



**Cuyahoga County Board of Control Agenda
Monday, October 15, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 10/9/18

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2018-691

Department of Public Works, submitting an amendment to Contract No. CE1700275 with Wiss, Janney, Elstner Associates, Inc. for general architectural engineering services for the period 11/28/2017 – 11/27/2020 for additional funds in the amount not-to-exceed \$100,000.00

Funding Source: General Fund – Capital Improvement

BC2018-692

Department of Information Technology,

a) Submitting an RFP exemption on RQ43773, which will result in an award recommendation to EP Technology Inc. in the amount of \$3,874.00 for the purchase of miscellaneous operating supplies for Microplex F-60HD and F-90HD Mainframe Printers.

b) Recommending an award on RQ43773 to EP Technology Inc. in the amount of \$3,874.00 for the purchase of miscellaneous operating supplies for Microplex F-60HD and F-90HD Mainframe Printers.

Funding Source: General Fund

BC2018-693

Department of Human Resources, submitting an amendment to Master Agreement No. AG1700002 with The MetroHealth System for various services for the period 1/1/2017 – 12/31/2018 to expand the scope of services to add Flu Shot services, effective 9/26/2018 and for additional funds in the amount not-to-exceed \$70,000.00.

Funding Source: Self Insurance Fund - Wellness

BC2018-694

Fiscal Office,

a) Submitting an RFP exemption on RQ43634, which will result in an award recommendation to Midwest Presort Mailing Services, Inc. dba Midwest Direct in the amount not-to-exceed \$17,833.38 for printing and mailing of (60,900) 2019 Dog License Applications in accordance with Ohio Revised Code Sections 955.01 and 955.013.

b) Recommending an award on RQ43634 to Midwest Presort Mailing Services, Inc. dba Midwest Direct in the amount not-to-exceed \$17,833.38 for printing and mailing of (60,900) 2019 Dog License Applications in accordance with Ohio Revised Code Section 955.01 and 955.013.

Funding Source: Dog Kennel Fund

BC2018-695

Fiscal Office,

a) Submitting an RFP exemption on RQ43631, which will result in an award recommendation to International Identification, Inc. dba National Band and Tag Co. in the amount not-to-exceed \$9,090.00 for the purchase of (80,000) 2019 Metal Dog Tags in accordance with Ohio Revised Code Section 955.08.

b) Recommending an award on RQ43631 to International Identification, Inc. dba National Band and Tag Co. in the amount not-to-exceed \$9,090.00 for the purchase of (80,000) 2019 Metal Dog Tags in accordance with Ohio Revised Code Section 955.08.

Funding Source: Dog Kennel Fund

BC2018-696

Fiscal Office/Office of the Treasurer, submitting an amendment to Contract No. CE1400319 with F&E Check Protector Company of Ohio dba F&E Payment Pros for licensing, support, training and maintenance services on the Digital Remittance Processing System for the period 10/1/2014 - 9/30/2018 to extend the time period to 9/30/2019 and for additional funds in the amount not-to-exceed \$9,335.00.

Funding Source: General Fund

BC2018-697

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800292 with Stella Maris, Inc. for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2018 – 6/30/2019 for additional funds in the amount not-to-exceed \$70,000.00.

Funding Source: Health and Human Services Levy Fund

C. – Consent Agenda

BC2018-698

Department of Human Resources submitting an agreement with American Specialty Health Fitness, Inc. to participate in the Active and Fit Direct Program for the provision of health and wellness club options for Cuyahoga County employees and their eligible dependents for the period 9/1/2018 – 8/31/2019.

Funding Source: N/A

BC2018-699

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a Master Contract with various providers for the expansion of Universal Pre-Kindergarten in Cuyahoga County for the period 8/1/2017 – 7/31/2020 to modify the scope of services, effective, 8/1/2018; no additional funds required:

- a) Menorah Park Center for Senior Living Bet Moschav Zekenim Hadati
- b) Advanced Solutions for Education, Inc. dba Horizon Child Development Center- Cleveland
- c) HLC Euclid, LLC dba Horizon Learning Centers – Euclid
- d) Horizon Education Centers – Market Square Horizon Education Center
- e) Horizon Education Centers – Old Brooklyn
- f) Robbie Lawrence-Willis – Little Achiever’s Learning Center
- g) Murtis Taylor Human Services System - Glenville/KRT
- h) Murtis Taylor Human Services System - Mt. Pleasant Child Enrichment Center
- i) Salvation Army of Greater Cleveland
- j) St. Peter's Child Care Center Inc.
- k) Catholic Charities Corporation – Early Childhood Center at Arbor Park
- l) Catholic Charities Corporation – Early Learning Program St. Ignatius
- m) Catholic Charities Corporation – Rainbow Terrace Head Start
- n) The Centers for Families and Children
- o) Council for Economic Opportunities in Greater Cleveland – William Patrick Day Early Learning Center
- p) Council for Economic Opportunities in Greater Cleveland – Willard Head Start Center
- q) Council for Economic Opportunities in Greater Cleveland – Puritas Head Start Center
- r) Council for Economic Opportunities in Greater Cleveland – Green Road Early Learning Center
- s) Council for Economic Opportunities in Greater Cleveland – George Forbes Early Learning Center
- t) Council for Economic Opportunities in Greater Cleveland – Carl B. Stokes Head Start Center
- u) Bedford City School District
- v) Berea City School District
- w) Cleveland Heights-University Heights City School District – Noble Elementary School
- x) Cleveland Heights-University Heights City School District – Gearity Elementary School
- y) Cleveland Heights-University Heights City School District – Oxford Elementary School
- z) Garfield Heights City Schools
- aa) Lakewood City Schools
- ab) Maple Heights City School District

- ac) Warrensville Heights City School District
- ad) Cleveland Municipal School District – Clark Elementary School
- ae) Cleveland Municipal School District – Garfield Elementary School
- af) Cleveland Municipal School District – Sunbeam Elementary School
- ag) Cleveland Municipal School District – Willow Elementary School
- ah) Cleveland Municipal School District – William Cullen Bryant Elementary School

Funding Source: Original Contract – Health and Human Services and Cleveland Foundation Grant

BC2018-700

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting authority to apply for and accept grant funds from the Cleveland Foundation in the amount of \$174,807.00 for implementation of the Language Environment Analysis (LENA) Grow Professional Development Program in connection with the Improving Child Care Classrooms Via LENA Project for the period 1/1/2019 – 12/31/2019.

Funding Source: Cleveland Foundation Grant

BC2018-701

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting authority to apply for and accept grant funds from the Cleveland Foundation in the amount of \$125,000.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Early Literacy Program for the period 10/1/2018 – 9/30/2019.

Funding Source: Cleveland Foundation Grant

BC2018-702

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting authority to apply for and accept grant funds from the Cleveland Foundation in the amount of \$25,000.00 for the Expanding the Early Childhood Mental Health Workforce: A Planning Year Project for the period 1/1/2019 – 12/31/2019.

Funding Source: Cleveland Foundation Grant

BC2018-703

Fiscal Office, Presenting Proposed Travel Requests for the week of 10/15/2018

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Works	Ksenija Tatic	A Conference entitled "Greenbuild 2018 International Conference and Expo"	United States Green Building Council (USBGC)	11/14/-11/18/2018	Chicago, IL	**Registration - \$900.00 **Lodging- \$934.52 **Meals - \$300.00 **Ground Transportation- \$250.00 Total - \$2,384.52	General Fund -

**Staff reimbursement

Purpose:

Greenbuild International Conference and Expo is the face to face experience for sustainability in the built environment. It's for professionals in architecture, construction, engineering, planning, and interior design who depend on thoughtful and ethical solutions which promote wellness and resiliency in construction and urban development. Greenbuild offers continuing education (CE) hours for education sessions, most expo hall education, workshops and tours.

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Cuyahoga Job and Family Services	(5) Crystal Haynes, Megan Lewis, Michelle Russell, Brytni White – Thomas, and Michael Tyczynski	A Conference entitled “United Council on Welfare Fraud (UCOWF) Training Conference”	United Council on Welfare Fraud	9/10/- 9/13/2018	Milwaukee, Wisconsin	*Registration Fees - \$1,705.00 **Lodging- \$1,817.44 **Meals - \$657.00 **Parking - \$180.00 ***Airfare – \$779.80 Total - \$5,139.24	Federal Financial Participation Fund – 66% State Fund – 34%

*Paid to the Host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor – **(\$779.80)**

Purpose:

The United Council on Welfare Fraud (UCOWF) Training Conference features multiple training tracks and workshop sessions that are tailored to new and experienced investigators, program administrators and eligibility and recovery specialists. The focus of the annual conference is to share the best practices and present new ideas that are in place from around the nation that enhance agency efforts to prevent, detect, investigate, prosecute and recover lost tax dollars due to fraud.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Health and Human Services – Cuyahoga Job and Family Services	Joyce Perez – Stable	A meeting entitled “The Midwest Urban Partners Meeting”	The Midwest Urban Partners	11/7/- 11/9/2018	Chicago, IL	***Airfare- \$306.40 **Lodging- \$439.20 **Meals - \$128.00 **Parking- \$60.00 **Baggage- \$25.00 Total - \$958.60	Health and Human Services Levy

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – **(\$306.40)**

Purpose:

The Midwest Urban Partners Meeting brings committee members together to prioritize initiatives set forth by the Midwest Partners in Program Improvement Board and Steering Committee aimed at improving the region’s payment accuracy of benefits and application timeliness within urban offices.

BC2018-704

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/15/2018

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-18-43835	Legal notice: Purchase of (3) drones for Fire, Law Enforcement and Department of Public Works bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	General Fund
CT-18-43686	Brass Culvert Software subscription for Road and Bridge	Department of Public Works	Wyoming Department of Transportation	\$550.00	Road and Bridge Fund
CT-18-43753	Portable wheel load scale rental to weigh vehicles	Department of Public Works	Buckeye Scale LLC	\$9,000.00	Sanitary Sewer Fund
CT-18-43762	Body damage repair and paint services for Fleet Services	Department of Public Works	Premier Auto Body & Collision Center, LLC	Not-to-exceed \$15,000.00	General Fund – Internal Service Fund
CT-18-43774	Doors and hardware for remodeling of Courtroom 213 at Probate Court	Department of Public Works	Doors and Hardware Inc.	\$4,450.00	General Fund – Capital Projects
CT-18-43830	Plumbing supplies for various County buildings	Department of Public Works	Lakeside Supply	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43861	(1) 2019 Ford Fusion S for Prosecutor's Office	Department of Public Works	Bob Gillingham Ford	\$18,152.50	General Fund
SH-18-43603	Ammunition for Law Enforcement Officers	Sheriff's Department	Vance Outdoors, Inc.	\$23,573.60	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-18-43142	Various building supplies and tools for Road and Bridge, Facilities and Sanitary Engineer	Department of Public Works	Grainger Industrial Supply	Not-to-exceed \$55,000.00	\$25,000.00 - General Fund – Internal Service Fund \$25,000.00 - Sanitary Sewer Fund \$5,000.00 – Road and Bridge Fund
JC-18-43533	Bread – November - December	Juvenile Court	Schwebel Baking Company	\$8,550.00	General Fund
JC-18-43534	Milk – November - December	Juvenile Court	Borden Dairy Company of Ohio, LLC	\$17,245.08	General Fund
JC-18-43535	Peaches – November - December	Juvenile Court	V & J Services	\$5,747.45	General Fund
JC-18-43536	Pork and Beans – November - December	Juvenile Court	Gordon Food Service	\$5,190.87	General Fund
JC-18-43537	Lima beans – November - December	Juvenile Court	Gordon Food Service	\$14,891.13	General Fund
JC-18-43538	Dairy products – November - December	Juvenile Court	Gordon Food Service	\$696.72	General Fund
JC-18-43539	Lunch meats – November - December	Juvenile Court	Gordon Food Service	\$452.10	General Fund
JC-18-43540	Meats – November - December	Juvenile Court	Gordon Food Service	\$10,663.80	General Fund
JC-18-43541	Bananas – November - December	Juvenile Court	The Sanson Company	\$13,931.25	General Fund

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a loan agreement with MO Professional Building, LLC in the amount of \$300,000.00 to provide funding assistance for the redevelopment of the Heritage Building Project located at 6500 Pearl Road, Parma Heights for the period 7/27/2018 – 7/26/2033.

Funding Source: Economic Development Fund

Item No. 2

Department of Development, submitting a housing rehabilitation Contract with C.B. Mullins Construction Company, Inc. in the amount not-to-exceed \$21,140.00 in connection with a homeowner rehabilitation loan to David and Judith Cichra to tear off and install new roofing on the house and garage, replace existing electrical panel(s) install glass block windows and Tree removal services for a period of 90 days from the Notice to Proceed.

Funding Source: Community Development Block Grant funds

Item No. 3

Department of Public Safety and Justice Services, submitting a grant award from State of Ohio Emergency Management Agency in the amount of \$687,444.13 for the FY2018 State Homeland Security Grant Program – Regional for the period 9/1/2018 – March 31, 2021.

Funding Source: FY2018 State Homeland Security Grant

Item No. 4

Department of Public Safety and Justice Services, submitting a grant award from State of Ohio Emergency Management Agency in the amount of \$294,576.00 for the FY2018 Law Enforcement State Homeland Security Grant Program – Region 2 for the period 9/1/2018 – March 31, 2021.

Funding Source: Funding Source: FY2018 State Homeland Security Law Enforcement Grant

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Tuesday, October 9, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Dennis Kennedy, Fiscal Officer, (Alternate for Armond Budish)
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 10/1/2018

Dennis Kennedy motioned to approve the minutes from the October 1, 2018 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

A. – Tabled Items

B. – New Items for Review

BC2018-673

Department of Public Works, recommending an award on RQ43736 and enter into a cooperative services agreement with United States Department of Agriculture/Animal and Plant Health Inspection Service/Wildlife Services in the amount not-exceed \$6,588.00 to conduct operational control activities to reduce wildlife hazards utilizing the Cuyahoga County Airport and the critical airspace surrounding the airport for the period 10/1/2018 – 9/30/2019.

Funding Source: Airport Operations – Cash Balances

John Myers, Department of Public Works, presented. Dale Miller asked what action is taken to address problematic wildlife at the County Airport. Nan Baker asked about the condition of the 10-foot fence where the deer are getting through to access Airport property; asked if the United States Department of Agriculture/Animal and Plant Health Inspection Service/Wildlife Services will perform periodic checks of the property. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2018-673 was unanimously approved.

BC2018-674

Department of Information Technology,

a) Submitting an RFP exemption on RQ43672, which will result in an award recommendation to EP Technology Inc. in the amount of \$4,548.00 for the purchase of (18) Toner Cartridges for Microplex HD60 and HD90 Mainframe Printers.

b) Recommending an award on RQ43672 to EP Technology Inc. in the amount of \$4,548.00 for the purchase of (18) Toner Cartridges for Microplex HD60 and HD90 Mainframe Printers.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2018-674 was unanimously approved.

BC2018-675

Department of Human Resources,

a) Submitting an RFP exemption on RQ42619, which will result in an award recommendation to Health and Fitness, Incorporated in the amount of \$31,320.00 for the purchase of employee wellness equipment to be used by staff at the Cuyahoga County Office of the Medical Examiner.

b) Recommending an award on RQ42619 to Health and Fitness, Incorporated in the amount of \$31,320.00 for the purchase of employee wellness equipment to be used by staff at the Cuyahoga County Office of the Medical Examiner.

Funding Source: Wellness Fund

Holly Woods and Patrick Smock, Department of Human Resources, presented. Nan Baker asked what type of equipment and how many pieces are being purchased; asked for clarification on the procurement process; asked if this is new or replacement equipment; and asked if the remodeling of the Wellness Center at the Medical Examiner's Office is complete. Michael Dever asked if a maintenance contract will be required for this equipment and if it will be the intent to enter into a Master Contract for all fitness equipment located at various County Wellness Centers. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-675 was unanimously approved.

BC2018-676

Department of Human Resources, submitting an amendment to Contract No. CE1500017 with ImmixTechnology, Inc. for technical support and maintenance of Kronos Timeclocks for the period 2/1/2015 - 9/30/2018 to extend the time period to 3/29/2019 and for additional funds in the amount not-to-exceed \$8,878.11.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. Dale Miller asked if there will be a need for this service once the Enterprise Resource Project is complete. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2018-676 was unanimously approved.

BC2018-677

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ41720, which will result in an award recommendation to TAC Computer, Inc. in the amount not-to-exceed \$44,602.50 for Ohio Law Enforcement Network subscription services and software support for use by the Northeast Ohio Regional Fusion Center and the Cuyahoga County Sheriff's Office for the period 1/1/2018 – 12/31/2020.

b) Recommending an award on RQ41720 and enter into a contract with TAC Computer, Inc. in the amount not-to-exceed \$44,602.50 for Ohio Law Enforcement Network subscription services and software support for use by the Northeast Ohio Regional Fusion Center and the Cuyahoga County Sheriff's Office for the period 1/1/2018 – 12/31/2020.

Funding Source: General Fund – Fusion Center - \$10,800.00 and Sheriff's Office - \$33,802.50

Mary Beth Vaughn, Department of Public Safety and Justice Services and Sergeant Pdraig Devlin, County Sheriff's Office, presented. Nan Baker asked about the timing to include the Sheriff's Office under this subscription and support contract; asked if the Sheriff's Office had originally intended to have a separate contract with TAC Computer, Inc. but decided later to incorporate them into the contract with Department of Public Safety and Justice Services; asked if there is any concern with the Northeast Ohio Regional Fusion Center's use of this service; asked if the County will build the Fusion Center into the next contract; asked if data usage is included in the contract and asked if the next contract will be submitted for approval prior to the start date.

Dennis Kennedy asked if the service is retroactive to January 1, 2018 and if the County has been accessing the system with no legal contract in place. Mr. Kennedy stated that a contract involving law enforcement data should be in place prior to utilization of that data. Trevor McAleer asked if any Fusion Center partners are funding any part of this contract; asked if there are Grant funds available to cover the expenses for these services rather than utilizing the General Fund. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2018-677 was unanimously approved.

BC2018-678

Office of the Medical Examiner, recommending a sole source award on RQ42470 and enter into a contract with Lodox NA, LLC in the amount not-to-exceed \$52,500.00 for support and maintenance on the Statscan Critical Imaging System for the period 4/30/2017 - 4/29/2020.

Funding Source: Medical Examiner's Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. Dale Miller asked if services have been provided prior to approval of the contract; asked if we could spend less for services if we do not require too many service calls for equipment; and asked if this is for preventative maintenance only or does it include repairs also. Nan Baker asked if any services were provided in 2017, when it could have been detected that a contract had not been in place. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2018-678 was unanimously approved.

BC2018-679

Office of the Medical Examiner, recommending an award on RQ42464 and enter into a contract with Radiation Detection Company in the amount not-to-exceed \$3,600.00 for Dosimetry services for the period 3/1/2018 - 2/28/2021.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Nan Baker asked what procedure is in place at the Medical Examiner's Office to monitor the expiration dates of contracts; asked how the department will prevent a late submittal in the future. Dennis Kennedy asked for clarification on the procurement method. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2018-679 was unanimously approved.

BC2018-680

Office of the Medical Examiner, recommending a sole source award on RQ43416 to Forensic Testing Services in the amount of \$2,475.00 for the purchase of Trace Evidence Proficiency Testing Materials to maintain accreditation of the Cuyahoga County Regional Forensic Science Laboratory.

Funding Source: Medical Examiner's Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2018-680 was unanimously approved.

C. – Consent Agenda

There were no questions on the consent agenda items. Dennis Kennedy motioned to approve Items BC2018-681 through – 687; Michael Dever seconded, the consent agenda items were unanimously approved.

BC2018-681

Department of Public Works, submitting an amendment to Contract No. CE1800291 with Cook Paving and Construction Co., Inc. for resurfacing of Barrett Road from Lewis Road to Spafford Road in Olmsted Township for a decrease of funds in the amount of (\$5,103.40).

Funding Source: Cuyahoga County using the \$7.50 Vehicle License Tax Fund

BC2018-682

Department of Public Works, recommending to amend Board Approval No. BC2018-564 dated 8/13/2018, to approve the Second Amendment to Agreement of Sublease with the Ohio Department of Rehabilitation and Correction and consented by Ohio Public Facilities Commission pertaining to financing a portion of the cost of the Cuyahoga County Community Based Correctional Facility Project, by changing the total amount apportioned by the Sublease to \$10,958,995.00.

Funding Source: Adult Correctional Building Fund

BC2018-683

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to Contract No. CE1800295 with JH Consulting, LLC of West Virginia to conduct a Hazardous Materials Commodity Flow Study for the Cuyahoga County Local Emergency Planning Committee (LEPC) for the period 7/9/2018 - 9/30/2018 to extend the time period to 11/30/2018; no additional funds required.

Funding Source: Original Contract - General Fund – Reimbursed by the FY16 Hazardous Materials Preparedness Grant

BC2018-684

Department of Public Safety and Justice Services, on behalf of the Cuyahoga County Office of the Medical Examiner,

a) Requesting authority to apply for and accept grant funds from the U.S. Department of Justice, Office of Justice Programs, National Institute of Justice in the amount of \$276,257.00 for the FY2018 DNA Capacity Enhancement and Backlog Reduction Grant Program for the period 1/1/2019 – 12/31/2020.

b) Submitting a grant award from U.S. Department of Justice, Office of Justice Programs in the amount of \$276,257.00 for the FY2018 DNA Capacity Enhancement and Backlog Reduction Grant Program for the period 1/1/2019 – 12/31/2020.

Funding Source: U.S. Department of Justice, Office of Justice Programs

BC2018-685

Department of Development

Homeowner Rehabilitation Loans

<i>Funding Source</i>	<i>Type</i>	<i>Homeowner Name</i>	<i>City</i>	<i>Loan Amount</i>	<i>Term</i>	<i>Work to be completed</i>	<i>Taxes current as of</i>
<i>CDBG</i>	<i>Senior Deferred</i>	<i>Bernice Teague</i>	<i>Shaker Heights</i>	<i>\$19,362.00</i>	<i>N/A</i>	<i>Replacing existing electric panel(s) and installing new circuit. Tearing off and installing new roof on house and garage, replacing sheathing, fascia, soffit, gutters, downspouts, repairing masonry chimney and tuck point.</i>	<i>10/3/2018</i>

Homeowner Rehabilitation Loans

<i>Funding Source</i>	<i>Type</i>	<i>Homeowner Name</i>	<i>City</i>	<i>Loan Amount</i>	<i>Term</i>	<i>Work to be completed</i>	<i>Taxes current as of</i>
<i>CDBG</i>	<i>Senior Deferred</i>	<i>Shirley A. Manning</i>	<i>Fairview Park</i>	<i>\$3,550.00</i>	<i>N/A</i>	<i>Replacing existing electric panel(s), replacing standard outlet with GFCI's, smoke alarms, and replacing interior light fixture</i>	<i>8/22/2018</i>

Fiscal Office, Presenting Proposed Travel Requests for the week of 10/9/2018

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Agency of The Inspector General	(3) Mark D. Griffin, R. Mark Cutright, Delante Thomas	A conference entitled "Association of Inspectors General Fall 2018 Training Conference"	Association of Inspectors General	10/23/ - 10/26/2018	Chicago, Illinois	***Registration - \$1,725.00 **Meals - \$428.00 **Ground Transportation - \$180.00 **Parking - \$110.00 **Lodging - \$2,390.00 *Airfare – \$802.10 Total – \$5,635.10	General Fund

***Previously Paid to host in December of 2017

**Staff reimbursement – portion of lodging, (\$956.00) paid by the Association of Inspectors General

* Airfare will be covered by a contract with the County’s Travel Vendor – (\$802.10);
 portion of airfare (\$270.18) reimbursed to County from the Association of Inspectors General

Purpose:

The Association of Inspectors General (AIG), is a national organization of the state, local and federal inspectors general and their staff that offers training seminars and certification institutes for members. The Association of Inspectors General Fall 2018 Training Conference gives AIG employees the opportunity to attend training seminars specifically targeted to the work performed by inspectors general. The training provides continuing and professional education credits necessary to maintain certifications as well as invaluable networking opportunities with inspectors general, analysts, investigators, auditors, and other government and industry experts. Mark Griffin is on the Board of Directors of the Association of Inspectors General, the organization is paying for his lodging expenses and reimbursing the County for the airfare charges.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>(3) Luigino Apollonio, Szabolc Sofalvi, John Kucmanic</i>	<i>A meeting entitled "Society of Forensic Toxicologists (SOFT) 2018 Annual Meeting"</i>	<i>Society of Forensic Toxicologists, Inc. (SOFT)</i>	<i>10/7/ – 10/12/2018</i>	<i>Minneapolis, MN</i>	<i>***Airfare - \$1,817.16 **Registration Fees - \$2,650.00 **Lodging- \$2,605.00 **Meals - \$459.00 ** Ground Transportation – \$186.80 ** Mileage - \$13.73 ** Baggage - \$100.00 **Total \$7,831.69</i>	<i>FY 2017 Coverdell Grant – (67.8%) General Fund – (32.2%)</i>

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$1,817.16)*

Purpose:

The Society of Forensic Toxicologists, Inc. (SOFT) is a not for-for-profit professional organization composed of practicing forensic toxicologists and those interested in the discipline for the purpose of promoting and developing forensic toxicology. The 2018 Annual Meeting provides a forum for the exchange of information and ideas among toxicology professionals through workshops, presentations, and scientific sessions. Attendees are exposed to contemporary issues and solutions in the field of toxicology and maintains American Board of Forensic Toxicologists (ABFT) certification. Mr. Szabolics Sofalvi will also be presenting a platform presentation titled: Unique Structural/Stereo-Isomer and Similar-Mass Interference Analysis of Novel Fentanyl Analogues in Postmortem and Driving Under the Influence of Drugs (DUID) Whole Blood by LC-MS-MS.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Mallory Foran</i>	<i>A seminar entitled "2018 Midwest Firearm Training Seminar"</i>	<i>Indiana State Police</i>	<i>10/23/– 10/24/2018</i>	<i>Indianapolis, Indiana</i>	<i>**Lodging- \$146.25</i> <i>**Meals - \$91.00</i> <i>**Mileage \$337.90</i> <i>Total - \$575.15</i>	<i>General Fund</i>

***Staff reimbursement*

Purpose:

The 2018 Midwest Firearm Training Seminar is an event with presentations on various topics including, but not limited to; interesting cases, new technology or methodology, changing legislation, research projects and validation studies. The attendee will be giving a formal presentation and attending others on firearms identification.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-18-41858	Chiller winter maintenance and start-up for Virgil E. Brown Building	Department of Public Works	Gardiner	\$4,860.00	General Fund – Internal Service Fund
CT-18-43039	Repair to backhoe S-488	Department of Public Works	Ohio CAT	\$2,485.97	Sanitary Sewer Fund
CT-18-43074	Repair to boiler #2 at Juvenile Justice Center	Department of Public Works	Temperature Control Company Inc.	\$8,338.35	General Fund – Internal Service Fund
CT-18-43218	Disinfectant for Animal Shelter	Department of Public Works	Amerisochi	\$2,120.00	Special Revenue Fund
CT-18-43398	Floor replacement at Men's Homeless Shelter	Department of Public Works	Messina Floor Covering	\$18,500.00	General Fund – Capital Project
CT-18-43494	Asphalt for road and bridge repairs	Department of Public Works	Allied Corporation	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-18-43510	Sheet metal supplies for various buildings	Department of Public Works	Decker Steel & Supply Inc.	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43590	Repair to small dump truck 3-260 for Sanitary Engineer	Department of Public Works	Judco Truck Equipment	\$3,010.00	Sanitary Sewer Fund
CT-18-43661	Repair to vehicle 18-76 for Sheriff's Office	Department of Public Works	Autonation (John Lance Ford)	\$1,213.17	General Fund – Internal Service Fund
CT-18-43692	Building supplies for remodeling of Courtroom 213A at Probate Court	Department of Public Works	FBM Wholesale	\$6,425.54	General Fund – Capital Projects
CT-18-43698	Replacement truck body bed and bumper for Fleet Services	Department of Public Works	Quality Truck Body & Equipment Company, Inc.	\$7,451.03	Road and Bridge Fund
CT-18-43721	Epoxy and melamine materials for renovation of Courtroom 213A at Probate Court	Department of Public Works	Cleveland Lumber	\$3,651.86	General Fund - Capital Project
CT-18-43725	Repair to mini excavator S-478 for Sanitary Engineer	Department of Public Works	Ohio CAT	\$2,596.19	Sanitary Sewer Fund
CT-18-43727	Repair to truck 3-38 for Road & Bridge	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$530.40	Road and Bridge Fund

CT-18-43730	Criminal case file folders for Public Defender's Office	Department of Public Works	Millcraft Paper Company	\$1,624.50	General Fund – Internal Service Fund
CT-18-43733	Crowd control barriers for Urinalysis Lab at Cleveland Police Department Headquarters	Department of Public Works	Airgas USA	\$1,978.40	General Fund - Capital Project
CT-18-43737	Manual solar shades for Animal Shelter	Department of Public Works	Albert Herman Draperies	\$7,155.46	General Fund - Capital Project
CT-18-43747	ABB drive repair for Jail pump	Department of Public Works	Direct Air Systems	\$1,767.90	General Fund – Internal Service Fund
CT-18-43749	Ridgid replacement parts for house motors for Sanitary Engineer	Department of Public Works	Woodhill Nipple & Supply, Inc.	Not-to-exceed \$12,500.00	Sanitary Sewer Fund
CT-18-43750	First class certified mail envelopes for Clerk of Courts	Department of Public Works	Millcraft Paper Company	\$2,011.50	General Fund – Internal Service Fund
CT-18-43770	Legal notice: Bradley Road Culvert 00.67 bid	Department of Public Works	Plain Dealer	Not-to-exceed \$1,500.00	Road and Bridge Fund
CT-18-43778	Legal notice: Warrensville Center Road resurfacing bid	Department of Public Works	Plain Dealer	\$1,500.00	Road and Bridge Fund
CT-18-43807	Protective order jackets for Sheriff's Office	Department of Public Works	Western States Envelope and Label	\$582.75	General Fund – Internal Service Fund
CT-18-43811	Ready mix concrete for various projects	Department of Public Works	Carr Bros., Inc.	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-18-43815	Veterinary services for Animal Shelter	Department of Public Works	Animal Protective League	\$4,914.00	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
CT-18-43817	Veterinary services for Animal Shelter	Department of Public Works	The Family Pet Clinic	\$2,827.61	Special Revenue Fund
CF-18-43400	(1) Apple MacBook Pro and related accessories for youth aging out of care	Division of Children and Family Services	SHI International Corp.	\$2,214.55	Health and Human Services Levy Fund
CR-18-43685	Pathology containers with lids	Medical Examiner's Office	Centurion	\$950.90	Medical Examiner's Office Lab Fund
CR-18-43689	Labels, sealer, knives, blades, wipers and cable ties for various labs	Medical Examiner's Office	Uline	\$615.20	Medical Examiner's Office Crime Lab Fund

HRCOM-18-43151	SPSS Statistics Base Concurrent User annual software subscription	Personnel Review Commission	International Business Machines Incorporated	\$1,207.00	General Fund
SH-18-43550	Non-conductive taser training cartridges for Law Enforcement training	Sheriff's Department	Vance Outdoors Inc.	\$2,595.00	General Fund
SH-18-43591	Shower curtains and rods for Jail	Sheriff's Department	Charm-Tex, Inc.	\$1,265.80	General Fund
SH-18-43602	Ballistic shields for law enforcement training	Sheriff's Department	Vance Outdoors Inc.	\$8,514.00	General Fund
SH-18-43633	Inmate wristbands	Sheriff's Department	Precision Dynamics Corporation	\$3,150.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-18-43776	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	Not-to-exceed \$23,950.00	Health and Human Services Levy Fund
WT-18-43779	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	Not-to-exceed \$24,750.00	Health and Human Services Levy Fund
WT-18-43790	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	Not-to-exceed \$23,450.00	Health and Human Services Levy Fund
FC-18-43651	Family Centered Services and Supports: Family membership**	Family and Children First Council	YMCA of Greater Cleveland	\$2,252.00	State
FC-18-43652	Family Centered Services and Supports: Summer camp**	Family and Children First Council	Achievement Centers for Children	\$2,030.00	State
FC-18-43653	Family Centered Services and Supports: Summer camp**	Family and Children First Council	Lakewood City Schools	\$1,125.00	State
FC-18-43654	Family Centered Services and Supports: Safety adaptive equipment**	Family and Children First Council	North East Ohio Network	\$962.26	State
FC-18-43655	Family Centered Services and Supports: Gymnastics membership**	Family and Children First Council	BKM Management Company LLC dba The Little Gym	\$1,120.00	State
FC-18-43666	Family Centered Services and Supports: Family membership**	Family and Children First Council	Mandel Jewish Community Center	\$1,928.00	State

CR-18-43690	Toxicology testing***	Medical Examiner's Office	NMS Labs	\$4,977.00	Medical Examiner's Office Lab Fund
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**Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.*

***Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.*

****Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
SH-18-43363	Chicken - October – December	Sheriff's Department	Big Daddy Foods, Inc.	\$12,420.00	General Fund
SH-18-43367	Sauces – October - December	Sheriff's Department	Benjamin Foods	\$5,936.40	General Fund
SH-18-43367	Sauces – October - December	Sheriff's Department	V & J Services	\$3,712.50	General Fund
SH-18-43434	Donuts – October - December	Sheriff's Department	Rainmaker, Inc.	\$10,491.00	General Fund
SH-18-43629	Sausage – October - December	Sheriff's Department	National Food Group, Inc.	\$19,800.00	General Fund

V – OTHER BUSINESS

Time-Sensitive/Mission Critical Items

BC2018-688

Department of Public Works, recommending an award on RQ43024 to Scaffco Scaffolding and Supply in the amount not-to-exceed \$24,312.00 for scaffolding deck rental to replace a broken window at the Juvenile Justice Center.

Funding Source: General Fund

Matt Rymer, Department of Public Works presented. Dennis Kennedy motioned to amend the agenda to consider the item; Michael Dever seconded. Trevor McAleer asked what caused the broken window and if the matter is still under investigation. Dale Miller asked whether we purchased or rented the scaffold to complete the repair. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2018-688 was unanimously approved.

BC2018-689

Department of Health and Human Services, Division of Children and Family Services, recommending an award on RQ43889 to George Junior Republic in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 8/13/2018 – 12/31/2018.

Funding Source: Federal Fund – 30% and Health and Human Services Levy Fund – 70%

Robert Math, on behalf of the Department of Health and Human Services/Division of Children and Family Services, presented. Dennis Kennedy motioned to amend the agenda to consider the item; Michael Dever seconded. Dale Miller asked the age of the child being placed and what services are being provided to the child for \$24,999.99. Nan Baker asked if the date of 8/13/2018 represents the date the child was placed. Trevor McAleer asked if there are previous domestic violence charges against the child and if the case is still pending in the court system; and asked if the County is responsible for providing transportation services. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2018-689 was unanimously approved.

BC2018-690

Office of the Medical Examiner, recommending an award on RQ43880 to Agilent Technologies in the amount not-to-exceed \$2,848.51 to purchase parts for the internal repair of (1) Agilent Gas Chromatograph instrument for the period 10/4/2018 – 10/11/2018.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Dennis Kennedy motioned to amend the agenda to consider the item; Michael Dever seconded. Trevor McAleer asked if this is a sole source purchase. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2018-690 was unanimously approved.

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:45 a.m.

Item Details

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2018-691

Department of Public Works requesting approval of an amendment with Wiss, Janney, Elstner Associates, Inc. for the anticipated not-to-exceed amount of \$100,000.00.

Department of Public Works is requesting the approval of a contract amendment with Wiss, Janney, Elstner Associates, Inc. for an increase in the not-to-exceed amount of \$100,000.00 for General Architectural-Engineering Services. The primary goal of the contract was for Wiss Janney, Elstner Associates, Inc. to provide professional architectural engineering services through a General Architectural-Engineering Services Contract. Wiss, Janney Elstner Associates, Inc. had provided Architectural-Engineering Services for façade and structural inspections on various County Buildings. It is more cost effective, to include time savings, to continue with Wiss, Janney, Elstner Associates, Inc. for the follow-up façade repair design and plans development from the studies completed since they are familiar with the projects, the buildings, and conditions observed.

Various Locations

Various Districts

Amendment.

There is no change in scope.

The original contract was for \$200,000.00 – November 28, 2017 - November 27, 2020. This amendment is for additional funds of \$100,000.00 only.

Amended Contract:

November 28, 2017 – November 27, 2020 - \$300,000.00.

Procurement

Identify the original procurement method on the contract/purchase:

RFQ

For items procured through a competitive process, answer the following:

The RFQ was closed on November 20, 2015.

There were 11 statements of qualifications submitted for review, 2 proposals were approved for \$200,000.00.

There is 15% SBE, 10% MBE, and 5% WBE on this RFQ.

This was not an SBE set-aside.

Contractor Information

The Consultant:

Wiss, Janney, Elstner Associates, Inc.

19655 Sweet Valley Drive, Suite 3
Cleveland, Ohio 44125
Council District (06)
The Consultant board president is William Nugent

Funding

The funding for the contract is Capital Project General Funds.
The schedule of payments is monthly by invoicing.

BC2018-692

Department of Information Technology

Purchase of miscellaneous operating supplies (waste toner boxes, cleaning units, main charger units, transfer charger units, and pre-charger units) for the county F-60HD and F-HD90 Printers from EP Technology Inc.

These supplies are necessary for the operation of the Microplex printers. Without them, the printers would not be able to function/print (such as printing checks).

Purchase required consumable supplies as needed. These are expected and budgeted operation expenses for the printers

Supplies for the Microplex Printers will be required until the County chooses to use another printing option and discontinues use of the HD60 and HD90 printers. This will be used at 1642 Lakeside - Department of support site for the printers.

An RFP Exemption is being requested because supplies for the printers are proprietary and must be purchased through the regional authorized distributor – EP Technology Inc.

As part of the evaluation done in 2015 for the moving of the IBM to the State of Ohio Computer Center, the cost of the printer functions was also evaluated. At that time, the Board of Control approved the purchase of the Microplex Printers because of the significant cost saving over moving the IBM/Ricoh Printers from the Sterling Building, new room build-out, and the recurring operating cost of the IBM/Ricoh Printers.

This item was competitively bid in 2015. At that time, it was expected that the Microplex/EP Technology Printers would have a useful life of 7+ years.

BC2018-693

Department of Human Resources requesting approval of an amendment to the Master Agreement with The MetroHealth System for the anticipated cost not-to-exceed \$70,000. The anticipated start-completion dates of this amendment are 09/26/2018-12/31/2018.

Upon approval of this amendment, the total cost of the master agreement will be not-to exceed \$2,008,750. The start-completion dates of the master agreement are 1/1/2017-12/31/2018. This is the 5th amendment to this Master Agreement across multiple agencies.

Reason for late submission: We were waiting for the another Department to submit Amendment No. 5 prior to submitting this Amendment. There were unavoidable delays and recalculations in that

Department's process, so we edited this Amendment request and changed it from Amendment no. 6 to number 5.

This delay will not occur in the future as this will be Department of Human Resources' final amendment to this Master agreement.

Contractor and Project Information

The address of the vendor is:

The MetroHealth System

2500 MetroHealth Drive

Cleveland OH 44109

Council District 3

The President and Chief Executive Officer is Akram Boutros, M.D.

Project Status and Planning

Flu Shots have been annual events as part of the County's wellness program.

Funding

This amendment is funded 100% by the Self Insurance Fund/Wellness

BC2018-694

Fiscal Office,

2019 Cuyahoga County Dog License Application Printing and mailing of 60,900 Renewal Mailer, 25,000 Continuous Feed Forms (blank application for department's use). Provides Dog Applications to every person who owns, keeps, or harbors a dog more than three months of age as required by O.R.C. 955.01 to register dogs. Supplying Dog License Applications provides a mechanism to allow Cuyahoga County dog owners to register dogs as mandated by O.R.C. 955.01. Dogs not registered prior to the thirty-first of January must pay a penalty fee. Dog License Renewal Mailers and blank applications are ordered on a yearly basis and aid in the processing of dog licenses. It is expected in future years that an increased number of dog owners will register via the internet. Online registration is currently available, but dog owners rely on receiving notification via the mail. The General Services Department of the Fiscal Office mails the notifications and provides in office registration. Internet registration is also available via the Cuyahoga County website as required in O.R.C. 955.013.

An RFP is needed as a competitive process was not utilized. The vendor, Midwest Direct, has been used by Cuyahoga County for the previous few years and there may be the need for changes in a short time frame. The local vendor maintains a template and is able to expedite the order.

The last time this service was competitively bid was in 2017. Midwest Direct, was the lowest bidder at that time.

BC2018-695

Fiscal Office

2019 Cuyahoga County Dog Tags: Metal tags stamped with details as instructed by O.R.C. 955.08. Tags are for one year, three years, permanent, and Kennels. A supply of blanks is used to issue duplicates when tags are lost. Provides Dog Tags to every person making application for the registration of a dog and paying the required fee for a metal tag for each dog registered. O.R. C. 955.08 Tags. Supplying Dog Tags meets the requirements of O.R.C. 955.08 stating that the county auditor shall issue a metal tag to every person making application for the registration of a dog and paying the required fee. Dog Tags are ordered on a yearly basis to meet the requirements of O.R.C. 955.08. No other solutions are being considered. As required by O.R.C. 955.08, must provide dog tags to every person making application for the registration of a dog and paying the required fee for a metal tag for each dog registered. The General Services section of the Fiscal Office issues the dog licenses and metal tags. This is mandated by O.R.C. 955.08

An RFP is needed as a competitive process was not utilized. The previous bid process was prolonged and did not generate much interest from other vendors. Also, the National Band & Tag Company (previously HASCO) has been used by Cuyahoga County for this service since 2014. The vendor has maintained the template from previous tags and maintaining the continuity of the tags is an important factor for Cuyahoga County. Last year, this service was competitively bid, and this vendor was the lowest bidder.

BC2018-696

Office of the Treasurer

This is the contract amendment for a Digital Remittance System that includes the licensing, support, training, hardware service and maintenance. Currently Cuyahoga County collects real estate taxes twice a year on approximately 550,000 parcels and deposits the pay-ins (checks) for other County departments. Approximately 400,000 of the payments on parcels are processed semi-annually via other means (i.e.: through a bank lockbox, electronic payments and other means). The proposed system was designed to process 200,000 payments annually (coupon and check, coupon only, check only) annually with 50,000 in a heavy month cycle. In addition, the system includes in the design accommodations to process an additional 150,000 checks received from other departments for deposit. The system proposed shall include the following:

Read checks and payment coupons using CAR/LAR and OCR

Create payment files for export various payment types to the billing system – Thomson Reuters MVP

Ability to scan payment coupons and matching checks in a one-to-one, many-to-one and one-to-many coupon-to-check ratio

Ability to capture both check sides and add auto-endorsement as desired

Ability to handle exceptions and manually key in check amounts and over-ride coupon amounts

Ability to handle under-pay, exact match and over-payment scenarios.

Ability to archive images of checks and payment documents for removal from primary image server and storage

Include two scanning stations to be used simultaneously during peak volumes. Two(2) new Canon CR-190i Check Scanners or equal

Five (5) concurrent licenses for scanning, correction, balancing, editing and generating reports and files (posting & deposit)

Include custom query and research access for up to 30 County personnel concurrently

Support batch processing environment for posting and depositing

Ability to generate multiple posting files customized for Thomson Reuters MVP to post Real estate, Escrow/ Prepays, Contract and Manufactured Home payments

Be compatible with other tax systems

Ability to convert all paper checks into an electronic funds transfer (EFT) and transmit through a secure Check 21 image exchange network

Ability to optionally deposit via ACH

Have full standard and customized reporting features

Three-year maintenance, parts and labor for on-site servicing of check scanners with same-day to next-business day service.

Training, licensing and unlimited technical support on software.

The reason for late submission: The vendor was unable to provide a cost estimate until 8/24/2018. We began working with the vendor in February of this year. It took 2 months to verify insurance requirements and the vendor took 3 months to find an acceptable vendor and price for the required insurance.

In 2014 the county signed a contract and spent \$33,085.00 to purchase the hardware and first year licensing. In early 2018, the County paid for an additional service to cover the cost of generating a second cash letter. Which makes for more efficient and accurate deposit separations. The system currently works with MVP and will work with the new RPT system once it goes live. The price is higher this year because the County required additional insurance that had been previously waived. The additional license cost was \$3,650.00. The standard licensing increased from \$5,450 to \$5,685 for this year.

This service solution was bid out in October 2014. This will be rebid after the successful implementation of a new Real Property Tax System. F&E Payment Pros equipment and software is used in Cuyahoga County Treasurer's Office.

BC2018-697

Office of Homeless Services

OHS is requesting approval of an amendment with Stella Maris for AOD treatment for homeless men in the amount of \$70,000.00. The term of the contract is 07/01/2018-06/30/2019

The primary goal of the project is:

Provide substance abuse treatment to homeless men.

Describe the services that will be provided:

Stella Maris provides temporary housing for homeless men referred through the Coordinated Entry System. While staying at Stella Maris, men are able to participate in Intensive Outpatient Treatment services funded through the AOD system. Men are assisted to access housing, sustainable income, and recovery supports on exit from Stella Maris.

Is the contract included in the current budget? Yes

Procurement

Identify the procurement type used:

RFP Formal

RFP Exemption

Contract Amendment

Other (describe)

Contractor Information

Stella Maris, Inc.

1320 Washington Avenue

Cleveland, OH 44113

IG Registration # 12-2611

Project Status

The project's term is 07/01/2018-6/30/2019

Does the project reoccur annually? Yes

Funding

HHS Levy

vendor will be paid by invoice

This program was competitively procured in 2018. There was only one respondent – Stella Maris, who was also the existing provider

C. – Consent Agenda

BC2018-698

Department of Human Resources requesting approval of a contract with American Specialty Health, Inc. for the anticipated cost of \$0. The anticipated start-completion dates are 9/1/2018 – 8/31/2019.

The primary goal of the project is to provide health and wellness club options to County employees and dependents.

Procurement

The procurement method for this project was NA. This is a non-exclusive \$0 agreement.

Contractor and Project Information

The address of vendor is:

American Specialty Health, Incorporated
12800 North Meridian Street
Carmel IN 46032

Council District NA

The chairman and CEO is George DeVries

Project Status and Planning

This is a new contract to the county. It will reoccur annually at no cost.

The term has begun. There was a delay in getting paperwork from the vendor. However, as this is a \$0 agreement, the department chose to move forward rather than begin the process again.

Funding

N/A

BC2018-699

Office of Early Childhood,

UPK provides a high-quality preschool experience to children 3-, 4- and 5- (not yet in kindergarten) children by providing funds to existing childcare providers enabling them to offer a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities. UPK also makes high quality preschool more accessible by providing scholarships based on income of up to 50% of the total cost of tuition. Research shows that a high-quality preschool experience, especially for children from low income backgrounds, leads to subsequent success in school and in life. Currently, the supply of high-quality preschool in Cuyahoga County is insufficient to serve the needs of all the children who would benefit. UPK helps to close this gap by expanding the supply of high-quality preschool slots. The UPK program expands the supply of high-quality preschool by providing flexible dollars to existing providers to enable them to increase quality. Funds may be used for a broad range of strategies including equipment, supplies, field trips, specials (i.e. bringing specialized teachers into the classroom for a specified time), professional development and training, and staff compensation and benefits.

All of these strategies have been demonstrated to improve quality in preschool classrooms. Outcomes include increased scores on kindergarten readiness assessments, increases scores in third grade reading

assessments, both leading to greater success in school and the increased likelihood of graduating from high school. Moreover, extensive return on investment studies have shown the children who participate in a high-quality preschool experience are less likely to become involved in the criminal justice system and less likely to become dependent on welfare benefits.

Primarily research on brain development in infants and toddlers and economics research that shows a strong return on investment described above. Brain research conducted in the 1990's found that infants begin developing neuronal connections in their brains beginning at 11 weeks. This means that the youngest of children are already beginning developing language and numeracy skills that can be promoted and developed through a high-quality preschool experience.

The amendment is late for several reasons: Once we determined we needed to make adjustments to how contracts are amended we reached out to the Law department to draft the amendment. After review and negotiations with the law department we submitted the amendment to our providers for signature. There are 19 providers that needed to submit documentation. It takes some time to collect documentation from 19 separate providers. Additionally, some documents that were previously allowable had to be adjusted under new policies. Lastly, we had one vendor with a legal name change that had to be addressed before we were able to move this item forward.

In the future, we will work more closely with the Law department to expedite the drafting of amendments and with our Providers to maintain up to date documents. Some things are beyond our control, but we will move as quickly as we can to address those issues so to avoid it being late.

The amendment is to change all parties.

BC2018-700

Office of Early Childhood

The proposed project will implement LENA (Language Environment Analysis) Grow, a professional development program for early childhood educators that uses regular feedback from LENA technology to improve the talk environment in the classroom. The infant/toddler teachers meet with a coach one-on-one and/or in group sessions, weekly or every other week, with flexibility to fit their schedules. The coaching sessions provide time to review the data on the interactive talk environment in each classroom and use the data to set goals to talk more. The application was submitted on September 20, 2018 to the Cleveland Foundation after having previously been invited to apply. We expect a decision in October 2018 for a start date of January 1, 2019.

BC2018-701

Office of Early Childhood

This Grant will continue to provides SPARK Services in the East Cleveland School District. SPARK is currently operating in East Cleveland through previous funds from the Cleveland Foundation. We were invited to submit for SPARK in East Cleveland Recently.

BC2018-702

Office of Early Childhood

This request is for funding to allow Invest In Children (IIC) to hire a consultant to shepherd us through a robust community planning process to address the ECMH workforce issue. While IIC would hire the consultant, we view ourselves as conveners and intend this as a guided community process. We would work closely with a number of key partners that include Starting Point, ADAMHS Board, current ECMH providers (PEP, Beech brook, Applewood, Achievement Centers, Murtis Taylor, OhioGuidestone, and Hanna Perkins), the Northeast Ohio Chapter of the Ohio Infant Mental Health Association, Cleveland State University and Case Western Reserve University. Application was submitted to the Cleveland foundation on September 20, 2018. We expect a decision in October for a start date of January 1, 2019.

BC2018-703

(See related items for proposed travel requests for the week of 10/15/2018 in Section C. above)

BC2018-704

(See related items for proposed purchases for the week of 10/15/2018 in Section C. above)

V – OTHER BUSINESS**Items of Note (non-voted)****Item No. 1**

Department of Development, submitting a loan agreement with MO Professional Building, LLC in the amount of \$300,000.00 to provide funding assistance for the redevelopment of the Heritage Building Project located at 6500 Pearl Road, Parma Heights for the period 7/27/2018 – 7/26/2033.

Item No. 2

Department of Development, submitting a housing rehabilitation Contract with C.B. Mullins Construction Company, Inc. in the amount not-to-exceed \$21,140.00 in connection with a homeowner rehabilitation loan to David and Judith Cichra to tear off and install new roofing on the house and garage, replace existing electrical panel(s) install glass block windows and Tree removal services for a period of 90 days from the Notice to Proceed.

Item No. 3

Department of Public Safety and Justice Services

The FY18 State Homeland Security Grant Program supports the implementation of risk driven, capabilities-based State Homeland Security Strategies to address capability targets set in Urban Area, State, and regional Threat and Hazard Identification and Risk Assessments (THIRAs). The capability levels are assessed in the State Preparedness Report (SPR) and inform planning, organization, equipment, training, and exercise needs to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events. This award is shared between Ohio Homeland Security Region 2 consisting of Cuyahoga, Lake, Lorain, Geauga and Ashtabula counties. The Cuyahoga County Department of Public Safety & Justice Services serves as the Fiscal Agent for this grant and is responsible for the administration, procurement and reporting.

Procurement

All projects associated with the FY18 State Homeland Security Grant Program are required to follow all local, state and federal procurement requirements. Federal requirements are detailed in 2 Code of Federal Regulations.

Contractor and Project Information

Projects on the FY18 State Homeland Security Grant Program are intended to support the Ohio Homeland Security Region 2 area made up of Cuyahoga, Lake, Lorain, Geauga, and Ashtabula counties.

Project Status and Planning

The award was received on 9/14/2018. Per grant guidance, all projects must be reviewed and approved by the Ohio Homeland Security Region 2 (Cuyahoga, Lake, Lorain, Geauga, Ashtabula) Emergency Management Directors. The EM Director meeting will take place on 10/23/2018. Project applications must be submitted to Ohio EMA by 11/16/2018. Once Ohio EMA reviews and approves the projects submitted procurement activities on the projects can begin. All projects must be completed by 3/31/2021.

Funding

\$687,444.13

Item No. 4

Department of Public Safety and Justice Services

The State Homeland Security Program Grant supports the implementation of risk driven, capabilities-based State Homeland Security Strategies to address capability targets set in Urban Area, State, and regional Threat and Hazard Identification and Risk Assessments (THIRAs). The capability levels are assessed in the State Preparedness Report (SPR) and inform planning, organization, equipment, training, and exercise needs to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events. The Federal Grant Guidance stipulates that a minimum of 25% of the total award to the states must be allocated to specific Law Enforcement use. This grant award meets that requirement.

This award is shared between Ohio Homeland Security Region 2 consisting of Cuyahoga, Lake, Lorain, Geauga and Ashtabula counties. The Cuyahoga County Department of Public Safety & Justice Services serves as the Fiscal Agent for this grant and is responsible for the administration, procurement and reporting.

Procurement

All projects associated with the FY18 State Homeland Security Grant Program are required to follow all local, state and federal procurement requirements. Federal requirements are detailed in 2 Code of Federal Regulations.

Contractor and Project Information

Projects on the FY18 State Homeland Security Law Enforcement Grant Program are intended to support the Ohio Homeland Security Region 2 area made up of Cuyahoga, Lake, Lorain, Geauga, and Ashtabula counties.

Project Status and Planning

The award was received on 9/14/2018. Per grant guidance, all projects must be reviewed and approved by a Law Enforcement Terrorism Prevention board. The Regional Law Enforcement Terrorism Prevention Program (LETPP) committee will meet on 10/18/2018. Project applications must be submitted to Ohio EMA by 11/16/2018. Once Ohio EMA reviews and approves the projects submitted procurement activities on the projects can begin. All projects must be completed by 3/31/2021.

Funding
\$294,576.00

VI – PUBLIC COMMENT

VII – ADJOURNMENT