029 Brook Park Extension Rd., North Olmsted for use by Fiscal Auto Title Offices for the period 12/1/2013-11/30/2018, by assigning the interest from Cherandon Plaza, LLC to Sparky Plaza, LLC.

Funding Source: N/A

Item No. 2

Department of Human Resources, submitting a Non-Disclosure Agreement with American Specialty Health Fitness, Inc. for participation in the Active & Fit Direct Program to provide discounted fitness center memberships to County employees, effective 3/1/2018.

Funding Source: N/A

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control

Monday, June 11, 2018 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson

Councilman Dale Miller

Councilwoman Nan Baker

Trevor McAleer, County Council (Alternate for Dan Brady)

Dennis Kennedy, Fiscal Officer

Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 6/4/2018

A correction was made to Item No. BC2018-353 for the Department of Information Technology to reflect the time period as 6/4/2018 – ~~6/13/2019~~ **6/3/2019**.

Armond Budish motioned to approve the minutes from the June 4, 2018 meeting, as corrected; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2018-299

Sheriff's Department, recommending an award on RQ42684 to Alliance Healthcare Solutions, LLC in the amount not-to-exceed \$24,988.00 for staffing of temporary Nurses at the Bedford Heights Jail facility for the period 5/10/2018 – 12/31/2018.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Trevor McAleer asked for clarification on whether the County is still planning on having a permanent temporary nursing contract in place as a back-up in case additional nurses are needed due to high turnover; and asked if the Department anticipates utilizing the remaining funds. Dale Miller asked for clarification that approval has been given to hire additional staff but positions have not been filled yet; asked about the cost comparison for temporary and permanent nurses; and asked about the experience and ability of temporary staff. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-299 was unanimously approved.

B. – New Items for Review

BC2018-366

Department of Information Technology, recommending an award on RQ42811 and enter into a contract with Hyland Software, Inc. in the amount not-to-exceed \$20,957.18 for the purchase of application enabler software and maintenance services for the period 6/12/2018 – 12/31/2019.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked why 98 vendors were unresponsive; and asked if the Department was comfortable with the conclusion of the opinion rendered by the Agency of the Inspector General and making sure the County is in line with the Inspector General's statement. Dale Miller referenced the County's contract history with Hyland and stated that the vendor provides a series of high quality products that are uniquely suited to the requirements of the County's Information Technology Program. Mr. Miller also commented on the importance of the County performing due diligence to ensure that everything is properly accounted for and expressed support of the County's continued relationship with Hyland Software. Trevor McAleer thanked the Inspector General, his staff and Ms. Greene for their work on this request. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-366 was unanimously approved.

BC2018-367

Sheriff's Department, on behalf of the Department of Public Works and Court of Common Pleas,

a) Submitting an RFP exemption on RQ42818, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$126,677.46 for the purchase and installation of Access Control and Video Surveillance security systems on the 2nd and 4th floors of the Cleveland Police Department Headquarters, located at 1300 Ontario Street, Cleveland.

b) Recommending an award on RQ42818 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$126,677.46 for the purchase and installation of Access Control and Video Surveillance security systems on the 2nd and 4th floors of the Cleveland Police Department Headquarters, located at 1300 Ontario Street, Cleveland.

Funding Source: City Police HQ Build Out

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-367 was unanimously approved.

The following item was held at the request of the Board.

BC2018-368

Department of Public Safety and Justice Services, on behalf of the Sheriff's Department,

a) Submitting an RFP exemption on RQ42124, which will result in an award recommendation to Sundance Systems, Inc. in the amount not-to-exceed \$79,800.00 for development, support and maintenance of an interface between Sundance's Records Management System and the Criminal Justice Information Sharing Data Warehouse for the period 6/12/2018 – 6/11/2023.

b) Recommending an award on RQ42124 and enter a contract with Sundance Systems, Inc. in the amount not-to-exceed \$79,800.00 for development, support and maintenance of an interface between Sundance's Records Management System and the Criminal Justice Information Sharing Data Warehouse for the period 6/12/2018 – 6/11/2023.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller questioned why the general fund is being utilized to cover the expenses if the services will enable information to be shared among various municipal law enforcement agencies; and asked why the County does not request participating communities to share a portion of the costs. Nan Baker commented that it would be helpful if the Department includes information in the briefing details indicating expenses are being charged against a \$5.00 fee that Municipal Courts charge for moving violations, which are collected and remitted to the County. Ms. Baker questioned the procurement method being utilized and asked if a sole source request would be more appropriate than an RFP exemption. Lenora Lockett clarified the sole source requirements and process. Trevor McAleer echoed Ms. Baker's comments regarding the procurement method and stated that the onus should be placed on the vendor to state they are the only company who can provide the service vs. requesting an RFP exemption. After further discussion, this item was held at the request of the Board, so the Department can use the sole source process to determine whether the item is truly sole source and the County is getting the best possible price.

BC2018-369

Department of Public Safety and Justice Services, recommending an award on RQ42009 and enter into a contract with Hagerty Consulting, Inc. (22-2) in the amount not-to-exceed \$49,798.00 for an update to the Evacuation Annex Plan Project for Cuyahoga County Emergency Operations for the period 6/11/2018 - 9/30/2018.

Funding Source: FY2016 Hazardous Materials Emergency Preparedness Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-369 was unanimously approved.

BC2018-370

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Submitting an RFP exemption on RQ42675 which will result in award recommendations to various providers in the total amount not-to-exceed \$488,712.00 for Rapid Re-housing services for Homeless Families and Shelters in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2019.

b) Recommending an award on RQ42675 and enter into contracts with various providers in the total amount not-to-exceed \$488,712.00 for Rapid Re-housing services for Families and Shelters in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2019:

a) Domestic Violence & Child Advocacy Center in the amount of \$158,227.00

b) Family Promise of Greater Cleveland in the amount of \$55,643.00

c) Salvation Army in the amount of \$174,731.00

d) West Side Catholic Center in the amount of \$100,111.00

Funding Source: U.S. Department of Housing & Urban Development

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-370 was unanimously approved.

BC2018-371

Department of Health and Human Services/Division of Children and Family Services,

a) Submitting and RFP exemption on RQ42641, which will result in an award recommendation to Case Western Reserve University/Mandel School of Applied Social Sciences in the amount not-to-exceed \$108,428.00 for provision of a Child Welfare Specialist to assist with the development and facilitation of various programs in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021.

b) Recommending an award on RQ42641 and enter into an agreement with Case Western Reserve University/Mandel School of Applied Social Sciences in the amount not-to-exceed \$108,428.00 for provision of a Child Welfare Specialist to assist with the development and facilitation of various programs in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021.

Funding Source: University of Maryland Grant

Karen Anderson, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-371 was unanimously approved.

C – Consent Agenda

Nan Baker referred to item No. BC2018-372 and asked for clarification on why the term is being extended when the contract has already expired. There were no further questions on the consent agenda items. Armond Budish motioned to approve the items; Dale Miller seconded; items BC2018-372 through -376 were approved by unanimous vote.

BC2018-372

Department of Public Works, Submitting an amendment to contract No. CE1500097 with MS Consultants, Inc. for general engineering services for the period 4/6/2015 - 4/5/2018 to extend the time period to 12/31/2019; no additional funds required.

Funding Source: The Original Contract- County Road and Bridge \$7.50 Fund

BC2018-373

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Requesting authority to apply for and accept grand funds from The Stocker Foundation in the amount not-to-exceed \$80,000.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 7/1/2018 – 6/30/2020.

b) Submitting a grant award from The Stocker Foundation in the amount not-to-exceed \$80,000.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 7/1/2018 – 6/30/2020.

Funding Source: The Stocker Foundation

BC2018-374

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting approval of a draw-down of funds from the Cleveland Foundation in the amount not-to-exceed \$467,250.00 for the Universal Pre-Kindergarten Program for the period 6/1/2018 – 12/31/2018.

Funding Source: mix of funds from HHS Levy to private donations

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>3 Attorneys: Joseph Buckley, Paul Kuzmins, Cullen Sweeney</i>	<i>A seminar entitled "The National Association of Criminal Defense Lawyers (NACDL)- Cardozo Law National Forensic College"</i>	<i>National Association of Criminal Defense Lawyers (NACDL)</i>	<i>6/3/- 6/8/2018</i>	<i>New York, NY</i>	<i>*Registration Fees - \$1,200.00 ***Airfare - \$1,186.80 **Lodging- \$1,440.00 **Mileage- \$503.58 **Meals - \$1080.00 **Ground Transportation - \$100.00 – (2 Staff) Total \$5,510.38</i>	<i>General Fund</i>

*Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – (\$1,186.80)

Joseph Buckley and Paul Kuzmins are flying to the seminar. Mr. Sweeney will drive his own personal vehicle to the conference.

Purpose:

The goal of this training is to train experienced litigators in state and federal Public Defender Offices to litigate complex forensic issues strategically and with the support of the nation's leading law firms and experts.

Reason for late submittal. Late notification of seminar

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services – Community Initiatives Division/ Office of Early Childhood</i>	<i>Shawna Rohrman</i>	<i>A Workshop entitled “Summer Evaluation Institute”</i>	<i>American Evaluation Association</i>	<i>6/17/-6/20/2018</i>	<i>Atlanta, GA</i>	<i>*Registration Fees - \$395.00</i> <i>***Airfare - \$403.40</i> <i>**Lodging- \$534.04</i> <i>**Meals - \$148.00</i> <i>**Ground Transportation - \$60.00</i> <i>Total \$1,540.44</i>	<i>St. Lukes Foundation Grant</i>

*Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – (\$403.40)

Purpose:

To take advantage of more than 30 in-depth workshops focused on a wide variety of themes and topics impacting evaluation practice and programs.

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration</i>	<i>Sarah St. George</i>	<i>FBI Analytic Writing for Fusion Center Analysts</i>	<i>Federal Bureau of Investigation (FBI)</i>	<i>6/17/-6/30/2018</i>	<i>Huntsville, AL</i>	<i>*Mileage \$680.16</i> <i>*Lodging- \$1,416.35</i> <i>*Meals - \$586.50</i> <i>Total \$2,683.01</i>	<i>Initially covered by Ms. George</i> <i>Then Reimbursed By the Federal Bureau of Investigation</i>

*Ms. George is responsible for paying all travel-related expenses up front, and then the Federal Bureau of Investigation (FBI) will reimburse all expenses upon course completion.

Per Diem for meals will be \$38.25 on each of the two travel days (6/17 & 6/30) and \$51.00 on each class day (June 18-29).

There is no registration fee for the course.

Purpose:

The FBI Analytic Writing for Fusion Center Analysts course is a two-week (80 hour) class that will prepare students to write analytic intelligence products that meet intelligence community standards. The course objective is to use realistic, practical exercises to enable students to understand the FBI analytical writing methodology thereby enhancing their ability to produce joint FBI-Fusion Center intelligence products. The students will produce draft intelligence products based on criminal, domestic terrorism, and other scenarios.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Agency of the Inspector General</i>	<i>Andrea Warner Mark Cutright</i>	<i>Association of Certified Fraud Examiners 29th Annual Global Training Conference</i>	<i>Association of Certified Fraud Examiners</i>	<i>6/16/- 6/20/2018</i>	<i>Las Vegas, Nevada</i>	<i>*Registration Fees - \$2,050.00</i> <i>***Airfare - \$625.36</i> <i>**Lodging- \$843.88</i> <i>**Baggage- \$78.00</i> <i>**Meals - \$344.00</i> <i>**Ground Transportation - \$210.00 –</i> <i>Total \$4,151.24</i>	<i>General Fund</i>

*Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – (\$625.36)

Purpose: To receive anti-fraud training and continuing education.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>BR-18-42603</i>	<i>(3) Time clocks to stamp incoming documents</i>	<i>Board of Revision</i>	<i>Staples Contract & Commercial LLC</i>	<i>\$1,199.97</i>	<i>General Fund</i>
<i>JA-18-42658</i>	<i>Purchase (25) Public Safety Telecommunicators and (25) Emergency Medical Dispatch Training Manuals</i>	<i>Department of Public Safety and Justice Services</i>	<i>Association of Public Safety Communications Officials International, Inc.</i>	<i>\$4,226.50</i>	<i>General Fund</i>
<i>JA-18-42830</i>	<i>Legal Notice: For formal bid for (40) P25 Portable Radios for Richmond Heights Police Department</i>	<i>Department of Public Safety and Justice Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>FY16 Urban Area Security Initiative Grant</i>
<i>CE-18-42839</i>	<i>Wire feed welding unit for York Yard</i>	<i>Department of Public Works</i>	<i>Airgas</i>	<i>\$897.82</i>	<i>Road and Bridge Fund</i>
<i>CT-18-42314</i>	<i>Ridgid replacement parts for repairs at various pump stations for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Rexel USA, Inc.</i>	<i>Not-to-exceed \$24,500.00</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-42487</i>	<i>Red and yellow record jackets for Client Services for Division of Children & Family Services</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$3,459.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-42724</i>	<i>Water source heat pumps and supplies for Courthouse Square</i>	<i>Department of Public Works</i>	<i>Wadsworth Solutions</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-42727</i>	<i>50,000 ft. cable for various projects</i>	<i>Department of Public Works</i>	<i>Cole Wire & Cable Co.</i>	<i>\$6,200.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-42776</i>	<i>Finishing services for Council Resolution folders</i>	<i>Department of Public Works</i>	<i>United Finishing & Die Cutting, Inc.</i>	<i>\$1,300.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-42780</i>	<i>Family Home Resource File Folders for Division of Children and Family Services</i>	<i>Department of Public Works</i>	<i>Foote Printing</i>	<i>\$1,120.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-42788</i>	<i>Purchase State of Ohio and U.S. Flags for Justice Center</i>	<i>Department of Public Works</i>	<i>Collins Group, Inc.</i>	<i>\$1,453.98</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-42819</i>	<i>Printing and finishing services for Employee Handbook for Department of Human Resources</i>	<i>Department of Public Works</i>	<i>North Coast Litho</i>	<i>\$3,450.00</i>	<i>General Fund – Internal Service Fund</i>

CT-18-42842	Mylar Tip Adoption Subsidy Tabs for Division of Children & Family Services	Department of Public Works	Classic Laminations	\$720.00	General Fund – Internal Service Fund
SH-18-42803	Lime-Away dish machine cleaner for Jail Kitchen	Department of Public Works	HPM Business Systems	\$1,777.77	General Fund
SH-18-42785	Shower curtain rods for inmate showers at Jail	Sheriff's Department	ATD American Company	\$1,171.68	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Time Sensitive Mission Critical Items

BC2018-377

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ42918 with ENA in the amount not-to-exceed \$24,999.99 for emergency out of home placement services for the period effective 5/17/2018.

Funding Source: State Funds – 30% and Health and Human Services Levy Fund – 70%

Bob Math, Department of Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-377 was unanimously approved.

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:32 a.m.

Item Details

IV. Contracts and Awards

A – Tabled Items

B – New Items for Review

BC2018-378

The Department of Public Works is requesting to use the Exemption Process – to purchase (1) 2018 7500 International Single Axle Dump Truck in compliance with ODOT CO-OP CONTRACT #023-18. This will result in a Purchase Order.

The goal of this project is to obtain (1) 2018 7500 International Single Axle Dump Truck for DPWs Road & Bridge Division – Bridge Inspection. This truck will replace a 2001 4900 International Dump Truck. The scope of the Purchase Order includes the delivery of (1) 2018 7500 International Single Axle Dump Truck.

This exemption is needed to make a purchase off a State Contract.

Procurement

Identify the original procurement method on the contract/purchase:

This procurement method was the Exemption Process – ODOT CO-OP CONTRACT #023-18. The Proposal: 21185-01, dated January 30, 2018 was for \$131,984.68.

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Vendor Name: Rush Truck Centers of Ohio, Inc.

Street address: 12970 Snow Road

City, State, and Zip Code: Parma, OH 44130

The vendor contact is Bill Kopp

Project Status

Funding

Funding approved through Special Revenue Fund-Gas & License Fees (CE417055 – 0722)

The schedule of payment is by invoice.

BC2018-379

The Department of Public Works is requesting to add two (2) vendors to the approved alternate procurement, BC2018-142. The vendors to add are Tech Readymix and Osborne Concrete. The reason for adding these vendors is due to the fact that the other two (2) vendors will not be able to supply concrete as needed therefore these vendors are necessary to obtain deliveries when the other companies cannot. This will insure that work is completed in a timely matter and staff do not have to wait around for concrete to be delivered. The vendors will be awarded not-to-exceed department orders on an as needed basis. This will not change the total dollar amount of the previously approved item.

BC2018-380

Department of Public Works

Requesting a payment to the Ohio Environmental Protection Agency for the Towpath Trail Stage 1. This application fee is required for construction. This project will construct a segment of the Towpath Trail Extension. The trail begins at the current end of the Towpath Trail along Harvard Avenue and continues West along the south side of Harvard Avenue and the east side of Jennings Road until it meets Steelyard Commons.

BC2018-381

Department of Information Technology

This exemption is needed as to make a purchase off a State Contract.

Purchase annual maintenance for 25 SolarWinds licenses (operating system performance monitoring software) and upgrade for one license to provide more coverage for the additional servers that are now part of the county's expanded virtual environment.

SolarWinds software provides the County with detailed performance metrics for fast problem detection and resolution. It assists the Network Technology Team with hardware health, operating system performance, processes and virtual infrastructure performance. The purchase of the SolarWinds maintenance is required to continue to use software already installed and the upgrade will provide coverage for the county's expanded virtual environment. The maintenance is required by the manufacturer to have continued use of the software already installed.

Hewlett Packard Open View, WhatsUp Gold, and Cisco View were evaluated prior to the original purchase of the SolarWinds Software. The continued use of the SolarWinds software requires the purchase of maintenance renewals. This will be used on all the county server and network infrastructure.

BC2018-382

Department of Information Technology

Purchase of 12 Microsoft Remote Desktop Services Licenses to allow multiple users to use an application installed on a Microsoft Windows Server.

Without the purchase of this additional software, only 2 users are able to simultaneous access and use Document Express to perform specific ERP related functions.

This exemption is needed to make a purchase off a State Contract.

This purchase will allow 12 users to access and use Document Express to perform specific ERP related functions at the same time.

Microsoft Remote Desktop Services is a license/service that is part of the Microsoft Windows Server Software Platform, that is the county standard, that can be activated with an small additional fee/purchase.

While other software solutions are available that would perform the same function, their purchase would require the additional cost for the purchase of a compatible platform which the software would need to be installed on.

BC2018-383

Public Safety and Justice Services requesting approval of a contract with The University of Akron for the anticipated cost, not-to-exceed \$10,000.00. The anticipated start-completion dates are June 25, 2018 – August 15, 2018.

The primary goals of the project is to prepare operations-level responders for technician level Hazardous Materials certification. Provide participants with HAZMAT specific response knowledge and skills, enabling them to respond safety and effectively to a suspected incident.

Procurement

The procurement method for this project was informal bid under requisition #JA-18-42002. The total value of the informal bid is \$10,000.00.

The above procurement method was closed on March 8, 2018.

There were # 4 bids/proposals

Contractor and Project Information

The University of Akron

302 Buchtel Common

Akron , OH 44325

Dr. John Green, Interim President

302 Buchtel Common, Akron Ohio 44325

Project Status and Planning

The project is new to the County. The project has (1) phase

The project is on a critical action path because the Law Department was working with the vendor to add educator's insurance and needed additional time to process the item

The project's term has not begun or ended

Funding

The project is funded (100% by the Hazardous Material Preparedness Grant (HMPG) .

BC2018-384

Cuyahoga Job and Family Services

To provide care for children in a safe, healthy and well-maintained environment with state of the art, age appropriate equipment and materials for parents coming to VEB for interviews with NFSC staff. To staff the center with trained credentialed professionals, experienced with all age groups and able to work with special needs children. The goal of the service was to reduce the distractions experienced by case workers and parents of young children during one-on-one interviews. The drop-in services provide a warm, family-friendly environment offering high quality early childhood programming that serves the needs of children visiting the NFSCs while providing parents an opportunity to observe and model quality child care activities with their children. A formal RFP was issued on February 26, 2018 RFP# WT-18-41916. There were two proposals received and one vendor was selected to award a contract. Services will be provided at the Virgil E. Brown building.

C – Consent Agenda

BC2018-385

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

The primary goals of the project is to sell said property via internet auction, to the highest bidder through GovDeals. The auction surplus list (Exhibit "A") is attached.

The project is mandated by the Ohio Revised Code, Section 307.12(E).

Procurement:

There is not a procurement method for this project. This is a revenue generating project.

The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

Project Status and Planning:

The project reoccurs when County departments have surplus property no longer needed and recommends to sell the property via the internet.

The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

There is no cost for this process. The project is a revenue generating project.

List of Items: (See attached Exhibit A for complete details)

Board of Elections

Computers – 60 (Hard drives have been removed) Some of them may work, all Windows XP, Computers may have missing/broken hardware, memory etc. AS IS condition.

17" LCD SCREEN – 18

15" LCD SCREEN – 22

LARGE PRINTER

5 SMALL PRINTERS

1 Scanner

Other miscellaneous used computer accessories

Department of Public Works

2 Vehicles:

Qty. (1) 2005 Ford Explorer Vin # 1FMZU72K55ZA66285 Asset #502 YOW Mileage 138863

Qty. (1) 2006 International 4400 Vin #1HTMMAAL66H342800 Asset # S-417 Mileage 65435

Qty. (1) Generator – Make: Generac Model: 4038-S KW-68 Serial No. 2036157 1814 Hours. Generator is in working condition. Repairs are needed.

Board of Developmental Disabilities

- Pallet Racking – assorted uprights and beams
- Qty (5) metal shelves with wood
- Qty (6) miscellaneous desk chairs
- Miscellaneous tables and legs
- Qty (7) legs
- Qty (4) tops
- Qty (6) complete tables
- Qty (8) 30" overhead cubicle storage (Steelcase)
- Qty (1) gray metal desk
- Qty (4) heated foot rests
- Qty (1) Danby refrigerator
- Qty (3) children's tables
- Qty (12) children's chairs
- Qty (3) storage cubbies
- Qty (1) changing table
- Qty (2) four drawer file cabinets
- Qty (1) five drawer file cabinet
- Qty (2) three drawer file cabinets

BC2018-386

(See related items for proposed travel requests for the week of 6/18/2018 in Section C. above)

BC2018-387

(See related items for proposed purchases for the week of 6/18/2018 in Section C. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Public Works

submitting an Assignment and Assumption for Contract CE130539 Sparky Plazas LLC (fka Cherandon Plaza, LLC) for lease of approximately 3, 192 sq./ft of space and the use of thirty (30) parking spaces located at 27029 Brook Park Extension Rd. North Olmsted, Ohio 44070 PPN232-25-007 for the Fiscal Auto Title Offices for the period 12/1/2013-11/30/2018.

The address of tenant:

Property known as: Cherandon Shopping Plaza
27029 Brookpark Extension Rd.
North Olmsted, Ohio 44070

2.) The address for the vendor/owners is:

Sparky Plazas LLC
Fka Cherandon Plaza, LLC
Managers: David S. DiBenedeto and Tony E. DiBenedetio
26945 Brookpark Rd., Ext.
North Olmsted, Ohio 44070
(440) 734-3434 Rose Simon, Office Manager

3a.) The address of the project:

Sparky Plazas LLC
27029 Brookpark Extension Rd.
North Olmsted, Ohio 44070

Item No. 2

Department of Human Resources

This is a request for a non-disclosure agreement. The vendor will send County draft contract for review. Services to be considered are: The Active & Fit Direct program, which would provide employees access to 9,000+ fitness centers and YMCAs nationwide.

The contract which will be submitted at a later date will be no cost to the County. It is simply a discount agreement - saving employees on gym memberships.

Provide employees access to fitness centers across multiple locations including when traveling.

Similar programs are considered a best business practice.

VI – PUBLIC COMMENT

VII – ADJOURNMENT