

## Minutes

Cuyahoga County Board of Control  
Monday, October 22, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

#### Attending:

Armond Budish, Chairman  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Dennis Kennedy, Fiscal Officer  
Michael Chambers, Finance and Operations Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 10/15/2018

Armond Budish motioned to approve the minutes from the October 15, 2018 meeting; Dale Miller seconded. The minutes were unanimously approved as written.

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2018-705

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1700118 with Terik Roofing, Inc. for roof replacement and stone repair on the Cuyahoga County Historical Courthouse for additional funds in the amount not-to-exceed \$145,257.00.

Funding Source: Capital Improvement Fund

Matt Rymer, Department of Public Works, presented. Nan Baker asked if the replacement and re-sloping of the water table around the perimeter near the parapet wall is considered part of the roof replacement; and asked whether this change in scope could have been anticipated during the analysis of the project scope. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-705 was unanimously approved.

BC2018-706

Department of Development, submitting a contract with Cuyahoga County Land Reutilization Corporation in the total amount not-to-exceed \$4,817,000.00 for administration of the demolition of vacant, abandoned, nuisance or blighted structures for various municipalities in connection with Round 8 of the Cuyahoga County Property Demolition Program for the period 10/15/2018 – 12/31/2019:

- a) City of Bedford in the amount not-to-exceed \$402,000.00.
- b) City of Bedford Heights in the amount not-to-exceed \$1,500,000.00.
- c) City of Brooklyn in the amount not-to-exceed \$40,000.00.
- d) City of East Cleveland in the amount-not-to-exceed \$2,000,000.00.
- e) City of Lakewood in the amount-not-to-exceed \$300,000.00.
- f) City of University Heights in the amount-not-to-exceed \$40,000.00
- g) Village of Newburgh Heights in the amount-not-to-exceed \$360,000.00
- h) Olmsted Township in the amount-not-to-exceed \$175,000.00

Funding Source: Demolition Fund

Ken Surratt, Department of Development, presented. Trevor McAleer expressed his concern that this item has not completed the required approval process in the OnBase System. Armond Budish stated that he had also expressed his concern on this matter but stated there is an urgency to begin these demolition projects prior to the winter season. Mr. McAleer agreed and indicated his consent to proceed. Dale Miller asked if approval of this item will complete all demolition contracts for 2018; inquired about the total award amount the County will have authorized toward the County's Fifty-Million-Dollar plan on the Demolition Project if this request is approved; asked what remains in appropriations; and commented that it would appear that no additional funds will be needed in 2018; Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-706 was unanimously approved.

**The following item was held at the request of Council representative Trevor McAleer.**

BC2018-707

Department of Development,

a) Submitting an RFP exemption on RQ43650, which will result in an award recommendation to National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$91,000.00 for economic development technical assistance services for the period 11/1/2018 – 12/31/2019.

b) Recommending an award on RQ43650 and enter into a contract with National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$91,000.00 for economic development technical assistance services for the period 11/1/2018 – 12/31/2019.

Funding Source: General Fund

Greg Huth, Department of Development, presented. Trevor McAleer expressed his concern that this item has not completed the required approval process in the OnBase System. Mr. McAleer respectfully requested that the Board hold this item for one week in order for the item to receive all required approvals prior to consideration by the Board of Control members. After further discussion, this item was held by the Board.

BC2018-708

Department of Development, submitting an amendment to Contract No. CE1700176 with Chmura Economics & Analytics, LLC for economic data and analysis subscription services for the period 10/23/2017 – 10/22/2018 to extend the time period to 11/14/2019 and for additional funds in the amount not-to-exceed \$10,815.00.

Funding Source: General Fund

Paul Herdeg, Department of Development presented. Trevor McAleer expressed his concern that this item has not completed the required approval process in the OnBase System.

Armond Budish asked for the status in the approval process. Andria Richardson, Clerk of the Board of Control stated this item is pending the Contract Review queue in OnBase.

Mr. Budish asked how this amendment, including the terms, compare to the existing contract.

Mr. McAleer indicated that his preference would be to not allow the contract to lapse by delaying approval for one week but stated that it is significantly problematic when items do not go through the entire approval process prior to Board approval.

Mr. Budish stated that since the terms are the same he assumes the contract will continue through the review process without any issues and stated that his preference would be to err on the side of recommending the item be approved.

Mr. McAleer commented that it would be more practical to approve this item so that the department does not receive services without an approved contract rather than delay the item for one week and approve a late contract while the approval process is finalized. Dale Miller concurred. Mr. Budish responded to Mr. McAleer's concerns that the departments are being pressed to submit items early enough to complete the approval process prior to the start date of services. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-708 was unanimously approved.

BC2018-709

Department of Information Technology, submitting an amendment to Contract No. CE1300351 with Service Express, Inc., for server maintenance services County-wide for the period of 3/1/2013 - 9/30/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$132,645.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if this service relates to the Enterprise Resource Planning Project (ERP). Ms. Baker asked Dennis Kennedy if he believed the maintenance services are unrelated to (ERP), so as not to experience an overlap of service. Mr. Kennedy stated that the server maintenance is separate and distinct from (ERP) because it is a cloud-based system. Mr. Kennedy asked Ms. Greene how many servers are covered under this contract. Dale Miller asked why we are operating under an expired contract; and requested that the Department plan better in the future. Armond Budish motioned to approve the item; Dennis Kennedy seconded. Item BC2018-709 was unanimously approved.

BC2018-710

Fiscal Office/Appraisal Department, recommending a sole source award on RQ43337 to Marshall & Swift/Boeckh, LLC in the amount not-to-exceed \$744.20 for Marshall appraisal valuation subscription services for the period ~~10/1/2018~~ **10/22/2018** – 9/30/2019.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Office, presented. Dale Miller asked why approval is being requested after the contract start date and requested that future items be submitted on time.

Armond Budish asked if this is a new contract or continued services and asked if the start date could be changed to 10/22/2018 as services have not yet been provided.

Andria Richardson, Clerk of the Board of Control stated that this item was submitted as a purchase order and not a contract and that the time period should reflect the actual dates of service.

Mr. Budish asked that the Office of Procurement and Diversity follow up with the Department to change the start date to reflect 10/22/2018 if a contract is being submitted. If it is determined that this award will result in a purchase order services can begin on the revised date as well.

Trevor McAleer asked if this is a service that is routinely used; and expressed his concern about changing the start date, if services have already been provided.

Ms. Rocco stated that this subscription provides annual updates. Mr. Budish asked if any annual updates have been received since 10/1/2018; and asked for clarification on whether this is for subscription services or just annual updates to the subscription that can begin on 10/22/2018.

Dennis Kennedy asked if the next contract could include updates in addition to the subscription services. Mr. Budish concurred with Mr. Kennedy's recommendation. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-710 was unanimously approved as amended.

BC2018-711

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE CE1700174 with Mizanin Reporting Service, Inc. for court transcription services for the period 1/1/2018 – 12/31/2019 for additional funds in the amount not-to-exceed \$40,000.00.

Funding Source: Title IV-E

Karen Lippman, Juvenile Court Division, presented. Ms. Lippman commented that the vendor is not listed on the County Inspector General's Ethics Registration list and asked that the item be conditionally approved. Nan Baker asked if the additional funds are expected to cover services through 12/31/2019 and whether funds may remain due to efficiencies implemented at Juvenile Court. Mr. Budish stated that he does not expect any funds to remain at the end of next year and requested the Office of Procurement and Diversity confirm that the vendor's registration with the Agency of Inspector General is complete before releasing the contract for signature. Armond Budish motioned to approve the item subject to completion of the Ethics Registration process; Dale Miller seconded. Item BC2018-711 was conditionally approved by unanimous vote.

BC2018-712

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to a Master Contract with various political subdivisions for Community/School-based Closing the Achievement Gap Program services for the period 1/1/2018 - 12/31/2018 for additional funds in the total amount not-to-exceed \$67,277.00:

- a) Cleveland Heights/University Heights City School District
- b) Garfield Heights City School District
- c) Maple Heights City School District
- d) Warrensville Heights City School District

Funding Source: Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. Nan Baker asked what percentage rate of parent engagement would be needed for the program to be successful; and asked for additional data related to the level of parental engagement. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-712 was unanimously approved.

BC2018-713

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600090 with The Centers for Families and Children for operation of a Job Skills Center for work-required public assistance recipients and for job readiness, search, placement and retention services for the period 7/1/2016 – 12/31/2018 to extend the time period to 3/31/2019 and for additional funds in the amount not-to-exceed \$276,763.00.

Funding Source: Temporary Assistance For Needy Families (TANF)

David Merriman, Cuyahoga Job and Family Services, presented. Nan Baker asked about the timeline for preparing the new Request for Proposals for this service that was just issued; and asked if the awarded contracts are expected to be submitted on time. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-713 was unanimously approved.

BC2018-714

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1700349 with Towards Employment for the Network 4 Success Fatherhood Program in connection with Cuyahoga County Fatherhood Initiative for the period 1/1/2018 – 12/31/2018 to expand the scope of services, effective 10/1/2018 and for additional funds in the amount not-to-exceed \$26,125.00.

Funding Source: 34% - Families Forward Demonstration Grant 66% Federal Match Dollars

Al Grimes, Cuyahoga Job and Family Services, presented. Dale Miller asked why this contract is being submitted for approval after the effective date of the scope expansion; and asked if another contract will be submitted for 2019. Armond Budish asked if the date of this amendment is in line with the specified grant dates. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-714 was unanimously approved.

BC2018-715

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1800222 with Kinect for child welfare personnel, training and consulting in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021 for additional funds in the amount not-to-exceed \$269,577.00.

Funding Source: University of Maryland Grant

Karen Anderson, Division of Children and Family Services, presented. Nan Baker asked if the County has received funding from the University of Maryland in the past and if this is the first year for this program. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-715 was unanimously approved.

BC2018-716

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1400300 with The Legal Aid Society of Cleveland for juvenile educational legal services for the period 11/1/2014 - 10/31/2018 to extend the time period to 10/31/2019, to modify the terms, effective 11/1/2018 and for additional funds in the amount not-to-exceed \$18,000.00.

Funding Source: Health and Human Services Levy

Robert Math, on behalf of the Division of Children and Family Services, presented. Dale Miller asked how the terms of the contract are being modified. Andria Richardson, Clerk of the Board of Control clarified that the modification of terms related to the vendor being required to carry cyber risk insurance. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2018-716 was unanimously approved.

BC2018-717

Personnel Review Commission, recommending an award on RQ42562 and enter into a sole source contract with Biddle Consulting Group in the amount not-to-exceed \$11,340.00 for license and support services for TestGenius Testing software for the period 10/15/2018 - 10/14/2019.

Funding Source: General Fund

George Vaughn, Personnel Review Commission, presented. Armond Budish asked for confirmation that this is a sole source purchase. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-717 was unanimously approved.

BC2018-718

Personnel Review Commission,

a) Submitting an RFP exemption on RQ43673, which will result in an award recommendation to WB Mason in the amount not-to-exceed \$3,519.86 for the purchase of cubicle walls and workstations for existing cubicles.

and

b) Recommending an award on RQ43673 to WB Mason in the amount not-to-exceed \$3,519.86 for the purchase of cubicle walls and workstations for existing cubicles.

Funding Source: General Fund

George Vaughn, Personnel Review Commission, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-718 was unanimously approved.

#### C. – Exemptions

##### BC2018-719

Department of Human Resources, recommending an alternate procurement process, which will result in an award recommendations to Medical Resource Group, Inc. in the amount not-to-exceed \$38,500.00 for independent medical exam services for the period 3/14/2018 – 4/30/2019.

Worker's Compensation Fund

Patrick Smock, Department of Human Resources, presented. Mr. Smock commented that the vendor is not listed on the County Inspector General's Ethics Registration list and asked that the item be conditionally approved. Dale Miller asked if any services have been paid to date. Dale Miller motioned to approve the item subject to completion of the Ethics Registration process; Trevor McAleer seconded. Item BC2018-719 was conditionally approved by unanimous vote.

#### D. – Consent Agenda

Trevor McAleer referred to Item BC2018-721 and stated that he submitted an advance question requesting additional information on this item as the briefing did not provide adequate details. Mr. McAleer asked for clarification on the response provided by Jeanelle Greene as it relates to whether any maintenance services have been pre-paid to this vendor for 2019, as the contract is set to expire on 12/31/2018; and asked if it is typical to pre-pay for preventive maintenance or if this was at the request of the vendor.

Armond Budish asked if payment is made on a per visit basis; asked if it was the intention to pre-pay for services in 2018 only and if the County did not require as many service calls as expected.

Trevor McAleer asked if this is a sole source contract and expressed his concern that this vendor is guaranteed a contract because we have pre-paid for services not yet provided and asked if a new contract will begin in 2020.

Armond Budish asked for clarification on the remaining service visit left on this contract; asked if the number of visits covered under the contract was an estimate that was not needed in 2018 but were pre-paid and will now be used in 2019. Mr. McAleer also asked if the Request for Proposals for this service has been issued.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-720 through -729; Dale Miller seconded, the consent agenda items were unanimously approved.

BC2018-720

Department of Public Works, recommending to amend Board Approval No. BC2018-122, dated February 21, 2018 which authorized a payment to OmniTRAX in the amount not-to-exceed \$6,000.00 for application and ancillary fees for railroad insurance and flagging services, and a right of entry agreement in connection with an in-depth inspection of Harvard Avenue Bridge No. 00.75 over the Newburgh and Southshore Railroad in the Village of Cuyahoga Heights, by clarifying the name of the entity is OmniTRAX acting through its subsidiary Newburgh and South Shore Railroad, LLC.

Funding Source: Road and Bridge

BC2018-721

Department of Information Technology, submitting an amendment to Contract No. CE1700236 with Sound Com Corporation for preventative maintenance and repair of communication equipment located at the County Administration Building for the period 11/6/2017 - 12/31/2018 to extend the time period to 12/31/2019; no additional funds required.

Funding Source: General Fund

BC2018-722

Department of Public Safety and Justice Services,

a) Requesting authority to apply for grant funds from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$561,870.22 for the Regional Planning Unit Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

b) Submitting a grant award from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$561,870.22 for the Regional Planning Unit Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: Office of Criminal Justice Services

BC2018-723

Department of Public Safety and Justice Services/Office of Emergency Management,

a) Requesting authority to apply for grant funds from Ohio Emergency Management Agency in the amount of \$273,463.00 for the FY2018 Emergency Management Performance Grant Program for the period 10/1/2017 – 6/30/2019.

b) Submitting a grant award from Ohio Emergency Management Agency in the amount of \$273,463.00 for the FY2018 Emergency Management Performance Grant Program for the period 10/1/2017 – 6/30/2019.

Funding Source: FY2018 Emergency Management Agency Performance Grant

BC2018-724

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600091 with Verge Inc. for job readiness, search, placement and retention services for Ohio Works First cash assistance and food stamp recipients for the period 7/1/2016 – 12/31/2018 to extend the time period to 3/3/2019; no additional funds required.

Funding Source: 85% Temporary Assistance to Needy Families (TANF)  
15% Food Assistance Employment and Training (FAET)



BC2018-725

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care Services for the period 1/1/2018 – 12/31/2018, by adding the provider Ena, Inc. dba Necco Center, effective 5/17/2018; no additional funds required.

Funding Source: Original Contact – Health and Human Services Levy

BC2018-726

Office of the Medical Examiner, recommending to amend Board approval No. BC2018-678 dated 10/9/2018, which authorized a sole source award on RQ42470 and contract with Lodox NA, LLC in the amount not-to-exceed \$52,500.00 for support and maintenance on the Statscan Critical Imaging System for the period 4/30/2017 - 4/29/2020, by changing the procurement process from a sole source to an RFP exemption.

Funding Source: Medical Examiner's Lab Fund

BC2018-727

Office of the Medical Examiner, recommending to amend Board approval No. BC2018-679 dated 10/9/2018, which authorized an award on RQ42464 and contract with Radiation Detection Company in the amount not-to-exceed \$3,600.00 for Dosimetry services for the period 3/1/2018 - 2/28/2021, by changing the procurement process from an informal bid to an RFP exemption.

Funding Source: General Fund

BC2018-728

Fiscal Office, Presenting Proposed Travel Requests for the week of 10/22/2018

|                           | Travel Requests |   |  |                     |             |  |                |
|---------------------------|-----------------|---|--|---------------------|-------------|--|----------------|
| Department                | Staff           | Event   | Host   | Dates of Travel     | Location    | Expenses   | Funding Source |
| Department of Development | Paul Herdeg     | Conference entitled "Facing Race: A National Conference " | Race Forward: The Center for Racial Justice Innovation | 11/8/-<br>11/9/2018 | Detroit, MI | *Registration Fees - \$465.00<br><br>**Lodging- \$194.32<br><br>**Meals - \$56.00<br><br>**Mileage – \$190.75<br><br>**Tolls- \$8.50<br><br>Total - \$914.57 | General Fund - |

\*Paid to the Host

\*\*Staff reimbursement

Purpose:

*Facing Race: A National Conference, presented by Race Forward: The Center for Racial Justice Innovation, is a unique collaborative space for racial justice movement making. Facing Race is the largest multiracial, inter-generational gathering for organizers, educators, creatives and other leaders offering unprecedented access to information and resources on racial equity, includes over 70 workshops and access to over 180 presenters.*

| Travel Requests                 |               |  |  |                 |             |   |                |
|---------------------------------|---------------|--|--|-----------------|-------------|---|----------------|
| Department                      | Staff         | Event  | Host   | Dates of Travel | Location    | Expenses  | Funding Source |
| Office of Budget and Management | Gregory Beyer | Workshop entitled "Enterprise Resource Planning (ERP) Implementation and Technology Governance " | Government Finance Officers Association (GFOA) | 1/15/-1/17/2019 | Orlando, FL | ***Airfare - \$360.00<br>**Registration Fees – \$580.00<br>**Lodging- \$360.00<br>**Meals - \$120.00<br>**Ground Transportation- \$100.00<br>**Baggage- \$50.00<br>Total \$1,570.00 | General Fund - |

**\*\*Staff reimbursement**

**\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$360.00)**

**Purpose:**

The Government Finance Officers Association (GFOA) represents public finance officials in an effort to advance excellence in state and local government financial management. The Enterprise Resource Planning (ERP) Implementation and Technology Governance workshop will focus on the best practices for ERP implementation. Participants will learn to balance scope, resources, costs and other constraints, as well as the different approaches ERP companies use to install systems.

|                                  | <i>Travel Requests</i> |  |  |                        |                       |   |                       |
|----------------------------------|------------------------|--|--|------------------------|-----------------------|---|-----------------------|
| <i>Department</i>                | <i>Staff</i>           | <i>Event</i>   | <i>Host</i>                              | <i>Dates of Travel</i> | <i>Location</i>       | <i>Expenses</i>   | <i>Funding Source</i> |
| <i>County Executive's Office</i> | <i>Jeane' Holley</i>   | <i>Forum entitled "National Leadership Forum, U.S. Army War College, Cumberland County Historical Society Visit"</i> | <i>Center for Educational Leadership</i> | <i>10/3/-10/5/2018</i> | <i>Gettysburg, PA</i> | <i>**Lodging- \$412.02</i><br><i>**Meals - \$123.00</i><br><i>**Car Rental- \$175.86</i><br><i>**Tolls- \$72.95</i><br><i>**Mileage- \$49.40</i><br><i>Total \$833.23</i> | <i>General Fund</i>   |

*\*\*Staff reimbursement*

*Purpose:*

*The Center for Educational Leadership at Cleveland State University is the Ohio site for the Education Policy Fellowship program; a professional development program for leaders in education and related fields. The mission is to develop strategic, executive leaders in public and private organizations who have the capacity to create and implement sound public policy to improve outcomes for children and young people.*

|   | <i>Travel Requests</i> |   |   |                          |                         |   |                       |
|---|------------------------|---|---|--------------------------|-------------------------|---|-----------------------|
| <i>Department</i>                                       | <i>Staff</i>           | <i>Event</i>  | <i>Host</i>   | <i>Dates of Travel</i>   | <i>Location</i>         | <i>Expenses</i>   | <i>Funding Source</i> |
| <i>Department of Public Safety and Justice Services</i> | <i>Kevin Friis</i>     | <i>Conference entitled "66<sup>th</sup> Annual International Association of Emergency Managers (IAEM) Conference"</i> | <i>International Association of Emergency Managers (IAEM)</i> | <i>10/18/-10/25/2018</i> | <i>Grand Rapids, MI</i> | <i>*Registration - \$615.00</i><br><i>*Preparatory Course- \$495.00</i><br><i>** Exam Fee- \$395.00</i><br><i>**Lodging- \$1,036.15</i><br><i>*Meals - \$283.00</i><br><i>*Mileage - \$348.96</i><br><br><i>Total -\$3,173.11</i> | <i>General Fund</i>   |

*\*Paid to host*

*\*\*Staff reimbursement*

*Purpose:*

*The International Association of Emergency Managers (IAEM) is a non-profit educational organization dedicated to promoting the principles of emergency management and serving its members by providing information, networking and professional development opportunities. The 66<sup>th</sup> Annual IAEM Conference is a multi-day training and educational event that provides many benefits to emergency management professionals in all levels of government, the private sector, and non-government agencies. The goal of the IAEM Annual Conference is to improve the knowledge, competency level and collaborative skills of all those that attend.*

| <i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i> |   |   |  |                                  |   |
|--|---|---|--|----------------------------------|---|
| <i>Requisition #</i>   | <i>Description</i>  | <i>Department</i>                           | <i>Vendor Name</i>                         | <i>Total</i>                     | <i>Funding Source</i>                       |
| <i>IS-18-43657</i>   | <i>(1) Replacement HP EliteBook 850 G3 Notebook and related accessories for Personnel Review Commission</i> | <i>Department of Information Technology</i> | <i>MNJ Technologies Direct</i>             | <i>\$1,078.15</i>                | <i>General Fund</i>                         |
| <i>CT-18-42132</i>   | <i>Legal Notice: General engineering services Request for Qualifications</i>                                | <i>Department of Public Works</i>           | <i>Plain Dealer</i>                        | <i>Not-to-exceed \$800.00</i>    | <i>Motor Vehicle Gas Tax Fund</i>           |
| <i>CT-18-43630</i>   | <i>Fuel system repair for Truck S-122 for Sanitary Engineer</i>   | <i>Department of Public Works</i>           | <i>Valley Ford Truck Inc.</i>              | <i>\$9,205.77</i>                | <i>Sanitary Sewer Fund</i>                  |
| <i>CT-18-43843</i>   | <i>Polycarbonate windows for Jail I Kitchen</i>   | <i>Department of Public Works</i>           | <i>Doors and Hardware</i>                  | <i>\$11,455.00</i>               | <i>General Fund – Capital Projects</i>      |
| <i>CT-18-43844</i>   | <i>Metal doors and frames for Jail I Kitchen</i>  | <i>Department of Public Works</i>           | <i>Doors and Hardware</i>                  | <i>Not-to-exceed \$24,500.00</i> | <i>General Fund – Capital Projects</i>      |
| <i>CT-18-43858</i>   | <i>Criminal case folders for Public Defender's Office</i>   | <i>Department of Public Works</i>           | <i>Foote Printing</i>                      | <i>\$1,800.00</i>                | <i>General Fund – Internal Service Fund</i> |
| <i>CT-18-43859</i>   | <i>Manila index paper for Print Shop</i>  | <i>Department of Public Works</i>           | <i>Xpedx Veritiv</i>                       | <i>\$1,537.91</i>                | <i>General Fund – Internal Service Fund</i> |
| <i>CT-18-43867</i>   | <i>Kraft record jackets for Print Shop</i>  | <i>Department of Public Works</i>           | <i>Western States Envelope &amp; Label</i> | <i>\$3,517.80</i>                | <i>General Fund – Internal Service Fund</i> |
| <i>CT-18-43908</i>   | <i>Mailhouse services for Open Enrollment mailers for Human Resources</i>                                   | <i>Department of Public Works</i>           | <i>Weekleys Mailing Service</i>            | <i>\$611.24</i>                  | <i>General Fund – Internal Service Fund</i> |
| <i>AU-18-43638</i>   | <i>Printing and mailing of approximately (83,650) Homestead Exemption Mailers</i>                           | <i>Fiscal Office</i>                        | <i>RR Donnelley</i>                        | <i>\$17,984.75</i>               | <i>Real Estate Assessment Fund</i>          |
| <i>AU-18-43691</i>   | <i>Printing of W-2's for employees</i>  | <i>Fiscal Office</i>                        | <i>RR Donnelley</i>                        | <i>\$775.44</i>                  | <i>General Fund</i>                         |
| <i>CC002-18-43716</i>  | <i>Independent Medical Exam Services</i>  | <i>Department of Human Resources</i>        | <i>Medical Resource Group, Inc.</i>        | <i>\$6,362.50</i>                | <i>Worker's Compensation Fund</i>           |

|             |   |                           |                                   |            |  |
|-------------|---|---------------------------|-----------------------------------|------------|--|
| JC-18-43349 | Printing of 2017 Annual Report  | Juvenile Court Division   | Golden Graphics                   | \$1,162.00 | General Fund                             |
| CR-18-43818 | Lab supplies: fuming trays, supremink, spray pump, pad, counter, take, shields and G-spray for various labs | Medical Examiner's Office | Sirchie                           | \$607.86   | Medical Examiner's Office Crime Lab Fund |
| CR-18-43821 | Lab supplies: Power Quant kits for genetic testing for various labs   | Medical Examiner's Office | Promega                           | \$6,386.40 | Medical Examiner's Office Crime Lab Fund |
| CR-18-43822 | Lab supplies: liners, columns, vent trap, seals and syringes for various labs                               | Medical Examiner's Office | Agilent Technologies              | \$725.70   | Medical Examiner's Office Crime Lab Fund |
| CR-18-43822 | Lab supplies: liners, columns, vent trap, seals and syringes for various labs                               | Medical Examiner's Office | Amerisochi, Inc.                  | \$1,944.00 | Medical Examiner's Office Crime Lab Fund |
| CR-18-43822 | Lab supplies: liners, columns, vent trap, seals and syringes for various labs                               | Medical Examiner's Office | NETA Scientific                   | \$1,417.80 | Medical Examiner's Office Crime Lab Fund |
| CR-18-43825 | Biosafety cabinets, fume hoods, wet station, bench/downdraft table maintenance for various labs             | Medical Examiner's Office | Laboratory Certification Services | \$1,812.00 | General Fund                             |

Items/Services Received and Invoiced but not Paid:

| Requisition # | Description  | Department                               | Vendor Name                               | Total                     | Funding Source                          |
|---------------|--|--|---|---------------------------|---|
| WT-18-43793   | Skill up training for the Learn and Earn Program*        | Cuyahoga Job and Family Services         | DMD Management dba Legacy Health Services | Not-to-exceed \$2,700.00  | Health and Human Services Levy Fund     |
| WT-18-43916   | Skill up training for the Learn and Earn Program*        | Cuyahoga Job and Family Services         | DMD Management dba Legacy Health Services | Not-to-exceed \$24,300.00 | Health and Human Services Levy Fund     |
| WT-18-43920   | Skill up training for the Learn and Earn Program*        | Cuyahoga Job and Family Services         | DMD Management dba Legacy Health Services | Not-to-exceed \$18,900.00 | Health and Human Services Levy Fund     |
| WT-18-43921   | Skill up training for the Learn and Earn Program*        | Cuyahoga Job and Family Services         | DMD Management dba Legacy Health Services | Not-to-exceed \$13,500.00 | Health and Human Services Levy Fund     |
| CF-18-43723   | Post Adoption Special Services Subsidy: Legal services** | Division of Children and Family Services | Nehrer and Kassinger LLC                  | \$2,777.50                | 70% Health and Human Services Levy Fund |

|             |  |                                 |                            |            |                                    |
|-------------|--|---------------------------------|----------------------------|------------|------------------------------------|
|             |  |                                 |                            |            | 30% Title IV-E                     |
| FC-18-43765 | Family Centered Services and Supports: Social recreational activity*** | Family & Children First Council | Caledonia Community Center | \$1,000.00 | State                              |
| CR-18-43872 | Toxicology testing****   | Medical Examiner's Office       | Axis Forensic Toxicology   | \$1,855.00 | Medical Examiner's Office Lab Fund |

*\*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.*

*\*\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

*\*\*\*Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.*

*\*\*\*\*Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

| Requisition # | Description | Department | Vendor Name | Total | Funding Source |
|---------------|-------------|------------|-------------|-------|----------------|
| None          |             |            |             |       |                |

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:58 a.m.