

Minutes

Cuyahoga County Board of Control
Tuesday, November 13, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairman
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)
Michael Dever, Director, Department of Public Works
Richard Opre, Purchasing Administrator, Office of Procurement & Diversity (Alternate for Lenora Lockett)

II – REVIEW MINUTES – 11/5/2018

Armond Budish motioned to approve the minutes from the November 5, 2018 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2018-778

Department of Public Works, recommending an award on RQ43677 to L.F. Donnell, Inc. dba Donnell Ford (13-3) in the amount not-to-exceed \$138,790.00 for the purchase of (4) 2019 F-250 4x4 Pickup Trucks.

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller commented that he was pleased that multiple bids were received as this type of bid typically results in only one bidder; asked what other vendors submitted bids and what were the amounts of their bids. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-778 was unanimously approved.

BC2018-779

Department of Public Works, recommending an award on RQ43289 to Bob Gillingham Ford, Inc. (15-2) in the amount not-to-exceed \$61,589.50 for the purchase of (1) 2019 F-550 Enclosed Body Catch Basin Truck.

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-779 was unanimously approved.

BC2018-780

Department of Public Works, recommending an award on RQ42911 to Bob Gillingham Ford, Inc. (13-2) in the amount not-to-exceed \$48,770.50 for the purchase of (1) 2019 F-250 SuperCab 4x2 with Swab Animal Control Unit.

Funding Source: Special Revenue (Kennel) Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-780 was unanimously approved.

BC2018-781

Department of Public Works, recommending a payment to Northeast Ohio Areawide Coordinating Agency in the amount of \$221,242.00 for annual membership dues for the period 7/1/2018 – 6/30/2019.

Funding Source: Road and Bridge Fund

Michael Dever, Department of Public Works, presented. Trevor McAleer asked what the amount was for the previous membership dues; asked if the price increased for every County. Nan Baker commented that this increase from prior membership was considerable; asked if the department had considered changing the start date since the invoice was not received from Northeast Ohio Areawide Coordinating Agency (NOACA) until late July leaving the department unable to get approval prior to start date; Mr. Dever indicated that the time period reflected is the calendar year that NOACA operates under but will contact the Director of NOACA to see if the start date can be changed; clarified that the end date will remain 6/30/2019. Ms. Baker asked for clarification as it relates to the percentage of the increase being approximately 25%. Armond Budish stated that the increase is actually higher than 25%. Dale Miller asked if all Counties experienced the same percentage in the increase of cost and if the formula used to calculate the cost worked against the County. Mr. Budish commented that the methodology to calculate the cost has not changed. Mr. McAleer asked how much money is received by the County for various projects as a result of being a NOACA member. Mr. Budish stated that Cuyahoga County receives the most money and largest percentage of funds made available for community projects due to the membership. Andria Richardson, Clerk of the Board, asked Mr. Dever if the County has been receiving services since July as the approved time period must reflect the actual date of services received and shown on the invoice. Mr. Dever said that services and allocations have been received.

Mr. Dever stated he will follow up with NOACA to see if any adjustments can be made to the dates and if future invoices can be submitted earlier so that approval can occur prior to the start date. Mr. Budish said that this request had been delayed due to discussions with NOACA and the participating counties about the price increases; stated that dates will remain as written unless NOACA agrees to adjust the time period. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-781 was unanimously approved.

BC2018-782

Department of Information Technology,

a) Submitting an RFP exemption on RQ43945, which will result in an award recommendation to Dell Marketing LP in the amount of \$28,472.40 for the purchase of (60) Microsoft Office 365 named licenses for the Civil Service Testing Lab workstations for the Personnel Review Commission.

b) Recommending an award on RQ43945 to Dell Marketing LP in the amount of \$28,472.40 for the purchase of (60) Microsoft Office 365 named licenses for the Civil Service Testing Lab workstations for the Personnel Review Commission.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-782 was unanimously approved.

BC2018-783

Department of Information Technology, submitting an amendment to Contract No. CE1700329 with Hawk Search, Inc. for Web Search Tool services for the period 11/27/2017 – 11/28/2018 to extend the time period to 12/4/2019 and for additional funds in the amount not-to-exceed \$16,200.00.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Mr. Sullivan requested that the original time period listed be changed to 12/5/2017 – 12/4/2018. Dale Miller asked if the contracts database provided for in the County Code has been fully implemented yet. Armond Budish said all contracts are being posted in summary form and we are in the process of posting actual contracts. Mr. Budish stated he will follow up on the status of the posting of documents.

Trevor McAleer stated that Council staff will be meeting with Department of Information Technology staff on this matter next week regarding proposed solutions to meet requirements for database searches.

Andria Richardson, Clerk of the Board, responded to Mr. Sullivan's request to amend dates and stated that the time period reflected on the agenda is the actual time period provided to the Board of Control when the original contract was approved.

Mr. Sullivan indicated that the amended time period he is requesting reflects the actual date of execution of the contract, which is the date recognized by the vendor, rather than the date of approval by the Board.

Mr. Sullivan stated that the Law Department has instructed their department to write their contracts utilizing this manner to determine start and end dates.

Lisa Averyhart, Law Department indicated that she will follow up with the Assistant Law Director assigned to the Department of Information Technology for a legal opinion. Ms. Richardson stated that the dates of Board approval must remain until an opinion is provided by the Law Department.

Mr. Sullivan stressed the need for contract dates to provide continuity so there is no lapse in service. Mr. McAleer said that this specific issued was studied by Internal Audit; stated that the dates approved by the

Board should be recognized and there should be no lapse in services for this amendment as this is an extension of time only ending on 12/4/2019, which should meet the needs of the department and vendor; concurred with Ms. Richardson that the dates should remain as shown.

Mr. Budish asked for clarification on the language contained regarding start date in the original contract and what was actually approved by the Board; said that the language in contracts regarding start dates should be in agreement with what the Board approves; and asked Mr. McAleer to repeat his prior recommendation. Mr. McAleer recommended that the dates remain as shown on the agenda as those were the dates approved by the Board, and that the time extension on this item as written will provide for continuity of services. Mr. Budish agreed with Mr. McAleer's recommendation. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-783 was unanimously approved as written.

The following item was referred to Council Committee at the request of Council President Dan Brady.

BC2018-784

Department of Human Resources, submitting an amendment to Contract No. CE1800392 with Main Sail, LLC for technical professional services in connection with the implementation of the Enterprise Resource Planning System for the period 9/17/2018 – 9/16/2019 to expand the scope of services to add temporary employee services for loan portfolio review for the Department of Development, effective 11/13/2018 and for additional funds in the amount not-to-exceed \$120,000.00.

Funding Source: General Fund

Greg Huth, Department of Development and Patrick Smock, Department of Human Resources, presented. Trevor McAleer requested on behalf of Council President, Dan Brady that this item be referred to Council Committee for further discussion and then returned to the Board of Control for consideration.

Armond Budish asked Mr. McAleer when the committee is expected to meet. Mr. McAleer indicated the meeting is not yet scheduled. Mr. Dever asked if this could move forward to the Enterprise Resource Planning Committee (ERP) on November 15, 2018 and return to Board of Control on November 19, 2018.

Mr. McAleer did not think it would be best to bring this forth to the ERP Committee due to the lengthy discussions regarding ERP; commented that advanced questions of Council's concerns were discussed with Mr. Huth prior to the Board of Control meeting.

Nan Baker recalled, as a member of the Economic Development Committee, that the Director of the Department of Development had reassured the members that he was confident that the reconciliation of loan documents would be complete by the end of the year, with the exception of a few older loans, and that no additional funds would be necessary.

Armond Budish stated that these services are related to implementing solutions to the problems with the loan portfolio, identified by the Inspector General; indicated that the additional funds being requested are in response to the pressure he has placed on the Department of Development to complete this project in a timely manner rather than complete in-house at no cost, which could take an additional 9 months.

Dale Miller asked why temporary employee services for the loan portfolio review are being added to the ERP contract with Main Sail and stated that these 2 unrelated services should not be combined into one contract; asked how these funds will be paid separately from the \$25 million allocated to the ERP budget;

and expressed concern that procurement processes are not being properly utilized in an effort to expedite services. Mr. Budish indicated that the concerns of Council have not yet been addressed and recommended that the Board will honor Council President Brady's request and refer this item to Council Committee for further discussion.

The following item was held.

~~BC2018-785~~

~~County Executive's Office,~~

~~a) Submitting an RFP exemption on RQ43942, which will result in an award recommendation to Tucker Ellis, LLP in the amount not to exceed \$120,000.00 for legal services for the period 9/24/2018 – 9/25/2019.~~

~~b) Recommending an award on RQ43942 and enter into a contract with Tucker Ellis, LLP in the amount not to exceed \$120,000.00 for legal services for the period 9/24/2018 – 9/25/2019.~~

~~Funding Source: General Fund~~

BC2018-786

Treasurer's Office, recommending an award on RQ43594 to Mid-West Presort Mailing Services, Inc. (20-4) in the amount not-to-exceed \$61,552.78 for printing and mailing of first and last half of 2018 real property and delinquent collection tax bills in accordance with Ohio Revised Code Section 323.08.

Funding Source: General Fund

Chris Murray, County Treasurer, presented. Dale Miller commented that he was pleased that an additional 3 bids were received in addition to the recommended vendor which should keep the procurement process competitive, as the recommended vendor historically has been awarded this contract. Nan Baker asked for clarification on the dates of service reflected in the backup material for this item. Armond Budish confirmed that there is no time period for this award. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-786 was unanimously approved.

BC2018-787

Department of Public Safety and Justice Services, submitting an agreement with City of Cleveland in the amount not-to-exceed \$163,000.00 for staffing of a Cyber Analyst for the Northeast Ohio Regional Fusion Center for the period 11/13/2018 – 3/31/2020.

Funding Source: FY2017 Urban Area Securities Initiative Grant Funds

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-787 was unanimously approved.

BC2018-788

Department of Public Safety and Justice Services, on behalf of the Sheriff's Department, recommending an award on RQ43722 and enter into a sole source contract with TAC Computer, Inc. in the amount not-to-exceed \$55,000.00 for development, testing and implementation of enhancements to the Cuyahoga County Data Ware House interface for the period 11/13/2018 – 11/12/2019.

Funding Source: \$5.00 Moving Fee Violation Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services presented. Nan Baker asked for clarification on the funding source. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-788 was unanimously approved.

BC2018-789

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ43752, which will result in award recommendations to various providers in the total amount not-to-exceed \$25,404.50 for Trauma Informed Treatment services for Court referred youth for the period 10/1/2018 – 9/30/2019.

b) Recommending an award on RQ43752 and enter into a Master Contract with various providers in the total amount not-to-exceed \$25,404.50 for Trauma Informed Treatment services for Court referred youth for the period 10/1/2018 – 9/30/2019:

- a) Applewood Centers, Inc.
- b) Bellefaire Jewish Children's Bureau
- c) Catholic Charities Corporation
- d) Cornell Abraxas Group, Inc.
- e) Ohio Mentor, Inc.

Funding Source: ~~98.4%~~ **1.6%** - Title IV-E and ~~1.6%~~ **98.4%** Victims of Crime Act Grant Funds

Karen Lippmann, Juvenile Court Division, presented. Ms. Lippmann requested that the funding sources be corrected to read 1.6% - Title IV-E and 98.4% Victims of Crime Act Grant Funds. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-789 was unanimously approved as amended.

The following item was withdrawn from consideration at the request of the department.

~~BC2018-790~~

~~Sheriff's Department, recommending an award on RQ43766 with Cuyahoga Community College in the amount not to exceed \$20,000.00 for Correction Officer Ohio Peace Officer Training at the Western Campus located at 11000 W. Pleasant Valley Road, Parma for the period 8/14/2018 – 12/31/2018.~~

~~Funding Source: General Fund~~

BC2018-791

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting amendments to Contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2019 for additional funds in the total amount not-to-exceed \$200,000.00.

a) Contract No. CE1800246 with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$50,000.00.

b) Contract No. CE1800248 with Salvation Army in the amount of \$100,000.00.

c) Contract No. CE1800249 with West Side Catholic Center in the amount not-to-exceed \$50,000.00.
Funding Source: Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. Nan Baker asked for clarification on the time period and if additional Health and Human Services Levy funds will cover the remaining 6-month period of time remaining on the contract; asked if funds will cover any retroactive services. Armond Budish stated that the \$200,000.00 is to supplement the contract only. Dale Miller asked if the additional funds are in the 2018-2019 budget and if additional funds were anticipated. Armond Budish indicated that he was advised that funds were budgeted. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-791 was unanimously approved.

BC2018-792

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an amendment to Master Agreement No. AG1700002 with The MetroHealth System for toxicology services for the period 1/1/2017 – 12/31/2018 to modify the terms to include cyber insurance, effective 7/1/2018 and for additional funds in the amount not-to-exceed \$300,000.00.

Funding Source: State Child Protection Allocation

Robert Math, Cuyahoga Job and Family Services, presented. Dale Miller asked if any of the additional funds being requested will pay for the required cyber insurance; asked what is covered and how claims are handled under cyber insurance. Mr. Math deferred to Lisa Averyhart, Law Department for additional information. Mr. Miller commented that a number of contracts have been recently amended to add cyber insurance and asked if the County has made any related claims. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-792 was unanimously approved.

BC2018-793

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. AG1800114 with The Ohio State University for planning, coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$105,347.00. Funding Source: Health and Human Services Levy

Kathleen Johnson, Family and Children First Council, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-793 was unanimously approved.

BC2018-794

Department of Health and Human Services/Cuyahoga Job and Family Services/Division of Child Support Enforcement, submitting an amendment to Contract No. CE1700235 with The Progressive Baptist Association for outreach, enrollment and management services for the Protect Our Babies Project for the period 7/1/2017 – 12/31/2018 for additional funds in the amount not-to-exceed \$40,000.00. Funding Source: Ohio Department of Medicaid Grant

Al Grimes, Division of Child Support Enforcement, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-794 was unanimously approved.

BC2018-795

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ44030, which will result in an award recommendation to The Center for Community Solutions in the amount not-to-exceed \$7,500.00 for financial support for administrative staffing for the period 1/1/2019 – 12/31/2019.

b) Recommending an award on RQ44030 and enter into a contract with The Center for Community Solutions in the amount not-to-exceed \$7,500.00 for financial support for administrative staffing for the period 1/1/2019 – 12/31/2019.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-795 was unanimously approved.

C. – Consent Agenda

Andria Richardson, Clerk of the Board referred to Item No. BC2018-799 (Proposed Purchases) for an award to Americochi for the purchase of scalpel blades and handles for Autopsy Lab for the Medical Examiner's Office to correct the Requisition No. from CR-18-49357 to CR-18-43957.

Trevor McAleer asked for clarification on the prior Board of Control approval date referenced in Item No. BC2018-796 and asked if the purchase has already been made. Armond Budish motioned to approve items BC2018-796 through -799; Michael Dever seconded, the consent items were unanimously approved as amended.

BC2018-796

Department of Information Technology, recommending to amend Board of Control Approval No. BC2017-798 dated 11/6/2018 **2017**, which approved an RFP exemption and an award recommendation on RQ40821 in the amount of \$18,000.00 for the purchase of (1) high-speed internet circuit and bandwidth to support web-based applications, by changing the vendor's name from Lighttower Fiber Networks, LLC to Crown Castle Fiber LLC, effective 7/1/2018.

Funding Source: N/A

BC2018-797

Office of Procurement & Diversity, recommending to amend Board of Control Approval No. BC2018-687 dated 10/9/2018, which presented proposed purchases for the week of 10/9/2018, by amending the award to YMCA of Greater Cleveland for the following item:

FC-18-43651	Family Centered Services and Supports: Family membership	Family and Children First Council	YMCA of Greater Cleveland	\$2,252.00 \$3,000.00	State
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BC2018-798

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CF-18-44093</i>	<i>Legal notice: Short-term child care for children placed in emergency custody Request for Proposals for Division of Children and Family Services</i>	<i>Cuyahoga Job and Family Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$700.00</i>	<i>Health and Human Services Levy Fund</i>
<i>IS-18-43674</i>	<i>(1) Trimble sub-foot GPS receiver with mounting rod and carrying case</i>	<i>Department of Information Technology</i>	<i>Precision Laser & Instrument Inc.</i>	<i>\$5,761.00</i>	<i>Real Estate Assessment Funds</i>
<i>IS-18-43946</i>	<i>(1) DJI Inspire 2 Quadcopter Video Drone with Apple ProRes License and Zenmuse X5S Camera and related accessories for Multimedia Department</i>	<i>Department of Information Technology</i>	<i>B&H Foto & Electronics Corp.</i>	<i>\$6,760.00</i>	<i>General Fund</i>
<i>IS-18-44016</i>	<i>(1) SmartDraw Enterprise Site License renewal for use by Departments of Information Technology and Human Resources</i>	<i>Department of Information Technology</i>	<i>Brown Enterprise Solutions, LLC</i>	<i>\$1,990.00</i>	<i>General Fund</i>
<i>JA-18-43193</i>	<i>(2) Post stands for standard disruptor for Lake County Bomb Team for use in Lake, Geauga and Ashtabula Counties</i>	<i>Department of Public Safety and Justice Services</i>	<i>Federal Resources Supply Company</i>	<i>\$1,327.60</i>	<i>FY2017 State Homeland Security Grant Program</i>
<i>JA-18-43985</i>	<i>Legal notice: Defending Childhood Treatment services Request for Proposals</i>	<i>Department of Public Safety and Justice Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>Health and Human Services Levy Fund</i>
<i>JA-18-43993</i>	<i>Legal notice: Rapid detection deployment kit for Greater Cleveland Rapid Transit Authority bid</i>	<i>Department of Public Safety and Justice Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>FY2017 Law Enforcement Grant Program</i>
<i>CT-18-43041</i>	<i>Various tires for Fleet Services (Sanitary Engineer)</i>	<i>Department of Public Works</i>	<i>Smiley Tire</i>	<i>Not-to-exceed \$9,500.00</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-43829</i>	<i>HVAC equipment belts for various County buildings</i>	<i>Department of Public Works</i>	<i>Gardiner Service Company</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Internal Service Fund</i>

CT-18-43956	Folders for adoption case files for Division of Children and Family Services	Department of Public Works	Footte Printing	\$1,470.00	General Fund – Internal Service Fund
CT-18-43965	(138) Coat racks for Cleveland Police Headquarters Building	Department of Public Works	Quality Ribbons and Supplies	\$2,472.96	General Fund – Capital Projects
CT-18-43970	Medical supplies for Animal Shelter	Department of Public Works	Henry Schein	Not-to-exceed \$24,500.00	Special Revenue Fund
CT-18-43997	Veterinary services for Animal Shelter	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$1,628.67	Special Revenue Fund
CT-18-44017	Easel cards for displays at adoption and shelter-related events for Animal Shelter	Department of Public Works	Classic Laminations	\$945.00	General Fund – Internal Service Fund
CT-18-44028	Finishing services for 2019 Adoption Calendar for Division of Children and Family Services	Department of Public Works	Direct Digital Graphics	\$2,649.00	General Fund – Internal Service Fund
CT-18-44029	9x12 Kraft envelopes for Division of Children and Family Services	Department of Public Works	Western States Envelope and Label	\$811.90	General Fund – Internal Service Fund
CT-18-44031	9x12 first-class return envelopes for Cuyahoga Support Enforcement Agency	Department of Public Works	Western States Envelope and Label	\$732.90	General Fund – Internal Service Fund
CT-18-44032	Mailing services for Brooklyn Community Survey for County Planning Commission	Department of Public Works	Weekley's Mailing	\$663.00	General Fund – Internal Service Fund
CT-18-44033	6x9 return address envelopes for Cuyahoga Support Enforcement Agency	Department of Public Works	Envelope Printery of Ohio	\$615.00	General Fund – Internal Service Fund
CT-18-44049	File folder labels for Probate Court	Department of Public Works	Walker Group LLC	\$925.00	General Fund – Internal Service Fund
CT-18-44051	Annual equipment inspectors and required repairs for Sanitary Engineer	Department of Public Works	Palfleet Truck Equipment	Not-to-exceed \$12,500.00	Sanitary Sewer Fund
CT-18-44053	Purchase (1) 2019 Ford Fusion S for Prosecutor's Office	Department of Public Works	Bob Gillingham Ford	\$18,582.50	General Fund
CT-18-44062	Vehicle parts for Fleet Services	Department of Public Works	HPM Business Systems Inc.	Not-to-exceed \$7,500.00	General Fund – Internal Service Fund
CT-18-44063	Ready mix concrete for various road and bridge projects	Department of Public Works	Osborne Inc.	\$7,152.75	Road and Bridge Fund

CT-18-44065	Ballasts for various County buildings	Department of Public Works	Leff Electric Co.	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-44066	Lamps for various County buildings	Department of Public Works	Graybar Electric Co.	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-44068	Ready mix concrete for various road and bridge projects	Department of Public Works	Carr Bros.	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-18-44069	Truck parts for Fleet Services (Sanitary Engineer)	Department of Public Works	Rush Truck Centers of Ohio, Inc.	Not-to-exceed \$24,500.00	Sanitary Sewer Fund
CT-18-44070	Pet food for Animal Shelter	Department of Public Works	Medina Farmers Exchange	Not-to-exceed \$24,500.00	Special Revenue Fund
CT-18-44071	Ready mix concrete for various road and bridge projects	Department of Public Works	Rockport Ready Mix	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-18-44072	Folders for adoption case files for Division of Children and Family Services	Department of Public Works	Footie Printing	\$1,925.00	General Fund – Internal Service Fund
CT-18-44073	Runway de-icing fluid for County Airport	Department of Public Works	Nachurs Alpine Solutions	Not-to-exceed \$24,500.00	Airport Operation Fund
CT-18-44075	Outdoor advertising for 2019 dog licensing renewal for Animal Shelter	Department of Public Works	Lamar Advertising Company	Not-to-exceed \$15,000.00	Special Revenue Fund
CT-18-44077	Radio advertisement for Animal Shelter to promote adoption, awareness, fund raising and volunteer/foster recruitment	Department of Public Works	Clear Channel dba Iheart Media	Not-to-exceed \$20,000.00	Special Revenue Fund
JC-18-43381	(50) Seamless mattresses with double-sided pillow for Detention Center	Juvenile Court Division	Norix Group, Inc.	\$23,848.50	Special Revenue Fund
JC-18-43724	(15) Game tables for Detention Center living units	Juvenile Court Division	Norix Group, Inc.	\$11,481.00	Special Revenue Fund
CR-18-49357 CR-18-43957	Scalpel blades and handles for Autopsy Lab	Medical Examiner's Office	Amerisochi	\$745.00	General Fund 18-43742

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
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CF-18-44047	Post Adoption Special Services Subsidy: Non-recurring adoption fees*	Division of Children and Family Services	Susan Holleman Brewer	\$862.50	70% Health and Human Services Levy Fund 30% Title IV-E
CF-18-44098	Post Adoption Special Services Subsidy: Special medical equipment (activity chair)*	Division of Children and Family Services	National Seating and Mobility Inc.	\$3,182.50	70% Health and Human Services Levy Fund 30% Title IV-E
CR-18-43914	Toxicology testing**	Medical Examiner's Office	National Medical Services dba NMS Labs	\$4,940.00	Medical Examiner's Office Lab Fund

* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

**Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2018-800

Department of Public Works, recommending an award on RQ44036 to Trumbull Industries in the amount not-to-exceed \$24,500.00 for various plumbing supplies for the Sanitary Division.

Funding Source: Capital Projects

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Trevor McAleer seconded. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-800 was unanimously approved.

BC2018-801

Department of Public Works, recommending an award on RQ43941 to W.M. Plotz Machine and Forge Company in the amount not-to-exceed \$5,760.96 for the Justice Center main house pumps rebuild kits

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Mr. Miller asked for clarification on the purchase amount and if funds are in the department's budget. Dale Miller motioned to approve the item; Michael Dever seconded. Item BC2018-801 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services/Division of Emergency Management, submitting an assignment and assumption of services and consent to assignment agreement in connection with Contract No. CE1300441 with Knowledge Center Inc. for maintenance on the Crisis Information Management System for the period 7/1/2013 - 6/30/2020 to assign the interest to Knowledge Center Enterprises, LLC.

Funding Source: General Fund

Item No. 2

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount of \$204,820.21 for the Older Americans Act/Senior Community Services Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Source: FY2018 Western Reserve Area Agency on Aging

Item No. 3

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant agreement with the Cuyahoga County District Board of Health for Home and Community-Based Health Services and Home Health Care in connection with the FY2017 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority AIDS Initiative for the period 3/1/2017 – 2/28/2019 for additional funds in the amount not-to-exceed \$20,000.00.

Funding Source: Cuyahoga County Board of Health through the Health Resources and Services

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:57 a.m.