



**Cuyahoga County Board of Control Agenda
Monday, July 30, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 7/23/18

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2018-467

Department of Information Technology, submitting an amendment to Contract No. CE1700334 with The Sidwell Company for maintenance on the Geographical Information System for the period 12/1/2017 – 12/31/2018 for additional funds in the amount not-to-exceed \$45,000.00.

Funding Source: Real Estate Assessment Fund

B. – New Items for Review

BC2018-489

Department of Public Works, recommending an award on RQ42551 to Donnell Ford (13-2) in the amount not-to-exceed \$129,355.00 for the purchase of (2) 2019 F-450 Crew Trucks.

Funding Source: Road and Bridge Fund

BC2018-490

Department of Public Works,

a) Submitting an RFP exemption, which will result in a payment to Downtown Cleveland Alliance in the amount of \$18,000.00 for event coordination, staging and supplies for the Cuyahoga County Detroit Superior Bridge Tour being held on August 18, 2018.

b) Recommending a payment to Downtown Cleveland Alliance in the amount of \$18,000.00 for event coordination, staging and supplies for the Cuyahoga County Detroit Superior Bridge Tour being held on August 18, 2018.

Funding Source: Road and Bridge Fund

BC2018-491

Department of Development, recommending awards on RQ41528 to various providers (17-7) in the total amount not to-exceed \$315,000.00 for foreclosure prevention and real property tax counseling services for Cuyahoga County homeowners for the period 1/1/2018 – 12/31/2018:

- a) CHN Housing Partners in the amount not-to-exceed \$60,000.00
- b) Community Housing Solutions in the amount not-to-exceed \$90,000.00
- c) Empowering & Strengthening Ohio’s People in the amount not-to-exceed \$80,000.00
- d) Home Repair Resource Center in the amount not-to-exceed \$25,000.00
- e) Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$60,000.00

Funding Source: \$250,000.00 - Community Development Block Grant; \$100,000.00 - Delinquent Tax Assessment and Collections

BC2018-492

Department of Development,

- a) Submitting an RFP exemption on RQ43028, which will result in an award recommendation to The Legal AID Society of Cleveland in the amount not to-exceed \$30,000.00 for fair housing services for Cuyahoga County homeowners for the period 6/1/2018 – 5/31/2019.
- b) Recommending an award on RQ43028 and enter into a contract with The Legal AID Society of Cleveland in the amount not to-exceed \$30,000.00 for fair housing services for Cuyahoga County homeowners for the period 6/1/2018 – 5/31/2019.

Funding Source: Community Development Block Grant

BC2018-493

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Engage! Cleveland in the amount of \$1,000.00 for sponsorship of the Cleveland Young Professionals Week Event for the period 6/23/2018 – 6/30/2018.
- b) Recommending a payment to Engage! Cleveland in the amount of \$1,000.00 for sponsorship of the Cleveland Young Professionals Week Event for the period 6/23/2018 – 6/30/2018.

Funding Source: General Fund

BC2018-494

Department of Information Technology, recommending an award on RQ41728 and enter into a contract with Endicott, Microfilm, Inc. (7-2) in the amount not-to-exceed \$499,865.84 for County-wide maintenance on Kodak scanners for the period 7/30/2018 - 7/29/2020.

Funding Source: General Fund

BC2018-495

Department of Information Technology,

a) Submitting an RFP exemption on RQ43062, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$35,850.00 for the purchase of (75) IGEL America UD3-W10 4GB RAM and 32GB SSD Virtual Desktop Infrastructure Thin Client Computers.

b) Recommending an award on RQ43062 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$35,850.00 for the purchase of (75) IGEL America UD3-W10 4GB RAM and 32GB SSD Virtual Desktop Infrastructure Thin Client Computers.

Funding Source: \$16,491.00 Health and Human Services Levy and \$19,359.00 Federal Funding

BC2018-496

Fiscal Department, recommending an award on RQ43118 and enter into an agreement with Cuyahoga Community College in the amount not-to-exceed \$9,480.00 for rental of meeting space and related services for FY2018 Sexennial Appraisal Informal Taxpayer Conferences for the period 8/3/2018 – 8/22/2018.

Funding Source: Real Estate Assessment Fund

BC2018-497

Department of Public Safety and Justice Services, recommending an award on RQ41732 and enter into a contract with Aladtec, Inc. in the amount not-to-exceed \$4,990.00 for a Cloud-based On-line Scheduling System and support and maintenance services for the period 7/31/2018 – 7/30/2020.

Funding Source: General Fund

BC2018-498

Department of Public Safety and Justice Services/Witness Victim, requesting authority to apply for and accept grant funds in the amount of \$221,818.00 from State of Ohio, Office of the Attorney General for the Victims of Crime Act Felony Coordinator Program in connection with the FY2019 Crime Victims Assistance Program Grant for the period 10/1/2018 – 9/30/2019.

Funding Source: Victims of Crime Act Felony Coordinator Program Grant 80% and 20% Health and Human Services Levy

BC2018-499

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ43080 and enter into an agreement with East Cleveland School District in the amount not-to-exceed \$110,950.00 for school-based/community-based Closing the Achievement Gap Program services for the period 7/31/2018 – 12/31/2018.

Funding Source: Health and Human Services Levy

BC2018-500

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ43126, which will result in an award recommendation to Blue Chip Broadcasting LTD dba Radio One – WZAK 93.1 FM and WJMO 1490 AM in the amount not-to-exceed \$995.00 for marketing and advertisement services in connection with the Annual Senior “Movie Day Event” for the period 7/30/2018 – 8/9/2018.

b) Recommending an award on RQ43126 to Blue Chip Broadcasting LTD dba Radio One – WZAK 93.1 FM and WJMO 1490 AM in the amount not-to-exceed \$995.00 for marketing and advertisement services in connection with the Annual Senior “Movie Day Event” for the period 7/30/2018 – 8/9/2018.

Funding Source: Health and Human Services Levy

BC2018-501

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ43196, which will result in an award recommendation to IdeaStream dba WCPN 90.3 and WCLV 104.9 in the amount not-to-exceed \$990.00 for marketing and advertisement services in connection with the Annual Senior “Movie Day Event” for the period 8/2/2018 – 8/7/2018.

b) Recommending an award on RQ43196 to IdeaStream dba WCPN 90.3 and WCLV 104.9 in the amount not-to-exceed \$990.00 for marketing and advertisement services in connection with the Annual Senior “Movie Day Event ” for the period 8/2/2018 – 8/7/2018.

Funding Source: Health and Human Services Levy

C – Exemptions

BC2018-502

Sheriff’s Department, recommending to amend Board Approval No. BC2018-121 dated February 20, 2018, which authorized an alternate procurement process to release an RFP limiting competition to accredited local Universities and Colleges in Northeastern Ohio for a study of the Prison Rape Elimination Act (PREA) Program in connection with the FY2015 Prison Rape Elimination Act Grant, by changing the amount not-to-exceed from \$30,000.00 to \$43,389.12.

Funding Source: FY2015 PREA Grant

BC2018-503

Court of Common Pleas/Corrections Planning Board, submitting an RFP exemption on RQ42560, which will result in an award recommendation to Passages Connection Fathers and Sons, Inc. in the amount not-to-exceed \$860,707.39 for implementation of the Cognitive Behavioral Interventions and Job Placement for Probationers Project for the period 4/1/2018 – 6/30/2019.

Funding Source: FY2018-2019 Justice Reinvestment Incentive Grant

D– Consent Agenda

BC2018-504

Department of Public Safety and Justice Services/Witness Victim, requesting authority to apply for and accept grant funds from State of Ohio, Office of the Attorney General/Crime Victims Assistant and Prevention Section in the amount of \$15,030.00 for the Juvenile Court Advocacy Project in connection with the Victims of Crime Act and State Victims Assistance Act Grant Program for the period 10/1/2018 – 9/30/2019.

Funding Source: FY2019 Victims of Crime Act and State Victims Assistance Act Grant Program

BC2018-505

Department of Development, Presenting Homeowner Rehabilitation Loans for the week of 7/30/2018

Homeowner Rehabilitation Loan

Funding Source	Type	Homeowner Name	City	Loan Amount	Term	Work to be completed	Taxes current as of
CDBG	Senior Deferred	Kathleen Krizman	Richmond Heights	\$9,525.00	N/A	replacing front and rear steps and removing and replacing tub with shower	6/14/2018

Homeowner Rehabilitation Loan

Funding Source	Type	Homeowner Name	City	Loan Amount	Term	Work to be completed	Taxes current as of
CDBG	Senior Deferred	Mary Hall	Garfield Heights	\$21,030.00	N/A	For Lead work in connection with the Lead Program	6/14/2018

BC2018-506

Fiscal Office, Presenting Proposed Travel Requests for the week of 7/30/2018

Travel Request							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Children and Family Services	Shuofen Li	A Seminar entitled “Attachment and Biobehavioral Catch-up Training”	Attachment and Biobehavioral Catch-Up	7/22/-7/25/2018	Newark, DE	**Airfare - \$406.95 *Lodging - \$584.24 *Meals - \$120.00 *Rental Car - \$280.00 *Tolls - \$50.00 Total - \$1,441.19	Health and Human Services Levy (70%); Title IV-E (30%)

*Staff reimbursement

Airfare will be covered by a contract with the County’s Travel Vendor – **(\$406.95)

Purpose:

The Attachment and Biobehavioral Catch-up (ABC) Intervention is a training program for caregivers of young children who have experienced early adversity, such as maltreatment or extended separations from their Caregiver. Attendance at this seminar will provide the attendee necessary training in ABC.

This training is mandatory for the attendee’s employment.

Department	Travel Request						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Public Defender's Office	12 Staff	A Seminar entitled "Making the Case for Life Seminar"	National Association of Criminal Defense Lawyers (NACDL)	9/12/-9/14/2018	Memphis, TN	*Registration- \$2,748.00 ***Airfare - \$2,845.50 **Mileage - \$700.55 **Lodging - \$5,390.00 **Ground Transportation - \$275.00 **Parking - \$75.00 **Meals - \$1,320.00 Total - \$13,354.05	General Fund

*Paid to the Host

** Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$2,845.50)**

List of Attendees:

Valerie Arbie-McClelland, Josph Buckley, Erika Cunliffe, Jason Haller, Linda Hricko, David Magee, Christopher Maher, Zachary Moore, Noelle Powell, Mark Stanton, William Thompson, Therese Webb

Purpose:

The Seminar is designed to help capital defenders identify and confront issues of racial bias in the courts, the law enforcement community, by prosecutors, and even within the defense team. Participants will not only leave this program equipped with the tools to confront and attack racial bias in death penalty cases, but will also hear cutting-edge presentations regarding pretrial investigations, new perspectives on discovering the story of the client and mitigation evidence. Attendees will learn from seasoned capital trial lawyers, nationally-known law professors, and jury consultants, who will offer their personal perspectives, advice, and proven strategies for making the best case for life.

BC2018-507

Office of Procurement & Diversity, presenting proposed purchases for the week of 7/30/2018

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-18-43211	Purchase (2) Microsoft Project Professional Subscriptions for Department of Human Resources	Department of Information Technology	Dell Marketing LP	\$971.52	General Fund
JA-18-43069	Personal chemical detector monitors for HazMat teams	Department of Public Safety and Justice Services	Safeware, Inc.	\$6,487.85	FY2016 Urban Area Security Initiative Grant
CT-18-42963	Portable toilet rentals for Veterans Memorial Bridge and Subway Tour	Department of Public Works	United Rentals	\$650.00	Road and Bridge Fund
CT-18-43022	Parts and labor for laundry equipment at various County buildings	Department of Public Works	Belenky	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43117	Purchase wheel balancer for vehicle servicing for Brookpark Yard	Department of Public Works	Lakefront Automotive Parts	\$1,879.00	General Fund – Internal Service Fund
CT-18-43127	Various commercial building supplies	Department of Public Works	Sutton Industrial Hardware & Tool Rental	Not-to-exceed \$5,000.00	Road and Bridge Fund
CT-18-43130	Various commercial building supplies	Department of Public Works	Airgas USA, LLC	Not-to-exceed \$7,000.00	Road and Bridge Fund
CT-18-43131	Various commercial building supplies	Department of Public Works	Industrial Safety Products	Not-to-exceed \$8,000.00	Road and Bridge Fund
CT-18-43132	Various commercial building supplies	Department of Public Works	HD Supply White Cap Construction Supply	Not-to-exceed \$3,000.00	Road and Bridge Fund
CT-18-43167	Stove hood cleaning for Jail Kitchen	Department of Public Works	A Bee C Service Inc. dba Service-Tech Corp.	\$925.00	General Fund – Internal Service Fund

CT-18-43168	Sawzall saw kit and blades for Cleveland Police Headquarters Building	Department of Public Works	Phillips Contractors Supply, LLC	\$651.00	General Fund – Internal Service Fund
CT-18-43178	Purchase tile for Bedford Jail	Department of Public Works	Daltile	\$560.58	General Fund – Capital Projects
CT-18-43185	(4) Executive high-back leather chairs for Sanitary Engineer	Department of Public Works	Independence Business Supply	\$871.68	Sanitary Sewer Fund
CT-18-43204	Business reply envelopes for Board of Elections	Department of Public Works	Millcraft Paper Company	\$952.50	General Fund – Internal Service Fund
CT-18-43206	Printed envelopes for Protection Orders for Sheriff’s Department	Department of Public Works	Western States Envelope and Label	\$582.75	General Fund – Internal Service Fund
CT-18-43210	Legal notice: Olmsted Township Transportation Livable Community Initiatives for Fitch Road and Cook Road Sidewalk Project	Department of Public Works	Plain Dealer	Not-to-exceed \$1,500.00	Road and Bridge
CT-18-43212	Ready mix concrete for Road and Bridge	Department of Public Works	Tech Ready Mix	Not-to-exceed \$24,500.00	Road and Bridge Fund
ST-18-43190	Repairs to Unit S-470 for Sanitary Engineer	Department of Public Works	Southeastern Company	\$1,683.26	Sanitary Sewer Fund
SA-18-43072	Refreshments and related services for Senior Movie Day participants	Division of Senior and Adult Services	Playhouse Square Foundation	\$4,525.00	Health and Human Services Levy Fund
CR-18-42660	Zebra labels for Histology Lab	Medical Examiner’s Office	Shamrock Scientific	\$559.28	General Fund
CR-18-43160	Purchase (1) replacement refrigerator for staff in Autopsy Department	Medical Examiner’s Office	Lowe’s Home Center	\$569.05	General Fund
SH-18-42978	Rubbermaid carts for Jail Kitchen	Sheriff’s Department	WB Mason Company	\$661.10	General Fund
SH-18-43032	Plastic cups for Psychiatric Unit at Jail	Sheriff’s Department	The Joneszylon Company	\$938.99	General Fund
TR-18-42841	Printing of Escrow (Easy Pay) Coupons and ACH Debit Letters for 2 nd half 2018 and	Treasurer’s Office	Midwest Presort Mailing Services dba Midwest Direct	Not-to-exceed \$13,202.03	Delinquent Tax Assessment Collection

	1 st half 2019 Tax Collection				
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Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CR-18-43067	Toxicology testing*	Medical Examiner's Office	National Medical Services dba NMS Labs	\$12,017.00	Medical Examiner's Office Lab Fund

***Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.**

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

- V – OTHER BUSINESS
- VI – PUBLIC COMMENT
- VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, July 23, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:07 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Joseph Nanni, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 7/16/2018

Armond Budish motioned to approve the minutes from the July 16, 2018 meeting; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2018-435

Department of Development, recommending an award on RQ41536 and enter into a contract with Community Housing Solutions (15-1) in the amount not-to-exceed \$50,000.00 for emergency furnace repair/knob and tube electrical replacement services for the period 4/1/2018 – 12/31/2018.

Funding Source: Federal - Community Development Block Grant

Sara Jackson, Department of Development, presented. Dale Miller asked for confirmation that the number of service requests exceed the provided funding amount. Nan Baker asked if the not-to-exceed amount is sufficient to provide services within the 5-month program; and asked how knob and tube electrical replacement fits in with emergency service repairs. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-435 was unanimously approved.

B. – New Items for Review

BC2018-465

Department of Public Works, submitting an amendment to Contract No CE1500144 with Great Lakes Petroleum Co. for middle distillates for various County facilities for the period 6/1/2015 – 6/30/2018 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$190,000.00. Funding Sources: Road & Bridge Fund \$60,000.00; Sanitary Sewer Fund \$130,000.00

Michael Chambers, Department of Public Works, presented. Nan Baker asked for clarification that the not-to-exceed amount is for past usage while the County waits for Federal funding to become available; and asked if it is anticipated that the County may receive an excess amount of funding as we are allowing more funding now. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-465 was unanimously approved.

BC2018-466

Department of Development, recommending a loan to Cleveland Rocks Holding, LLC in the amount of \$80,000.00 for assistance with environmental remediation, lead paint and asbestos abatement in connection with the redevelopment renovation of the historical Ohio City Masonic Center located at 2831 Franklin Blvd., Cleveland.

Funding Source: U.S. Environmental Protection Agency Revolving Loan Fund

Anthony Stella, Department of Development and Kevin Wojton, Cleveland Rocks Holding LLC, presented. Nan Baker asked for clarification that part of the renovation is for a makerspace/incubator to be placed within the facility; and asked how this resource differs from pre-existing incubator type establishments in Cleveland. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-466 was unanimously approved.

The following item was held at the request of the Fiscal Officer.

~~BC2018-467~~

~~Department of Information Technology, submitting an amendment to Contract No. CE1700334 with The Sidwell Company for maintenance on the Geographical Information System for the period 12/1/2017 – 12/31/2018 for additional funds in the amount not to exceed \$45,000.00.~~

~~Funding Source: To be determined~~

The following item was amended to include the funding source.

BC2018-468

Department of Information Technology, submitting an amendment to Contract No. CE1700336 with Environmental Systems Research Institute, Inc. for enterprise Geographic Information System Health Check and support services for the period 12/1/2017 - 12/31/2018 to expand the scope of services, to include ARC 360 and ARCGIS Enterprise Jumpstart basic services packages, effective 7/1/2018 and for additional funds in the amount not-to-exceed \$12,983.00.

Funding Source: ~~To be determined~~ **Enterprise Resource Planning**

Dennis Sullivan and Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked for clarification on whether this funding is part of the budgeted Capital expense or the operating expense; and asked if this amount was figured in when the Enterprise Resource Planning Project was initially proposed. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-468 was unanimously approved.

BC2018-469

Department of Information Technology,

a) Submitting an RFP exemption on RQ43023, which will result in an award recommendation to Dell Marketing in the amount not-to-exceed \$1,013.76 for the purchase of (2) Microsoft Project Professional Subscriptions to allow project management and tracking for the Veterans Service Commission.

b) Recommending an award on RQ43023 to Dell Marketing in the amount not-to-exceed \$1,013.76 for the purchase of (2) Microsoft Project Professional Subscriptions to allow project management and tracking for the Veterans Service Commission.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dennis Kennedy asked for clarification on whether the expenses are covered by the Department of Information Technology's General Fund or the Veterans Service Commission's General Fund. Nan Baker requested that in the future when the general fund is being used to cover expenses the specified Department's budget information should be indicated in the item details. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-469 was unanimously approved.

BC2018-470

Cuyahoga County Prosecutor's Office, recommending a sole source award on RQ41787 to Access Data Group, Inc. in the amount not-to-exceed \$11,100.00 for renewal of (12) Forensic Tool Kit recovery and examination software licenses for the period 1/31/2018 – 1/31/2019.

Funding Source: FY2017 ICAC TASK FORCE

Dave Frattare, Prosecutor's Office, presented. Mr. Frattare stated that the Ethics registration process has not been completed by the vendor, but he will make sure that occurs. Armond Budish asked if the additional licenses have already been renewed; and asked for clarification on why the start date reflects January of 2018 instead of July. Nan Baker asked for clarification on why the submission of this request was delayed. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-470 was unanimously approved and is contingent upon the vendor's completion of the Ethics registration process.

BC2018-471

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ41427 and enter into a contract with Child and Family Advocates of Cuyahoga County (95-1) in the amount not-to-exceed \$109,875.00 for the Guardian ad Litem Project for the period 7/15/2018 - 7/14/2019.

Funding Source: Health and Human Service Levy Funds – 35% Reimbursable - Title IV-E

Karen Lippman, Juvenile Court Division, presented. Dale Miller asked for clarification on whether 95 agencies received bid documents. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-471 was unanimously approved.

BC2018-472

Department of Public Safety and Justice Services, recommending an award on RQ42248 and enter into an agreement with the City of Cleveland in the amount not-to-exceed \$122,634.42 for prosecution services for domestic violence and sexual assault cases in connection with the FY2017 STOP Violence Against Women Act Grant Program for the period 1/1/2018 – 12/31/2018.

Funding Source: FY17 VAWA BLOCK GRANT

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Armond Budish asked for clarification on the number of staff being renewed or added. Nan Baker asked if staff are waiting for payment for services they have been providing for the past 6-months. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-472 was unanimously approved.

BC2018-473

Department of Public Safety and Justice Services, on behalf of the Sheriff's Department, recommending an award on RQ42124 and enter into a sole source contract with Sundance Systems, Inc. in the amount not-to-exceed \$79,800.00 for development, support and maintenance of an interface between the Sundance Records Management System and the Criminal Justice Information Sharing Data Warehouse for the period 7/24/2018 – 7/23/2023.

Funding Source: Criminal Justice Information Sharing; \$5.00 Fee

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dennis Kennedy asked for clarification on how many municipalities use the Sundance System; asked what the remaining communities are currently using; and asked if the goal of the project is to interface all systems with the Data Warehouse. Mr. Kennedy also asked why the County doesn't encourage all communities to utilize the Records Management System if Sundance is proprietary. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-473 was unanimously approved.

BC2018-474

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Submitting an RFP exemption on RQ42669, which will result in an award recommendation to Joseph's Home in the amount not-to-exceed \$267,547.00 for temporary housing and medical respite services for medically fragile homeless men for the period 7/1/2018 – 6/30/2019.

b) Recommending an award on RQ42669 and enter into a contract with Joseph's Home in the amount not-to-exceed \$267,547.00 for temporary housing and medical respite services for medically fragile homeless men for the period 7/1/2018 – 6/30/2019.

Funding Source: Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-474 was unanimously approved.

BC2018-475

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1800015 with Family Connections of Northeast Ohio for fiscal and administrative services for the Supporting Partnerships to Assure Ready Kids Program (SPARK) for Invest in Children for the period 1/1/2018 – 12/31/2019 for additional funds in the amount not-to-exceed \$201,500.00.

Funding Sources: Health and Human Services Levy - \$59,000.00

Grants: Stocker Foundation; Fowler Foundation; Third Federal and Cleveland Foundation - \$142,500.00

Marcos Cortes, Office of Early Childhood, presented. Nan Baker asked for clarification on how this early literacy program that targets toddlers differs from the Universal Pre-Kindergarten Program (UPK); asked why the SPARK program should be continued when the UPK Program is already in place; and asked for clarification on the start date of the provision of services. Mr. Budish commented that while the County has done a huge expansion of UPK, the Program is still reaching 46 hundred children out of a cohort eligible of over 20 thousand children. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-475 was unanimously approved.

BC2018-476

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ43081 and enter into an agreement with Cleveland Metropolitan School District in the amount not-to-exceed \$407,800.00 for school-based/community-based Closing the Achievement Gap Program services for the period 7/24/2018 – 12/31/2019.

Funding Source: Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. Nan Baker asked if this is a new program; asked for more details regarding youth who are at risk of not graduating high school; and asked if the youth would be encouraged to attend Community College. Ms. Baker also asked how many students will be impacted under the not-to-exceed amount. Dale Miller asked for confirmation that while this is a new program the services were discussed and expenses provided for in the biennial budget. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-476 was unanimously approved.

BC2018-477

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ43035 and enter into an agreement with Corporation for National and Community Service in the amount not-to-exceed \$2,500.00 for the provision of (7) VISTA members to provide volunteer services in connection with the AmeriCorps VISTA Program for the period 7/6/2018 – 7/6/2019.

Funding Source: 50% - Federal Funds and 50% Health and Human Services Levy Funds

Paul Porter, on behalf of the Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-477 was unanimously approved.

The total not-to-exceed amount for the following item was amended to add the amount for the City of Euclid.

BC2018-478

Department of Health and Human services/Division of Senior and Adult Services, recommending awards on RQ41917 and enter into an agreement and a contract with various providers (175-7) in the total amount not-to-exceed ~~\$57,224.00~~ **\$65,890.50** for development and implementation of Senior Center Innovation Programing in connection with the Senior Center Innovation Grant Program for the period 8/1/2018 – 7/31/2019:

Contract

a) University Settlement, Inc. in the amount of \$57,224.00

Agreement

b) City of Euclid in the amount of \$8,666.50

Funding Source: HEALTH & HUMAN SERVICES LEVY

Paul Porter, Division of Senior and Adult Services, presented. Nan Baker inquired about the low number of responsive bidders. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-478 was unanimously approved.

BC2018-479

Department of Health and Human services/Division of Senior and Adult Services,

a) Submitting an RFP exemption, which will result in an award recommendation to Western Reserve Area Agency on Aging in the estimated amount of \$10,000.00 for social work services for the PASSPORT Program for the period 7/1/2018 – 6/30/2020.

b) Submitting an agreement with Western Reserve Area Agency on Aging in the estimated amount of \$10,000.00 for social work services for the PASSPORT Program for the period 7/1/2018 – 6/30/2020.

Funding Source: Revenue Generating

Paul Porter, Division of Senior and Adult Services, presented. Joe Nanni asked if there is currently a waiting list for the PASSPORT Program and if so, asked that a list be provided to Council. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-479 was unanimously approved.

BC2018-480

Department of Sustainability,

a) Submitting an RFP exemption on RQ42575, which will result in an award recommendation to CycleHop, LLC in the amount not-to-exceed \$1,500.00 for the purchase of (25) UH bikeshare corporate memberships for County employees for the period 8/1/2018 – 8/1/2019.

b) Recommending an award on RQ42575 and enter into a contract with CycleHop, LLC in the amount not-to-exceed \$1,500.00 for the purchase of (25) UH bikeshare corporate memberships for County employees for the period 8/1/2018 – 8/1/2019.

Funding Source: Sustainability Projects fund

Stephanie Choi, Department of Sustainability, presented. Nan Baker asked how the program will be sustained once funding is exhausted in 2019; and asked if employees understand this is a one-year incentive to participate in the program. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-480 was unanimously approved.

C – Exemptions

BC2018-481

Department of Public Safety and Justice Services, recommending an alternate procurement process and exemption from aggregation for the STOP Violence Against Women Act Block Grant and Title II Formula Juvenile Justice Delinquency and Prevention Act Block Grant Programs for the period 7/23/2018 – 7/22/2023.

Funding Sources: Violence Against Women Act Grant & Juvenile Justice Delinquency Prevention Grants

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked for clarification on why this request does not include a not-to-exceed amount. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-481 was unanimously approved.

BC2018-482

Department of Public Safety and Justice Services, recommending an alternate procurement process and exemption from aggregation for reimbursement of eligible overtime and back-fill expenses to communities for specialized grant-funded training and exercise events for the period 7/23/2018 – 7/22/2023.

Funding Sources: Urban Area Security Initiative and State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-482 was unanimously approved.

BC2018-483

Department of Health and Human Services/Division of Senior and Adult Services, submitting an RFP exemption on RQ43072, which will result in an award recommendation to Playhouse Square Foundation in the amount not-to-exceed \$4,525.00 for refreshments and related services for Senior Movie Day participants being held on 8/10/2018.

Funding Source: Health and Human Services Levy Fund

Daniel Basta, on behalf of the Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-483 was unanimously approved.

D – Consent Agenda

Nan Baker referred to BC2018-487 and asked the reason for the late submission of a travel related item hosted by the Human Society of the United States; and ask for clarification on why funding for travel hosted by CHMURA is being paid out of the General Fund instead of the Economic Development Fund. Ms. Baker also referred to BC2018-488 Item No. CT-18-42826 associated with various HVAC motors for various County buildings and asked how many motors are being purchased under the not-to-exceed amount.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2017-484 through -488; Dale Miller seconded, the consent agenda items were unanimously approved.

BC2018-484

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1700085 with Diversified Infrastructure Services, Inc. for cleaning and televising of Sanitary Sewers in various Communities for the period 7/1/2017 – 12/31/2018 to extend the time period to 12/31/2019; no additional funds required.

Funding Source: Sewer District User Fees

BC2018-485

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2018-486

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Master Contract No. CE1700078 with various providers for adoption services for the period 1/1/2017 – 12/31/2018, by adding the provider Families First, Inc., effective 4/2/2018; no additional funds required.

Fiscal Office, Presenting Proposed Travel Requests for the week of 7/23/2018

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Works</i>	<i>Jen Huettich</i>	<i>A Conference entitled "Humane Society of the United States (HSUS) Animal Care Expo"</i>	<i>Humane Society of The United States</i>	<i>5/14/2018 - 5/16/2018</i>	<i>Kansas City, MO</i>	<i>**Airfare - \$345.10</i> <i>*Lodging- \$343.63</i> <i>*Ground Transportation - \$39.57</i> <i>*Meals - \$59.03</i> <i>Total -\$787.33</i>	<i>Dick Goddard Best Friends Medical Relief Fund.</i>

** Staff reimbursement*

*** Airfare was paid by the attendee who will seek reimbursement.*

This request was submitted after the event due to staffing transitions.

Purpose:

The expo offered over 65 professional development workshops with ten different tracks in the areas of animal welfare. This was the largest animal welfare conference offered to date. The industry leaders attending this conference offered intuitive ways to save costs and provided efficient ways to manage the county's Animal Shelter operation. The attendee gave a 90-minute presentation on how to grow a volunteer program and build a stainable program.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Works</i>	<i>Mindy Naticchioni</i>	<i>A Conference entitled "Best Friends National Conference"</i>	<i>Best Friends Animal Society</i>	<i>7/19/2018 - 7/21/2018</i>	<i>Los Angeles, CA</i>	<i>**Airfare - \$221.20</i> <i>*Ground Transportation - \$75.00</i> <i>*Meals - \$180.00</i> <i>*Baggage Fees - \$50.00</i> <i>Total -\$526.20</i>	<i>Dick Goddard Best Friends Medical Relief Fund.</i>

** Staff reimbursement*

***Airfare will be covered by a contract with the County's Travel Vendor – (\$221.20)*

Lodging will be paid for by Best Friend Animal Society in exchange for the attendee's presentation.

Purpose:

The attendee has been invited to attend the conference to give a presentation. The presentation is to discuss how Cuyahoga County has been successful at achieving life-saving through cooperation and collaboration in the Cleveland area. The conference brings like-minded people together, including some of the nation's leading and cutting-edge authorities in animal welfare, to share strategies and exchange ideas. It's a great place to learn how we can all work together to bring the country to no-kill by 2025.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Development</i>	<i>Paul Herdeg</i>	<i>A Conference entitled "CHMURA Economics 2018 User Conference and Jobs EQ Training"</i>	<i>CHMURA Economics</i>	<i>11/12/2018 - 11/15/2018</i>	<i>Middleburg, VA</i>	<i>*Registration Fees - \$900.00</i> <i>**Lodging- \$423.44</i> <i>**Mileage- \$335.72</i> <i>**Meals - \$69.00</i> <i>**Tolls - \$28.46</i> <i>Total - \$1,756.62</i>	<i>General Fund</i>

**Paid to the Host*

***Staff reimbursement*

Lodging will occur via Airbnb to save hotel costs.

Purpose:

As Cuyahoga County's primary user of its Chmura Economics online service for accessing a wide range of economic data, including non-published labor market and workforce statistics projections, Paul Herdeg will participate in the annual Chmura Economics user conference which will teach advanced techniques for maximizing the value of Cuyahoga County's subscription. In addition to conference sessions, the event includes hands on training in use of the Jobs Eq service which will result in a Jobs Eq certification. Information learned and skills developed at the conference and in the training will increase the value of Cuyahoga County's subscription.

Office of Procurement & Diversity, presenting proposed purchases for the week of 7/23/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>WT-18-43010</i>	<i>Legal notice: Propel Cuyahoga – Enterprise Workforce Service Request for Proposals</i>	<i>Cuyahoga Job and Family Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$700.00</i>	<i>Health and Human Services Levy Fund</i>
<i>IS-18-42910</i>	<i>(3) Sony digital cameras and lenses for Multi-Media Department</i>	<i>Department of Information Technology</i>	<i>Foto & Electronics Corporation</i>	<i>\$10,814.00</i>	<i>General Fund</i>
<i>IS-18-43119</i>	<i>(4) Nitro PDF Professional for Enterprise Licenses with Software Assurance for Fiscal Office</i>	<i>Department of Information Technology</i>	<i>Brown Enterprise Solutions LLC</i>	<i>\$656.00</i>	<i>General Fund</i>
<i>JA-18-41698</i>	<i>Sustainment equipment for various HazMat teams</i>	<i>Department of Public Safety and Justice Services</i>	<i>Indian Springs Manufacturing Co. Inc.</i>	<i>\$10,850.50</i>	<i>FY2016 Urban Area Security Initiative Grant</i>
<i>JA-18-43059</i>	<i>Legal notice: Downtown Cleveland Camera Project bid</i>	<i>Department of Public Safety and Justice Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>FY2016 Urban Area Security Initiative Grant</i>
<i>JA-18-43106</i>	<i>Lumber for training exercise simulation for Region 2 Urban Search and Rescue Team and other participants</i>	<i>Department of Public Safety and Justice Services</i>	<i>Cleveland Lumber Co.</i>	<i>\$4,253.80</i>	<i>FY2016 State Homeland Security Grant</i>
<i>CT-18-42826</i>	<i>Various HVAC motors for various County buildings</i>	<i>Department of Public Works</i>	<i>Johnstone Supply</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-42884</i>	<i>Suspension and spring repairs on various vehicles for Fleet Services (Road & Bridge)</i>	<i>Department of Public Works</i>	<i>EAB Truck Service</i>	<i>Not-to-exceed \$24,500.00</i>	<i>Road and Bridge Fund</i>
<i>CT-18-42975</i>	<i>Trailer tires for Trailer S-481 for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Tredoc Tire Services, LLC</i>	<i>\$928.25</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-43026</i>	<i>(4) Toughbook devices and related software for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Zones, Inc.</i>	<i>\$12,288.56</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-43040</i>	<i>Steam kettle for Jail Kitchen</i>	<i>Department of Public Works</i>	<i>Dean Supply</i>	<i>\$5,225.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-43043</i>	<i>Criminal file folders for Clerk of Courts</i>	<i>Department of Public Works</i>	<i>Tab Products Company, LLC</i>	<i>\$3,561.00</i>	<i>General Fund – Internal Service Fund</i>

CT-18-43044	Masonry supplies and tools for various County buildings	Department of Public Works	Bruder, Inc.	Not-to-exceed \$15,000.00	General Fund – Capital Projects
CT-18-43051	Grounds keeping zero-turn mower for landscaping	Department of Public Works	Shearer Equipment	\$8,600.65	General Fund – Internal Service Fund
CT-18-43055	(3) Dishwashers and (1) refrigerators for Cleveland Police Headquarters Building breakroom	Department of Public Works	MAS Inc.	\$1,630.00	General Fund – Capital Projects
CT-18-43071	Trailer tires for S-477 for Sanitary Engineer	Department of Public Works	Tredoc Tire Services, LLC	\$779.95	Sanitary Sewer Fund
CT-18-43092	Tires for various vehicles for Fleet Services	Department of Public Works	Best Buy Tire & Automotive Service LLC	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43093	Sanitary sewer and basin castings and supplies for Sanitary Engineer	Department of Public Works	East Jordan Iron Works, Inc.	Not-to-exceed \$24,500.00	Sanitary Sewer Fund
CT-18-43096	Duplex compressor for Jail 2	Department of Public Works	APO Pumps and Compressors Incorporated	\$8,171.00	General Fund – Internal Service Fund
CT-18-43102	Imprint envelopes for Print Shop	Department of Public Works	Digital Graphics	\$917.75	General Fund – Internal Service Fund
CT-18-43103	Inkjet photo paper prints for Division of Children and Family Services	Department of Public Works	Bernard R. Doyle Inc. dba Fastsigns	\$575.00	General Fund – Internal Service Fund
CT-18-43104	Catalog envelopes for Division of Senior and Adult Services	Department of Public Works	Western State Envelope and Label	\$626.14	General Fund – Internal Service Fund
CT-18-43108	Garmin Drive 50LMT 5" GPS devices for Sanitary Engineer	Department of Public Works	HPM Business Systems Inc.	\$897.77	Sanitary Sewer Fund
CT-18-43114	Body repair to Vehicle 18-56 for Sheriff's Department	Department of Public Works	Premier Auto Body & Collision Center, LLC	\$1,633.50	Internal Service Fund
CT-18-43116	Glass for 1 st Floor of Juvenile Justice Center	Department of Public Works	Glassworks, Inc.	\$817.25	General Fund – Internal Service Fund
CT-18-43121	Repair compactor for Jail 1	Department of Public Works	Precision Compaction Services	\$730.63	General Fund – Internal Service Fund
CT-18-43133	Various commercial building supplies	Department of Public Works	Aztec Steel Corporation	Not-to-exceed \$5,000.00	Road and Bridge Fund
CT-18-43134	Various commercial building supplies	Department of Public Works	Sherwin-Williams Co.	Not-to-exceed \$10,000.00	Road and Bridge Fund
CT-18-43135	Various supplies and materials for Print Shop	Department of Public Works	Millcraft Paper Company	Not-to-exceed \$15,000.00	General Fund – Internal Service Fund

CT-18-43136	Various commercial building supplies	Department of Public Works	Aries Distribution	Not-to-exceed \$7,000.00	General Fund – Internal Service Fund
CT-18-43137	Various commercial building supplies	Department of Public Works	Phillips Contractors Supply, LLC	Not-to-exceed \$7,000.00	General Fund – Internal Service Fund
CT-18-43138	Various commercial building supplies	Department of Public Works	Astro Supply	Not-to-exceed \$4,000.00	General Fund – Internal Service Fund
CT-18-43141	File folder for Public Defender's Office	Department of Public Works	United Finishing & Die Cutting Inc.	\$510.35	General Fund – Internal Service Fund
CT-18-43143	Various commercial building supplies	Department of Public Works	Airgas	Not-to-exceed \$12,000.00	General Fund – Internal Service Fund
CT-18-43145	Various tools and hardware	Department of Public Works	Hilti	Not-to-exceed \$15,000.00	General Fund – Internal Service Fund
CT-18-43148	Glossy chorus art paper for Print Shop	Department of Public Works	Millcraft Paper Company	\$763.50	General Fund – Internal Service Fund
CT-18-43154	Fire pump repair at Juvenile Justice Center	Department of Public Works	William Plotz Machine and Forge	\$1,075.50	General Fund – Internal Service Fund
WT-18-42632	Chair parts and repairs at Virgil Brown Building	Cuyahoga Job and Family Services	Ohio Desk Company	Not-to-exceed \$3,118.80	Health and Human Services Levy Fund
CF-18-43077	Rental, delivery, set up and take down of tents, tables and chairs for Family Fun Day Event on Public Square	Division of Children and Family Services	Party Safari	\$4,226.25	Health and Human Services Levy Fund
AU-18-42940	Legal notice: Block notice and forfeited land sale	Fiscal Office	Legal News Publishing	Not-to-exceed \$5,450.00	Real Estate Assessment Fund
CR-18-43047	Continuing Medical Education Application - Pathologist	Medical Examiner's Office	Case Western Reserve University	\$4,200.00	General Fund
SH-18-42887	Various equipment for Special Response Team at Jail	Sheriff's Department	Lawmens and Shooters	\$2,970.11	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>FC-18-43084</i>	<i>Family Centered Supports and Services: Summer camp*</i>	<i>Family and Children First Council</i>	<i>Help Foundation Inc.</i>	<i>\$840.00</i>	<i>State</i>
<i>FC-18-43086</i>	<i>Family Centered Supports and Services: Summer camp*</i>	<i>Family and Children First Council</i>	<i>City of Solon</i>	<i>\$1,025.00</i>	<i>State</i>
<i>FC-18-43088</i>	<i>Family Centered Supports and Services: Summer camp*</i>	<i>Family and Children First Council</i>	<i>Materials Girls World</i>	<i>\$3,000.00</i>	<i>State</i>
<i>FC-18-43089</i>	<i>Family Centered Supports and Services: Family memberships*</i>	<i>Family and Children First Council</i>	<i>City of Middleburg Heights</i>	<i>\$1,980.00</i>	<i>State</i>
<i>FC-18-43097</i>	<i>Family Centered Supports and Services: Summer camp*</i>	<i>Family and Children First Council</i>	<i>Fundamentals First Basketball Academy LLC</i>	<i>\$3,000.00</i>	<i>State</i>
<i>CR-18-43090</i>	<i>Toxicology testing**</i>	<i>Medical Examiner's Office</i>	<i>Axis Forensic Toxicology</i>	<i>\$1,175.00</i>	<i>Medical Examiner's Office Lab Fund</i>

**Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.*

***Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
JC-18-42888	Bread – August - October	Juvenile Court	Schwebel Baking Company	\$7,824.00	General Fund
JC-18-42889	Milk – August - October	Juvenile Court	Borden Dairy Company of Ohio, LLC.	\$16,519.08	General Fund
JC-18-42890	Canned fruit – August - October	Juvenile Court	JNS Foods, LLC	\$7,157.40	General Fund
JC-18-42891	Pork and beans/ miscellaneous items– August - October	Juvenile Court	JNS Foods	\$2,709.00	General Fund
JC-18-42891	Pork and beans/ miscellaneous items– August - October	Juvenile Court	Gordon Food Service, Inc.	\$2,061.51	General Fund
JC-18-42892	Frozen vegetables – August - October	Juvenile Court	Gordon Food Service, Inc.	\$10,486.44	General Fund
JC-18-42893	Dairy Products – August - October	Juvenile Court	Gordon Food Service, Inc.	\$914.40	General Fund
JC-18-42894	Lunch meat – August - October	Juvenile Court	Gordon Food Service, Inc.	\$655.62	General Fund
JC-18-42895	Meat – August - October	Juvenile Court	Gordon Food Service, Inc.	\$11,003.28	General Fund
JC-18-42896	Fresh fruit – August - October	Juvenile Court	The Sanson Company	\$14,180.25	General Fund

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12: 12 p.m.

Item Details

IV. Contracts and Awards

A – Tabled Items

BC2018-467

Department of Information Technology

GIS Maintenance – Filing Areas: update filing areas feature class. The County's Filing Area features are incomplete and/or are missing key attribute information which limits its accuracy and usefulness. Use source materials to update filing Areas, making the filing Areas more useful in determining land use, ownership, and history. This is the best way to update stale data in a timely manner.

B – New Items for Review

BC2018-489

The Department of Public Works is recommending an award for (2) 2019 F-450 Crew Trucks. This will be a Purchase Order (PO) in the amount of \$129,355.00.

These (2) Crew Trucks are for the Department of Public Works Road & Bridge Division. These (2) Crew Trucks will replace (2) 2006 F-450 Crew Trucks.

This Purchase Order (PO) is for (2) 2019 F-450 Crew Trucks.

Procurement

Identify the original procurement method on the contract/purchase:

RFB Informal Bid - Purchase Order (PO) in the amount of \$129,355.00.

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Vendor Name: Donnell Ford

Street address: 7955 Market Street

City, State, and Zip Code: Youngstown, OH 44512

Contact person is Greg Beule

Project Status

This Item is on a critical action path, because vehicles are needed now to replace older models this is a savings of \$17,304.00 to the County.

Funding

Funding has been approved through Special Revenue Fund-Gas & License Fees.

The schedule of payments is by invoice.

BC2018-490

The Department of Public Works is requesting authority to pay Downtown Cleveland Alliance an amount not to exceed \$18,000 for event coordination, staging, and supplies for the 2018 Cuyahoga County Detroit Superior Bridge Event that will be held on August 18, 2018. The event will showcase the 100th anniversary of the historic bridge and is open to all. Last year over 12,000 residents participated in the free tour. The event will include educational instruction and special access to the under part of the bridge.

The primary goal of this request is to authorize payment to Downtown Cleveland Alliance for costs associated with programming this free event including staging, tents, power/sound, entertainment, supplies, etc.

Procurement
N/A

Contractor and Project Information
Downtown Cleveland Alliance
1010 Euclid Avenue, 3rd floor
Cleveland, Ohio 44115
The President & CEO is Joe Marinucci

Project Status and Planning
The Bridge Tour Event is part of the SPARX City Hop event, taking place annually. This year, the event takes place on August 18, 2018. Funding The project is funded by Road & Bridge 100%.

BC2018-491

Department of Development
This is for Foreclosure Prevention and Real Property Tax Counseling services to keep residents from losing their homes and help with their taxes able to get on a payment plan. This will teach residents to be able to budget their finances. This will be used in the Cuyahoga Urban County.

BC2018-492

Department of Development
Legal Aid will be responsible for the Tenant Information Line. Contract was delayed in processing. Will attempt to submit months earlier to avoid delays in the future. The Tenant Information Line was previously supported by the Cleveland Tenant Organization which recently ceased operations. With more than 20,000 evictions filed in Cuyahoga County annually, renters need specialized information regarding their rights and responsibilities. The U. S. Department of Housing and Urban Development requires Cuyahoga County as a funding recipient to affirmatively further fair housing.

An RFP exemption is needed as an RFP process was used (RQ41529) however, the organization that would normally responded to the RFP ceased operations after the RFP closing date. Therefore, legal aid was not able to respond to the RFP. Request for funding was reviewed and recommended by department staff. Executive office made aware and in agreement

BC2018-493

The Department of Development is providing support of \$1,000 to the Engage Cleveland's 5th Annual Young Professionals week event.

Engage! Cleveland serves as a catalyst for Cleveland's young professional community and brings awareness of the YP community. EC is a hub for all things young professional happening in Cleveland. Our goal is to attract, engage and retain young, diverse talent to Greater Cleveland by connecting young professionals to people, organizations and events. We also provide support and resources to young professional organizations, employers and nonprofit organizations.

The Young Professional Week is the Annual Event that highlights all that Cleveland has to offer and attracts over 2,400 attendees. During this week of events, we offer 30+ events and programs that showcase Cleveland Businesses, nonprofits, places, and people with the hope young professionals fall in love with their city and want to stay here.

I entered the following for the two late questions: 1. Why is the request for payment being submitted late?

Payments was being processed on an office voucher as this item was on the approved exemption list; however, most recently the Fiscal Office stop processing payments on Office Vouchers over \$500.00.

What is being done to prevent this from reoccurring?

Will submit request for payment as invoices are received.

A competitive process is not applicable; the operational support payment is discretionary.

BC2018-494

Department of Information Technology

Maintenance services for county scanners. Ensuring that scanners that are off manufacturer warranty are covered. This is the effective solution for this matter. This will be used throughout the county buildings.

Department of Information Technology) requesting approval of a (contract) with (Endicott Microfilm, Inc.) for the anticipated cost (not-to-exceed \$499,865.84). The anticipated start-completion dates are 7/30/2018 - 7/29/2020. The primary goals of the project are (to provide maintenance for scanners countywide).

Procurement

The procurement method for this project was (RFP). The total value of the (RFP) is (\$499,865.84).

The (RFP) was closed on (3/12/18). There is an SBE or DBE participation/goal (3% SBE, 12% MBE, 5% WBE).

Contractor and Project Information

(Endicott Microfilm, Inc.)

(642 High Street)

(Hamilton, Ohio 45011)

Project Status and Planning

The project is on a critical action path because (scanners presently not covered under maintenance)

Funding

The project is funded General Fund

BC2018-495

Department of Information Technology

This is for the Purchase of seventy-five (75) VDI Thin Clients/PC for training. Provide PC Training configurations for multiple agencies at the Westshore training facility. Virtualization allows a single facility to change pc configurations instantly. For example, ERP training from 8-10 am with Customer Service training occurring 10:30 – Noon. We researched multiple solutions with consultants. Design sessions were additionally held with State Of Ohio input. This will be used at the Westshore Training Center.

An RFP exemption is needed as This purchase is being done via State Contract# 534363 from MNJ Technologies Direct Inc. This is a new purchase for the county. This contract was competitively bid by the state of Ohio and expires 11/28/2019. MNJ Technologies Direct Inc is a certified Igel reseller and is a State Contract# 534363. The quote provided by MNJ Technologies Direct Inc. is \$19.25 below State Contract pricing, providing a saving of \$1,443.75 for the county.

BC2018-496

The Appraisal Department of the Fiscal Office is requesting approval of an Event Agreement with Cuyahoga Community College for an amount not-to-exceed \$9,480.00 for holding of Informal Taxpayer Conferences for the 2018 Sexennial Appraisal August 6-22, 2018.

No Bid Exemption – Cuyahoga Community College is a Cuyahoga County partner. Informal Taxpayer conferences have been held at the college for the last two appraisal cycles. Cuyahoga Community College is easily accessible for all residents of Cuyahoga County with free parking.

Approval of Contract – Not to exceed \$ 9,480.00

Procurement:

The procurement method of this agreement is a contract. The payment will be made from the Real Estate Assessment Fund (REA). Cuyahoga Community College (and the Tri-C Foundation) are considered government entities and fall within Exemption #1 of the updated 2018 Exemption list.

Project Status and Planning:

Informal Taxpayer Conferences occur every three years.

- 2018 Conference Schedule:

1. Tri-C East: August 6, 2018 - August 10, 2018
2. Tri-C West: August 13, 2018 – August 17, 2018
3. Tri-C Ford Room: August 20 – August 22, 2018

- 2018 Conference Times:

1. 10:00 a.m. – 7:30 p.m. Monday – Thursday
2. 9:00 a.m. – 1:00 p.m. Fridays and Wednesday, August 22, 2018

- 2018 Informal Notices:

1. Mailed last week of July 2018

Contractor and Project Information:

Cuyahoga Community College District
District Administrative Services
700 Carnegie Avenue Cleveland, OH 44115-2878

BC2018-497

The Department of Public Safety and Justice Services is requesting approval of a contract with Aladtec for the anticipated cost not-to-exceed \$4,990.00. The anticipated start-completion dates are 07/31/2018- 07/31/2020.

Aladtec is a web-based scheduling and communication system for public safety services. Aladtec will allow CECOMS supervisors to template out complex schedules and have them automatically entered into the system. It allows all employees to see changes and updates to the schedule as soon as they occur. It will streamline the scheduling process itself, as well as the processes for time off requests, call offs, shift trades, etc.

CECOMS currently has one of the Supervisors doing the monthly schedule manually in Publisher. This is a time-consuming process and the schedule is ever-changing making it even more difficult to keep up with. CECOMS Supervisors are also responsible for filling open shifts. The current process for this is to call each staff member individually to offer the vacant shift, this is also a very time-consuming process. The software will allow Supervisors to see which employees can be scheduled without going into overtime and they'll also receive alerts when they are about to schedule someone into overtime. This feature will be a cost savings to the CECOMS overtime budget.

Procurement

The procurement method for this project was an informal RFB. The total value of the RFB is \$4,990.00. The informal RFB was closed on 1/15/18.

There were five bid responses pulled from BuySpeed; PSJS/CECOMS had the four lowest priced vendors demonstrate their products. It was determined that the lowest priced vendor did not meet one of the required bid specs. The next lowest vendor declined the opportunity, so PSJS/CECOMS is moving forward with the third vendor.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Aladtec, Inc.

387 Arrow Court, Suite 101

River Falls, WI 54022

Council District (n/a)

The VP of Operations for the contractor/vendor is Bob Casey

Project Status and Planning

The project will have a one-time implementation/set up process and then to continue service there will be a reoccurring annual service fee.

Implementation/set up will take place upon execution of the contract.

BC2018-498

Department of Public Safety and Justice Services/Witness Victim

This award directly funds victim advocacy in Cuyahoga County. Witness Victim Service Center will provide justice system advocacy throughout the Cleveland Municipal Court and the Cuyahoga County Court of Common Pleas, General and Juvenile Divisions. Award provides salary and fringes for approximately 3.75 full time staff.

The primary goals of the project are: Advocates funded through this grant will work directly with victims to assure their needs and voices are heard within the criminal justice system from police investigations to post conviction matters. Comprehensive information, court accompaniment, connection with law enforcement and prosecutors, victim assistance for trial preparation, witness preparation, victim impact statement preparation, post sentencing information for V.I.N.E., information and assistance with Victims of Crime Program applications and follow-up with probation/parole officers, represent a portion of the direct services provided by WVSC advocates.

Procurement

There is no procurement related to the acceptance of this grant award

Contractor and Project Information

The address of the projects varies, but the address of the fiscal agent for all the projects is:
Cuyahoga County Public Safety & Justice Services Fiscal Services
2079 East Ninth Street, 5-200
Cleveland, Ohio 44115

Council Districts: all districts across Cuyahoga County benefit from this funding.

The County Executive is Armond Budish

Same as above

Project Status and Planning

Funding is released annually, provided Congress allocates the funding to the states.

The project dates are 10/1/2018 – 9/30/2019.

The project is not a critical action path.

The project term has not begun.

Grant Award, when received, will require wet signature.

Funding

The project is funded 80% by federal grant dollars passed through the Ohio Attorney General's Office. The grant requires a 20% cash match which is funded through the Witness Victim Service Center HHS budget and was included in the 2018 OBM approved budget.

This grant award is not specified OBM in the current year budget.

The schedule term of reimbursement is quarterly. No amount is specified per quarterly reporting. All funds must be expended by September 30, 2019.

BC2018-499

Family and Children First Council

East Cleveland City School District shall provide school-based Closing the Achievement Gap services to all eligible enrolled youth in the East Cleveland School District. This program will address the achievement gap that happens for students in grades 9 through 12 who are in academic danger with the following risk factors: Students who have failed two or more classes, have been absent 36 days or more, have received five or more days of out-of-school suspensions, or have been held back a grade (over age for grade level). Increase graduation rates in inner-ring suburbs, increase attendance, improve grade point average, and provide exposure opportunities for youth who meet program criteria.

The Cuyahoga County Council received a request from four suburban school districts requesting assistance with their youth population. The community requests were sent directly to several County Council Members. Based on those requests, this item was added by County Council in the 2014-15 budget cycle with expansion in 2017-18 budget cycle. The communities expressed concerns related to safety, academic scores, and truancy. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic landscapes have changed in the past seven years. This program will be implemented in the following school district: East Cleveland City School District.

BC2018-500

Division of Senior and Adult Services requesting approval of a Department Order with Blue Chip Broadcasting LTD dba Radio One - WZAK 93.1 FM and WJMO 1490 AM for the anticipated cost (\$995.00). The services being provided are for radio advertisement.

52 Radio Ad Spots to advertise Senior Movie Day 2018 to listeners. This will contribute to avoiding and/or reducing isolation experienced by seniors by identifying a structured cognitive activity that mentally stimulates individuals.

The primary goals of the project are to promote the upcoming annual Cuyahoga County "Senior Movie Day" event through radio ad initiatives and to promote a structured activity event that will mentally stimulate individuals; thereby, avoiding and/or reducing isolation experienced by seniors and adults in Cuyahoga County.

The procurement method for this project was an Exemption. The total value of the RFP Exemption is \$995.00.

The (above procurement method) was closed on (07/17/18) and received an RFP exemption on 07/20/18).

Contractor and Project Information

(BLUE CHIP BROADCASTING LTD dba Radio One - WZAK – 93.1 FM and WJMO – 1490 AM)

(6555 Carnegie Avenue – Suite 100)

(Cleveland, Ohio 44103-4619)

Council District (7)

The (Principal, Eddie Harrell Jr.) for the contractor/vendor is ()

The address or location of the project is: (all Cuyahoga County/Northeast Ohio):

The project is located in Council District (All Districts)

The project (reoccurs annually).

The project is on a critical action path because (The vendor is scheduled to run radio air spots commencing on July 30, 2018, to advertise the upcoming annual “Senior Movie Day” event being held on August 10, 2018.).

Funding

The project is funded (100% by the Cuyahoga County Health and Human Services Levy.)
The schedule of payments is (one-time payment by invoice.)

BC2018-501

Division of Senior and Adult Services requesting approval of a Department Order with IDEASTREAM dba WCPN 90.3 FM and WCLV 104.9 FM for the anticipated cost (\$990.00). The services being provided are for radio advertisement.

DSAS seeks to procure (26) thirty second radio commercial spots to advertise Cuyahoga County's annual Senior Movie Day 2018 to listeners. Radio ads to be scheduled for 8/2/18-8/7/18. This will contribute to avoiding and/or reducing isolation experienced by seniors, along with identifying a structured cognitive activity that mentally stimulates the seniors in Cuyahoga County.

The primary goals of the project are to promote the upcoming annual Cuyahoga County “Senior Movie Day” event utilizing radio ad messaging and to promote a structured activity event that will mentally stimulate individuals; thereby, avoiding and/or reducing isolation experienced by seniors and adults in Cuyahoga County.

Procurement

The procurement method for this project was (Exemption The total value of the (RFP Exemption is \$990.00). The (above procurement method) was closed on (07/18/18) and received an (RFP exemption on 07/20/18).

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):
(IDEASTREAM dba WCPN 90.3 FM - and WCLV 104.9 FM)

(1375 Euclid Ave.)

(Cleveland, Ohio 44115)

Council District (7)

The (Principal, Jan Silla) for the contractor/vendor is

The address or location of the project is: (all Cuyahoga County/Northeast Ohio)

The project is located in Council District (All Districts)

The project is on a critical action path because The vendor is scheduled to run radio air spots commencing on August 2, 2018, to advertise the upcoming annual “Senior Movie Day” event being held on August 10, 2018.

Funding

The project is funded (100% by the Cuyahoga County Health and Human Services Levy.)
The schedule of payments is (one-time payment by invoice.)

C – Exemptions

BC2018-502

Sheriff's Department,

As part of the FY15 Prison Rape Elimination Act (PREA) grant, a study of the PREA program and steps for implementing the Act in the Jail must be conducted by an accredited local university or college. The findings will be documented and submitted to the PREA Resource Center. Funding of \$30,000 was originally set aside in the grant to complete this milestone and approved under BOC No. 2018-121.

However, the \$30,000 was determined not to be sufficient funding by the jail social services staff and additional funds within the grant became available due to other contractual estimates coming in lower than originally budgeted. The new amount for this part of the project is \$43,389.12 and will be funded 100% by the grant.

BC2018-503

Corrections Planning Board

The purpose of this project is to reduce the number of offenders remanded to the Ohio Department of Rehabilitation and Corrections with Cognitive Behavioral Interventions and job placement for probationers.

The approach will result in a reduction of the number of offenders, both male and female, with F4 and F5 offenses remanded to the ODRC. The goal is to provide cognitive behavior interventions, vocational counseling in order to teach individuals how to identify and manage high risk situations related to obtaining and maintaining successful employment. Research of best practice approaches to offenders maintaining meaningful employment and statistics from the National Institute of Justice. This will be used at Common Pleas Court and Adult Probation Department.

A fair evaluation was completed. Presentation, experience and proposals were made to the Corrections Planning Board and Common Pleas Court. The vendor who showed the highest success rate for offenders was chosen.

D – Consent Agenda

BC2018-504

Department of Public Safety and Justice Services, Witness Victim

This award directly funds victim advocacy in Cuyahoga County. This advocate placement is in Juvenile Court for victims of crime perpetrated by juveniles. SVAA contributes \$15,030 to the salary of this position. The remaining salary and fringe benefits are funded from the Witness Victim Service Center HHS fund.

The primary goals of the project are: The advocates funded through this grant will work directly with victims to assure their needs and voices are heard within the criminal justice system from police investigations to post conviction matters. Comprehensive information, court accompaniment, connection with law enforcement and prosecutors, victim assistance for trial preparation, witness preparation, victim impact statement preparation, post sentencing information for V.I.N.E., information and assistance with Victims of Crime Program applications and follow-up with probation/parole officers, represent a portion of the direct services provided by WVSC advocates.

Procurement

There is no procurement related to the acceptance of this grant award

Contractor and Project Information

The address of the projects varies, but the address of the fiscal agent for all the projects is:
Cuyahoga County Public Safety & Justice Services Fiscal Services
2079 East Ninth Street, 5-200
Cleveland, Ohio 44115

Council Districts: all districts across Cuyahoga County benefit from this funding.

The County Executive is Armond Budish

same as above

Project Status and Planning

Funding is released annually by the State Victims Assistance Act through the Ohio Attorney General's Office.

The project dates are 10/1/2018 – 9/30/2019.

The project is not a critical action path.

The project term has not begun.

Grant Award, when received, will require wet signature.

Funding

The project is funded by State grant dollars. No match is required for this award.

This grant award is not specified OBM in the current year budget.

The schedule term of reimbursement is quarterly. No amount is specified per quarterly reporting. All funds must be expended by September 30, 2019.

BC2018-505

Department of Development

Kathleen Krizman

Requesting authority to enter into a federally funded homeowner rehabilitation loan in the amount of \$9,525.00.

Homeowner loan includes an agreement with the following:

Difrancesco and Sons Inc., in the amount not to exceed \$9,525.00 of which \$2,000.00 is contingency for unforeseen circumstances; for the purpose of replacing front and rear steps and removing and replacing tub with shower.

All documents related to this activity will be submitted in a separate action.

Taxes are current as of June 14, 2018

Mary Hall

Requesting authority to enter into a federally funded homeowner rehabilitation loan in the amount of \$21,030.00.

Homeowner loan includes an agreement with the following:

MCM Homeservices, in the amount not to exceed \$21,030.00 of which \$3,505.00 is contingency for unforeseen circumstances; for the purpose of lead work in conjunction with the lead program.

All documents related to this activity will be submitted in a separate action.

Taxes current as of 6/14/18.

BC2018-506

(See related items for proposed travel requests for the week of 7/30/2018 in Section D. above)

BC2018-507

(See related items for proposed purchases for the week of 7/30/2018 in Section D. above)