



**Cuyahoga County Board of Control Agenda  
Monday, November 19, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 11/13/18**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2018-802**

Department of Public Works, recommending an award on RQ43518 and enter into a contract with Fulton and Association in the amount not-to-exceed \$19,450.00 for testing, adjusting and air balancing of various floors of the Cleveland Police Headquarters Building for the period 11/19/2018 – 12/18/2018.

Funding Source: General Fund – Capital Projects

**BC2018-803**

Department of Public Works, recommending an award on RQ43105 and enter into a contract with DBT Transportation Services, LLC in the amount not-to-exceed \$8,000.00 for maintenance and data services on the Automated Weather Observation and Navaid Systems at the Cuyahoga County Airport for the period 11/19/2018 – 11/18/2020.

Funding Source: Special Revenue Fund – Airport

**BC2018-804**

Department of Public Works,

a) Submitting an RFP exemption on RQ44074, which will result in an award recommendation to Bentley Systems, Incorporated in the amount not-to-exceed \$7,621.00 for the purchase of Bentley Select CAD System software subscription services for the period 12/30/2018 – 12/29/2019.

&

b) Recommending an award on RQ44074 to Bentley Systems, Incorporated in the amount not-to-exceed \$7,621.00 for the purchase of Bentley Select CAD System software subscription services for the period 12/30/2018 – 12/29/2019.

Funding Source: 65% by Road & Bridge Fund, 35% by Sanitary Sewer Funds

**BC2018-805**

Department of Development, submitting a contract with Cuyahoga County Land Reutilization Corporation in the amount not-to-exceed \$3,000,000.00 for administration of the demolition of vacant, abandoned, nuisance or blighted structures for the Cuyahoga County Property Demolition Program for the period 11/19/2018 – 12/31/2019.

Funding Source: Demolition Fund

**BC2018-806**

Department of Development, submitting an agreement with City of Cleveland Heights for allocation of FY2014 – 2015 HOME funds for various HOME activities for the period 12/1/2016 – 11/30/2018 to extend the time period to 4/30/2020 and for additional funds in the amount not-to-exceed \$297,270.00.

Funding Source: Federal HOME Funds

**BC2018-807**

Department of Development, recommending a payment to Northeast Ohio Mayors and City Managers Association in the amount of \$907.40 to cover a portion of expenses incurred for the rental of a booth and tradeshow table at the Global Retail Real Estate Convention held on May 20, 2018.

Funding Source: General Fund

**BC2018-808**

Department of Information Technology,

a) Submitting an RFP exemption on RQ44034, which will result in an award recommendation to Dell Marketing LP in the amount of \$322,240.00 for the purchase of (3,800) Microsoft Windows Enterprise 5 named software licenses for various departments.

b) Recommending an award on RQ44034 to Dell Marketing LP in the amount of \$322,240.00 for the purchase of (3,800) Microsoft Windows Enterprise 5 named software licenses for various departments.

Funding Source: General Fund

**BC2018-809**

Department of Information Technology,

a) Submitting an RFP exemption on RQ44023, which will result in an award recommendation to Entrust Inc. in the amount not-to-exceed \$60,485.00 for the purchase of Entrust Managed SSL Enterprise Account Certificates to provide secure transmission of data on Cuyahoga County Web Servers for the period 10/27/2018 – 10/27/2020.

b) Recommending an award on RQ44023 to Entrust Inc. in the amount not-to-exceed \$60,485.00 for the purchase of Entrust Managed SSL Enterprise Account Certificates to provide secure transmission of data on Cuyahoga County Web Servers for the period 10/27/2018 – 10/27/2020.

Funding Source: General Fund

**BC2018-810**

Department of Information Technology,

a) Submitting an RFP exemption on RQ43940, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount of \$46,596.00 for the purchase of (60) HP Desktop ProDesk 600 Desktop Computers and (60) HP VN22 21.5" Monitors for the Civil Service Testing Lab workstations for the Personnel Review Commission.

b) Recommending an award on RQ43940 to MNJ Technologies Direct, Inc. in the amount of \$46,596.00 for the purchase of (60) HP Desktop ProDesk 600 Desktop Computers and (60) HP VN22 21.5" Monitors for the Civil Service Testing Lab workstations for the Personnel Review Commission.

Funding Source: General Fund

**BC2018-811**

Department of Public Safety and Justice Services, on behalf of the Sheriff's Department, submitting an amendment to Contract No. CE1500032 with Point Blank Solutions, Ltd. for software support and maintenance of the InJail System for the period 1/1/2015 – 12/31/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$6,000.00.

Funding Source: Criminal Justice Information Sharing Fund

**BC2018-812**

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ43746, which will result in an award recommendation to MNJ Technologies Direct Inc. in the amount of \$156,800.00 for the purchase of (150) HP CTO Z240 Desktops and (40) EliteBook 850 Laptops and accessories.

b) Recommending an award on RQ43746 to MNJ Technologies Direct Inc. in the amount of \$156,800.00 for the purchase of (150) HP CTO Z240 Desktops and (40) EliteBook 850 Laptops and accessories.

Funding Source: Special Revenue Fund – Alternative Dispute Resolution

**BC2018-813**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700028 with Kronos Incorporated for maintenance and support services on the Comprehensive Human Resources Management System for the period 4/1/2017 – 3/31/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$45,239.09

Funding Source: General Fund

**BC2018-814**

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ43744, which will result in an award recommendation to MNJ Technologies Direct Inc. in the amount of \$40,376.00 for the purchase of servers and accessories.

b) Recommending an award on RQ43744, to MNJ Technologies Direct Inc. in the amount of \$40,376.00 for the purchase of servers and accessories.

Funding Source: Special Revenue Fund

**BC2018-815**

Court of Common Pleas/Juvenile Court Division/Domestic Relations Division and Probate Court Division, submitting an amendment to a Master Contract with various providers for interpretation and translation services for sign and spoken languages for the period 1/1/2017 – 12/31/2018 for additional funds in the amount not-to-exceed \$25,000.00:

a) Cross Thread Solutions, LLC

b) Certified Interpreters United, LLC

c) Vocalink, Inc.

d) Cleveland Hearing and Speech Center

Funding Source: Title IV-E

**BC2018-816**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ43742 with Wide Area Media, LLC in the amount not-to-exceed \$2,950.00 for the purchase of (1) Mobile Sound Reinforcement Public Address Kit.

Funding Source: Special Revenue

**BC2018-817**

Sheriff's Department, submitting an amendment to Contract No. CE1500073 with Black Creek Integrated Systems Corp. for maintenance and support of multi-component security systems located at the Juvenile Justice Center for the period 1/1/2015 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$129,641.00.

Funding Source: General Fund

**BC2018-818**

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Family and Children First Council, recommending an award on RQ42836 and enter into contracts with various providers (33-2) in the total amount not-to-exceed \$250,000.00 for the Teen Pregnancy Prevention Program for the period 1/1/2019 - 12/31/2019:

a) Beech Brook in the amount not-to-exceed \$125,000.00.

b) Planned Parenthood of Greater Ohio in the amount not-to-exceed \$125,000.00.

Funding Source: Health and Human Services Levy

**BC2018-819**

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800247 with Family Promise of Greater Cleveland for Rapid Re-housing services for Families in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2019 for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: Health and Human Services Levy

**BC2018-820**

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an amendment to Agreement No. AG1800043 with University of Maryland, Baltimore, on behalf of the School of Social Work/Institute for Innovation and Implementation to develop, integrate and sustain best practices and programs to improve the well-being, stability and permanency of Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit (LGBTQ2S) Children and Youth in foster care for the period 9/30/2017 – 9/29/2018 to extend the time period to 9/30/2019 and for additional funds in the amount not-to-exceed \$219,026.00.

Funding Source: University of Maryland, Baltimore Grant

**BC2018-821**

Department of Health and Human Services/Cuyahoga Job and Family Services on behalf of the Division of Children and Family Services,

a) Submitting an RFP exemption on RQ44058, which will result in an award recommendation to Harvard Community Services Center in the amount not-to-exceed \$187,791.00 for neighborhood collaborative services for the Family to Family Neighborhood System of Care Program for the period 11/19/2018 – 3/31/2019.

b) Recommending an award on RQ44058 and enter into a contract with Harvard Community Services Center in the amount not-to-exceed \$187,791.00 for neighborhood collaborative services for the Family to Family Neighborhood System of Care Program for the period 11/19/2018 – 3/31/2019.

Funding Source: Health and Human Services Levy Fund

**BC2018-822**

Department of Sustainability, submitting a donation to West Creek Conservancy in the amount not-to-exceed \$5,500.00 for land appraisal of the Harvard Road refuse in connection with a possible large-scale solar development Project for the period 12/1/2018 - 5/1/2019.

Funding Source: General Fund

**C. – Exemptions**

**BC2018-823**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ43671, which will result in an award recommendation to United Way of Greater Cleveland in the amount not-to-exceed \$1,095,450.00 for fiscal agent services for emergency food purchases for eligible Cuyahoga County residents for the period 1/1/2019 – 12/31/2019.

Funding Source: Health and Human Services Levy

## **D. – Consent Agenda**

### **BC2018-824**

Department of Public Works, submitting (2) Offer of Settlement Agreements to acquire necessary Rights-of-Way in connection with the reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130<sup>th</sup> Street in the Cities of Middleburg Heights and Strongsville:

Parcel 49 T (Temporary Easement)

Property Owners: Larry J. Stephens & Holly A. Stephens

Recommended Offer of Settlement: \$700.00

Fair Market Value Estimate: \$700.00

Parcel 51 T (Temporary Easement)

Property Owners: John W. Owens & Alicia M. Owens

Recommended Offer of Settlement: \$2,000.00

Fair Market Value Estimate: \$2,000.00

Funding Sources: Issue 1 Funding - 50%; County Road and Bridge- 25%; Local Communities – 25%

### **BC2018-825**

Department of Public Works, submitting an amendment to a loan agreement with State of Ohio - State Infrastructure Bank for the reconstruction and widening of Bagley/Pleasant Valley road from York Road to Pearl Road in the Cities of Middleburg Heights and Parma, to change the terms, effective 11/19/2018; no additional funds required.

Funding Source: Original Loan Agreement Funding is Road & Bridge & NOACA

**BC2018-826**

Fiscal Office, Presenting Proposed Travel Requests for the week of 11/19/2018

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Health and Human Services – Division of Community Initiatives: Office of Early Childhood	Rebekah Dorman	A Summit entitled “National League of Cities (NLC) City Summit”	National League of Cities	11/6/-11/9/2018	Los Angeles, CA	*Airfare - \$457.40 *Lodging- \$968.41 *Meals - \$152.00 *Ground Transportation- \$150.00 *Mileage- \$15.15 *Parking- \$40.00  <b>Total – \$1,782.96</b>	National League of Cities

\* All expenses will be paid by the National League of Cities

Purpose:

The National League of Cities (NLC) City Summit provides the opportunity for all local officials—elected and staff—to learn about the issues affecting local governments and expand their professional network. The conference provides education for leadership development, meaningful discussions on common local-level problems and new best practices to address the trends affecting cities. Exclusive to NLC’s fall conference, city leaders will get a chance to see how others successfully govern during mobile workshops around the host city, showcasing real-world solutions to issues facing local government.



Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Workforce Development	Frank Brickner,  Mary Kelley	A forum entitled "National Association of Workforce Boards (NAWB) 2019 Forum"	National Association of Workforce Boards (NAWB)	3/23/- 3/26/2019	Washington, D.C.	*Registration Fees - \$1,600.00  ***Airfare - \$800.00  **Lodging- \$1,902.00  **Meals - \$256.00  **Ground Transportation - \$200.00  **Parking - \$88.00  **Baggage- \$120.00  <b>Total- \$4,966.00</b>	Workforce Innovation & Opportunity Act -

\*Paid to the Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$800.00)**

**Purpose:**

The National Association of Workforce Boards (NAWB) 2019 Forum is an event where workforce development professionals and leaders in business, government, labor, and education gather to gain insights into the current state of our nation's workforce system and consider the goals and policy framework affecting the future of human capital development.

**BC2018-827**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 11/19/2018

<b>Direct Open Market Purchases (purchases between \$500 - \$25,000)</b>					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CO-18-43881	Legal notice: On-site drug detection services Request for Proposals	Court of Common Pleas/Corrections Planning Board	Plain Dealer	Not-to-exceed \$800.00	General Fund
CT-18-44050	Emergency vouchers for Cuyahoga Job and Family Services	Department of Public Works	RR Donnelley	\$925.68	General Fund – Internal Service Fund
CT-18-43919	Intercom window speakers with microphone and accessories for 2-way window for Cleveland Police Headquarters Building	Department of Public Works	Zones Inc.	\$4,214.77	General Fund – Capital Projects
CT-18-44081	Riveted pads to repair track for sewer camera operations for Sanitary Engineer	Department of Public Works	Pipe Tool Specialties	\$9,025.00	Sanitary Sewer Fund
CT-18-44046	Plumbing cartridges for various County buildings	Department of Public Works	Rojen Company	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43758	Repair fryers at Justice Center	Department of Public Works	DMO Food Equipment Services	\$3,010.78	General Fund – Internal Service Fund
CT-18-43969	Repair parts for Truck 3-278 for Sanitary Engineer	Department of Public Works	Valley Ford Truck Inc.	\$1,361.92	Sanitary Sewer Fund
CT-18-43994	Repair parts for Truck S-418 for Sanitary Engineer	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$9,111.82	Sanitary Sewer Fund
CT-18-42108	Ice melt for various County buildings	Department of Public Works	Fleig Enterprises	Not-to-exceed \$15,000.00	General Fund – Internal Service Fund
CT-18-43828	Lumber and building materials for various County buildings	Department of Public Works	Cleveland Lumber	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-44061	Plumbing supplies for various County buildings	Department of Public Works	Lakeside Supply	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund

CR-18-43952	Kinetex columns to test fentanyl for Toxicology Lab	Medical Examiner's Office	Craic Technologies	\$500.00	Medical Examiner's Office Crime Lab Fund
CR-18-44040	Gemini columns and cartridge kit for various labs	Medical Examiner's Office	Phenomenex, Inc.	\$1,463.00	Medical Examiner's Office Crime Lab Fund
CR-18-43682	Manila envelopes to maintain and archive case files	Medical Examiner's Office	Graphic Reproductions, Inc.	\$2,940.00	General Fund
SH-18-43900	9x12 clear property bags for inmate property	Sheriff's Department	Unipak Corporation	\$650.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Department of Public Works, submitting a grant award from American Society for the Prevention of Cruelty to Animals (ASPCA) in the amount of \$10,000.00 for the Dogs Playing for Life Advanced Training - Fancy Footwork Project for the period 10/18/2018 - 4/18/2019.

Funding Source: American Society for the Prevention of Cruelty to Animals

Public Works- Cuyahoga County Animal Shelter 2018, Grant Acceptance of ASPCA: Dogs Playing For Life: Fancy Footwork; in the amount of \$10,000.00

#### **Item No. 2**

Sheriff's Department, submitting a grant award from Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office, in the amount of \$77,009.41 for the FY2019 High Visibility Enforcement Overtime Program for the period 10/1/2018 - 9/30/2019.

Funding Source: 100% by the US Department of Transportation, National Highway and Traffic Safety Administration through the Ohio Traffic Safety Office

#### **Item No. 3**

Sheriff's Department, submitting an amendment to a grant award from Ohio Emergency Management Agency for the FY2016 Operation Stonegarden Project for the period 9/1/2016 – 6/30/2019 in connection with the FY2016 State Homeland Security Grant Program for additional funds in the amount of \$50,707.99.

Funding Source: FY2016 State Homeland Security Grant

#### **Item No. 4**

Sheriff's Department, submitting an amendment to a grant award from Ohio Emergency Management Agency for the FY2017 Operation Stonegarden Project for the period 9/1/2017 - 4/30/2020 in connection with the FY2017 State Homeland Security Grant Program for additional funds in the amount of \$105,000.00.

Funding Source: State Homeland Security Grant

#### **Item No. 5**

Sheriff's Department, submitting a grant award from U.S. Department of Homeland Security/Federal Emergency Management Agency in the amount of \$14,675.00 for the FY2018 Port Security Grant Program for the period 9/1/2018 to 8/31/2021.

Funding Source: U.S. Department of Homeland Security, Federal Emergency Management

**Item No. 6**

Department of Development, submitting an amendment to a loan with Cleveland Whiskey, LLC, for a North Coast Opportunities Technology Fund Project, located at 1768 East 25th Street, Cleveland, for the period 6/16/2011 - 9/30/2016 to extend the time period to 5/31/2024 and to increase the interest rate from 5% to 7.5%.

Funding Source: Original Loan - General Fund - Blue Ribbon

**Item No. 7**

Department of Development, submitting a housing rehabilitation Contract with American Building and Kitchen Products Inc. in the amount not-to-exceed \$8,900.00 for installation of a new roof for the period 4/23/2018 – 1/22/2019 in connection with a homeowner rehabilitation loan to Ray Massingill (Board Approval No. BC2018-259).

Funding Source: Community Development Block Grant

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Minutes

Cuyahoga County Board of Control  
Tuesday, November 13, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairman  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)  
Michael Dever, Director, Department of Public Works  
Richard Opre, Purchasing Administrator, Office of Procurement & Diversity (Alternate for Lenora Lockett)

II – REVIEW MINUTES – 11/5/2018

Armond Budish motioned to approve the minutes from the November 5, 2018 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2018-778

Department of Public Works, recommending an award on RQ43677 to L.F. Donnell, Inc. dba Donnell Ford (13-3) in the amount not-to-exceed \$138,790.00 for the purchase of (4) 2019 F-250 4x4 Pickup Trucks.

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller commented that he was pleased that multiple bids were received as this type of bid typically results in only one bidder; asked what other vendors submitted bids and what were the amounts of their bids. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-778 was unanimously approved.

BC2018-779

Department of Public Works, recommending an award on RQ43289 to Bob Gillingham Ford, Inc. (15-2) in the amount not-to-exceed \$61,589.50 for the purchase of (1) 2019 F-550 Enclosed Body Catch Basin Truck.

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-779 was unanimously approved.

BC2018-780

Department of Public Works, recommending an award on RQ42911 to Bob Gillingham Ford, Inc. (13-2) in the amount not-to-exceed \$48,770.50 for the purchase of (1) 2019 F-250 SuperCab 4x2 with Swab Animal Control Unit.

Funding Source: Special Revenue (Kennel) Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-780 was unanimously approved.

BC2018-781

Department of Public Works, recommending a payment to Northeast Ohio Areawide Coordinating Agency in the amount of \$221,242.00 for annual membership dues for the period 7/1/2018 – 6/30/2019.

Funding Source: Road and Bridge Fund

Michael Dever, Department of Public Works, presented. Trevor McAleer asked what the amount was for the previous membership dues; asked if the price increased for every County. Nan Baker commented that this increase from prior membership was considerable; asked if the department had considered changing the start date since the invoice was not received from Northeast Ohio Areawide Coordinating Agency (NOACA) until late July leaving the department unable to get approval prior to start date; Mr. Dever indicated that the time period reflected is the calendar year that NOACA operates under but will contact the Director of NOACA to see if the start date can be changed; clarified that the end date will remain 6/30/2019. Ms. Baker asked for clarification as it relates to the percentage of the increase being approximately 25%. Armond Budish stated that the increase is actually higher than 25%. Dale Miller asked if all Counties experienced the same percentage in the increase of cost and if the formula used to calculate the cost worked against the County. Mr. Budish commented that the methodology to calculate the cost has not changed. Mr. McAleer asked how much money is received by the County for various projects as a result of being a NOACA member. Mr. Budish stated that Cuyahoga County receives the most money and largest percentage of funds made available for community projects due to the membership. Andria Richardson, Clerk of the Board, asked Mr. Dever if the County has been receiving services since July as the approved time period must reflect the actual date of services received and shown on the invoice. Mr. Dever said that services and allocations have been received.

Mr. Dever stated he will follow up with NOACA to see if any adjustments can be made to the dates and if future invoices can be submitted earlier so that approval can occur prior to the start date. Mr. Budish said that this request had been delayed due to discussions with NOACA and the participating counties about the price increases; stated that dates will remain as written unless NOACA agrees to adjust the time period. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-781 was unanimously approved.

BC2018-782

Department of Information Technology,

a) Submitting an RFP exemption on RQ43945, which will result in an award recommendation to Dell Marketing LP in the amount of \$28,472.40 for the purchase of (60) Microsoft Office 365 named licenses for the Civil Service Testing Lab workstations for the Personnel Review Commission.

b) Recommending an award on RQ43945 to Dell Marketing LP in the amount of \$28,472.40 for the purchase of (60) Microsoft Office 365 named licenses for the Civil Service Testing Lab workstations for the Personnel Review Commission.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-782 was unanimously approved.

BC2018-783

Department of Information Technology, submitting an amendment to Contract No. CE1700329 with Hawk Search, Inc. for Web Search Tool services for the period 11/27/2017 – 11/28/2018 to extend the time period to 12/4/2019 and for additional funds in the amount not-to-exceed \$16,200.00.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Mr. Sullivan requested that the original time period listed be changed to 12/5/2017 – 12/4/2018. Dale Miller asked if the contracts database provided for in the County Code has been fully implemented yet. Armond Budish said all contracts are being posted in summary form and we are in the process of posting actual contracts. Mr. Budish stated he will follow up on the status of the posting of documents.

Trevor McAleer stated that Council staff will be meeting with Department of Information Technology staff on this matter next week regarding proposed solutions to meet requirements for database searches.

Andria Richardson, Clerk of the Board, responded to Mr. Sullivan's request to amend dates and stated that the time period reflected on the agenda is the actual time period provided to the Board of Control when the original contract was approved.

Mr. Sullivan indicated that the amended time period he is requesting reflects the actual date of execution of the contract, which is the date recognized by the vendor, rather than the date of approval by the Board.

Mr. Sullivan stated that the Law Department has instructed their department to write their contracts utilizing this manner to determine start and end dates.

Lisa Averyhart, Law Department indicated that she will follow up with the Assistant Law Director assigned to the Department of Information Technology for a legal opinion. Ms. Richardson stated that the dates of Board approval must remain until an opinion is provided by the Law Department.

Mr. Sullivan stressed the need for contract dates to provide continuity so there is no lapse in service. Mr. McAleer said that this specific issued was studied by Internal Audit; stated that the dates approved by the



Board should be recognized and there should be no lapse in services for this amendment as this is an extension of time only ending on 12/4/2019, which should meet the needs of the department and vendor; concurred with Ms. Richardson that the dates should remain as shown.

Mr. Budish asked for clarification on the language contained regarding start date in the original contract and what was actually approved by the Board; said that the language in contracts regarding start dates should be in agreement with what the Board approves; and asked Mr. McAleer to repeat his prior recommendation. Mr. McAleer recommended that the dates remain as shown on the agenda as those were the dates approved by the Board, and that the time extension on this item as written will provide for continuity of services. Mr. Budish agreed with Mr. McAleer's recommendation. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-783 was unanimously approved as written.

The following item was referred to Council Committee at the request of Council President Dan Brady.

#### BC2018-784

Department of Human Resources, submitting an amendment to Contract No. CE1800392 with Main Sail, LLC for technical professional services in connection with the implementation of the Enterprise Resource Planning System for the period 9/17/2018 – 9/16/2019 to expand the scope of services to add temporary employee services for loan portfolio review for the Department of Development, effective 11/13/2018 and for additional funds in the amount not-to-exceed \$120,000.00.

Funding Source: General Fund

Greg Huth, Department of Development and Patrick Smock, Department of Human Resources, presented. Trevor McAleer requested on behalf of Council President, Dan Brady that this item be referred to Council Committee for further discussion and then returned to the Board of Control for consideration.

Armond Budish asked Mr. McAleer when the committee is expected to meet. Mr. McAleer indicated the meeting is not yet scheduled. Mr. Dever asked if this could move forward to the Enterprise Resource Planning Committee (ERP) on November 15, 2018 and return to Board of Control on November 19, 2018.

Mr. McAleer did not think it would be best to bring this forth to the ERP Committee due to the lengthy discussions regarding ERP; commented that advanced questions of Council's concerns were discussed with Mr. Huth prior to the Board of Control meeting.

Nan Baker recalled, as a member of the Economic Development Committee, that the Director of the Department of Development had reassured the members that he was confident that the reconciliation of loan documents would be complete by the end of the year, with the exception of a few older loans, and that no additional funds would be necessary.

Armond Budish stated that these services are related to implementing solutions to the problems with the loan portfolio, identified by the Inspector General; indicated that the additional funds being requested are in response to the pressure he has placed on the Department of Development to complete this project in a timely manner rather than complete in-house at no cost, which could take an additional 9 months.

Dale Miller asked why temporary employee services for the loan portfolio review are being added to the ERP contract with Main Sail and stated that these 2 unrelated services should not be combined into one contract; asked how these funds will be paid separately from the \$25 million allocated to the ERP budget;

and expressed concern that procurement processes are not being properly utilized in an effort to expedite services. Mr. Budish indicated that the concerns of Council have not yet been addressed and recommended that the Board will honor Council President Brady's request and refer this item to Council Committee for further discussion.

The following item was held.

~~BC2018-785~~

~~County Executive's Office,~~

~~a) Submitting an RFP exemption on RQ43942, which will result in an award recommendation to Tucker Ellis, LLP in the amount not to exceed \$120,000.00 for legal services for the period 9/24/2018 – 9/25/2019.~~

~~b) Recommending an award on RQ43942 and enter into a contract with Tucker Ellis, LLP in the amount not to exceed \$120,000.00 for legal services for the period 9/24/2018 – 9/25/2019.~~

~~Funding Source: General Fund~~

BC2018-786

Treasurer's Office, recommending an award on RQ43594 to Mid-West Presort Mailing Services, Inc. (20-4) in the amount not-to-exceed \$61,552.78 for printing and mailing of first and last half of 2018 real property and delinquent collection tax bills in accordance with Ohio Revised Code Section 323.08.

Funding Source: General Fund

Chris Murray, County Treasurer, presented. Dale Miller commented that he was pleased that an additional 3 bids were received in addition to the recommended vendor which should keep the procurement process competitive, as the recommended vendor historically has been awarded this contract. Nan Baker asked for clarification on the dates of service reflected in the backup material for this item. Armond Budish confirmed that there is no time period for this award. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-786 was unanimously approved.

BC2018-787

Department of Public Safety and Justice Services, submitting an agreement with City of Cleveland in the amount not-to-exceed \$163,000.00 for staffing of a Cyber Analyst for the Northeast Ohio Regional Fusion Center for the period 11/13/2018 – 3/31/2020.

Funding Source: FY2017 Urban Area Securities Initiative Grant Funds

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-787 was unanimously approved.

BC2018-788

Department of Public Safety and Justice Services, on behalf of the Sheriff's Department, recommending an award on RQ43722 and enter into a sole source contract with TAC Computer, Inc. in the amount not-to-exceed \$55,000.00 for development, testing and implementation of enhancements to the Cuyahoga County Data Ware House interface for the period 11/13/2018 – 11/12/2019.

Funding Source: \$5.00 Moving Fee Violation Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services presented. Nan Baker asked for clarification on the funding source. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-788 was unanimously approved.

BC2018-789

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ43752, which will result in award recommendations to various providers in the total amount not-to-exceed \$25,404.50 for Trauma Informed Treatment services for Court referred youth for the period 10/1/2018 – 9/30/2019.

b) Recommending an award on RQ43752 and enter into a Master Contract with various providers in the total amount not-to-exceed \$25,404.50 for Trauma Informed Treatment services for Court referred youth for the period 10/1/2018 – 9/30/2019:

- a) Applewood Centers, Inc.
- b) Bellefaire Jewish Children's Bureau
- c) Catholic Charities Corporation
- d) Cornell Abraxas Group, Inc.
- e) Ohio Mentor, Inc.

Funding Source: ~~98.4%~~ 1.6% - Title IV-E and ~~1.6%~~ 98.4% Victims of Crime Act Grant Funds

Karen Lippmann, Juvenile Court Division, presented. Ms. Lippmann requested that the funding sources be corrected to read 1.6% - Title IV-E and 98.4% Victims of Crime Act Grant Funds. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-789 was unanimously approved as amended.

The following item was withdrawn from consideration at the request of the department.

~~BC2018-790~~

~~Sheriff's Department, recommending an award on RQ43766 with Cuyahoga Community College in the amount not to exceed \$20,000.00 for Correction Officer Ohio Peace Officer Training at the Western Campus located at 11000 W. Pleasant Valley Road, Parma for the period 8/14/2018 – 12/31/2018.~~

~~Funding Source: General Fund~~

BC2018-791

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting amendments to Contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2019 for additional funds in the total amount not-to-exceed \$200,000.00.

a) Contract No. CE1800246 with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$50,000.00.

b) Contract No. CE1800248 with Salvation Army in the amount of \$100,000.00.

c) Contract No. CE1800249 with West Side Catholic Center in the amount not-to-exceed \$50,000.00.  
Funding Source: Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. Nan Baker asked for clarification on the time period and if additional Health and Human Services Levy funds will cover the remaining 6-month period of time remaining on the contract; asked if funds will cover any retroactive services. Armond Budish stated that the \$200,000.00 is to supplement the contract only. Dale Miller asked if the additional funds are in the 2018-2019 budget and if additional funds were anticipated. Armond Budish indicated that he was advised that funds were budgeted. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-791 was unanimously approved.

BC2018-792

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an amendment to Master Agreement No. AG1700002 with The MetroHealth System for toxicology services for the period 1/1/2017 – 12/31/2018 to modify the terms to include cyber insurance, effective 7/1/2018 and for additional funds in the amount not-to-exceed \$300,000.00.

Funding Source: State Child Protection Allocation

Robert Math, Cuyahoga Job and Family Services, presented. Dale Miller asked if any of the additional funds being requested will pay for the required cyber insurance; asked what is covered and how claims are handled under cyber insurance. Mr. Math deferred to Lisa Averyhart, Law Department for additional information. Mr. Miller commented that a number of contracts have been recently amended to add cyber insurance and asked if the County has made any related claims. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-792 was unanimously approved.

BC2018-793

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. AG1800114 with The Ohio State University for planning, coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$105,347.00. Funding Source: Health and Human Services Levy

Kathleen Johnson, Family and Children First Council, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-793 was unanimously approved.

BC2018-794

Department of Health and Human Services/Cuyahoga Job and Family Services/Division of Child Support Enforcement, submitting an amendment to Contract No. CE1700235 with The Progressive Baptist Association for outreach, enrollment and management services for the Protect Our Babies Project for the period 7/1/2017 – 12/31/2018 for additional funds in the amount not-to-exceed \$40,000.00. Funding Source: Ohio Department of Medicaid Grant

Al Grimes, Division of Child Support Enforcement, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-794 was unanimously approved.

BC2018-795

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ44030, which will result in an award recommendation to The Center for Community Solutions in the amount not-to-exceed \$7,500.00 for financial support for administrative staffing for the period 1/1/2019 – 12/31/2019.

b) Recommending an award on RQ44030 and enter into a contract with The Center for Community Solutions in the amount not-to-exceed \$7,500.00 for financial support for administrative staffing for the period 1/1/2019 – 12/31/2019.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-795 was unanimously approved.

C. – Consent Agenda

Andria Richardson, Clerk of the Board referred to Item No. BC2018-799 (Proposed Purchases) for an award to Americochi for the purchase of scalpel blades and handles for Autopsy Lab for the Medical Examiner's Office to correct the Requisition No. from CR-18-49357 to CR-18-43957.

Trevor McAleer asked for clarification on the prior Board of Control approval date referenced in Item No. BC2018-796 and asked if the purchase has already been made. Armond Budish motioned to approve items BC2018-796 through -799; Michael Dever seconded, the consent items were unanimously approved as amended.

BC2018-796

Department of Information Technology, recommending to amend Board of Control Approval No. BC2017-798 dated 11/6/2018 **2017**, which approved an RFP exemption and an award recommendation on RQ40821 in the amount of \$18,000.00 for the purchase of (1) high-speed internet circuit and bandwidth to support web-based applications, by changing the vendor's name from Lighttower Fiber Networks, LLC to Crown Castle Fiber LLC, effective 7/1/2018.

Funding Source: N/A

BC2018-797

Office of Procurement & Diversity, recommending to amend Board of Control Approval No. BC2018-687 dated 10/9/2018, which presented proposed purchases for the week of 10/9/2018, by amending the award to YMCA of Greater Cleveland for the following item:

FC-18-43651	Family Centered Services and Supports: Family membership	Family and Children First Council	YMCA of Greater Cleveland	<del>\$2,252.00</del> \$3,000.00	State
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BC2018-798

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CF-18-44093</i>	<i>Legal notice: Short-term child care for children placed in emergency custody Request for Proposals for Division of Children and Family Services</i>	<i>Cuyahoga Job and Family Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$700.00</i>	<i>Health and Human Services Levy Fund</i>
<i>IS-18-43674</i>	<i>(1) Trimble sub-foot GPS receiver with mounting rod and carrying case</i>	<i>Department of Information Technology</i>	<i>Precision Laser &amp; Instrument Inc.</i>	<i>\$5,761.00</i>	<i>Real Estate Assessment Funds</i>
<i>IS-18-43946</i>	<i>(1) DJI Inspire 2 Quadcopter Video Drone with Apple ProRes License and Zenmuse X5S Camera and related accessories for Multimedia Department</i>	<i>Department of Information Technology</i>	<i>B&amp;H Foto &amp; Electronics Corp.</i>	<i>\$6,760.00</i>	<i>General Fund</i>
<i>IS-18-44016</i>	<i>(1) SmartDraw Enterprise Site License renewal for use by Departments of Information Technology and Human Resources</i>	<i>Department of Information Technology</i>	<i>Brown Enterprise Solutions, LLC</i>	<i>\$1,990.00</i>	<i>General Fund</i>
<i>JA-18-43193</i>	<i>(2) Post stands for standard disruptor for Lake County Bomb Team for use in Lake, Geauga and Ashtabula Counties</i>	<i>Department of Public Safety and Justice Services</i>	<i>Federal Resources Supply Company</i>	<i>\$1,327.60</i>	<i>FY2017 State Homeland Security Grant Program</i>
<i>JA-18-43985</i>	<i>Legal notice: Defending Childhood Treatment services Request for Proposals</i>	<i>Department of Public Safety and Justice Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>Health and Human Services Levy Fund</i>
<i>JA-18-43993</i>	<i>Legal notice: Rapid detection deployment kit for Greater Cleveland Rapid Transit Authority bid</i>	<i>Department of Public Safety and Justice Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>FY2017 Law Enforcement Grant Program</i>
<i>CT-18-43041</i>	<i>Various tires for Fleet Services (Sanitary Engineer)</i>	<i>Department of Public Works</i>	<i>Smiley Tire</i>	<i>Not-to-exceed \$9,500.00</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-43829</i>	<i>HVAC equipment belts for various County buildings</i>	<i>Department of Public Works</i>	<i>Gardiner Service Company</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Internal Service Fund</i>

CT-18-43956	Folders for adoption case files for Division of Children and Family Services	Department of Public Works	Footie Printing	\$1,470.00	General Fund – Internal Service Fund
CT-18-43965	(138) Coat racks for Cleveland Police Headquarters Building	Department of Public Works	Quality Ribbons and Supplies	\$2,472.96	General Fund – Capital Projects
CT-18-43970	Medical supplies for Animal Shelter	Department of Public Works	Henry Schein	Not-to-exceed \$24,500.00	Special Revenue Fund
CT-18-43997	Veterinary services for Animal Shelter	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$1,628.67	Special Revenue Fund
CT-18-44017	Easel cards for displays at adoption and shelter-related events for Animal Shelter	Department of Public Works	Classic Laminations	\$945.00	General Fund – Internal Service Fund
CT-18-44028	Finishing services for 2019 Adoption Calendar for Division of Children and Family Services	Department of Public Works	Direct Digital Graphics	\$2,649.00	General Fund – Internal Service Fund
CT-18-44029	9x12 Kraft envelopes for Division of Children and Family Services	Department of Public Works	Western States Envelope and Label	\$811.90	General Fund – Internal Service Fund
CT-18-44031	9x12 first-class return envelopes for Cuyahoga Support Enforcement Agency	Department of Public Works	Western States Envelope and Label	\$732.90	General Fund – Internal Service Fund
CT-18-44032	Mailing services for Brooklyn Community Survey for County Planning Commission	Department of Public Works	Weekley's Mailing	\$663.00	General Fund – Internal Service Fund
CT-18-44033	6x9 return address envelopes for Cuyahoga Support Enforcement Agency	Department of Public Works	Envelope Printery of Ohio	\$615.00	General Fund – Internal Service Fund
CT-18-44049	File folder labels for Probate Court	Department of Public Works	Walker Group LLC	\$925.00	General Fund – Internal Service Fund
CT-18-44051	Annual equipment inspectors and required repairs for Sanitary Engineer	Department of Public Works	Palfleet Truck Equipment	Not-to-exceed \$12,500.00	Sanitary Sewer Fund
CT-18-44053	Purchase (1) 2019 Ford Fusion S for Prosecutor's Office	Department of Public Works	Bob Gillingham Ford	\$18,582.50	General Fund
CT-18-44062	Vehicle parts for Fleet Services	Department of Public Works	HPM Business Systems Inc.	Not-to-exceed \$7,500.00	General Fund – Internal Service Fund
CT-18-44063	Ready mix concrete for various road and bridge projects	Department of Public Works	Osborne Inc.	\$7,152.75	Road and Bridge Fund



CT-18-44065	Ballasts for various County buildings	Department of Public Works	Leff Electric Co.	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-44066	Lamps for various County buildings	Department of Public Works	Graybar Electric Co.	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-44068	Ready mix concrete for various road and bridge projects	Department of Public Works	Carr Bros.	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-18-44069	Truck parts for Fleet Services (Sanitary Engineer)	Department of Public Works	Rush Truck Centers of Ohio, Inc.	Not-to-exceed \$24,500.00	Sanitary Sewer Fund
CT-18-44070	Pet food for Animal Shelter	Department of Public Works	Medina Farmers Exchange	Not-to-exceed \$24,500.00	Special Revenue Fund
CT-18-44071	Ready mix concrete for various road and bridge projects	Department of Public Works	Rockport Ready Mix	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-18-44072	Folders for adoption case files for Division of Children and Family Services	Department of Public Works	Foote Printing	\$1,925.00	General Fund – Internal Service Fund
CT-18-44073	Runway de-icing fluid for County Airport	Department of Public Works	Nachurs Alpine Solutions	Not-to-exceed \$24,500.00	Airport Operation Fund
CT-18-44075	Outdoor advertising for 2019 dog licensing renewal for Animal Shelter	Department of Public Works	Lamar Advertising Company	Not-to-exceed \$15,000.00	Special Revenue Fund
CT-18-44077	Radio advertisement for Animal Shelter to promote adoption, awareness, fund raising and volunteer/foster recruitment	Department of Public Works	Clear Channel dba Iheart Media	Not-to-exceed \$20,000.00	Special Revenue Fund
JC-18-43381	(50) Seamless mattresses with double-sided pillow for Detention Center	Juvenile Court Division	Norix Group, Inc.	\$23,848.50	Special Revenue Fund
JC-18-43724	(15) Game tables for Detention Center living units	Juvenile Court Division	Norix Group, Inc.	\$11,481.00	Special Revenue Fund
<del>CR-18-49357</del> <b>CR-18-43957</b>	Scalpel blades and handles for Autopsy Lab	Medical Examiner's Office	Amerisochi	\$745.00	General Fund 18-43742

*Items/Services Received and Invoiced but not Paid:*

Requisition #	Description	Department	Vendor Name	Total	Funding Source
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CF-18-44047	Post Adoption Special Services Subsidy: Non-recurring adoption fees*	Division of Children and Family Services	Susan Holleman Brewer	\$862.50	70% Health and Human Services Levy Fund 30% Title IV-E
CF-18-44098	Post Adoption Special Services Subsidy: Special medical equipment (activity chair)*	Division of Children and Family Services	National Seating and Mobility Inc.	\$3,182.50	70% Health and Human Services Levy Fund 30% Title IV-E
CR-18-43914	Toxicology testing**	Medical Examiner's Office	National Medical Services dba NMS Labs	\$4,940.00	Medical Examiner's Office Lab Fund

\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

\*\*Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

## V – OTHER BUSINESS

### Time Sensitive/Mission Critical Items

#### BC2018-800

Department of Public Works, recommending an award on RQ44036 to Trumbull Industries in the amount not-to-exceed \$24,500.00 for various plumbing supplies for the Sanitary Division.

Funding Source: Capital Projects

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Trevor McAleer seconded. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-800 was unanimously approved.

#### BC2018-801

Department of Public Works, recommending an award on RQ43941 to W.M. Plotz Machine and Forge Company in the amount not-to-exceed \$5,760.96 for the Justice Center main house pumps rebuild kits

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Mr. Miller asked for clarification on the purchase amount and if funds are in the department's budget. Dale Miller motioned to approve the item; Michael Dever seconded. Item BC2018-801 was unanimously approved.

### Items of Note (non-voted)

#### Item No. 1

Department of Public Safety and Justice Services/Division of Emergency Management, submitting an assignment and assumption of services and consent to assignment agreement in connection with Contract No. CE1300441 with Knowledge Center Inc. for maintenance on the Crisis Information Management System for the period 7/1/2013 - 6/30/2020 to assign the interest to Knowledge Center Enterprises, LLC.

Funding Source: General Fund

#### Item No. 2

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount of \$204,820.21 for the Older Americans Act/Senior Community Services Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Source: FY2018 Western Reserve Area Agency on Aging

Item No. 3

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant agreement with the Cuyahoga County District Board of Health for Home and Community-Based Health Services and Home Health Care in connection with the FY2017 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority AIDS Initiative for the period 3/1/2017 – 2/28/2019 for additional funds in the amount not-to-exceed \$20,000.00.

Funding Source: Cuyahoga County Board of Health through the Health Resources and Services

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:57 a.m.

## Item Details

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2018-802**

Department of Public Works

The 1st, 2nd and 4th floors of the newly renovated CPDHQ building are in need of HVAC air balancing. Testing will measure temperatures, pressures, rotational speeds, electrical characteristics, velocities and air and hydroni quantities to evaluate flow conditions. Adjusting is done to achieve optimum operating conditions. Balancing will air and hydronic flows through the system mains, branches and terminal devices to alleviate and remove deficiencies.

##### **BC2018-803**

Department of Public Works

This request is for the maintenance of newly installed weather equipment located at the County Airport. The newly installed weather equipment located at the County Airport allows up to date reports on local weather conditions as well as airport runway conditions. This maintenance also provides a FAA certified vendors to provide the maintenance services. To identify a vendor that can perform as-needed maintenance on the equipment. The County was awarded a grant to receive this new equipment and in order to keep the equipment operating effectively, a contract for maintenance must be attained per FAA.

##### **BC2018-804**

Department of Public Works 2018 Bentley Systems Incorporated RFP Exemption Road & Bridge: Bentley Select CAD System Subscription

#### Scope of Work Summary

Department of Public Works requesting approval of an RFP Exemption Purchase with Bentley Systems Incorporated for the anticipated cost of \$7,621.00.

The primary goals: The Engineers need the Bentley CAD systems software. The Department of Public Works has engineers, surveyors and draft people analyze plans, maps, waterflow, bridge construction, property lines and facilities. To accurately do this they need several software tools at their disposal.

#### Procurement

The procurement method for this project was informal RFP Exemption. The total value is \$7,621.00.

#### Contractor and Project Information

Bentley Systems Incorporated

PO Box 828836

Philadelphia, PA 19182

The Sales Representative for the contractor/vendor is Andy Lanni.

#### Project Status and Planning

The project is an annual subscription.

#### Funding

The project is funded 65% by Road & Bridge Fund, 35% by Sanitary Sewer Funds  
The schedule of payments is one time.

**RFP Exemption is needed to continue the usage of the Bentley Select CAD system. The software, which has been used since 2004 is proprietary. If the County were to request bids and a new system was considered, there would be substantial startup costs and conversion of the historical file would be very time consuming.**

#### **BC2018-805**

Department of Development is requesting approval of an agreement, with Cuyahoga County Land Reutilization Corporation for the anticipated cost not-to-exceed \$3,000,000.

This agreement is to provide demolition services as mandated by Ordinance No. O2014-0014, the Cuyahoga County Property Demolition Program. Anticipated start-completion dates are 10/15/2018 – 12/31/2019.

The primary goals of the project are to demolish vacant, abandoned and blighted structures within Cuyahoga County municipalities.

The project is mandated by Ordinance No. O2014-0014, the Cuyahoga County Property Demolition Program

#### Procurement

The procurement method for this project was alternative procurement approved by BC2014-316.

#### Contractor and Project Information

Cuyahoga County Land Reutilization Corporation  
812 Huron Rd E, Suite 800  
Cleveland, Ohio 44115  
Council District (7)  
The President is Gus Frangos.

The address or location of the project is: various addresses throughout Cuyahoga County.

The project is able to be used in all Council Districts 1 through 11.

#### Project Status and Planning

The project occurs as cities seek demolition and as they have fulfilled requirements in previous agreements.

#### Funding

The project is funded 100% by the Demolition Fund.

The schedule of payments occurs as costs are incurred and submitted for reimbursement.

**BC2018-806**

Department of Development 2018 City of Cleveland Heights Amended Agreement

**Scope of Work Summary**

Department of Development requesting approval of an amendment with the City of Cleveland Heights adding \$297,270 of federal HOME investment partnership funds.

The anticipated start-completion dates are amended to read: December 1, 2016-April 30, 2020.

The primary goals of the project are the completion of HUD eligible activities.

**Procurement**

The procurement method for this project was grant agreement, or other). The total value of the amended agreement will be \$596,836.00

The City of Cleveland Heights is a member of the Cuyahoga HOME Consortium and by agreement is entitled to an allocation of federal HOME funds.

**Contractor and Project Information**

City of Cleveland Heights

40 Severance Circle

Cleveland Heights, Ohio 44118

District 10

The City Manager is Tanisha Briley for the contractor/vendor is ()

City of Cleveland Heights

located in Council District 10

**Project Status and Planning**

The project reoccurs as HOME funding becomes available.

This is a request for an amendment to an existing contract that has not expired as of the time of this writing.

**Funding**

The project is funded 100% by federal HOME funds

The schedule of payments is monthly

The project is an amendment to a previously approved agreement. This amendment changes the amount and term and is the 1st amendment of the contract.

**BC2018-807**

The Department of Development collaborated with Northeast Ohio's Mayors & City Managers Association to purchase and set up trade show floor space and DoD table at the International Council of Shopping Center's Annual RECon Convention on May 20 – May 23, 2018 in Las Vegas Nevada. The County did not send any attendees for this event, however we provided Ohio MCMA with Brochures and flyers to hand out on our behalf, we agreed to take on half of the cost. Ohio MCMA paid for the entire space and table at the show for \$1,814.80, with the county agreeing to pay half of the cost of \$907.40. The Cost Center for this event will be out of the General Fund DV014100 and SubObject Code: 0307

Why is the contract being submitted late? Invoice did not go to right person, needed to research process and vendor delayed some required tasks.

What is being done to prevent this from reoccurring? Learned the new Onbase processes.

**BC2018-808**

Department of Information Technology

Purchase Microsoft Windows Enterprise 5 Licensing which includes enhanced security capabilities.

The installation of this software will limit or eliminate potential business interruption and give the County the ability to prevent and detect advanced threats on County owned employee machines. This software will also provide a solution that integrates with the least amount of additional systems, staffing and training needed. County computers regardless if they are not on the network, This software will also give the County more capabilities to remediate and respond to threats quicker and in a more cost-effective manner; for example, limit the need to disable and replace a computer that may interrupt County business/projects.

The IT Engineering and Security Departments have been reviewing solutions for over 6 months. In review of Microsoft's enhances integrations, additional features, and review with internal IT staff, a Microsoft solutions was chosen. The Microsoft solution also works cross-platform now including, but not limited to Linux/UNIX, MACOS, Android, and iOS. Sophos Intercept-X was considered but after review of Microsoft's enhances integrations, additional features, a Microsoft solution was chosen. The county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement.

These licenses are a Microsoft product in which the county has an MSA with Dell Marketing LP. The county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades. The county received a \$4,40 below state contract pricing for a total savings of \$16,720.

**We are asking that these licenses be purchased as an RFP Exemption. These licenses are a Microsoft product in which the county has an MSA with Dell Marketing LP as the required vendor to provide all Microsoft licensing. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades. These licenses are a Microsoft product in which the county has an MSA with Dell Marketing LP. The county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades. The county received a \$4,40 below state contract pricing for a total savings of \$16,720. The last time these services were bid was 12 months ago when the MSA contract was bid and negotiated.**



**BC2018-809**

Department of Information Technology

The purchase of Entrust Managed SSL Enterprise Account Certificates to provide secure transmission of data on the Cuyahoga County Web Servers. This purchase would ensure the web servers are secured. These certificates provide unique features to enable certificate management flexibility and cost savings. These unique features makes it the most desirable choice. No other vendor provides support for the EnTrust Security Certificates or the capability to revoke and reissue certificates. It would cost significantly more to convert to another resource and could leave our web servers vulnerable.

**The County has been using this vendor for over eight years. Continuity is important for the management of these certificates. No other vendor provides support for the EnTrust Security Certificates or the capability to revoke and reissue certificates. This is for reissuance of certificates that are already installed. These certificates provide unique features to enable certificate management flexibility and cost savings. These unique features makes it the most desirable choice. No other vendor provides support for the EnTrust Security Certificates or the capability to revoke and reissue certificates. It would cost significantly more to convert to another resource and could leave our web servers vulnerable. We have been using this vendor for the last eight years.**

**BC2018-810**

Department of Information Technology

Purchase of 60 HP Desktop ProDesk 600 Desktop Computers and 60 HP VN22 21.5" Monitors to create a Personnel Review Commission Testing Lab for Civil Service Testing. The PRC lacks a computer testing space that is consistently available and has fully operational equipment. This hinders the PRC's ability to administer civil service tests in an efficient manner and can lead to delays in addressing the County's hiring needs. Procuring computers dedicated to civil service testing ensures their availability for testing as soon as needed without scheduling conflicts. Any malfunctions can be identified immediately so all computers remain operational. This allows more candidates to be tested more quickly, increasing efficiency. A dedicated lab would also support the PRC's goal of providing testing services to regional clients in Cuyahoga County. Repeated scheduling conflicts in the administration building computer lab, and the expectation that the lab will be less available as ERP training increases; unexpected hardware failures, which reduced number of seats for testing; lack of control over software on the computers created incompatibility with tests. The PRC explored multiple computer labs around the county. Scheduling conflicts were an issue with each location. Many labs were small and could not accommodate the number of candidates or did not have the needed software. Because PRC staff didn't have regular access to the labs, they were often not aware of hardware problems until the day of testing which led to difficulties in conducting efficient test administrations.

**An RFP exemption is needed the purchase is being made off a state contract.**

**We are requesting that the purchase be done by State Contract. MNJ Technologies Direct Inc. can provide the required county standard workstations on Ohio State Contract# 534486 which expires on December 29, 2018. MNJ Technologies Direct Inc. can provide the required county standard mini workstation on Ohio State Contract# 534486. The county will be receiving a savings of \$113.21 per Desktop Computer and \$15.05 per Monitor below state contract pricing from MNJ Technologies Direct Inc. for a total savings of \$7,695.60. The last time this was bid was at the end of 2017 during vendor determination of reverse auction contracts**

**BC2018-811**

Dept. of Public Safety & Justice Services requesting approval of a 4<sup>th</sup> Contract Amendment for InJail Software Maintenance Services with Pointe Blank Solutions Ltd for the anticipated cost of an additional \$6,000.00.

InJail Software Maintenance Services: InJail is currently utilized by criminal justice agencies around the County to check on the custody status of individuals. In other words, criminal justice personnel will log in to see if a person is currently in the County jail. We are replacing how this information is recorded at the Sheriff's Department and will be utilizing a new Jail Management System made by Securus. In the future, agencies around the County will be able to get the information that they currently get from InJail from the web-based Securus platform. In an effort to eliminate paying for two software platforms that will serve the same purpose, the County will be phasing out InJail. The extension of the InJail contract by 6 months should allow us sufficient time to get users around the County trained on the new system.

The anticipated start-completion dates are 01/01/2019 – 06/30/2019.

The primary goals of the project are:

1. SQL Server Support
2. Remote desk help, off-site support.
3. Software updates required for maintenance.

The project is a Countywide project.

This a request for exemption on a 4<sup>th</sup> Amendment to the original contract. The contract was initially bid out and awarded in 2012 as a Sole Source on RQ#22323. Software is proprietary and subsequent contact and amendments have been through exemption; RQ#29652 and RQ#33033. See contract history.

Pointe Blank Solutions Ltd

30500 Detroit Road #400

Westlake, Ohio 44145 Council District 1

The Chairman and Chief Software Architect for the vendor is Thomas J. Coury.

The project an extension of the existing project.

The project is funded 100% by the General Fund.

The schedule of payments is invoice.

The project is 4<sup>th</sup> Amendment to a contract. This amendment adds time extension of 1/1/2019 thru 6/30/2019 for the additional amount of \$6,000.00.

The history of the amendments is:

	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
<b>Original Contract/Agreement Amount</b>	\$117,500.00				BC2012-151
<b>Prior Amendment Amounts (List separately)</b>		\$30,000.00	12/31/2013		BC2013-04
<b>New Contract</b> CE1400121		\$34,080.00	12/31/2014		BC2014-305
<b>New Contract</b> CE1500032		\$33,000.00	12/31/2015		BC2015-79
		\$33,000.00	12/31/2016		BC2016-57
		\$0.00	12/31/2017		BC2017-183
		\$8,000.00	12/31/2018	12/18/2017	BC2017-962
<b>Pending Amendment</b>		\$6,000.00	6/30/2019		

**BC2018-812**

Juvenile Court Division

150 replacement desktops and 40 replacement laptops for Juvenile Court staff. Equipment is out of date and/or broken equipment. Consulted with County IT and purchasing from state contract. This is best solution to identified need. This will be used at Juvenile Court

**This exemption is needed to make a purchase off a State Contract.**

**BC2018-813**

Juvenile Court Division requesting approval of a contract amendment with Kronos Incorporated for the anticipated cost \$45,239.09. This changes the not-to-exceed value of the contract from \$85,286.42 to \$130,525.51.

Prior Board Approval Number or Resolution Number.

BC2017-170

BC2018-202

This amendment provides for maintenance and support of the Court's existing HR Time Management System. The anticipated start-completion dates are April 1, 2017 through March 31, 2020.

The primary goals of the project are:

- Provide maintenance and support of the Court's existing Time Management System.

The original procurement method for this project was an RFP Exemption. The total value of the contract is now \$130,525.51.

Kronos Incorporated  
900 Chelmsford Street  
Lowell, MA 01851

Council District n/a

The CEO is Aron Ain.

The project is an extension of the existing project.

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes the end date, as well as, the funding and is the 2nd amendment of the contract. The history of the amendments is: 2018 \$43,630.06.

**BC2018-814**

Juvenile Court Division

Replacement, upgraded and additional Servers and server accessories. We need additional server space for data management and need servers with upgraded software. Consulted with County IT and purchasing from state contract. This is best solution to identified need.

This will be used at Juvenile Court

**This exemption is needed to make a purchase off a State Contract.**

**BC2018-815**

Juvenile Court Division

Scope of Work Summary

Requesting approval of a master contract amendment with various vendors as listed below for the anticipated cost \$25,000.00. This changes the not-to-exceed value of the contract from \$428,868.00 to \$453,868.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2017-08

BC2017-710

Describe the exact services being provided. This contract provides for Interpretation & Translation Services for all four (4) divisions of the Court of Common Pleas. The anticipated start-completion dates are January 1, 2017 through December 31, 2018.

The primary goals of the project are (list 2 to 3 goals).

- Provide spoken language interpreters
- Provide ASL interpreters

Procurement

The procurement method for this project was an RFP. The total value of the contract is now \$453,868.00. The RFP was closed on June 27, 2016.

Contractor and Project Information

Certified Interpreters United, LLC

30628 Detroit Road

Westlake, Ohio 44145

The Cleveland Hearing and Speech Center

11635 Euclid Avenue

Cleveland, Ohio 44106

Cross Thread Solutions LLC

5734 Westminster Drive

Solon, Ohio 44139

Vocalink, Inc.

405 West First Street Unit A

Dayton, Ohio 45402

Owners

Certified Interpreters United = President Roxanne King

Cleveland Hearing & Speech = Executive Director Jennell Vick

Cross Thread Solutions = President Sunil Narahari

Vocalink = CEO Amelia Rodriguez

Project Status and Planning

The project is an extension of the existing project.

## Funding

The contract amendment is 100% funded by Title IV-E.

The schedule of payments is monthly.

This amendment changes the not-to-exceed value and is the 2nd amendment of the contract. The history of the amendments is: 2017 \$55,500.00

### **BC2018-816**

Juvenile Court Division

Public address system for Juvenile Court - Mobile PA Kit: \*JBL PRX412M 12" Two Way Stage Monitor And Loud Speaker System - Pack of 2 \*Ultimate Support TS-90B Aluminum Speaker Stand (Matte Black) - Includes Tote Bag Pack of 2 \*Podium Gooseneck Mic \*Pre-Amp Mixer \*50' Speakon Neutrik Cables (2) \*Mic Cables (2) \*On-Site installation / Training \*\* Ashly PE 1200 Series Amp to be provided by customer To be used for presentations in Juvenile Court great hall. This Purchase of items will create a PA system for Court (some items were from Emergency Services as a partial system was acquired from Emergency Services.)

### **BC2018-817**

Sheriff's Department

The contract is to provide maintenance and support services for the Security Systems at the Juvenile Justice Center. The system is currently installed within the Juvenile Justice Center and has been in use since the inception of the Building. The Juvenile Justice Center is looking to replace this system.

### **BC2018-818**

Family and Children First Council

To contract with an organization(s) in Cuyahoga County to deliver a successful, evidence based, comprehensive sexual health education curriculum to students in grades five through twelve residing in Cuyahoga County. In order to achieve a significant decrease in the number of teen pregnancies in Cuyahoga County. Research indicates it is imperative to introduce an evidence-based program targeting: teen pregnancy and risky sexual behavior in adolescents in hopes of reducing the negative health, financial, social, educational, and emotional consequences of teen pregnancy.

### **BC2018-819**

Office of Homeless Services

17-42675 2018/2019 Family Promise of Greater Cleveland Contract Amendment for Emergency Shelter for Families

#### Scope of Work Summary

OHS requesting approval of a contract amendment with Family Promise of Greater Cleveland for the anticipated cost of \$50,000.00 not-to-exceed.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.  
BC2018-370

Describe the exact services being provided. The anticipated start-completion dates are 12/01/2018-05/31/2019. NOT EXTENDING TERM.

- (a) Emergency shelter for families with a focus on Youth parenting families;

- (b) Services to link families with Rapid Re-Housing, family unification; employment and other needed resources for self-sufficiency;

The primary goals of the project are:

- (a) provide safe, decent shelter for families in crisis;
- (b) link families with permanent housing as quickly as possible ;
- (c) link families with ongoing community supports to assure housing stability.

#### Procurement

The proposed amendment is on a contract that received an RFP exemption on 6/11/18 when the contract was awarded. The Exemption was based on the fact that the provider was identified through a federal grant application process.

#### Contractor and Project Information

Family Promise of Greater Cleveland

3470 E. 152<sup>nd</sup> St.

Cleveland, Ohio 44120

Council District 9

The Executive Director is Joan Maser, (216) 476- 4061.

The address or location of the project is:

Family Promise

3470 E. 152<sup>nd</sup> St.

Cleveland, Ohio 44120

The project is located in Council District 9

#### Project Status and Planning

The project reoccurs annually.

#### Funding

The Contract Amendment is funded 100% by the Health and Human Services Levy.

**BC2018-820**

Division of Children and Family Services

DCFS RQ# N/A 2018 Contract Amendment Grant from the University of Maryland, Baltimore

Scope of Work Summary

DCFS is requesting approval of a contract amendment (GRANT ACCEPTANCE) with the University of Maryland, Baltimore for the anticipated cost of \$219,026.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Prior Approval Dates	Prior Approval #'s
4/3/2018	BC2018-205
9/5/2018	BC2018-603

To develop, integrate and sustain best practices and programs to improve the well-being, stability and permanency of Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit (LGBTQ2S) children and youth in foster care. The anticipated start-completion dates are 09/30/2018 – 09/29/20219.

The primary goals of the project are (list 2 to 3 goals).

-develop and implement internal agency-wide policy for the best way to safely and confidentially identify, assess, and record data on sexual- and gender identity/expression among our youth.

-develop and foster a network of caregivers who are highly competent at serving youth with diverse SOGIE in our care.

-If reunification with their family of origin is not possible our LGBTQ2S youth need help from our system to identify permanency options.

Procurement

The procurement method for this project is a contract amendment. The total value of the amendment is \$219,026.00.

Contractor and Project Information

UNIVERSITY OF MARYLAND, BALTIMORE  
220 ARCH STREET ROOM 02-148  
BALTIMORE, MD 21201

Council District (N/A)

The deputy director for the contractor/vendor is Marlene Matarese.

Project Status and Planning

The project reoccurs based on grant funding.

Funding

The project is funded 100% by University of Maryland, Baltimore Grant.

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment changes the value and term and is the 2nd amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

Original Grant (9/30/17 - 9/29/18):	\$219,026.00
Amendment #1 (9/30/17 - 9/29/18):	\$300,000.00
<u>Amendment #2 (9/30/18 - 9/29/19):</u>	<u>\$219,026.00</u>
Total	\$738,052.00

**BC2018-821**

Division of Children and Family Services

DCFS is requesting approval of a contract with Harvard Community Services Center for the anticipated cost of \$187,791.00.

To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. The anticipated start-completion dates are effective upon Cuyahoga County Board of Control approval – 3/31/2019.

The primary goals of the project are :

- Improve family functioning and child well-being for natural, foster, and kinship families experiencing crisis and/or trauma
- Strengthen family supports and access to community-based services
- Reduce placement moves for children and youth

Contract is being submitted in OnBase as an RFP Exemption.

Contract is being submitted in OnBase as an RFP Exemption Subtype Children Services.

Harvard Community Services Center responded to an RFP that was issued on September 25, 2017 but was not recommended. Based upon a continued community need, a decision was later made to enter into a contract with Harvard Community Services Center.

Services will begin effective upon Cuyahoga County Board of Control approval and will end on March 31, 2019.

HARVARD COMMUNITY SERVICES CENTER

18240 HARVARD AVENUE

CLEVELAND, OH 44128

Council District (01)

The President & CEO for the contractor/vendor is Elaine Gohlstin.

The project reoccurs annually.

The project is funded 100% by HEALTH & HUMAN SERVICES LEVY dollars.

The schedule of payments is by monthly invoice.



**BC2018-822**

Department of Sustainability; 2018, West Creek Conservancy; Donation – Harvard Road Refuse Site Appraisal

Scope of Work Summary

Department of Sustainability requesting approval of a donation to the West Creek Conservancy for the anticipated cost of \$5500.00, not-to-exceed \$5500.00).

Describe the exact services being provided. The anticipated start-completion dates are (12/1/2018-5/1-2019).

The primary goals of the project is to complete an appraisal of the site to establish a potential value, which will be utilized in the negotiation and potential sale/acquisition of the site by West Creek Conservancy. The site is being considered for large-scale solar development, in addition to other sustainable development. The appraisal is necessary to keep the discussions and potential development moving along.

Procurement

Donation

Contractor and Project Information

West Creek Conservancy  
1440 Rockside Road, Suite 329  
Cleveland, OH 44134  
Council District 4  
Owner: Derek Schafer

The address or location of the project is:

7720 Harvard Avenue  
Cleveland, OH 44105

The project is located in Council District 7

Project Status and Planning

The project is a new to the County.

The project has 1 phase. The next steps, dates, and anticipated cost of these are to complete the appraisal at \$5500.

Funding

The project is funded by the General Fund.

## **C. – Exemptions**

### **BC2018-823**

Cuyahoga Job and Family Services

CJFS WT-19-43671 2019 CONTRACT WITH UNITED WAY OF GREATER CLEVELAND FOR EMERGENCY FOOD PURCHASES

#### Scope of Work Summary

CJFS is requesting approval of a contract with United Way of Greater Cleveland for the anticipated cost of \$1,095,450.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

R2017-0222 (01/01/2018 to 12/31/2018)

Describe the exact services being provided.

United Way will provide professional services related to coordinating the allocation of funds for the purchase of food by the hunger centers serving eligible individuals and families residing in Cuyahoga County.

The anticipated start-completion dates are 01/01/2019 to 12/31/2019.

The primary goals of the project are:

- To provide eligible individuals and families residing in Cuyahoga County with a diverse inventory of food at one of the 37 Hunger Networks.
- To coordinate the allocation of funds for the purchase of food.

#### Procurement

The procurement method for this project was RFP Exemption. The total value of the RFP Exemption is \$1,095,450.00.

#### Contractor and Project Information

UNITED WAY OF GREATER CLEVELAND

1331 EUCLID AVENUE

CLEVELAND, OH 44115

Council District (07)

The President & CEO for the contractor/vendor is August A. Napoli Jr.

UNITED WAY OF GREATER CLEVELAND

1331 EUCLID AVENUE

CLEVELAND, OH 44115

Council District (07)

#### Project Status and Planning

The project reoccurs annually.

## Funding

The project is funded 100% by the Health and Human Services Levy dollars.

The schedule of payments is by monthly invoice.

**RFP Exemption pursuant to Cuyahoga County Code Section 501.12 (B)(2). This falls under Professional Services, sub –type financial. United Way is the fiscal manager of these dollars that will be disbursed to the 37 hunger centers across the County. Also, the risk department requested professional liability insurance. While our plan is to continue providing financial support to the Hunger Centers with respect to the procurement process, we will defer to the County Executive Office for future direction. These services have never been competitively procured.**

## D. – Consent Agenda

### **BC2018-824**

The Department of Public Works is requesting approval of Two (2) Offer of Settlement Agreements for acquiring necessary Right-of-Way for the Sprague Road Project in the City of Middleburg Heights, Ohio and Strongsville, Ohio. A summary of the property rights required, damage and compensation by item is set forth in the enclosed Value Analysis reports for these parcels:

Parcel 49 T (Temporary Easement)

Property Owners: Larry J. Stephens & Holly A. Stephens

Recommended Offer of Settlement: \$700.00

Fair Market Value Estimate: \$700.00

\* The settlement amount is equal to the approved Fair Market Value Estimate (FMVE) as determined by Ohio Department of Transportation pre-qualified appraisers.

Parcel 51 T (Temporary Easement)

Property Owners: John W. Owens & Alicia M. Owens

Recommended Offer of Settlement: \$2,000.00

Fair Market Value Estimate: \$2,000.00

\* The settlement amount is equal to the approved Fair Market Value Estimate (FMVE) as determined by Ohio Department of Transportation pre-qualified appraisers.

The primary goal of the project is to acquire the temporary easements for the project

The project is on Sprague Road, between Webster and W. 130<sup>th</sup>, in Middleburg Heights, Ohio and Strongsville, Ohio.

Districts 4 & 5

## Procurement

The procurement method for the acquisition of right-of-way for this project is that consultant KMJM visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, a pre-qualified land consultant negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount

## Contractor Information

Parcel 49 T (Temporary Easement)  
Larry J. Stephens & Holly A. Stephens  
13843 W. Sprague Road  
Strongsville, Ohio 44136

Parcel 51 T (Temporary Easement)  
John W. Owens & Alicia M. Owens  
13940 W. Sprague Road  
Middleburg Heights, Ohio 44130

## Funding

Issue 1 Funding: 50% - County Road and Bridge: 50%

Prior Resolutions: R053901 (10/6/2005) – Convenience and Welfare  
R2018-0127 (6/26/2018)– Approval of ROW Plans

### **BC2018-825**

Department of Public Works is requesting a time extension to the current NOACA-SIB Loan #140018/PID#10900 for the Bagley Road Improvement Project. The loan amount of \$8,026,000 will not change but DPW, NOACA and ODOT are requesting the final disbursement date to extend from January 31, 2018 to a new disbursement date of November 30, 2019. Also requesting that the completion date of the project will be extended from October 31, 2017 to a new completion date of June 30, 2019. This original loan was approved via R2014-0143 which was passed June 10, 2014.

The primary goal of this First Amendment is to simply add a time extension on the final disbursement date of the loan as well as extend the completion date of the project

This is a State Infrastructure Bank Loan between NOACA and Cuyahoga County in the amount of \$8,026,000 for the Bagley Road Improvement Project.

State of Ohio- Ohio Department of Transportation

State Infrastructure Bank

1980 West Broad Street, Mail Stop 2130

Columbus, Ohio 43223

The Director of Programming for NOACA is Randy Lane.

Funding is Road & Bridge & NOACA

The schedule of payment is by bi-annual invoice.

### **BC2018-826**

(See related items for proposed Travel for the week of 11/19/2018 in Section D. above)

### **BC2018-827**

(See related items for proposed purchases for the week of 11/19/2018 in Section D. above)

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Scope of Work Summary:

The Cuyahoga County Animal Shelter is seeking approval of grant acceptance for the ASPCA: Dogs Playing for Life: Fancy Footwork which was awarded in a letter detailing approval on October 18, 2018.

The primary goal is to accept the awarded grant in the amount of \$10,000 and the grant term is 10/18/2018 - 4/18/2019.

Procurement

The procurement method for this project was a grant application in the amount of \$10,000. The grant was awarded via a letter from the ASPCA on October 18, 2018.

Contractor and Project Information

The address of grantor is:

ASPCA  
520 8<sup>th</sup> Avenue- 7<sup>th</sup> Floor  
New York, NY 10018  
Council District – N/A

The award was given by the ASPCA.

The address for the grant recipient is:

Cuyahoga County Animal Shelter  
9500 Sweet Valley Drive  
Valley View, OH 44125  
Council District 6

**Item No. 2**

Title: Sheriff 2018 FY19 HVEO Grants – STEP and IDEP

**Scope of Work Summary**

The Cuyahoga County Sheriff's Department is requesting approval to apply and accept \$77,009.41 from the Ohio Traffic Safety Office (OTSO) for the FY19 HVEO Grants:

- STEP - Selective Traffic Enforcement Program - \$32,903.76
- IDEP - Impaired Driving Enforcement Program - \$44,105.65

This is an annual grant award and the previous approval number is DC201-11.

The grant provides funds for additional road patrols. The anticipated start-completion dates are 10/1/2018 to 9/30/2018.

The primary goal of the program is reimbursement for overtime and fuel costs associated with participating in the Ohio High Visibility Enforcement program. The program goal is to reduce the number of fatal crashes through highly visible and proactive law enforcement by targeting traffic safety issues.

**Project Status and Planning**

The project/grant reoccurs.

The grant's term has already begun. The application is being submitted late due to difficulties with a new Grant Management System (GMS) used by the State. The award letter was mailed at the end of August; however, the GMS wasn't available to complete the application process until recently.

**Funding**

The project is funded 100% by the US Department of Transportation, National Highway and Traffic Safety Administration through the Ohio Traffic Safety Office.

The schedule of payments is monthly through electronic reimbursement requests.

**Item No. 3**

Sheriff's Department, submitting an amendment to a grant award from Ohio Emergency Management Agency for the FY2016 Operation Stonegarden Project in connection with the FY2016 State Homeland Security Grant Program for the period 9/1/2016 – 6/30/2019 for additional funds in the amount of \$50,707.99.

**Item No. 4**

Sheriff's Department, submitting an amendment to a grant award from Ohio Emergency Management Agency for the FY2017 Operation Stonegarden Project in connection with the FY2017 State Homeland Security Grant Program for the period 9/1/2017 - 4/30/2020 for additional funds in the amount of \$105,000.00.

**Item No. 5**

Sheriff's Department, submitting a grant award from U.S. Department of Homeland Security/Federal Emergency Management Agency in the amount of \$14,675.00 for the FY2018 Port Security Grant Program for the period 9/1/2018 to 8/31/2021.

**Item No. 6**

Department of Development

A loan agreement for the amount of \$123,500 was entered into June 16, 2011. The loan was originated through MAGNET, the third-party administrator of the New Product Development and Entrepreneurship Program.

Original loan terms: five-year loan term @ 5%, with P&I deferred for five years, interest accruing.

The balloon payment of \$149,307.33 due September 30, 2016 was not made.

After extended negotiations through our collections counsel, DoD recommended amending the 2011 agreement as follows:

- An initial payment of \$5,400;
- A six-year repayment term at 7.5%
- the new cognovit Note has a tiered repayment structure, ranging from \$1,900/month in year 1 to \$3,100/month in year 6.
- Borrower executed a security agreement and the County filed a UCC on distillery equipment.
- NOTE: Per the original loan agreement, if the Borrower secures conventional financing of \$2,500,000 or more during the six-year term, the County loan must be repaid in full.

The amendment results in an increase in total P&I to the County of approx. \$11,839, net of fees paid to DDA.

**Item No. 7**

Department of Development requesting approval of a homeowner rehab loan, deferred to Borrower Massingill for contract with American Building and Kitchen Products Inc. for the anticipated cost \$8,900.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Senior Deferred

Name of Homeowner – Ray Massingill

City - Bedford Heights

Total Loan Amount of \$16,170.00

Property Taxes are current as of 10/15/2018.

Scope of services – Replace Roof

Homeowner loan includes agreements with the following:

American Kitchen & Building in the amount of \$8,900.00

Len's Refrigeration in the amount of \$4,770.00

Homeowner Contingency in the amount of \$2,500.00

All documents related to this activity will be submitted in a separate action.

**VI – PUBLIC COMMENT**  
**VII – ADJOURNMENT**