



**Cuyahoga County Board of Control Agenda  
Monday, October 29, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 10/22/18**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**BC2018-707**

Department of Development,

a) Submitting an RFP exemption on RQ43650, which will result in an award recommendation to National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$91,000.00 for economic development technical assistance services for the period 11/1/2018 – 12/31/2019.

b) Recommending an award on RQ43650 and enter into a contract with National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$91,000.00 for economic development technical assistance services for the period 11/1/2018 – 12/31/2019.

Funding Source: General Fund

**B. – New Items for Review**

**BC2018-730**

Department of Public Works, submitting an amendment to Contract No. CE1300495 with Hanna Holdings, Inc. for property management services for the Samuel R. Gerber Cuyahoga County Medical Examiner's Building and Parking Garage, located at 11001 Cedar Avenue, Cleveland for the period 11/1/2013 – 10/31/2018 to extend the time period to 10/31/2019 and for additional funds in the amount not-to-exceed \$220,000.00.

Funding Source: General Fund

**BC2018-731**

Department of Public Works, submitting an amendment to Contract No. CE1600065 with AECOM Services of Ohio, Inc. for general architectural engineering services for the period 3/21/2016 - 3/20/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: General Fund - Capital Project

**BC2018-732**

Department of Public Works,

a) Submitting an RFP exemption on RQ43759, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$29,981.24 for the purchase and installation of (5) security cameras, (2) proximity card readers and (1) intercom for the Halle Building parking lot located at the Southeast corner of Perkins Avenue and E. 40th Street, Cleveland for the period 10/29/2018 – 5/31/2019.

b) Recommending an award on RQ43759 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$29,981.24 for the purchase and installation of (5) security cameras (2) proximity card readers and (1) intercom for the Halle Building parking lot located at the Southeast corner of Perkins Avenue and E. 40th Street, Cleveland for the period 10/29/2018 – 5/31/2019.

Funding Source: General Fund - Capital Project

**BC2018-733**

Department of Information Technology,

a) Submitting an RFP exemption on RQ43816, which will result in an award recommendation to Logicalis, Inc. in the amount not-to-exceed \$8,448.95 for the installation of cable and (3) NetApp Disk shelves for the County Enterprise Storage Area Network (SAN) at the State of Ohio Computer Center located in Columbus and the Bluebridge Networks in Cleveland.

b) Recommending an award on RQ43816 to Logicalis, Inc. in the amount not-to-exceed \$8,448.95 for the installation of cable and (3) NetApp Disk shelves for the County Enterprise Storage Area Network (SAN) at the State of Ohio Computer Center located in Columbus and the Bluebridge Networks in Cleveland.

Funding Source: General Fund

**BC2018-734**

Department of Information Technology, recommending a sole source award on RQ43546 to Opex Corporation in the amount not-to-exceed \$4,995.00 for the purchase, installation and configuration of (1) Windows 10 PC for use with the OPEX System Software Platform.

Funding Source: Health and Human Services Levy – 46% and Federal Funds – 54%

**BC2018-735**

Department of Information Technology,

a) Submitting an RFP exemption on RQ43934, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$1,791.64 for the purchase of (4) Microsoft Project Professional Subscription licenses for new Enterprise Resource Planning Staff.

b) Recommending an award on RQ43934 to Dell Marketing LP in the amount not-to-exceed \$1,791.64 for the purchase of (4) Microsoft Project Professional Subscription licenses for new Enterprise Resource Planning Staff.

Funding Source: General Fund

**BC2018-736**

Department of Communications, recommending an award on RQ42760 and enter into a contract with Baldwin Wallace University (24-4) in the amount not-to-exceed \$28,269.00 for Community Survey services for the period 10/29/2018 – 10/28/2019.

Funding Source: General Fund

**BC2018-737**

Department of Public Safety and Justice Services, recommending an award on RQ42414 to Laurus Systems, Inc. (20-3) in the amount not-to-exceed \$145,848.00 for the purchase of (1) Fourier Transform Infrared Spectroscopy System for the Lake County Type 1 HazMat Response/Bomb Teams.

Funding Source: FY2016 State Homeland Security Grant Program

**BC2018-738**

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to Contract No. CE1500059 with Audio Visual Innovations, Inc. for installation and maintenance services for equipment located in the Juvenile Justice Center training room, Courthouse Square and Cuyahoga Emergency Communications Systems area for the period 10/1/2014 - 11/9/2018 to extend the time period to 11/9/2021 and for additional funds in the amount not-to-exceed \$22,473.70.

Funding Source: General Fund

**BC2018-739**

Department of Public Safety and Justice Services, recommending an award on RQ42915 to Motorola Solutions (41-3) in the amount not-to-exceed \$21,912.59 for the purchase of (17) Project 25 700/800 MHZ Portable Radios for use by the Geauga County Sheriff's Department for the period 10/31/2018 – 4/30/2019.

Funding Source: FY2017 – Law Enforcement - State Homeland Security Grant Program

**BC2018-740**

Department of Public Safety and Justice Services,

a) Requesting authority to apply for grant funds from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,847.44 for the FY2018 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2019 – 12/31/2019.

b) Submitting a grant award from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,847.44 for the FY2018 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Sources: General Fund Cash match - 25% (\$5, 613.20), Office of Criminal Justice Services -75% (\$17,234.24)

**BC2018-741**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500128 with Catholic Charities Corporation for intensive case management, vocational assessment and counseling services for Ohio Works First Cash Assistance and Disability Financial Assistance recipients with barriers to employment for the period 7/1/2015 - 12/31/2018 to extend the time period to 3/31/2019 and for additional funds in the amount not-to-exceed \$45,000.00.

Funding Source: 100% Temporary Assistance to Needy Families Fund

**BC2018-742**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1800231 with Case Western Reserve University/Mandel School of Applied Social Sciences for provision of a Child Welfare Specialist to assist with the development and facilitation of various programs in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021 to expand the scope of services to add Statistical Methods and Research Consultation services, effective 11/1/2018 and for additional funds in the amount not-to-exceed \$4,211.00.

Funding Source: University of Maryland Grant

**C. – Consent Agenda**

**BC2018-743**

Department of Public Works, submitting an amendment to an agreement with U.S. Department of Transportation Federal Aviation Administration for preliminary engineering for relocation of FAA owned facilities and provision of materials, equipment and construction oversight during Phases Three and Four construction at the Cuyahoga County Airport for the period 8/15/2017 - 8/14/2022, to modify the scope of services, effective 10/29/2018; no additional funds required.

Funding Source: N/A

**BC2018-744**

Department of Information Technology, on behalf of the Clerk of Courts, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org) for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

**BC2018-745**

Department of Public Safety and Justice Services, submitting a Memorandum of Understanding agreement with Ohio Department of Public Safety, Emergency Management Agency to define Cuyahoga County's responsibilities as a host for the operation, maintenance and use of a generator for the purpose of providing regional deployment of a power source in the event of a disaster or emergency, in connection with the Emergency Power Generator Operations Plan for the period 10/29/2018 - 12/31/2019.

Funding Source: N/A

**BC2018-746**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 10/29/2018

<b>Direct Open Market Purchases (purchases between \$500 - \$25,000)</b>					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-18-43901	Lift rentals for routine maintenance at various County buildings	Department of Public Works	Sunbelt Rentals	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43963	Envelopes for Fiscal Office	Department of Public Works	Western States Envelope and Label	\$738.70	General Fund – Internal Service Fund
SA-18-43850	Nitrile gloves for Home Support Unit	Division of Senior and Adult Services	Premier Medical Supply, Inc.	\$738.00	Health and Human Services Levy Fund
CR-18-43823	Centrifuge maintenance	Medical Examiner's Office	Adelsys	\$1,250.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-18-43958	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	\$24,300.00	Health and Human Services Levy Fund
WT-18-43960	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	\$24,300.00	Health and Human Services Levy Fund
WT-18-43962	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	\$8,100.00	Health and Human Services Levy Fund
WT-18-43930	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Sunrise Healthcare Group, LLC	\$1,700.00	Health and Human Services Levy Fund

**\*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.**

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Department of Public Works, submitting a grant award from Petfinder Foundation in the amount of \$4,975.00 for a Play Yard Renovation Project for the period 8/22/2018 – 11/22/2018.

Funding Source: Petfinder Foundation

#### **Item No. 2**

Department of Public Works, submitting a grant award from Mattie’s Fund in the amount of \$4,900.00 for the Removing Barriers to Adoption Citizen Canine Project for the period 9/12/2018 – 3/12/2019.

Funding Source: Maddie’s Fund Innovation Grant

#### **Item No. 3**

Department of Public Works, submitting an amendment to an LPA agreement with Ohio Department of Transportation in connection with the Cedar Road project located in the Cities of Beachwood, Lyndhurst, South Euclid and University Heights, to modify the terms, effective 10/29/2019.

Funding Sources: \$4,500,000. ODOT shall provide to the LPA 80% of the eligible costs, up to a maximum of \$3,600,000 in Federal NOACA (4T47) funds

#### **Item No. 4**

Department of Public Works, submitting an amendment to an LPA agreement with Ohio Department of Transportation in connection with the resurfacing of Warrensville Center Road from Maple Heights North Corporation Line to Broadway Avenue in the Cities of Bedford and Maple Heights, to modify the terms, effective 10/29/2018.

Funding Sources: Total cost of the project is \$2,781,000, with 20% \$556,200 County Road and Bridge Fund and 80% \$2,224,800 Federal Funds.

#### **Item No. 5**

Department of Public Works, submitting an amendment to an LPA agreement with Ohio Department of Transportation in connection with Towpath Trail – Phase 4 in the City of Cleveland, to modify the terms, effective 10/29/2018.

Funding Sources: Project is estimated to be \$16,266,529. ODOT shall provide to the LPA 80% \$10,400,000 in Federal CMAQ funds and the remaining 20% percent shall be provided by itemized funding sources.



**Item No. 6**

Department of Public Safety and Justice Services, submitting a grant award from the Ohio Department of Youth Services in the amount of \$10,000.00 for the FY2018 Title II Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Community Planning Grant Program for the period 10/1/2018 – 12/31/2019.

Funding Source: FY2018 Ohio Department of Youth Services

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

## Minutes

Cuyahoga County Board of Control  
Monday, October 22, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

#### Attending:

Armond Budish, Chairman  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Dennis Kennedy, Fiscal Officer  
Michael Chambers, Finance and Operations Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 10/15/2018

Armond Budish motioned to approve the minutes from the October 15, 2018 meeting; Dale Miller seconded. The minutes were unanimously approved as written.

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2018-705

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1700118 with Terik Roofing, Inc. for roof replacement and stone repair on the Cuyahoga County Historical Courthouse for additional funds in the amount not-to-exceed \$145,257.00.

Funding Source: Capital Improvement Fund

Matt Rymer, Department of Public Works, presented. Nan Baker asked if the replacement and re-sloping of the water table around the perimeter near the parapet wall is considered part of the roof replacement; and asked whether this change in scope could have been anticipated during the analysis of the project scope. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-705 was unanimously approved.

BC2018-706

Department of Development, submitting a contract with Cuyahoga County Land Reutilization Corporation in the total amount not-to-exceed \$4,817,000.00 for administration of the demolition of vacant, abandoned, nuisance or blighted structures for various municipalities in connection with Round 8 of the Cuyahoga County Property Demolition Program for the period 10/15/2018 – 12/31/2019:

- a) City of Bedford in the amount not-to-exceed \$402,000.00.
- b) City of Bedford Heights in the amount not-to-exceed \$1,500,000.00.
- c) City of Brooklyn in the amount not-to-exceed \$40,000.00.
- d) City of East Cleveland in the amount-not-to-exceed \$2,000,000.00.
- e) City of Lakewood in the amount-not-to-exceed \$300,000.00.
- f) City of University Heights in the amount-not-to-exceed \$40,000.00
- g) Village of Newburgh Heights in the amount-not-to-exceed \$360,000.00
- h) Olmsted Township in the amount-not-to-exceed \$175,000.00

Funding Source: Demolition Fund

Ken Surratt, Department of Development, presented. Trevor McAleer expressed his concern that this item has not completed the required approval process in the OnBase System. Armond Budish stated that he had also expressed his concern on this matter but stated there is an urgency to begin these demolition projects prior to the winter season. Mr. McAleer agreed and indicated his consent to proceed.

Dale Miller asked if approval of this item will complete all demolition contracts for 2018; inquired about the total award amount the County will have authorized toward the County's Fifty-Million-Dollar plan on the Demolition Project if this request is approved; asked what remains in appropriations; and commented that it would appear that no additional funds will be needed in 2018; Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-706 was unanimously approved.

The following item was held at the request of Council representative Trevor McAleer.

BC2018-707

Department of Development,

- a) Submitting an RFP exemption on RQ43650, which will result in an award recommendation to National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$91,000.00 for economic development technical assistance services for the period 11/1/2018 – 12/31/2019.

b) Recommending an award on RQ43650 and enter into a contract with National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$91,000.00 for economic development technical assistance services for the period 11/1/2018 – 12/31/2019.

Funding Source: General Fund

Greg Huth, Department of Development, presented. Trevor McAleer expressed his concern that this item has not completed the required approval process in the OnBase System. Mr. McAleer respectfully requested that the Board hold this item for one week in order for the item to receive all required approvals prior to consideration by the Board of Control members. After further discussion, this item was held by the Board.

BC2018-708

Department of Development, submitting an amendment to Contract No. CE1700176 with Chmura Economics & Analytics, LLC for economic data and analysis subscription services for the period 10/23/2017 – 10/22/2018 to extend the time period to 11/14/2019 and for additional funds in the amount not-to-exceed \$10,815.00.

Funding Source: General Fund

Paul Herdeg, Department of Development presented. Trevor McAleer expressed his concern that this item has not completed the required approval process in the OnBase System.

Armond Budish asked for the status in the approval process. Andria Richardson, Clerk of the Board of Control stated this item is pending the Contract Review queue in OnBase.

Mr. Budish asked how this amendment, including the terms, compare to the existing contract.

Mr. McAleer indicated that his preference would be to not allow the contract to lapse by delaying approval for one week but stated that it is significantly problematic when items do not go through the entire approval process prior to Board approval.

Mr. Budish stated that since the terms are the same he assumes the contract will continue through the review process without any issues and stated that his preference would be to err on the side of recommending the item be approved.

Mr. McAleer commented that it would be more practical to approve this item so that the department does not receive services without an approved contract rather than delay the item for one week and approve a late contract while the approval process is finalized. Dale Miller concurred. Mr. Budish responded to Mr. McAleer's concerns that the departments are being pressed to submit items early enough to complete the approval process prior to the start date of services. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-708 was unanimously approved.

BC2018-709

Department of Information Technology, submitting an amendment to Contract No. CE1300351 with Service Express, Inc., for server maintenance services County-wide for the period of 3/1/2013 - 9/30/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$132,645.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if this service relates to the Enterprise Resource Planning Project (ERP). Ms. Baker asked Dennis Kennedy if he believed the maintenance services are unrelated to (ERP), so as not to experience an overlap of service. Mr. Kennedy stated that the server maintenance is separate and distinct from (ERP) because it is a cloud-based system. Mr. Kennedy asked Ms. Greene how many servers are covered under this contract. Dale Miller asked why we are operating under an expired contract; and requested that the Department plan better in the future. Armond Budish motioned to approve the item; Dennis Kennedy seconded. Item BC2018-709 was unanimously approved.

#### BC2018-710

Fiscal Office/Appraisal Department, recommending a sole source award on RQ43337 to Marshall & Swift/Boeckh, LLC in the amount not-to-exceed \$744.20 for Marshall appraisal valuation subscription services for the period ~~10/1/2018~~ **10/22/2018** – 9/30/2019.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Office, presented. Dale Miller asked why approval is being requested after the contract start date and requested that future items be submitted on time.

Armond Budish asked if this is a new contract or continued services and asked if the start date could be changed to 10/22/2018 as services have not yet been provided.

Andria Richardson, Clerk of the Board of Control stated that this item was submitted as a purchase order and not a contract and that the time period should reflect the actual dates of service.

Mr. Budish asked that the Office of Procurement and Diversity follow up with the Department to change the start date to reflect 10/22/2018 if a contract is being submitted. If it is determined that this award will result in a purchase order services can begin on the revised date as well.

Trevor McAleer asked if this is a service that is routinely used; and expressed his concern about changing the start date, if services have already been provided.

Ms. Rocco stated that this subscription provides annual updates. Mr. Budish asked if any annual updates have been received since 10/1/2018; and asked for clarification on whether this is for subscription services or just annual updates to the subscription that can begin on 10/22/2018.

Dennis Kennedy asked if the next contract could include updates in addition to the subscription services. Mr. Budish concurred with Mr. Kennedy's recommendation. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-710 was unanimously approved as amended.

BC2018-711

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE CE1700174 with Mizanin Reporting Service, Inc. for court transcription services for the period 1/1/2018 – 12/31/2019 for additional funds in the amount not-to-exceed \$40,000.00.

Funding Source: Title IV-E

Karen Lippman, Juvenile Court Division, presented. Ms. Lippman commented that the vendor is not listed on the County Inspector General's Ethics Registration list and asked that the item be conditionally approved. Nan Baker asked if the additional funds are expected to cover services through 12/31/2019 and whether funds may remain due to efficiencies implemented at Juvenile Court. Mr. Budish stated that he does not expect any funds to remain at the end of next year and requested the Office of Procurement and Diversity confirm that the vendor's registration with the Agency of Inspector General is complete before releasing the contract for signature. Armond Budish motioned to approve the item subject to completion of the Ethics Registration process; Dale Miller seconded. Item BC2018-711 was conditionally approved by unanimous vote.

BC2018-712

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to a Master Contract with various political subdivisions for Community/School-based Closing the Achievement Gap Program services for the period 1/1/2018 - 12/31/2018 for additional funds in the total amount not-to-exceed \$67,277.00:

- a) Cleveland Heights/University Heights City School District
- b) Garfield Heights City School District
- c) Maple Heights City School District
- d) Warrensville Heights City School District

Funding Source: Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. Nan Baker asked what percentage rate of parent engagement would be needed for the program to be successful; and asked for additional data related to the level of parental engagement. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-712 was unanimously approved.

BC2018-713

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600090 with The Centers for Families and Children for operation of a Job Skills Center for work-required public assistance recipients and for job readiness, search, placement and retention services for the period 7/1/2016 – 12/31/2018 to extend the time period to 3/31/2019 and for additional funds in the amount not-to-exceed \$276,763.00.

Funding Source: Temporary Assistance For Needy Families (TANF)

David Merriman, Cuyahoga Job and Family Services, presented. Nan Baker asked about the timeline for preparing the new Request for Proposals for this service that was just issued; and asked if the awarded contracts are expected to be submitted on time. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-713 was unanimously approved.

BC2018-714

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1700349 with Towards Employment for the Network 4 Success Fatherhood Program in connection with Cuyahoga County Fatherhood Initiative for the period 1/1/2018 – 12/31/2018 to expand the scope of services, effective 10/1/2018 and for additional funds in the amount not-to-exceed \$26,125.00.

Funding Source: 34% - Families Forward Demonstration Grant 66% Federal Match Dollars

Al Grimes, Cuyahoga Job and Family Services, presented. Dale Miller asked why this contract is being submitted for approval after the effective date of the scope expansion; and asked if another contract will be submitted for 2019. Armond Budish asked if the date of this amendment is in line with the specified grant dates. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-714 was unanimously approved.

BC2018-715

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1800222 with Kinnect for child welfare personnel, training and consulting in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021 for additional funds in the amount not-to-exceed \$269,577.00.

Funding Source: University of Maryland Grant

Karen Anderson, Division of Children and Family Services, presented. Nan Baker asked if the County has received funding from the University of Maryland in the past and if this is the first year for this program. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-715 was unanimously approved.

BC2018-716

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1400300 with The Legal Aid Society of Cleveland for juvenile educational legal services for the period 11/1/2014 - 10/31/2018 to extend the time period to 10/31/2019, to modify the terms, effective 11/1/2018 and for additional funds in the amount not-to-exceed \$18,000.00.

Funding Source: Health and Human Services Levy

Robert Math, on behalf of the Division of Children and Family Services, presented. Dale Miller asked how the terms of the contract are being modified. Andria Richardson, Clerk of the Board of Control clarified that the modification of terms related to the vendor being required to carry cyber risk insurance. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2018-716 was unanimously approved.

BC2018-717

Personnel Review Commission, recommending an award on RQ42562 and enter into a sole source contract with Biddle Consulting Group in the amount not-to-exceed \$11,340.00 for license and support services for TestGenius Testing software for the period 10/15/2018 - 10/14/2019.

Funding Source: General Fund

George Vaughn, Personnel Review Commission, presented. Armond Budish asked for confirmation that this is a sole source purchase. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-717 was unanimously approved.

BC2018-718

Personnel Review Commission,

a) Submitting an RFP exemption on RQ43673, which will result in an award recommendation to WB Mason in the amount not-to-exceed \$3,519.86 for the purchase of cubicle walls and workstations for existing cubicles.

b) Recommending an award on RQ43673 to WB Mason in the amount not-to-exceed \$3,519.86 for the purchase of cubicle walls and workstations for existing cubicles.

Funding Source: General Fund

George Vaughn, Personnel Review Commission, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-718 was unanimously approved.

#### C. – Exemptions

BC2018-719

Department of Human Resources, recommending an alternate procurement process, which will result in an award recommendations to Medical Resource Group, Inc. in the amount not-to-exceed \$38,500.00 for independent medical exam services for the period 3/14/2018 – 4/30/2019.

Worker's Compensation Fund

Patrick Smock, Department of Human Resources, presented. Mr. Smock commented that the vendor is not listed on the County Inspector General's Ethics Registration list and asked that the item be conditionally approved. Dale Miller asked if any services have been paid to date. Dale Miller motioned to approve the item subject to completion of the Ethics Registration process; Trevor McAleer seconded. Item BC2018-719 was conditionally approved by unanimous vote.

#### D. – Consent Agenda

Trevor McAleer referred to Item BC2018-721 and stated that he submitted an advance question requesting additional information on this item as the briefing did not provide adequate details. Mr. McAleer asked for clarification on the response provided by Jeanelle Greene as it relates to whether any maintenance services have been pre-paid to this vendor for 2019, as the contract is set to expire on 12/31/2018; and asked if it is typical to pre-pay for preventive maintenance or if this was at the request of the vendor.



Armond Budish asked if payment is made on a per visit basis; asked if it was the intention to pre-pay for services in 2018 only and if the County did not require as many service calls as expected.

Trevor McAleer asked if this is a sole source contract and expressed his concern that this vendor is guaranteed a contract because we have pre-paid for services not yet provided and asked if a new contract will begin in 2020.

Armond Budish asked for clarification on the remaining service visit left on this contract; asked if the number of visits covered under the contract was an estimate that was not needed in 2018 but were pre-paid and will now be used in 2019. Mr. McAleer also asked if the Request for Proposals for this service has been issued.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-720 through -729; Dale Miller seconded, the consent agenda items were unanimously approved.

#### BC2018-720

Department of Public Works, recommending to amend Board Approval No. BC2018-122, dated February 21, 2018 which authorized a payment to OmniTRAX in the amount not-to-exceed \$6,000.00 for application and ancillary fees for railroad insurance and flagging services, and a right of entry agreement in connection with an in-depth inspection of Harvard Avenue Bridge No. 00.75 over the Newburgh and Southshore Railroad in the Village of Cuyahoga Heights, by clarifying the name of the entity is OmniTRAX acting through its subsidiary Newburgh and South Shore Railroad, LLC.

Funding Source: Road and Bridge

#### BC2018-721

Department of Information Technology, submitting an amendment to Contract No. CE1700236 with Sound Com Corporation for preventative maintenance and repair of communication equipment located at the County Administration Building for the period 11/6/2017 - 12/31/2018 to extend the time period to 12/31/2019; no additional funds required.

Funding Source: General Fund

#### BC2018-722

Department of Public Safety and Justice Services,

a) Requesting authority to apply for grant funds from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$561,870.22 for the Regional Planning Unit Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

b) Submitting a grant award from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$561,870.22 for the Regional Planning Unit Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: Office of Criminal Justice Services

#### BC2018-723

Department of Public Safety and Justice Services/Office of Emergency Management,

a) Requesting authority to apply for grant funds from Ohio Emergency Management Agency in the amount of \$273,463.00 for the FY2018 Emergency Management Performance Grant Program for the period 10/1/2017 – 6/30/2019.

b) Submitting a grant award from Ohio Emergency Management Agency in the amount of \$273,463.00 for the FY2018 Emergency Management Performance Grant Program for the period 10/1/2017 – 6/30/2019.

Funding Source: FY2018 Emergency Management Agency Performance Grant

**BC2018-724**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600091 with Verge Inc. for job readiness, search, placement and retention services for Ohio Works First cash assistance and food stamp recipients for the period 7/1/2016 – 12/31/2018 to extend the time period to 3/3/2019; no additional funds required.

Funding Source: 85% Temporary Assistance to Needy Families (TANF)

15% Food Assistance Employment and Training (FAET)

**BC2018-725**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care Services for the period 1/1/2018 – 12/31/2018, by adding the provider Ena, Inc. dba Necco Center, effective 5/17/2018; no additional funds required.

Funding Source: Original Contact – Health and Human Services Levy

**BC2018-726**

Office of the Medical Examiner, recommending to amend Board approval No. BC2018-678 dated 10/9/2018, which authorized a sole source award on RQ42470 and contract with Lodox NA, LLC in the amount not-to-exceed \$52,500.00 for support and maintenance on the Statscan Critical Imaging System for the period 4/30/2017 - 4/29/2020, by changing the procurement process from a sole source to an RFP exemption.

Funding Source: Medical Examiner's Lab Fund

**BC2018-727**

Office of the Medical Examiner, recommending to amend Board approval No. BC2018-679 dated 10/9/2018, which authorized an award on RQ42464 and contract with Radiation Detection Company in the amount not-to-exceed \$3,600.00 for Dosimetry services for the period 3/1/2018 - 2/28/2021, by changing the procurement process from an informal bid to an RFP exemption.

Funding Source: General Fund

BC2018-728

Fiscal Office, Presenting Proposed Travel Requests for the week of 10/22/2018

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Development	Paul Herdeg	Conference entitled "Facing Race: A National Conference "	Race Forward: The Center for Racial Justice Innovation	11/8/- 11/9/2018	Detroit, MI	*Registration Fees - \$465.00  **Lodging- \$194.32  **Meals - \$56.00  **Mileage – \$190.75  **Tolls- \$8.50  Total - \$914.57	General Fund -

\*Paid to the Host

\*\*Staff reimbursement

Purpose:

*Facing Race: A National Conference, presented by Race Forward: The Center for Racial Justice Innovation, is a unique collaborative space for racial justice movement making. Facing Race is the largest multiracial, inter-generational gathering for organizers, educators, creatives and other leaders offering unprecedented access to information and resources on racial equity, includes over 70 workshops and access to over 180 presenters.*

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of Budget and Management	Gregory Beyer	Workshop entitled "Enterprise Resource Planning (ERP) Implementation and Technology Governance "	Government Finance Officers Association (GFOA)	1/15/-1/17/2019	Orlando, FL	***Airfare - \$360.00 **Registration Fees – \$580.00 **Lodging- \$360.00 **Meals - \$120.00 **Ground Transportation- \$100.00 **Baggage- \$50.00 Total \$1,570.00	General Fund -

**\*\*Staff reimbursement**

**\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$360.00)**

**Purpose:**

The Government Finance Officers Association (GFOA) represents public finance officials in an effort to advance excellence in state and local government financial management. The Enterprise Resource Planning (ERP) Implementation and Technology Governance workshop will focus on the best practices for ERP implementation. Participants will learn to balance scope, resources, costs and other constraints, as well as the different approaches ERP companies use to install systems.

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source

County Executive's Office	Jeane' Holley	Forum entitled "National Leadership Forum, U.S. Army War College, Cumberland County Historical Society Visit"	Center for Educational Leadership	10/3/-10/5/2018	Gettysburg, PA	**Lodging- \$412.02 **Meals - \$123.00 **Car Rental- \$175.86 **Tolls- \$72.95 **Mileage- \$49.40 Total \$833.23	General Fund
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**\*\*Staff reimbursement**

**Purpose:**

The Center for Educational Leadership at Cleveland State University is the Ohio site for the Education Policy Fellowship program; a professional development program for leaders in education and related fields. The mission is to develop strategic, executive leaders in public and private organizations who have the capacity to create and implement sound public policy to improve outcomes for children and young people.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source

<i>Department of Public Safety and Justice Services</i>	<i>Kevin Friis</i>	<i>Conference entitled "66<sup>th</sup> Annual International Association of Emergency Managers (IAEM) Conference"</i>	<i>International Association of Emergency Managers (IAEM)</i>	<i>10/18/- 10/25/2018</i>	<i>Grand Rapids, MI</i>	<i>*Registration - \$615.00</i> <i>*Preparatory Course- \$495.00</i> <i>** Exam Fee- \$395.00</i> <i>**Lodging- \$1,036.15</i> <i>*Meals - \$283.00</i> <i>*Mileage - \$348.96</i> <i>Total -\$3,173.11</i>	<i>General Fund</i>
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*\*Paid to host*

*\*\*Staff reimbursement*

*Purpose:*

*The International Association of Emergency Managers (IAEM) is a non-profit educational organization dedicated to promoting the principles of emergency management and serving its members by providing information, networking and professional development opportunities. The 66<sup>th</sup> Annual IAEM Conference is a multi-day training and educational event that provides many benefits to emergency management professionals in all levels of government, the private sector, and non-government agencies. The goal of the IAEM Annual Conference is to improve the knowledge, competency level and collaborative skills of all those that attend.*

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-18-43657</i>	<i>(1) Replacement HP EliteBook 850 G3 Notebook and related accessories for Personnel Review Commission</i>	<i>Department of Information Technology</i>	<i>MNJ Technologies Direct</i>	<i>\$1,078.15</i>	<i>General Fund</i>
<i>CT-18-42132</i>	<i>Legal Notice: General engineering services Request for Qualifications</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>Motor Vehicle Gas Tax Fund</i>
<i>CT-18-43630</i>	<i>Fuel system repair for Truck S-122 for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Valley Ford Truck Inc.</i>	<i>\$9,205.77</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-43843</i>	<i>Polycarbonate windows for Jail I Kitchen</i>	<i>Department of Public Works</i>	<i>Doors and Hardware</i>	<i>\$11,455.00</i>	<i>General Fund – Capital Projects</i>
<i>CT-18-43844</i>	<i>Metal doors and frames for Jail I Kitchen</i>	<i>Department of Public Works</i>	<i>Doors and Hardware</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Capital Projects</i>
<i>CT-18-43858</i>	<i>Criminal case folders for Public Defender's Office</i>	<i>Department of Public Works</i>	<i>Foote Printing</i>	<i>\$1,800.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-43859</i>	<i>Manila index paper for Print Shop</i>	<i>Department of Public Works</i>	<i>Xpedx Veritiv</i>	<i>\$1,537.91</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-43867</i>	<i>Kraft record jackets for Print Shop</i>	<i>Department of Public Works</i>	<i>Western States Envelope &amp; Label</i>	<i>\$3,517.80</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-43908</i>	<i>Mailhouse services for Open Enrollment mailers for Human Resources</i>	<i>Department of Public Works</i>	<i>Weekleys Mailing Service</i>	<i>\$611.24</i>	<i>General Fund – Internal Service Fund</i>
<i>AU-18-43638</i>	<i>Printing and mailing of approximately (83,650) Homestead Exemption Mailers</i>	<i>Fiscal Office</i>	<i>RR Donnelley</i>	<i>\$17,984.75</i>	<i>Real Estate Assessment Fund</i>
<i>AU-18-43691</i>	<i>Printing of W-2's for employees</i>	<i>Fiscal Office</i>	<i>RR Donnelley</i>	<i>\$775.44</i>	<i>General Fund</i>
<i>CC002-18-43716</i>	<i>Independent Medical Exam Services</i>	<i>Department of Human Resources</i>	<i>Medical Resource Group, Inc.</i>	<i>\$6,362.50</i>	<i>Worker's Compensation Fund</i>

JC-18-43349	Printing of 2017 Annual Report	Juvenile Court Division	Golden Graphics	\$1,162.00	General Fund
CR-18-43818	Lab supplies: fuming trays, supremink, spray pump, pad, counter, take, shields and G-spray for various labs	Medical Examiner's Office	Sirchie	\$607.86	Medical Examiner's Office Crime Lab Fund
CR-18-43821	Lab supplies: Power Quant kits for genetic testing for various labs	Medical Examiner's Office	Promega	\$6,386.40	Medical Examiner's Office Crime Lab Fund
CR-18-43822	Lab supplies: liners, columns, vent trap, seals and syringes for various labs	Medical Examiner's Office	Agilent Technologies	\$725.70	Medical Examiner's Office Crime Lab Fund
CR-18-43822	Lab supplies: liners, columns, vent trap, seals and syringes for various labs	Medical Examiner's Office	Amerisochi, Inc.	\$1,944.00	Medical Examiner's Office Crime Lab Fund
CR-18-43822	Lab supplies: liners, columns, vent trap, seals and syringes for various labs	Medical Examiner's Office	NETA Scientific	\$1,417.80	Medical Examiner's Office Crime Lab Fund
CR-18-43825	Biosafety cabinets, fume hoods, wet station, bench/downdraft table maintenance for various labs	Medical Examiner's Office	Laboratory Certification Services	\$1,812.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-18-43793	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	Not-to-exceed \$2,700.00	Health and Human Services Levy Fund
WT-18-43916	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	Not-to-exceed \$24,300.00	Health and Human Services Levy Fund
WT-18-43920	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	Not-to-exceed \$18,900.00	Health and Human Services Levy Fund
WT-18-43921	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	Not-to-exceed \$13,500.00	Health and Human Services Levy Fund
CF-18-43723	Post Adoption Special Services Subsidy: Legal services**	Division of Children and Family Services	Nehrer and Kassinger LLC	\$2,777.50	70% Health and Human Services Levy Fund



					30% Title IV-E
FC-18-43765	Family Centered Services and Supports: Social recreational activity***	Family & Children First Council	Caledonia Community Center	\$1,000.00	State
CR-18-43872	Toxicology testing****	Medical Examiner's Office	Axis Forensic Toxicology	\$1,855.00	Medical Examiner's Office Lab Fund

*\*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.*

*\*\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

*\*\*\*Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.*

*\*\*\*\*Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:58 a.m.

## Item Details

### IV. Contracts and Awards

#### A. – Tabled Items

##### **BC2018-707**

Development requesting approval of a contract with National Council for Community Development d/b/a National Development Council for the anticipated cost of not to exceed \$91,000. The anticipated start-completion dates are 11/1/2018 – 12/31/2019.

The primary goals of the project are to continue the National Development Council's longstanding provision of technical assistance on economic development projects and activities to Cuyahoga County and municipalities within Cuyahoga County.

##### Procurement

The procurement method for this project is RFP Exemption Requested.

##### Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):  
National Council for Community Development  
d/b/a National Development Council  
1 Battery Park Plaza, Suite 710  
New York, NY 10004

The President of the contractor/vendor is Daniel Marsh

##### Project Status and Planning

The project is an extension of the longstanding, existing technical assistance relationship between Cuyahoga County and the National Development Council.

##### Funding

The project is funded 100% by Development's General Fund operating budget.  
The schedule of payments is monthly upon invoicing and performance reporting.

## **B. – New Items for Review**

### **BC2018-730**

Department of Public Works; RQ#27202 2018 Hanna Holdings, Inc; Contract Amendment for Samuel R. Gerber Medical Examiner Building Management Services.

Department of Public Works requesting approval of a contract amendment with Hanna Holdings, Inc for the anticipated additional cost not-to-exceed \$220,000.00 for property management services for the Samuel R. Gerber Cuyahoga County medical Examiner's Building and for an extension of time until 10/31/2019.

Previous amendment Board approval number BC2017-647.

The anticipated start-completion dates are (11/01/2018- 10/31/2019).

The primary goals of the project are to extend contract services for one year and to add additional funds for services for the extended contract period and for building plumbing system repairs.

#### Procurement

The original procurement method for this project was RFQ which resulted in contract CE1300495. The total value of the requested amendment to this contract is \$220,000.00.

The above procurement method was closed on 8/29/2013.

#### Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Hanna Holdings  
1350 Euclid Ave., #700  
Cleveland, Ohio  
Council District (07)

The agent for the contractor/vendor is Tracy Ols and R. W. Biggar.

The address or location of the project is:

Cuyahoga County Medical Examiner Building  
11001 Cedar Avenue  
Cleveland, OH 44115

The project is located in Council District (07)

#### Project Status and Planning

The project is an occasional extension of the existing current services.

The project is on a critical action path because the current contract expiration date is 10/31/2018.

The contract or agreement needs a signature in ink by 10/31/2018.

#### Funding

The project is funded 100% by the General Fund.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the value and time of the contract by extending services for one additional year and incorporating additional funds for those extended services and building plumbing system repairs and is the 3rd amendment of the contract. The history of the amendments is:

- BC2016-926 – First Amendment dated 12/15/2016.
- BC2017-647 – Second Amendment dated 8/11/2017

### **BC2018-731**

Department of Public Works requesting approval of an amendment with AECOM Services of Ohio, Inc. for the anticipated not-to-exceed amount of \$100,000.00 and to extend the contract to 12/31/2019. Department of Public Works is requesting the approval of a contract amendment with AECOM Services of Ohio, Inc. to extend the contract until December 31, 2019 and an increase in the not-to-exceed amount of \$100,000.00 for General Architectural-Engineering Services. The primary goal of the contract was for AECOM Services of Ohio, Inc. to provide professional architectural engineering services through a General Architectural-Engineering Services Contract. AECOM had provided Architectural-Engineering Services for the improvements and upgrades to the Halle Warehouse Building. It is more cost effective, to include time savings, to continue with AECOM with additional improvements since they are familiar with the projects and the building.

Various Locations

Various Districts

Amendment.

There is no change in scope.

The original contract was for \$200,000.00 – March 21, 2016 – March 20, 2019. This amendment is for time extension and additional funds of \$100,000.00.

Amended Contract:

March 21, 2016 – December 31, 2019 - \$300,000.00.

Procurement

Identify the original procurement method on the contract/purchase:

For items procured through a competitive process, answer the following:

The RFQ was closed on November 20, 2015.

There were 8 statements of qualifications submitted for review, 2 proposal were approved for \$200,000.00.

There is 30% SBE on this RFQ.

This was not an SBE set-aside.

Contractor Information

The Consultant:

AECOM Services of Ohio, Inc.

1300 East 9<sup>th</sup> Street, Suite 500

Cleveland, Ohio 44114

Council District (07)

The consultants Dana Mitchell

Funding

The funding for the contract is Capital Project General Funds.  
The schedule of payments is monthly by invoicing.

#### **BC2018-732**

Department of Public Works

Currently, there are no security cameras in the parking lot and access to the lot does not function with the county-issued identification badge. These enhancements are components of the overall security plan for this location. The installation of the security cameras will allow security personnel to view live and/or archived video of the parking lots. The card readers will limit access to the parking lot and the intercom will allow drivers to communicate with security personnel.

There is no other solution, short of adding significant security staff to monitor the parking lot. This equipment will be installed at the parking lot(s) located at the Southeast corner of Perkins Avenue and E. 40th Street. The cameras will be viewable by any authorized user who is connected to the County network.

The existing contract is a master maintenance agreement. The initial cost is \$29,981.24. One year of maintenance is included in this purchase. Upon the conclusion of the one year, the equipment will be added to the master maintenance agreement via the true up process. After the conclusion of the included maintenance, this equipment will be added to the master maintenance contract and cost approximately \$2,200 per year. There is also a warranty to repair/replace malfunctioning equipment.

**An RFP exemption is needed as a purchase is being made off a State Contract.**

**Integrated Precision Systems, Inc. (IPS) is able to provide the needed Access Control and Security Camera and Storage solutions on Ohio STS #800545 which expires on January 31, 2021. In order to provide consistency in the management of the large enterprise networked security system, it is essential that a single vendor provide and maintain any equipment that is being added to this system. Had another vendor been selected, the County would be running multiple independent security camera systems. Such a decision would have returned the County to the Balkanized nature of the security systems that are being upgraded and replaced.**

**The cost, customer service level, systems knowledge, among other characteristics were considered in evaluating the services and equipment provided by IPS. The equipment and services provided meet the County standards for such equipment as defined by DoIT. The last time this was bid was Probably in 2001.**

#### **BC2018-733**

Department of Information Technology

The Services needed are to cable and install three NetApp Disk shelves for the County enterprise Storage Area Network(SAN) located at both the State of Ohio Computer Center in Columbus and Bluebridge Networks located in Cleveland. This will increase the amount of storage space available in two County SANs used for County business functions. Moving the existing shelves to two SANs already in place. This is a cost saving measure because the disk shelves are being reused. Otherwise, we would need to purchase new disk shelves. This solution is required by NetApp to maintain the warranty on the items. This will be used in the two DoIT Data Centers. SOCC (Columbus) and BBN (Cleveland).

**An RFP exemption is needed as a purchase is being made off a State Contract.**

**BC2018-734**

Department of Information Technology

We have an existing scanning process that is done using equipment supplied by OPEX Corporation. The solution consists of a machine that opens returned mail and scans it to a network share. A Windows 7 PC drives this process. We are required by the State of Ohio to upgrade all PCs to Windows 10 if it is attached to the state network by the end of 2018. This PC is attached to the state network. OPEX requires that you use their PC because of their custom software running the process. The machine has also reaching its end of life at six years old and is at risk of hardware failure.

The quote is to upgrade the OPEX environment with a new workstation running Windows 10. We also intend to salvage the old hard drive in order to securely decommission it.

Currently the JFS MIPC unit which does the batch scanning runs approximately 3,000 to 5,000 pieces of returned mail thru the OPEX process monthly.

We are required by the State of Ohio to upgrade all workstations to Windows 10 if it is attached to the state network by the end of 2018. Continued use of the OPEX environment is necessary for JFS to efficiently process its returned mail.

We need to replace the Windows 7 PC with a new Windows 10 PC per the State of Ohio. This quote is to provide the PC and do the install and configuration. If we don't replace the Windows 7 PC with a Windows 10 PC we will have to shut down the OPEX scanning process. This would require the JFS MIPC unit to manually scan approximately 3,000 to 5,000 pieces of returned mail monthly.

OPEX is a proprietary solution. We must use their replacement PC or shut down this scanning solution. Currently the JFS MIPC unit which does the batch scanning runs approximately 3,000 to 5,000 pieces of returned mail thru the OPEX process monthly. This would require them to manually scan these pieces of returned mail.

The machine will be used at JFS MIPC unit located at the Virgil E. Brown building

**The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.**

**BC2018-735**

Department of Information Technology

Purchase four (4) Microsoft Project Professional Subscription Licenses for 4 new ERP additional staff to help with managing aspects of the ERP Project, so that we maintain our current work plan and schedule. THE ERP PROJECT is a strategic county initiative. We have expanded the scope and schedule of the program into 2019. We need the extra copies of MS Project – a project management software tool that is the standard for the County – for additional staff to help with managing aspects of the project, so that we maintain our current work plan and schedule. Microsoft Project Professional is the County standard for project management tools. Use of this tool allows all of our ERP workstreams – separate teams implementing major portions of the ERP system – to stay in sync, manage resources and risk, and ensure consistent review and reporting. This is a County IT Standard tool for project management. the county vetted other tools when we selected MS Project as the standard. MS Project had the capabilities for cross-

project coordination needed. This will be used within County buildings, on County desktops and laptops, to maintain the ERP project workstream plans.

**An RFP exemption is needed as these licenses are a Microsoft product in which the county has an MSA with Dell Marketing LP as the required vendor to provide all Microsoft licensing. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades.**

**BC2018-736**

Department of Communications

Community Survey services - 1. The selected vendor will work with the Cuyahoga County Community Survey Steering Team & other County staff to determine the most cost effective, reasonable and productive survey methodology to employ for gaining input from residents. 2. Proceed with administration of the survey within an agreed upon schedule, after the process, content, scope of questions, and pre-survey steps are completed. 3. Once the survey has been completed, the vendor shall compile and analyze the results that will be set forth in a final report. 4. The vendor will present the survey results in a formal presentation to the County.

Providing a superior customer experience is a key goal in the Cuyahoga County Strategic Plan. To improve the customer experience, we need to first understand what the current experience is for the customer.

This survey will provide a baseline measure for the County on the current customer experience and identify areas for improvement. Key areas to be assessed as part of the survey include, but are not limited to, the following:

- 1) Evaluating overall resident perceptions of Cuyahoga County;
- 2) Gauging resident satisfaction with the County's performance in providing specific services and programs;
- 3) Gauging residents' awareness of the services Cuyahoga County provides; and
- 4) Identifying any differences in attitudes and behaviors due to demographic and/or behavioral characteristics.

Kent State University; EMC Research; Issues and Answers were considered.

This will initially be used within the Office of Innovation and Performance and the Communications Department. Once the survey results are in, it will allow Innovation and Communications to make suggested improvements to other offices within the county.

**BC2018-737**

Department of Public Safety and Justice Services

The equipment being purchased is a chemical detection system for the Lake County Type 1 HazMat Team. Cuyahoga County PSJS is the fiscal agent for the Fy16 State Homeland Security Grant for Ohio Homeland Region 2. The Lake County HM team needs to replace a 10-year old detection systems. Purchase a new detection system. The Lake County HM team supports the Cuyahoga County Type 1 HM team, and responds as needed to communities in Cuyahoga County along the Lake County border. Lowest cost bid of responsive bids received. The purchase of In-field Chemical Detection Solution will replace an aged Fourier Transform Infrared Spectroscopy System This will be used in Lake County. Mutual response in the event of a large disaster.

**BC2018-738**

Department of Public Safety & Justice Services, Office of Emergency Management) requesting approval of a (contract 2nd amendment) with (Audio Visual Innovations Inc.) for the cost (\$22,473.070). The anticipated start-completion dates are (11/10/2018 – 11/09/2021).

Continued maintenance on audio visual equipment in the Cuyahoga County Office of Emergency Management's Training Room/Emergency Operations Center located at the Juvenile Justice Center.

**Procurement**

The initial procurement method for this project was (award on RQ#32212) approved 3/4/2015 – CPB2015-112. The total value of the was (\$66,645.00). An amendment was approved to extend the contract on 11/20/2017 BC2017-844, no additional funds required.

The proposed (contract 2<sup>nd</sup> amendment) is being requested at this time.

**Contractor and Project Information**

The address of contractor is (provide the full address in the following format):

(Audio Visual Innovations, Inc.)  
(6301 Benjamin Road, Suite 101)  
(Tampa, FL 33634)

The (Regional Vice President) for the contractor is (David E. Frantz)

The address or location of the project is:

(Cuyahoga County Office of Emergency Management, Emergency Operations Center)  
(9300 Quincy Avenue, 1<sup>st</sup> Floor)  
(Cleveland, Ohio 44106)

**Project Status and Planning**

The project (is an extension of the existing service).

**Funding**

The project is funded (100% by the General Fund).

The schedule of payments is (by invoice.)

The project is an amendment to a (contract). This amendment changes (term, extended thru 11/9/2021, for additional funds in the amount of \$ 22,473.07) and is the (2nd) amendment of the contract.



**BC2018-739**

Public Safety and Justice Services is requesting approval of an RFB for the anticipated cost not-to-exceed. The anticipated start-completion dates are 08/31/2018 – 02/28/2019.

The primary goals of the project are to provide service to the courts and citizens of Geauga County in the most efficient way possible and to improve wireless communication technology.

**Procurement**

The procurement method for this project was RFB. The total value of the RFB is \$21,912.59. The procurement method was closed on August 28, 2018.

**Contractor and Project Information**

Motorola Solutions Inc.  
13104 Collections Center Drive  
Chicago, IL 60693  
Council District N/A

**Project Status and Planning**

The project is new for Geauga County Sheriff

The project has (1) phases.

The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

The project is located in Council District 14

**Funding**

The project is funded (100% FY17 Law Enforcement – State Homeland Security Grant Program

The schedule of payments is (monthly).

**BC2018-740**

Public Safety and Justice Services is the Regional Planning Unit (RPU) that is responsible for the administration of the VAWA block grant in Cuyahoga County. There is one Program Officer and one Budget Officer who will be responsible for programmatic and fiscal oversight of the VAWA block grant.

The grant period for the FY18 VAWA Administrative grant is January 1, 2019 through December 31, 2019.

There is a 25% match required for this grant totaling \$5,613.56 for a funding total of \$22,847.80. Matching funds will come from the Cuyahoga County general fund.

The primary goal of the funding for this grant is to manage the VAWA block funding through programmatic oversight of subrecipients and fiscal management of subrecipients by requiring monthly reporting, conducting monitoring visits and preparing monthly and yearly reports to submit to the State.

### Project Status and Planning

Services for the project period will begin upon execution of the contract between the Office of Criminal Justice Services (OCJS) and Cuyahoga County.

### Funding

The funds for this contract were awarded through the FY18 STOP Violence Against Women Act Block Grant is from the Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS).

### **BC2018-741**

CJFS requesting approval of a contract amendment with Catholic Charities Corporation for the Services include: Outreach, engagement, assessment, Individual Service Plan (ISP), barrier removal, supportive services, and assistance with Social Security application. The anticipated start-completion dates are 01/01/2019-03/31/2019. The project is an amendment to a contract. The term is extended to 03/31/2019 and we are adding \$45,000.00.

The primary goals of the project are :

To move individuals toward employment when possible; facilitate informed decisions about applying for SSI; help those who are eligible to receive SSI as quickly as possible; and to provide intensive case management and vocational counseling in order to remove barriers to employment The program consists of a combination of case management and follow up activities that assist individuals in becoming work-ready or, for those with severe impairments, to apply for SSI.

### Procurement

The procurement method for this project was RFP. The total value of the RFP was \$450,000.00

The RFP was closed on February 13, 2015. There was no SBE goal.

There was 1 proposal pulled from OPD, 1 proposal submitted for review, and 1 proposal approved.

### Contractor and Project Information

Catholic Charities Corporation  
3135 Euclid Avenue, Suite 202  
Cleveland, OH 44115  
Council District 7

The executive director for the contractor is Maureen Dee.

The address or location of the project is:

1641 Payne Ave.  
Cleveland, OH 44115

The project is located in Council District 7

### Project Status and Planning

The project only reoccurs annually because CJFS leadership continues to find a need for the program and funding continues to be available through federal sources.

Funding

The project is funded 100% by FEDERAL Temporary Assistance for Needy Families (TANF)

The schedule of payments is monthly by invoice.

Amount	Amend End Date	Approval Date
\$442,940.00	6/30/16	6/10/2015
\$386,162.00	6/30/17	5/31/16
\$977,321.00	6/30/17	9/30/16
\$80,000.00	12/31/17	4/17/17
\$1,147,083.97	12/31/18	11/28/17

**BC2018-742**

DCFS is requesting approval of a sub award agreement with Case Western Reserve University for the anticipated cost of \$4,211.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

To develop programs and best practices that improve the lives of LGBTQ youth in foster care. The anticipated start-completion dates are 11/01/2018 to 09/30/2021.

The primary goals of the project are (list 2 to 3 goals).

To develop strategies to safely identify LGBTQ youth in foster care, identify and train a network of affirming foster homes who can care for identified youth, and services to ensure that these youth have lifelong permanency resources and connections.

Procurement

The procurement method for this project was an RFP Exemption. The total value of the RFP Exemption is \$4,211.00.

Exemption (Child Services) Pursuant to Cuyahoga County Code 501-12 (10):

The purchase is made by a public children services agency performing the duties provided for in Section 5153.16 of the Ohio Revised Code and consists of family services, programs, or ancillary services that provide case management, prevention, or treatment services for children at risk of being or alleged to be abused, neglected, or dependent children;

Contractor and Project Information

CASE WESTERN RESERVE UNIVERSITY  
10900 EUCLID AVENUE  
CLEVELAND, OH 44106  
Council District (07)

The Assistant Director for the contractor/vendor is Joy M. Dismukes

The project is located in Council District (07)

**Project Status and Planning**

The project is an extension of the existing project. This is a sub award to a competitive grant that was developed and written by DCFS, Case Western, and Kinnect.

**Funding**

The project is funded 100% by the University of Maryland Grant.

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment changes the value and term and is the 1st amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

Original Contract (09/30/17 to 9/30/21);	\$108,428.00
Proposed Amendment #1 (11/30/18 to 9/30/21);	<u>\$4,211.00</u>
Total	\$112,639.00

**C. – Consent Agenda**

**BC2018-743**

Department of Public Works is requesting authorization for the County Executive to sign Amendment No 2 to the Non-Federal Reimbursable Agreement with the Department of Transportation Federal Aviation Administration (FAA). The Agreement (Agreement No. AJW-FN-CSA-17-GL-001216: Preliminary Engineering for relocation of FAA Owned facilities, Materials and Construction Oversight of Phase Three/Four Construction at Cuyahoga County Airport in Cleveland, Ohio) is required to support the project to improve the Runway Safety Area for Runway 6/24.

Public works, 2018 approval of faa agreement no. Ajw-fn-csa-17-gl-001216, amendment no. 2 to improve the runway and safety area for runway 6/24, wet – transaction 43871874

This Amendment modifies the scope of the Agreement with no additional funds needed.

**Amendment No. 2**

The scope of work has been modified to include the flight check for the RWY 24 PAPI in addition to the other flight checks already addressed in the agreement.

The original agreement was for \$799,106.56, the amendment will not increase the funds.

Contract period 8/15/2017 – 8/14/2022.

Original Agreement Approved 8/8/2017, R2017-0143.

Amendment No. 1 was for a change in scope and no additional monies or time.

**Procurement**

Non-Federal Reimbursable Agreements are required by FAA for work and material purchased by FAA associated with airports.

Contractor and Project Information  
Federal Aviation Administration  
Attn: Bradley K. Logan (AAQ-520)  
2601 Meacham Blvd.  
Fort Worth, Texas 76137

The location of the project is  
Cuyahoga County Airport  
26300 Curtis Wright Parkway  
Richmond Heights, Ohio 44134  
The project is located in Council District 11.

Project Status and Planning  
This project is not new to the County and has been ongoing for several years.

The agreements needs a signature in ink (4-duplicate).

Funding  
No additional funds required.

**BC2018-744**

Department of Information Technology,  
Sale of surplus County-owned property to:  
RET3 Job Corp.  
1814 E. 40th Street  
Cleveland, Ohio 44103  
Ken Kovatch – Director

**BC2018-745**

The Department of Public Safety & Justice Services is requesting approval of a Memorandum of Understanding with The Ohio Department of Public Safety, Emergency Management Agency for the anticipated cost of \$0.00. The anticipated start-completion dates are 09/04/2018 - 12/31/2019. Ohio EMA has nine trailer-mounted portable electric power generators and works with host counties to store, maintain and deploy regionally, or make ready to deploy elsewhere in the state, the generators for emergency back-up power. Cuyahoga County has been asked to be a host county for one of the generators. The State will maintain ownership of the generator and the County has permission to use the generator for regional deployment of a power source for emergency response.

Contractor and Project Information  
Ohio Emergency Management Agency  
2855 West Dublin-Granville Road  
Columbus, Ohio 43235  
The executive director for the contractor is Sima Merick

**BC2018-746**

(See related items for proposed purchases for the week of 10/29/2018 in Section C. above)

## V – OTHER BUSINESS

### Items of Note (non-voted)

#### **Item No. 1**

Public Works- Cuyahoga County Animal Shelter 2018, Grant Acceptance of Petfinder Yard Renovation Grant for \$4,975.00

The Cuyahoga County Animal Shelter is seeking approval of grant acceptance for the Petfinder Yard Renovation Grant in the amount of \$4,975.00 which was awarded in a letter dated August 22, 2018.

The primary goal is to accept the awarded grant in the amount of \$4,975.00

#### Procurement

The procurement method for this project was a grant application in the amount of \$4,975.00. The grant was awarded via a letter from the Petfinder Foundation on August 22, 2018.

#### Contractor and Project Information

The address of grantor is:

Petfinder Foundation  
4729 E. Sunrise Drive #119  
Tucson, Arizona 85718  
Council District – N/A  
The executive director for the Petfinder Foundation is Toni Morgan

The address for the grant recipient is:

Cuyahoga County Animal Shelter  
9500 Sweet Valley DriveValley View, OH 44125  
Council District 6  
Project Status & Planning

#### Funding

#### **Item No. 2**

The Cuyahoga County Animal Shelter is seeking approval of grant acceptance for the Maddie's Fund Innovation Grant in the amount of \$4,900.00 which was awarded in a letter detailing approval on September 12, 2018.

The primary goal is to accept the awarded grant in the amount of \$4,900.00

#### Procurement

The procurement method for this project was a grant application in the amount of \$4,900.00. The grant was awarded via a letter from Maddie's Fund Board of Director on September 12, 2018.

The address of grantor is:  
Maddie's Fund  
6150 Stoneridge Mall Road, Suite 125  
Pleasanton, CA 94588

The award was given by the Maddie's Fund Grants Team.

The address for the grant recipient is:  
Cuyahoga County Animal Shelter  
9500 Sweet Valley Drive  
Valley View, OH 44125  
Council District 6

**Item No. 3**

The Public Works Department requesting approval of the Local Public Agency (LPA) Agreement No. 30973 Amendment for Cedar Road in the Cities of Beachwood, Lyndhurst, South Euclid and University Heights. b) authorize the County Executive to Amend the executed Local LPA Agreements with the Ohio Department of Transportation (ODOT). The anticipated cost of the project is \$4,500,000. ODOT shall provide to the LPA 80 percent of the eligible costs, up to a maximum of \$3,600,000 in Federal NOACA (4TA7) funds for eligible costs associated with the actual construction of transportation project improvements. This maximum amount reflects the funding limit for the Project as set by the applicable Program Manager. The LPA shall provide all other financial resources necessary to fully complete the Project, including all 100 percent Locally-funded work, cost overruns and contractor claims. The anticipated start date for construction is 2019.

The primary goal of this request is to Amend the Approved LPA Agreement. The primary goal of the project itself is to properly maintain the County's infrastructure.

**Contractor and Project Information**

The location of the project is Cedar Road in the Cities of Beachwood, Lyndhurst, South Euclid and University Heights.

The project is located in Council District 11

**Project Status and Planning**

This project is new to the County.

**Funding**

The total cost of the Project is estimated to be \$4,500,000. ODOT shall provide to the LPA 80 of the eligible costs, up to a maximum of \$3,600,000 in Federal NOACA (4T47) funds for eligible cost associated with the actual construction of the transportation project improvement.

**Item No. 4**

The Public Works Department requesting approval of LPA Agreement No. 31553 Amendment for Warrensville Center Road from Maple Heights NCL to Broadway Avenue in the City of Bedford. b)

authorize the County Executive to enter into and execute the necessary agreement amendment. The anticipated cost of the project is \$2,781,000 the project is to be funded 20% \$556,200 County Road and Bridge Fund / 80% \$2,224,800 Federal Funds. The anticipated start date for construction is 2018.

The primary goal of this request is approval of LPA Agreement Amendment. The primary goal of the project itself is to properly maintain the County's infrastructure.

**Contractor and Project Information**

The location of the project is Warrensville Center Road from Maple Heights NCL to Broadway Avenue in the City of Bedford.

The project is located in Council District 9

**Project Status and Planning**

This project is new to the County.

**Funding**

Total cost of the project is \$2,781,000, with 20% \$556,200 County Road and Bridge Fund and 80% \$2,224,800 Federal Funds.

**Item No. 5**

**Department of Public Works**

Agreement No. 25356 Amendment for CUY-Cleveland Towpath Trail – Phase 4 in the City of Cleveland.

The anticipated cost of the project is \$16,266,529. ODOT shall provide to the LPA 80% percent \$10,400,000 in Federal CMAQ funds and the remaining 20% percent shall be provided by the following funds:

Federal CMAQ	- \$10,400,000.
Clean Ohio Trails Program	- \$ 317,030.
Cleveland Steelyard Tax Increment Financing	- \$ 2,282,970.
Earmark	- \$ 974,529.
Earmark	- \$ 792,000.
Federal CMAQ	- \$ 750,000.
Cleveland Steelyard Tax Inc. Financing	- \$ 750,000.
Total	<u>\$16,266,529.</u>

This amount reflects the funding limit for the Project as set by the applicable Program Manager.

The anticipated start date for construction is 2018.

The primary goal of this request is approval of this LPA Agreement Amendment. The primary goal of the project itself is to properly maintain the County's infrastructure.

**Contractor and Project Information**

The location of the project is CUY-Cleveland Towpath Trail – Phase 4 in the City of Cleveland.

The project is located in Council District 7

**Project Status and Planning**

This project is new to the County.

**Funding**

The total cost of the Project is estimated to be \$16,266,529. ODOT shall provide to the LPA 80%



\$10,400,000 in Federal CMAQ funds and the remaining 20% percent shall be provided by the itemized funding sources listed above in Section A.

**Item No. 6**

Public Safety and Justice Services is requesting approval of a grant, with the Ohio Department of Youth Services for the anticipated cost of \$10,000.00, not-to-exceed \$10,000.00.

Funding for this grant was previously approved on January 23<sup>rd</sup>, 2018 by the Board of Control under consent item No. CON2018-08.

The funds awarded under this grant will go to the management of the JJDP administrative award grant. One Program Officer 3 and one Budget Officer 3 will dedicate a percentage time on management and oversight of JJDP block funds. These funds are dedicated to the salaries of these positions in proportion to the percentage of time spent. The anticipated start-completion dates are 10/01/2018- 12/31/2019.

The primary goals of the grant are:

To manage the funding for the JJDP Block Grant,

Provide fiscal and programmatic oversight of subrecipients

Submit monthly and quarterly reports to the State as required by the grant guidelines.

**Funding**

The project is funded 100% by the Ohio Department of Youth Services.

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**